

LOOKING GLASS RIVER INTERCOUNTY DRAIN

DRAINAGE BOARD MEETING

Wednesday, November 8, 2017

Shiawassee County Drain Commissioner's Office
Corunna, Michigan

MEMBERS PRESENT: Michael Gregg, Michigan Department of Agriculture & Rural Development
Phil Hanses, Clinton County Drain Commissioner
Carla Clos, Ingham County Deputy Drain Commissioner
Tony Newman, Shiawassee County Drain Commissioner
Ken Recker, Livingston County Deputy Drain Commissioner

MEMBERS ABSENT: None

ALSO PRESENT: Jenna Jullie, Shiawassee County Deputy Drain Commissioner
Alan Boyer, LSG Engineers & Surveyors
Mike Woodworth, Woodworth & Associates
Gina Woodworth, Woodworth & Associates
Jerry Gutting, Antrim Township
Kay Nickols, Woodhull Township Supervisor
Mark Fulks, Perry Township
Ron Hoeft, LSG Engineers & Surveyors
Dean Morton, Clinton County Engineering Technician

Chairman Gregg called the meeting to order at 12:01 p.m.

2. Review and set the agenda

MOTION by Clos to approve the agenda as amended. SECOND by Recker. MOTION CARRIED unanimously.

3. Approve the August 16, 2017 meeting minutes

MOTION by Clos to approve the minutes of August 16, 2017 as presented. SECOND by Newman. MOTION CARRIED unanimously.

Board discussed the latest draft of the informational presentation and frequently asked questions as prepared by Woodworth and Boyer. The public in attendance offered comments which will be helpful for final revisions. The presentation will be narrated so that it can be made available on websites and for use at other meetings. Notices to be sent to district property owners and municipalities will include direction to view the presentation and questions. The development of a press release was also discussed.

MOTION by Hanses to direct Woodworth and Boyer to finalize the presentation and frequently asked questions and transmit to drain commissioners as soon as it is completed. SECOND by Newman. MOTION CARRIED unanimously.

Woodworth followed up with additional discussion regarding a press release. The press release would be distributed by the drain commissioners to local newspapers. The release would direct people to websites to view the presentation and FAQ's.

MOTION by Hanses to direct Woodworth and Boyer to prepare a press release. SECOND by Newman. MOTION CARRIED unanimously.

4a. Receive an inspection report and pay recommendation for maintenance work performed and take appropriate action

Ron Hoeft distributed an invoice for \$43,125 from Chattaway Excavating on Contract 2 for work beginning at M-52 and proceeding upstream about 7,500 feet. On Contract 1, Wombat Services began work on November 7 at M-52 and was working downstream. No pay request was presented for Contract 1 at this time as work has just begun.

MOTION by Hanses to authorize payment on Contract 2, Pay Application No. 2 as recommended by the engineer. SECOND by Clos. MOTION CARRIED unanimously.

Hanses introduced Dean Morton, who along with Jon Morrison, both with the Clinton County Drain office, canoed a portion of the river on September 29th from Babcock Road downstream towards Chandler Road. A report from that trip was previously distributed via email to the board members. Morton described that he and Morrison cut out several log jams until they came upon a large jam. (A map showed that the large jam was about 700 feet downstream of the outlet of the Morgan and Buehler county drain.) Morton indicated that he spoke with the adjacent landowner who has attempted to cut up the log jam. Said landowner is in favor of help to remove the jam and would allow access across his property. Hanses noted that the canoed section of river is in the large marshy area that will be very difficult to access with equipment and that the use of hand labor to remove jams does do some good. Recker asked if it could be accessed by an Argo.

4b. Treasurer's Report

Jullie noted the expenses to date come to \$152,876.02 which includes invoices yet to be approved but does not include the \$43,125 progress payment 2.

MOTION by Hanses to receive and file the Treasurer's report. SECOND by Clos. MOTION CARRIED unanimously.

4c. Discuss the Governance Resolution

No discussion was held due to time constraints.

5. Approval of Invoices

Jullie presented the following invoices for consideration for payment:

- Woodworth & Associates invoices 00592, 00662, 00705, and 00737, totaling \$6,077.76 for work since June
- LSG Engineers & Surveyors invoice 3026 in the amount of \$4,515.00 for work since August
- Ingham County invoices 3226 and 3459 for administrative time totaling \$308.00 (Ingham only expense)
- Clinton County Drain office invoice DR-2017-034 for crew work in the amount of \$906.10

- Livingston County Drain office for mileage reimbursements in the amount of \$705.16 (Livingston only expense)

MOTION by Close to authorize the payment of the bills as presented. SECOND by Recker. MOTION CARRIED unanimously.

6. Other Business

Jullie reminded the board of the possibility of another helicopter inspection over the river if conditions were to be favorable. No action was taken.

Short discussion on the need to identify parcels along drainage district boundary in Shiawassee County in preparation for mailing of boundary review notice.

MOTION by Close to approve Shiawassee County to work with LSG to update parcel boundaries along the perimeter of the district in Shiawassee County. SECOND by Recker. MOTION CARRIED unanimously.

7. Public Comment

There was no public comment.

9. Set the date, time, and location of next meeting

The next meeting was scheduled for 10:00 a.m. on Thursday, January 11, 2018 at the Shiawassee County Drain Commissioner's Office.

