

LOOKING GLASS RIVER INTERCOUNTY DRAIN

DRAINAGE BOARD MEETING

Tuesday, November 27, 2018

Shiawassee County Health Department Conference Room
Corunna, Michigan

MEMBERS PRESENT: Michael Gregg, Board Chairperson, Michigan Department of Agriculture & Rural Development
Phil Hanses, Board Secretary, Clinton County Drain Commissioner
Carla Clos, Ingham County Deputy Drain Commissioner
Tony Newman, Shiawassee County Drain Commissioner
Ken Recker, Livingston County Deputy Drain Commissioner

MEMBERS ABSENT: None

ALSO PRESENT: Jenna Jullie, Shiawassee County Deputy Drain Commissioner
Alan Boyer, LSG Engineers & Surveyors
Katherine Keith, Shiawassee County Drain Commissioner's office

Chairman Gregg called the meeting to order at 2:34 p.m.

2. Review and set the agenda

Chair Gregg suggested amend the agenda by changing item 4b Treasurer's Report to 4c and changing 4b to a report on the tornado damage tree removal work.

MOTION by Clos to approve the agenda as amended. SECOND by Newman. MOTION CARRIED unanimously.

3. Approval of the October 10, 2018 meeting minutes

MOTION by Clos to approve the minutes of October 10, 2018 as presented. SECOND by Recker. MOTION CARRIED unanimously.

4a. Receive a progress report and pay recommendation from LSG regarding maintenance work performed by Wombat Services and take appropriate action.

For information of the Board, Boyer distributed draft copies of a breakdown of expenses for maintenance to date and indicated that we are \$125,000 below the maintenance spending limit for 2018. He provided a draft change order to the existing contract with Wombat Services for review. He has been unable to contact the contractor to discuss the change order. He prepared maps in preliminary form showing the work areas that would correspond with the change order. Discussion took place regarding how to proceed with continued maintenance work if Wombat Services is unable to complete the work upstream and downstream of Chandler Road and upstream of Hollister Road. Notice letters have been sent to landowners abutting the river near Chandler Road so they are aware that we will be doing work on or along their property. Four landowners have responded all of whom were in favor of the clearing of the

river channel. Hanses walked the work area with Wombat Services on November 13th and shared photos with the Board of recent beaver activity in the work area. Hanses asked if the Board would be interested in hiring a trapper to remove the beavers. Sense of the board was that there was little interest in hiring a trapper because there are no obvious beaver dams blocking the flow of the river.

4b. Receive a progress report from Clinton County regarding the tornado damage cleanup work.

Hanses reported that notice letters were delivered in mid-October; however, the removal work has not yet been completed by the contractor.

4c. Treasurer's report

Jullie distributed a Treasurer's report showing the revenues and expenses of the district. She is prepared to set up a debt retirement account with the county treasurer to deposit funds from the assessments. Four drain orders are ready for signatures which would leave \$7,701.06 in the account if approved. It will be necessary to borrow additional money to pay for work that is expected to be completed in 2018. It was suggested to have the Treasurer contact Roger Swets at Dickinson Wright for his opinion whether a debt retirement account should be established, and if so, a recommendation on the proper amount to be deposited.

5. Approval of invoices

Jullie presented the following invoices for approval:

- Shiawassee County Register of Deeds for recording fees in the amount of \$30.00.
- Livingston County invoice #2942 for administrative expenses in the amount of \$469.06.
- Ingham County invoice #3840 for administrative expenses in the amount of \$154.00
- LSG invoice #3577 for engineering services in the amount of \$655.00.

MOTION by Hanses to authorize payment of the invoices as presented in the total amount of \$1,308.06. SECOND by Clos. MOTION CARRIED unanimously.

6. Other Business

Newman explained that funds remain in the Shiawassee County Looking Glass county drain account. He intends to expend the remainder of those funds to remove trees and jams from the intercounty drain beginning at Lovejoy Road and working downstream towards Tyrell Road. There were no objections from the board members.

7. Public Comment

There was no public comment.

8. Set the date, time, and location of next meeting

The next meeting was scheduled for Wednesday, January 9, 2019 at 2:30 p.m. at the Shiawassee County Health Department conference room.

9. Adjourn

MOTION by Recker to adjourn the meeting. SECOND by Clos. MOTION CARRIED unanimously.

Chair Gregg declared the meeting adjourned at 3:41 p.m.

Respectfully submitted,


Phil Hanses, Secretary

These minutes were approved by the Drainage Board on January 10, 2019.

Agenda

Looking Glass River Intercounty Drain Drainage Board Clinton, Ingham, Livingston, and Shiawassee Counties

2:30 p.m., Tuesday, November 27, 2018
Shiawassee County
Health Department Conference Room
149 Corunna Avenue
Corunna, Michigan

1. Call to order and roll call
Board Members
Michael Gregg, Chair, Michigan Dept. of Agriculture & Rural Development Phil Hanes, Clinton County Drain Commissioner
Patrick Lindemann, Ingham County Drain Commissioner
Brian Jonckheere, Livingston County Drain Commissioner
Anthony Newman, Shiawassee County Drain Commissioner
Engineer
Alan Boyer, P.E., LSG Engineers and Surveyors
2. Review and set the agenda
3. Approval of the October 10, 2018 meeting minutes
4. Communications and reports of board members, committees, and consultants
 - a. Receive a progress report and pay recommendation from LSG regarding maintenance work performed by Wombat Services and take appropriate action
 - b. Receive a progress report from Clinton County regarding the tornado damage cleanup work
 - c. Treasurer's report
5. Approval of invoices
6. Other business
7. Public comment
8. Set the date, time, and location of the next meeting
9. Adjourn

PLEASE SIGN IN

LOOKING GLASS RIVER INTERCOUNTY DRAINAGE BOARD MEETING
November 27, 2018 at 2:30 P.M.

