

# LOOKING GLASS RIVER INTERCOUNTY DRAIN

## DRAINAGE BOARD MEETING

Thursday, April 25, 2019

Shiawassee County Health Department Conference Room  
Corunna, Michigan

MEMBERS PRESENT: Michael Gregg, Board Chairperson, Michigan Department of Agriculture & Rural Development  
Phil Hanses, Board Secretary, Clinton County Drain Commissioner  
Carla Clos, Ingham County Deputy Drain Commissioner  
Tony Newman, Shiawassee County Drain Commissioner

MEMBERS ABSENT: Ken Recker, Livingston County Deputy Drain Commissioner

ALSO PRESENT: Jenna Jullie, Shiawassee County Deputy Drain Commissioner  
Alan Boyer, LSG Engineers & Surveyors  
Carl S. Schaaf  
Chris Tomac, Wombat Services  
Joe Golota, Mid-Michigan Ponds  
Tim Chattaway, Chattaway Excavating

Chairman Gregg called the meeting to order at 9:00 a.m.

### 2. Review and set the agenda

MOTION by Hanses to approve the agenda as presented. SECOND by Clos. MOTION CARRIED unanimously.

### 3. Approval of the April 12, 2019 meeting minutes

MOTION by Clos to approve the minutes of April 12, 2019 as presented. SECOND by Newman. MOTION CARRIED unanimously.

### 4a. Receive contractor bids on Contract III and make award

Boyer explained the bidding process that was authorized at the last meeting. Plan sheets and bid documents were prepared from station 636+00 about a mile downstream to station 950+00 just downstream of Fenner Road. He explained that the completion date for Contract III was set for December 31, 2020. Bidding documents were sent to five contractors and all submitted bids. Contracts I and II were discussed.

MOTION by Hanses to open bids and refer them to the engineer for recommendation. SECOND by Newman. MOTION CARRIED unanimously.

The bids for Contract III were opened and read. Chattaway Excavating bid \$196,250; Lloyd's Excavating bid \$963,980; Mid-Michigan Ponds bid \$159,686; T & E Farms bid \$160,140; and Wombat Services bid \$196,250. Mid-Michigan Ponds was confirmed to be the apparent low bidder.

Discussion ensued about how best to manage the work between Contracts I and III to remain within the maintenance budget for 2019.

MOTION by Newman to extend the completion date for Contract I, Change Order 3 to December 31, 2019. SECOND by Hanes. MOTION CARRIED unanimously.

MOTION by Hanes to award Contract III to Mid-Michigan Ponds stipulating that work in in 2019 be limited to approximately \$100,000. LSG to amend the contract language to that affect. Chair Gregg is authorized to sign the contract on behalf of the Board. SECOND by Newman. MOTION CARRIED unanimously.

#### 4b. Treasurer's report

Jullie distributed a Treasurer's report showing the revenues and expenses of the district.

#### 5. Approval of invoices

Jullie presented the following invoices for approval:

- Livingston County invoice #3032 in the amount of \$211.80
- Shiawassee County invoice in the amount of \$1,543.00

MOTION by Hanes to authorize payment of the invoices as presented in the total amount of \$1,754.80. SECOND by Newman. MOTION CARRIED unanimously.

MOTION by Newman to authorize Treasurer Shiawassee County to pay off \$50,000 drain note that is due June 7, 2019 upon receipt of assessment funds from the other counties. SECOND by Clos. MOTION CARRIED unanimously.

MOTION by Hanes to authorize Treasurer Shiawassee County to extend the maturity date of the \$32,000 drain note by six months until January 9, 2020. SECOND by Clos. MOTION CARRIED unanimously.

MOTION by Newman to accept and place on file the treasurer's report. SECOND by Hanes. MOTION CARRIED unanimously.

#### 6. Other Business

There was no other business.

#### 7. Public Comment

Schaaf commented on the Contract III work reach in 2019.

#### 8. Set the date, time, and location of next meeting

The next meeting was not scheduled.

9. Adjourn

MOTION by Hanses to adjourn the meeting. SECOND by Newman. MOTION CARRIED unanimously.

Chair Gregg declared the meeting adjourned at 10:37 a.m.

Respectfully submitted,

  
Phil Hanses, Secretary

DRAFT – These minutes are subject to approval at the next scheduled drainage board meeting.

Approved by the Drainage Board on \_\_\_\_\_.

