

LOOKING GLASS RIVER INTERCOUNTY DRAIN

DRAINAGE BOARD MEETING

Friday, January 22, 2021

Via Video & Telephonic Conference

Pursuant to PA288 of 2020

MEMBERS PRESENT: Michael Gregg, Board Chairperson, Michigan Department of Agriculture & Rural Development (Mason, MI)
Phil Hanses, Board Secretary, Clinton County Drain Commissioner St. Johns, MI)
Carla Clos, Ingham County Deputy Drain Commissioner (Delhi Township, MI)
Tony Newman, Shiawassee County Drain Commissioner (Corunna, MI)
Ken Recker, Livingston County Deputy Drain Commissioner (Howell, MI)

MEMBERS ABSENT: None

ALSO PRESENT: Jenna Jullie, Shiawassee County Deputy Drain Commissioner
Alan Boyer, LSG Engineers & Surveyors
Carl S. Schaaf, Shiawassee County resident
Eric Voisinet, Olive Township Supervisor
Karen Hildebrant, Bath Township Superintendent
Pam Slee, Woodhull Township Supervisor
Dan Danke, represent the City of Lansing
Mike & Karen Milligan, Victor Township residents
Peter Schonfeld, Victor Township resident
Chris Tomac, Wombat Services
Beth Chattaway, Chattaway Excavating

Chairman Gregg called the meeting to order at 1:36 p.m.

This meeting is being held in accordance with P.A. 254 of 2020 which amends the Open Meetings Act permitting attendance by Board members either telephonic or video conferencing technology. Board members must state their physical location which shall be recorded in the minutes.

All votes will be taken by roll call.

2. Review and set the agenda

Hanses noted that the name of the Board chair is incorrect on the agenda.

MOTION by Hanses to approve the agenda as amended to correct the name of the Chair. SECOND by Clos. Roll call vote: Clinton County – Aye, Ingham County – Aye, Livingston County – Aye, Shiawassee County – Aye. All Ayes; MOTION CARRIED.

3. Approval of the November 13, 2020 meeting minutes

MOTION by Hanses to approve the minutes of November 13, 2020 as printed. SECOND by Clos. Roll call vote: Clinton County – Aye, Ingham County – Aye, Livingston County – Aye, Shiawassee County – Aye. All Ayes; MOTION CARRIED.

4a. Receive sealed bids to perform woody debris maintenance under Contracts V and VI and make tentative award based on the engineer's recommendation.

Sealed bids were received and opened at the Shiawassee County Drain Commissioner's office in the presence of Tony Newman, Alan Boyer, and Jenna Jullie.

Boyer stated that three bids were received for Contract V and two bids were received for Contract VI.

Bids were opened and read for Contract V as follows:

- T&E Farms \$116,030.00
- Mid-Michigan Ponds \$160,475.00
- Wombat Services \$104,886.00

Bids were opened and read for Contract VI as follows:

- T&E Farms \$75,370.00
- Chattaway Excavating \$69,380.00

Boyer proceeded to review and check the bid items and after finding no discrepancies, recommended awarding Contract V to Wombat Services and Contract VI to Chattaway Excavating. A bid tabulation will be prepared and distributed to the Board members and others.

MOTION by Recker to award Contract V in the amount of \$104,886.00 to Wombat Services and Contract VI in the amount of \$69,380.00 to Chattaway Excavating as recommended & authorize LSG Engineers & Surveyors to grant Notice to Proceed upon receipt of proper documentation for bonds & insurance.

SECOND by Hanses. Roll call vote: Clinton County – Aye, Ingham County – Aye, Livingston County – Aye, Shiawassee County – Aye. All Ayes; MOTION CARRIED.

4b. Receive the engineers recommendation for final payment to T&E Farms for Contract III woody debris maintenance and take action to approve.

Progress payment #3 on Contract III was approved for payment. This completes all obligations for the contract.

4c. Treasurer's report

Jullie distributed a Treasurer's report via email showing the revenues and expenses of the district. Shiawassee County assessed their portion of the district \$200,000 in 2020 and revenue from that assessment is beginning to come in. All four counties will need to plan on assessing in 2021 and Shiawassee will be credited for the assessment they levied in 2020.

MOTION by Hanses to receive & file the Treasurer's Report. SECOND by Recker. Roll call vote: Clinton County – Aye, Ingham County – Aye, Livingston County – Aye, Shiawassee County – Aye. All Ayes; MOTION CARRIED.

5. Approval of invoices

Jullie presented the following invoices for approval:

- T&E Farms progress payment #3, invoice #636130 in the amount of \$30,221.34.
- LSG Invoice #4846 in the amount of \$4,020.00.