NAME	REPRESENTING
Phil Hanses	Clinton County
Tony Newman	Shia Co.
KEN RECKER	LIVINGSTON CTY.
Mike Gregg	MDARD
Janepullie	Shia Co Deputy
Carter Oles	ICDC
Alan Boyer	LSG
Katherine Keith	Shia. Co.

Treasurer's Report Looking Glass Joint

Date	Funds in	
01/31/2017	Loan from Mrs. Lee	\$ 400,000.00
06/30/2017	Interest	\$ 132.64
12/31/2017	Interest	\$ 76.49
07/01/2018	Interest	\$ 2.61
09/07/2018	Loan from Shiawassee Drain - Spaulding	\$ 50,000.00
Total		\$ 450,211.74

Date	D.O.	Expenses		
10/06/2015	04473	Woodworth	\$ 16,095.60	
10/06/2015	04474	LSG	\$ 7,292.50	
11/20/2015	04500	Streamside	\$ 488.75	
07/18/2016	04638	Woodworth	\$ 1,613.75	
12/16/2016	04698	Independent Newspaper	\$ 139.20	
12/16/2016	04699	Ing Co #3095, #3164, & #3141	\$ 404.25	
12/16/2016	04700	Woodworth	\$ 3,684.28	
12/16/2016	04701	LSG	\$ 29,344.95	\$ 59,063.28
03/15/2017	04711	Woodworth #441	\$ 101.00	
03/15/2017	04725	Chattaway pmt 1	\$ 36,575.00	
03/15/2017	04726	Dickinson & Wright #073337-01	\$ 4,700.00	
03/15/2017	04730	Ing Co #3300 & #3254	\$ 269.50	
03/15/2017	04731	LSG #2680	\$ 12,137.50	
05/04/2017	04746	Helicopter flyover	\$ 608.00	
06/22/2017	04788	Ing Co #3325	\$ 77.00	
06/22/2017	04789	Woodworth #550	\$ 305.53	
06/22/2017	04790	LSG #2789	\$ 3,240.00	
08/16/2017	04833	Ing Co #3439	\$ 115.50	
11/07/2017	04914	Woodworth #662, #592, #705, #737	\$ 6,077.76	
11/07/2017	04915	LSG #3026	\$ 4,515.00	
11/07/2017	04916	Ing Co #3226 & #3459	\$ 308.00	
11/07/2017	04917	Clinton Co: DR-2017-034	\$ 906.10	
11/08/2017	04926	Chattaway pmt 2	\$ 43,125.00	
11/08/2017	04922	Livingston County	\$ 705.16	
12/13/2017	04939	Helicopter flyover	\$ 524.00	
12/31/2017	04960	Chattaway Pmt 3	\$ 86,787.50	
12/31/2017	04961	Wombat Pmt 1	\$ 50,087.50	
12/31/2017	04962	Woodworth #758, #820	\$ 3,653.33	
12/31/2017	04963	LSG #3115	\$ 5,467.50	
12/31/2017	04964	Ing Co #3569	\$ 154.00	\$ 260,439.88
01/30/2018	04984	LSG # 3138	\$ 3,702.50	
03/09/2018	05005	LSG #3175	\$ 3,067.50	
03/09/2018	05006	Woodworth #00838 & 00880	\$ 7,578.36	
03/09/2018	05007	Wombat Pmt 2	\$ 26,250.00	
03/09/2018	05008	Ing Co #3630 & #3631	\$ 313.50	
04/24/2018	05043	Ing Co	\$ 3,215.28	
04/24/2018	05042	Livingston County #2877 & 2876	\$ 822.79	

04/24/2018	05041 Clinton Co:	\$	1,371.58
04/24/2018	05040 Independent	\$	1,287.60
04/24/2018	05039 LSG #3236	\$	3,580.00
04/24/2018	05040 Woodworth #900	\$	8,785.51
05/15/2018	05056 USA Today Network #1604347	\$	665.30
05/15/2018	05057 LSG #3277	\$	2,952.50
05/15/2018	05058 Woodworth #942	\$	5,880.17
05/15/2018	05059 Ingham Co #3685	\$	115.50
05/15/2018	05060 Mrs. Lee	\$	8,681.42
05/15/2018	JE Shiawassee Co (Extend Your Reach)	\$	2,234.88
06/08/2018	05072 Mrs. Lee	\$	148.02
08/28/2018	05131 Ing Co: #3725	\$	115.50
08/28/2018	05132 Woodworth: 957	\$	2,630.55
09/07/2018	05141 Wombat PP 3 of 3	\$	28,923.50
10/10/2018	05164 LSG: 3484	\$	3,377.50
10/10/2018	05165 Wombat	\$	6,000.00
11/27/2018	05197 Shiawassee ROD	\$	30.00
11/27/2018	05198 Livingston County #2942	\$	469.06
11/27/2018	05199 Ingham Co #3840	\$	154.00
11/27/2018	05200 LSG: #3577	\$	655.00

Total	\$ 442,510.68
	\$ 7,701.06