# Agenda

## Looking Glass River Intercounty Drain Drainage Board Clinton, Ingham, Livingston, and Shiawassee Counties

9:00 a.m., Thursday, April 25, 2019  
Shiawassee County  
Health Department Conference Room  
149 Corunna Avenue  
Corunna, Michigan

1. Call to order and roll call

### Board Members

Michael Gregg, Chair, Michigan Dept. of Agriculture & Rural Development  
Phil Hanses, Clinton County Drain Commissioner  
Patrick Lindemann, Ingham County Drain Commissioner  
Brian Jonckheere, Livingston County Drain Commissioner  
Anthony Newman, Shiawassee County Drain Commissioner

### Engineer

Alan Boyer, P.E., LSG Engineers and Surveyors

2. Review and set the agenda
3. Approval of the April 12, 2019 meeting minutes
4. Communications and reports of board members, committees, and consultants
  - a. Receive contractor bids on Contract III and make award
  - b. Treasurer's report
5. Approval of invoices
6. Other business
7. Public comment
8. Set the date, time, and location of the next meeting
9. Adjourn

# PLEASE SIGN IN

LOOKING GLASS RIVER INTERCOUNTY DRAINAGE BOARD MEETING  
April 25, 2019 at 9:00 A.M.

NAME	REPRESENTING
Phil Hanses	Clinton County
Alan Boyer	LSCF E & S.
Tony Newman	Shi Co Dr. Com
Jenna Jullie	Shiawassee Deputy
Joe Coleta	Mid Michigan ponds
Tim CHATTAWAY	CHATTAWAY EXCAVATING
Chris Tomac	COMBAT SERVICES
Carla Ous	ICDC
Mike Gregg	MDARD
Carl C. Schaefer	Land Owner

**Bid Opening**  
**Looking Glass River IC Drain**  
**Clinton, Ingham, Livingston Shiawassee Counties**  
**CONTRACT III**

Company/Planholders	Attendance At PreBid Meeting	Contract III Bid	
Chattaway Excavating	N/A	\$196,250.00	
Lloyd's Excavating	N/A	\$963,980.00	
Mid Michigan Ponds	N/A	\$159,686.00	
T & E Farms	N/A	\$160,140.00	
Wombat Services	N/A	\$196,250.00	

## Treasurer's Report Looking Glass Joint

Date	Funds in	
01/31/2017	Loan from Mrs. Lee due 6/1/19&6/1/20	\$ 400,000.00
06/30/2017	Interest	\$ 132.64
12/31/2017	Interest	\$ 76.49
07/01/2018	Interest	\$ 2.61
09/07/2018	Loan from Shiawassee Drain - Spaulding 6/7/19	\$ 50,000.00
12/31/2018	Interest	\$ 11.66
01/09/2019	Loan from Shiawassee Drain - Spaulding 7/9/19	\$ 32,000.00
<b>Total</b>		<b>\$ 482,223.40</b>

Date	D.O.	Expenses		
10/06/2015	04473	Woodworth	\$ 16,095.60	
10/06/2015	04474	LSG	\$ 7,292.50	
11/20/2015	04500	Streamside	\$ 488.75	
07/18/2016	04638	Woodworth	\$ 1,613.75	
12/16/2016	04698	Idependent Newspaper	\$ 139.20	
12/16/2016	04699	Ing Co #3095, #3164, & #3141	\$ 404.25	
12/16/2016	04700	Woodworth	\$ 3,684.28	
12/16/2016	04701	LSG	\$ 29,344.95	\$ 59,063.28
03/15/2017	04711	Woodworth #441	\$ 101.00	
03/15/2017	04725	Chattaway pmt 1	\$ 36,575.00	
03/15/2017	04726	Dickinson & Wright #073337-01	\$ 4,700.00	
03/15/2017	04730	Ing Co #3300 & #3254	\$ 269.50	
03/15/2017	04731	LSG #2680	\$ 12,137.50	
05/04/2017	04746	Helicopter flyover	\$ 608.00	
06/22/2017	04788	Ing Co #3325	\$ 77.00	
06/22/2017	04789	Woodworth #550	\$ 305.53	
06/22/2017	04790	LSG #2789	\$ 3,240.00	
08/16/2017	04833	Ing Co #3439	\$ 115.50	
11/07/2017	04914	Woodworth #662, #592, #705, #737	\$ 6,077.76	
11/07/2017	04915	LSG #3026	\$ 4,515.00	
11/07/2017	04916	Ing Co #3226 & #3459	\$ 308.00	
11/07/2017	04917	Clinton Co: DR-2017-034	\$ 906.10	
11/08/2017	04926	Chattaway pmt 2	\$ 43,125.00	
11/08/2017	04922	Livingston County	\$ 705.16	
12/13/2017	04939	Helicopter flyover	\$ 524.00	
12/31/2017	04960	Chattaway Pmt 3	\$ 86,787.50	
12/31/2017	04961	Wombat Pmt 1	\$ 50,087.50	
12/31/2017	04962	Woodworth #758, #820	\$ 3,653.33	
12/31/2017	04963	LSG #3115	\$ 5,467.50	
12/31/2017	04964	Ing Co #3569	\$ 154.00	\$ 260,439.88
01/30/2018	04984	LSG # 3138	\$ 3,702.50	
03/09/2018	05005	LSG #3175	\$ 3,067.50	
03/09/2018	05006	Woodworth #00838 & 00880	\$ 7,578.36	
03/09/2018	05007	Wombat Pmt 2	\$ 26,250.00	