10. Adjourn

MOTION by Newman to adjourn the meeting. SECOND by Hanses. MOTION CARRIED unanimously.

Chair Gregg declared the meeting adjourned at 12:59 p.m.

Respectfully submitted,



Phil Hanses, Secretary

Note: These minutes are subject to approval at the next scheduled drainage board meeting.

Approved by the Drainage Board on January 11, 2018.

LOOKINGGLASS RIVER
 Drainage Board Meeting
WEDNESDAY, NOVEMBER 08, 2017

| NAME | TITLE/ADDRESS |
|------------------------------|-----------------------------------|
| Carla Oles | IJCDC |
| KEN RECICER | LIVINGSTON CO. DRAIN |
| Kay Nichols | Woodhull Township |
| JERRY GUTTING | Antrim Twp |
| MARK FULKS | Perry Township |
| DEAN MORTON | CLINTON COUNTY |
| Phil Hanses | Clinton County |
| Michael Woodworth | Woodworth & Assoc. |
| Gina Woodworth | Woodworth & Assoc. |
| Alan Boyer | LSG E&S |
| Ron Hoelt | LSG |
| Jennepullis | Shiloh Assoc |
| Tony Newman | Shiloh Co Dr Comm |
| Michael Gregg | MOARD |
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Agenda

Looking Glass River Intercounty Drain Drainage Board Clinton, Ingham, Livingston, and Shiawassee Counties

11:00 a.m., Wednesday, November 8, 2017

Shiawassee County Drain Office

149 Corunna Avenue L-1

Corunna, Michigan

1. Call to order and roll call

Board Members

Michael Gregg, Chair, Michigan Dept. of Agriculture & Rural Development

Phil Hanses, Clinton County Drain Commissioner

Patrick Lindemann, Ingham County Drain Commissioner

Brian Jonckheere, Livingston County Drain Commissioner

Anthony Newman, Shiawassee County Drain Commissioner

Engineer

Alan Boyer, P.E., LSG Engineers and Surveyors

2. Review and set the agenda
3. Approval of the August 16, 2017 meeting minutes
4. Communications and reports of board members, committees, and consultants
 - a. Receive an inspection report and pay recommendation for maintenance work performed and take appropriate
 - b. Treasurer's report
 - c. Discuss the Governance Resolution
5. Approval of invoices
6. Other business
7. Public comment
8. Set the date, time, and location of the next meeting
9. Adjourn

COMPUTATION OF COST

Looking Glass Joint
(#00284 &)

11/8/17

| Date | Funds in | |
|------------|--------------------|----------------------|
| 01/31/2017 | Loan from Mrs. Lee | \$ 400,000.00 |
| | Total | \$ 400,000.00 |

| Date | D.O. | Expenses | | |
|------------|--------------|---|----------------------|---------------|
| 10/06/2015 | 04473 | Woodworth | \$ 16,095.60 | |
| 10/06/2015 | 04474 | LSG | \$ 7,292.50 | |
| 11/20/2015 | 04500 | Streamside | \$ 488.75 | |
| 07/18/2016 | 04638 | Woodworth | \$ 1,613.75 | |
| 12/16/2016 | 04698 | Idependent Newspaper | \$ 139.20 | |
| 12/16/2016 | 04699 | Ing Co #3095, #3164, & #3141 | \$ 404.25 | |
| 12/16/2016 | 04700 | Woodworth | \$ 3,684.28 | |
| 12/16/2016 | 04701 | LSG | \$ 29,344.95 | |
| 03/15/2017 | 04711 | Woodworth #441 | \$ 101.00 | Balance |
| 03/15/2017 | 04725 | Chattaway pt 1 | \$ 36,575.00 | \$ 129,912.50 |
| 03/15/2017 | 04726 | Dickinson & Wright #073337-01 | \$ 4,700.00 | |
| 03/15/2017 | 04727 | Clinton Reimbursement DR2017-002 | \$ 5,969.21 | |
| 03/15/2017 | 04728 | Ingham Reimbursement #3301 | \$ 5,969.21 | |
| 03/15/2017 | 04729 | Livingston Reimbursement #2690 | \$ 5,969.21 | |
| 03/15/2017 | 04730 | Ing Co #3300 & #3254 | \$ 269.50 | |
| 03/15/2017 | 04731 | LSG #2680 | \$ 12,137.50 | |
| 03/15/2017 | | JE Shiawassee Reimbursement bid Wombat | \$ 5,969.22 | \$ 105,261.00 |
| | | | \$ - | |
| 05/04/2017 | 04746 | Helicopter flyover | \$ 608.00 | |
| 06/22/2017 | 04788 | Ing Co #3325 | \$ 77.00 | |
| 06/22/2017 | 04789 | Woodworth #550 | \$ 305.53 | |
| 06/22/2017 | 04790 | LSG #2789 | \$ 3,240.00 | |
| 08/16/2017 | 04833 | Ing Co #3439 | \$ 115.50 | |
| 11/07/2017 | 04914 | Woodworth #662, #592, #705, #737 | \$ 6,077.76 | |
| 11/07/2017 | 04915 | LSG #3026 | \$ 4,515.00 | |
| 11/07/2017 | 04916 | Ing Co #3226 & #3459 | \$ 308.00 | |
| 11/07/2017 | 04917 | Clinton Co: DR-2017-034 | \$ 906.10 | |
| | Total | | \$ 152,876.02 | |