MOTION by Hanses to authorize payment of the invoices as presented. SECOND by Recker. Roll call vote: Clinton County – Aye, Ingham County – Aye, Livingston County – Aye, Shiawassee County – Aye. All Ayes; MOTION CARRIED.

6. Other Business

Hanses brought up a concern from a landowner on the section of the drain that Wombat Services worked on two or three years ago. The concern was that there was a pile of trees about 10 feet high and the landowner was unable to salvage the wood due to the size of the pile. He also mentioned that a couple of smaller trees had fallen across the river in the same area. Since Wombat Services was awarded Contract V nearby, they will respond to the concerns.

7. Public Comment

Peter Schonfeld – Thanked the Clinton County Drain Commissioner for willingness to walk the drain with the contractor to understand the concerns of the landowners.

Eric Voisinet, Olive Township Supervisor – Thanked the board for maintenance but is concerned with the backwater effects that seem to have increased since the project began. Would like to see something done to relieve the water that gets backed up in Olive Township due to water not getting away downstream. Hanses mentioned learning of possible grants from the State of Michigan that might assist in funding work downstream.

Peter Schonfeld agreed with comments by Supervisor Voisinet in that water does seem to be rising faster after rain events.

Mike & Karen Milligan – Knows the river very well and wants us to minimize damage to the scenic nature of the river.

Carl Schaaf – Commented that he would like to see both contracts completed in 2021.

8. Set the date, time, and location of next meeting

The next meeting will be set at the call of the Chair.

9. Adjourn

MOTION by Recker to adjourn the meeting. SECOND by Hanses. Clinton County – Aye, Ingham County – had to leave the meeting early, Livingston County – Aye, Shiawassee County – Aye. All Ayes; MOTION CARRIED.

Chair Gregg declared the meeting adjourned at 2:44 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Phil Hanses". The signature is written in a cursive style with a large initial "P" and a long, sweeping underline.

Phil Hanses, Secretary

Minutes amended and approved by the Drainage Board on January 22, 2021.

Bid Opening
Looking Glass River IC Drain
Clinton, Ingham, Livingston Shiawassee Counties
CONTRACT V and VI



Company/Planholders	Attendance At PreBid Meeting	Contract V Bid	Contract VI Bid
Chattaway Excavating	N/A		\$69,380.00
Lloyd's Excavating	N/A		
Mid Michigan Ponds	N/A	\$160,475.00	
T & E Farms (Ed VandenBoss)	N/A	\$116,030.00	\$75,370.00
Wombat Services	N/A	\$104,886.00	
Apparent Low Bidder		Wombat Services	Chattaway Exc.

Bid Tabulation

Looking Glass River IC Drain - Contract V

Bid Opening - 1:30 January 22, 2021

Item	Description	Qty.	Unit	Chattaway - NO BID		Lloyd's Excavating - NO BID		Mid Michigan Ponds		T & E Farms (Ed Vandeboss)		Wombat Services	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Open Drain Work												
1	Sta. 330+00 to 480+00 (Hollister Rd) In channel: Debris Removal, Log Jam Removal, and Tree Removal	15,000 (2.84 mi)	LF	\$ -		\$ -		\$ 4.35	\$ 65,250.00	\$ 3.90	\$ 58,500.00	\$ 3.00	\$ 45,000.00
2	Sta. 330+00 to 480+00 (Hollister Rd) In ROW: Selective Clearing for Access ONLY	15,000 (2.84 mi)	LF	\$ -		\$ -		\$ 4.35	\$ 65,250.00	\$ 3.80	\$ 57,000.00	\$ 3.00	\$ 44,925.00
3	Sta. 84+50 to 103+00 In channel: Debris Removal, Log Jam Removal, and Tree Removal	1,850 (0.35 mi)	LF	\$ -		\$ -		\$ 7.00	\$ 12,950.00	\$ -	\$ -	\$ 3.75	\$ 6,937.50
4	Sta. 84+50 to 103+00 In ROW: Selective Clearing for Access ONLY	1,850 (0.35 mi)	LF	\$ -		\$ -		\$ 6.50	\$ 12,025.00	\$ -	\$ -	\$ 3.75	\$ 6,928.25
5	Soil Erosion and Sedimentation Control and Seeding	1	LS	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 530.00	\$ 530.00	\$ 1,095.85	\$ 1,095.85
TOTAL BID				\$ -	\$ -	\$ -	\$ -	\$ 160,475.00	\$ 160,475.00	\$ 116,030.00	\$ 116,030.00	\$ 104,886.60	\$ 104,886.60

