

# Quick Tax Disbursement Report Breakdown by Tax Classification .NET

## Index Receipt List by Actual Date/Time

Actual Date/Time	Parcel #	Receipt #	CR Receipt #	Season	Season / Receipt #	Batch #	Cashier	Check #	Post Date	Interest Date
07/02/12 09:37 AM	300-490-114-019-0	00102815	102815	Summer	Summer / 00102815		JTIPTON	VARIOUS	07/02/12 09:37 AM	07/02/12 09:37 AM
07/02/12 11:57 AM	300-164-000-002-0	00102819	102819	Summer	Summer / 00102819		JTIPTON	67957	07/02/12 11:57 AM	07/02/12 11:57 AM
07/02/12 11:59 AM	300-447-000-011-0	00102820	102820	Summer	Summer / 00102820		JTIPTON	172987	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-000-044-004-0	00102821	102821	Summer	Summer / 00102821		JTIPTON	CASH	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-360-000-003-0	00102822	102822	Summer	Summer / 00102822		JTIPTON	1626	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-370-000-016-0	00102823	102823	Summer	Summer / 00102823		JTIPTON	4499	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-431-000-050-0	00102824	102824	Summer	Summer / 00102824		JTIPTON	5216	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-110-001-022-0	00102825	102825	Summer	Summer / 00102825		JTIPTON	2030	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-000-044-010-0	00102826	102826	Summer	Summer / 00102826		JTIPTON	5599	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-447-000-010-0	00102827	102827	Summer	Summer / 00102827		JTIPTON	1158	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-407-000-009-0	00102828	102828	Summer	Summer / 00102828		JTIPTON	9675	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-390-000-001-0	00102829	102829	Summer	Summer / 00102829		JTIPTON	1671	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-000-018-010-0	00102830	102830	Summer	Summer / 00102830		JTIPTON	678	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-017-100-016-0	00102831	102831	Summer	Summer / 00102831		JTIPTON	574	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-120-000-021-0	00102832	102832	Summer	Summer / 00102832		JTIPTON	4166	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-235-006-024-0	00102833	102833	Summer	Summer / 00102833		JTIPTON	4805	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-370-000-017-0	00102834	102834	Summer	Summer / 00102834		JTIPTON	68235	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-480-000-014-0	00102835	102835	Summer	Summer / 00102835		JTIPTON	9471	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-490-117-017-0	00102836	102836	Summer	Summer / 00102836		JTIPTON	CASH	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-017-400-002-0	00102837	102837	Summer	Summer / 00102837		JTIPTON	2850	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-490-118-006-0	00102838	102838	Summer	Summer / 00102838		JTIPTON	1209	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-480-000-023-0	00102839	102839	Summer	Summer / 00102839		JTIPTON	4830	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-000-084-006-0	00102840	102840	Summer	Summer / 00102840		JTIPTON	838	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-120-000-020-0	00102841	102841	Summer	Summer / 00102841		JTIPTON	3526	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-370-000-010-0	00102842	102842	Summer	Summer / 00102842		JTIPTON	CASH	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 11:59 AM	300-413-000-014-0	00102843	102843	Summer	Summer / 00102843		JTIPTON	2392	07/02/12 11:59 AM	07/02/12 11:59 AM
07/02/12 12:51 PM	300-000-069-004-0	00102868	102868	Summer	Summer / 00102868		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-510-000-002-0	00102869	102869	Summer	Summer / 00102869		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-490-119-008-0	00102870	102870	Summer	Summer / 00102870		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-480-000-020-0	00102871	102871	Summer	Summer / 00102871		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-235-008-028-0	00102872	102872	Summer	Summer / 00102872		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-235-005-017-0	00102873	102873	Summer	Summer / 00102873		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-210-001-015-0	00102874	102874	Summer	Summer / 00102874		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-000-093-002-0	00102875	102875	Summer	Summer / 00102875		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-000-071-001-0	00102876	102876	Summer	Summer / 00102876		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM
07/02/12 12:51 PM	300-000-055-004-0	00102877	102877	Summer	Summer / 00102877		CSTIFPLE		07/02/12 12:51 PM	07/02/12 12:51 PM

It is very important to ALWAYS index the Receipt List by Actual Date/Time to assure that all Receipts are disbursed. There is a possibility that receipts will not appear on the Report if they are indexed in another manner (example: Indexing by Posting Date would not include a receipt that was posted to a prior date which was previously disbursed). If you wish to index by Receipt Number or Batch Number, you will need to verify that no Receipt or Batch is skipped and also that each Receipt has a Receipt Number.