03/09/2018	05008	Ing Co #3630 & #3631	\$	313.50	
04/24/2018	05043	Ing Co	\$	3,215.28	
04/24/2018	05042	Livingston County #2877 & 2876	\$	822.79	
04/24/2018	05041	Clinton Co:	\$	1,371.58	
04/24/2018	05040	Independent	\$	1,287.60	
04/24/2018	05039	LSG #3236	\$	3,580.00	
04/24/2018	05040	Woodworth #900	\$	8,785.51	
05/15/2018	05056	USA Today Network #1604347	\$	665.30	
05/15/2018	05057	LSG #3277	\$	2,952.50	
05/15/2018	05058	Woodworth #942	\$	5,880.17	
05/15/2018	05059	Ingham Co #3685	\$	115.50	
05/15/2018	05060	Mrs. Lee	\$	8,681.42	
05/15/2018		JE Shiawassee Co (Extend Your Reach)	\$	2,234.88	
06/08/2018	05072	Mrs. Lee	\$	148.02	
08/28/2018	05131	Ing Co: #3725	\$	115.50	
08/28/2018	05132	Woodworth: 957	\$	2,630.55	
09/07/2018	05141	Wombat PP 3 of 3	\$	28,923.50	
10/10/2018	05164	LSG: 3484	\$	3,377.50	
10/10/2018	05165	Wombat	\$	6,000.00	
11/27/2018	05197	Shiawassee ROD	\$	30.00	
11/27/2018	05198	Livingston County #2942	\$	469.06	
11/27/2018	05199	Ingham Co #3840	\$	154.00	
11/27/2018	05200	LSG: #3577	\$	655.00	
12/31/2018	05239	Ing Co: #3871	\$	115.50	
12/31/2018	05240	LSG #3702	\$	1,620.00	
12/31/2018	05241	Wombat #190107	\$	37,308.68	\$ 162,051.70
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04/12/2019	05278	Ing Co Maintenance #3937	\$	96.25	
04/12/2019	05279	LSG #3841	\$	567.50	
04/12/2019	05280	Wombat #190410	\$	1,512.50	
04/12/2019	05282	Clinton Co: 2019-004	\$	1,573.30	
04/25/2019	05287	Livingston County #3032	\$	211.80	
04/25/2019		JE Shiawassee County	\$	1,543.00	

**Total**      **\$ 487,059.21**  
**\$ (4,835.81)**



# Brian Jonckheere



2300 E. Grand River, Suite 105  
Howell, Michigan 48843-7581  
Voice (517) 546-0040  
FAX (517) 545-9658

## INVOICE

**BILL TO:**

Shiawassee County Drain Commissioner  
Attn: Jenna Jullie  
149 E. Corunna Ave., L-1  
Corunna, MI 48817

INVOICE NO. 3032

INVOICE DATE April 12, 2019

#TC284  
**PAID**  
D 05287

TERMS Payable upon receipt

DATE	DESCRIPTION	QUANTITY	RATE	AMOUNT
	Looking Glass ICD Charges for 10/1/18 through 3/31/19 – see attached for detail	1	211.80	\$211.80
				\$211.80
				AMOUNT DUE

**MAKE CHECK PAYABLE TO: LIVINGSTON COUNTY DRAIN COMMISSIONER  
AND REMIT TO ABOVE ADDRESS**



# SHIAWASSEE COUNTY DRAIN OFFICE

149 E. CORUNNA AVE. L-1, CORUNNA, MI 48817  
PH (989) 743-2398 • FAX (989) 743-2474 • EMAIL drains@shiawassee.net

**ANTHONY NEWMAN**  
DRAIN COMMISSIONER

**JENNA JULLIE**  
DEPUTY DRAIN COMMISSIONER

## INVOICE

Date: April 25, 2019

To: Looking Glass River Board

Re: Shiawassee County Work

Date	Vendor	Amount
	2018 Shiawassee Crew & Materials	\$ 1,543.00

**Total Due:** \$ 1,543.00

Please make check payable to the "Shiawassee County Drain Office"  
Please mail to: 149 E. Corunna Ave, L1,  
Corunna, MI 48817

\*\*\*Treasurer please deposit in: 801-000-672.000

# 2018 Equipment Fund Billings LGR

DATE	NO.	DRAIN NAME	MARK	JOE	Ford		BACKHOE	CHIPPER	ATV/ GATOR	SPRAY	SPRAY	DUMP	TRUCK	OTHER	TOTAL
					SAWS	Tractor					TRAILER	TRAILER			
			HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	GALLON	DAYS	DAYS	DAYS		
Jun 2018	IC284	Looking Glass IC	8	8	4	0	6	0	0	0	0	0	2		\$ 1,118.00
Aug 2018	IC284	Looking Glass River	4	2	0	0	0	0	0	0	0	0	3	\$ 80.00	\$ 425.00