Bid Tabulation

Looking Glass River IC Drain - Contract VI

Bid Opening - 1:30 January 22, 2021

Item	Description	Qty.	Unit	Wombat Services - NO BID		Lloyd's Excavating - NO BID		Mid Michigan Ponds - NO BID		T & E Farms (Ed Vandenboss)		Chattaway	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Open Drain Work												
1	Sta. 1427+00 to 1601+00 In channel: Debris Removal, Log Jam Removal, and Tree Removal	17,400 (3.30 mi)	LF	\$ -		\$ -		\$ -		\$ 2.10	\$ 36,540.00	\$ 1.70	\$ 29,580.00
2	Sta. 1427+00 to 1601+00 In ROW: Selective Clearing for Access ONLY	17,400 (3.30 mi)	LF	\$ -		\$ -		\$ -		\$ 2.20	\$ 38,280.00	\$ 2.00	\$ 34,800.00
3	Soil Erosion and Sedimentation Control and Seeding	1	LS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550.00	\$ 550.00	\$ 5,000.00	\$ 5,000.00
TOTAL BID				\$ -		\$ -		\$ -		\$ 75,370.00		\$ 69,380.00	

1/21/21

Looking Glass River - Treasurer's Report

Date	Funds in		
01/31/2017	Loan from Mrs. Lee due 6/1/19&6/1/20	\$	400,000.00
06/30/2017	Interest 801	\$	132.64
12/31/2017	Interest 801	\$	76.49
07/01/2018	Interest 801	\$	2.61
09/07/2018	Loan from Shiawassee Drain - Spaulding 6/7/19	\$	50,000.00
12/31/2018	Interest 801	\$	11.66
01/09/2019	Loan from Shiawassee Drain - Spaulding 7/9/19	\$	32,000.00
06/01/2019	2018 Assessment	\$	328,705.92
07/01/2019	Interest 801	\$	81.35
07/01/2019	DR Int Mar-Oct	\$	64.83
12/31/2019	Interest 801	\$	244.85
12/31/2019	DR Int Nov-Dec	\$	2.52
01/31/2020	2019 2020 Assessment - Shia	\$	220,457.79
01/31/2020	2019 2020 Assessment - Clinton	\$	55,838.63
01/31/2020	2019 2020 Assessment - Ing	\$	28,140.75
01/31/2020	2019 2020 Assessment - Liv	\$	16,856.91
06/30/2020	Interest 801	\$	362.54
06/30/2020	DR Int Jan-Jun	\$	69.82
11/16/2020	Loan from Shiawassee Drain	\$	150,000.00
12/31/2020	Interest 801	\$	13.45
Total		\$	<u>1,283,062.76</u>

Date	D.O.	Expenses		
10/06/2015	04473	Woodworth	\$	16,095.60
10/06/2015	04474	LSG	\$	7,292.50
11/20/2015	04500	Streamside	\$	488.75
07/18/2016	04638	Woodworth	\$	1,613.75
12/16/2016	04698	Independent Newspaper	\$	139.20
12/16/2016	04699	Ing Co #3095, #3164, & #3141	\$	404.25
12/16/2016	04700	Woodworth	\$	3,684.28
12/16/2016	04701	LSG	\$	29,344.95
				\$ 59,063.28
03/15/2017	04711	Woodworth #441	\$	101.00
03/15/2017	04725	Chattaway pmt 1	\$	36,575.00
03/15/2017	04726	Dickinson & Wright #073337-01	\$	4,700.00
03/15/2017	04730	Ing Co #3300 & #3254	\$	269.50
03/15/2017	04731	LSG #2680	\$	12,137.50
05/04/2017	04746	Helicopter flyover	\$	608.00
06/22/2017	04788	Ing Co #3325	\$	77.00
06/22/2017	04789	Woodworth #550	\$	305.53
06/22/2017	04790	LSG #2789	\$	3,240.00
08/16/2017	04833	Ing Co #3439	\$	115.50
11/07/2017	04914	Woodworth #662, #592, #705, #737	\$	6,077.76
11/07/2017	04915	LSG #3026	\$	4,515.00
11/07/2017	04916	Ing Co #3226 & #3459	\$	308.00
11/07/2017	04917	Clinton Co: DR-2017-034	\$	906.10
11/08/2017	04926	Chattaway pmt 2	\$	43,125.00
11/08/2017	04922	Livingston County	\$	705.16
12/13/2017	04939	Helicopter flyover	\$	524.00
12/31/2017	04960	Chattaway Pmt 3	\$	86,787.50
12/31/2017	04961	Wombat Pmt 1	\$	50,087.50
12/31/2017	04962	Woodworth #758, #820	\$	3,653.33
12/31/2017	04963	LSG #3115	\$	5,467.50