## Reports

### Payment/Distribution Reports

Name: Quick Tax Disbursement Report

Population: Range (Using Current Index)

Spec. Pop: Ad Valorem+Special Acts

Run Reports

Add Report Delete Report Edit Rename Audit Tools

Report

Category: Payment/Distribution Reports

Name: Quick Tax Disbursement Report Report Options...

Report Population

Population: Range (Using Current Index) Pop. Options...

Spec. Pop.: Ad Valorem+Special Acts

Apply Advanced Query to Population

Advanced Query...

Sort Index: Actual Date/Time...

Destination: Screen Select Spreadsheet

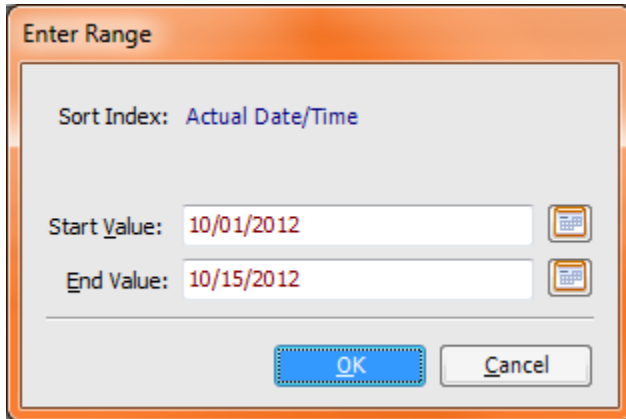
Number of Copies: 1 Margins/Fonts...

Current Printer: back HP LaserJet 4250 PCL6 Printer Settings...

Show Sample Reports

Run Report Close

Enter a Date Range (1<sup>st</sup> thru 15<sup>th</sup> or 16<sup>th</sup> thru 31<sup>st</sup>). If you will utilize different dates, verify from your previous Quick Tax Disbursement Report that no dates are missed. Enter the VERY next day even though you may not have entered any receipts on that day. This practice will help to ensure that ALL receipts are disbursed.



OK ~ Run Report

Billing Types: Summer/Winter Billing Types  
(For Summer Season: Current Billing Type)

Green Check:

- Separate Special Assessment Totals
- Display Tax Classifications Breakdown
- Separate CFT/IFT Totals (if applicable to your Unit)
- Separate Seasonal Totals (if you require this info for balancing)

Close

This report will total all and County Tax (and all other Tax Classifications) for easier disbursement for those units with multiple school districts.

Please remember for the Summer Season you will be disbursing all State Educ Tax and related Interest/Penalty collections to the County along with County Alloc and related Interest only (Twp retains County portion of Penalty).

10/24/2012  
01:24 PM

QUICK TAX DISBURSEMENT FOR RILEY TOWNSHIP  
 RANGE: 07/01/12 - 09/30/12, INDEX: ACTUAL DATE/TIME  
 SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
 SUMMER/WINTER BILLING TYPE(S), 2012  
 REAL & PERSONAL PROPERTY

Page: 1/1  
DB: 130-12

THIS PAGE INCLUDES ALL PROPERTY

Taxing Authority	Amount	Interest	Penalty	Total
19070, FOWLER				
STATE EDUC TAX	119.27	0.00	0.00	119.27
19125, P-W				
STATE EDUC TAX	20,211.75	0.00	0.00	20,211.75
19128, P-W				
STATE EDUC TAX	925.62	0.00	0.00	925.62
19140, ST. JOHNS				
STATE EDUC TAX	363,779.48	47.79	0.00	363,827.27
23060, GRAND LEDGE				
STATE EDUC TAX	3,473.16	0.00	0.00	3,473.16
23069, GRAND LEDGE				
STATE EDUC TAX	660.69	0.00	0.00	660.69
CLINTON COUNTY	376,196.97	46.18	0.00	376,243.15
<b>Total of above</b>	<b>765,366.94</b>	<b>93.97</b>	<b>0.00</b>	<b>765,460.91</b>

Administration Fee:	7,648.79	0.00	0.00
Special Assessments:	0.00	0.00	0.00

Over Payments:	0.00
Unspread Interest:	0.00
Unspread Penalty:	0.00
<b>Total of Payments..</b>	<b>773,109.70</b>

Breakdown by Tax Classification

State Educ. Tax	389,169.97	47.79	0.00	389,217.76
County Tax	376,196.97	46.18	0.00	376,243.15