Looking Glass River - Treasurer's Report

12/31/2017	04964	Ing Co #3569	\$	154.00	\$ 260,439.88
01/30/2018	04984	LSG # 3138	\$	3,702.50	
03/09/2018	05005	LSG #3175	\$	3,067.50	
03/09/2018	05006	Woodworth #00838 & 00880	\$	7,578.36	
03/09/2018	05007	Wombat Pmt 2	\$	26,250.00	
03/09/2018	05008	Ing Co #3630 & #3631	\$	313.50	
04/24/2018	05043	Ing Co	\$	3,215.28	
04/24/2018	05042	Livingston County #2877 & 2876	\$	822.79	
04/24/2018	05041	Clinton Co:	\$	1,371.58	
04/24/2018	05040	Independent	\$	1,287.60	
04/24/2018	05039	LSG #3236	\$	3,580.00	
04/24/2018	05040	Woodworth #900	\$	8,785.51	
05/15/2018	05056	USA Today Network #1604347	\$	665.30	
05/15/2018	05057	LSG #3277	\$	2,952.50	
05/15/2018	05058	Woodworth #942	\$	5,880.17	
05/15/2018	05059	Ingham Co #3685	\$	115.50	
05/15/2018	05060	Mrs. Lee	\$	8,681.42	
05/15/2018		JE Shiawassee Co (Extend Your Reach)	\$	2,234.88	
06/08/2018	05072	Mrs. Lee	\$	148.02	
08/28/2018	05131	Ing Co: #3725	\$	115.50	
08/28/2018	05132	Woodworth: 957	\$	2,630.55	
09/07/2018	05141	Wombat PP 3 of 3	\$	28,923.50	
10/10/2018	05164	LSG: 3484	\$	3,377.50	
10/10/2018	05165	Wombat	\$	6,000.00	
11/27/2018	05197	Shiawassee ROD	\$	30.00	
11/27/2018	05198	Livingston County #2942	\$	469.06	
11/27/2018	05199	Ingham Co #3840	\$	154.00	
11/27/2018	05200	LSG: #3577	\$	655.00	
12/31/2018	05239	Ing Co: #3871	\$	115.50	
12/31/2018	05240	LSG #3702	\$	1,620.00	
12/31/2018	05241	Wombat #190107	\$	37,308.68	\$ 162,051.70
04/12/2019	05278	Ing Co Maintenance #3937	\$	96.25	
04/12/2019	05279	LSG #3841	\$	567.50	
04/12/2019	05280	Wombat #190410	\$	1,512.50	
04/12/2019	05282	Clinton Co: 2019-004	\$	1,573.30	
04/25/2019	05287	Livingston County #3032	\$	211.80	
04/25/2019		JE Shiawassee County	\$	1,543.00	
06/01/2019		Wire Mrs. Lee - Principal	\$	190,000.00	
06/01/2019		Wire Mrs. Lee - Interest	\$	6,680.00	
07/01/2019		JE Repay Loan to Spaulding - Principal	\$	50,000.00	
07/01/2019		JE Repay Loan to Spaulding - Interest	\$	375.00	
12/17/2019	05411	Ing Co Maintenance #3982	\$	192.50	
12/17/2019	05412	LSG #4229	\$	4,700.00	\$ 257,451.85
01/10/2020	05423	Ing Co Maintenance #4167	\$	154.00	
01/10/2020	05423	LSG: #4259	\$	3,930.00	
01/10/2020	05423	Mid MI Pond #16302	\$	53,228.66	
03/09/2020		JE Repay Loan to Spaulding - Principal	\$	32,000.00	
03/09/2020		JE Repay Loan to Spaulding - Interest	\$	746.67	
06/01/2020		Wire Mrs. Lee - Principal	\$	210,000.00	
06/01/2020		Wire Mrs. Lee - Interest	\$	3,516.61	
08/25/2020	05537	T&E Progress Payment 1	\$	73,542.33	
11/13/2020	05590	LivCo:#3193 & 3170	\$	151.96	
11/13/2020	05591	LSG	\$	10,055.00	
11/13/2020	05592	Mid MI Pond #2548 Final Pmt	\$	79,012.34	
11/13/2020	05593	T&E Inv#: 636131 Progress Payment 2	\$	27,445.33	\$ 493,782.90
01/22/2021		T&E Inv#: 636130 Progress Payment 3	\$	30,221.34	

Looking Glass River - Treasurer's Report

Total \$ 1,263,010.95
\$ 20,051.81

Amount in Construction Account
Amount in DR account

\$ 50,273.15
\$ -

\$ 50,273.15

\$ (30,221.34)