



# 2013 BUDGET SUMMARY

## 2012 Board of Commissioners

Robert Showers, Chairperson  
David Pohl, Vice Chairperson; Finance Chair  
Adam Stacey, Personnel Chair  
Jack Enderle, Law & Courts Chair  
Larry Martin  
Bruce DeLong  
Anne Hill

*Ryan Wood, County Administrator*  
*Craig Longnecker, Deputy County Administrator*

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# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**

Robert E. Showers

**Vice-Chairperson**

David Pohl

**Members**

Anne Hill

Bruce DeLong

Jack Enderle

Larry Martin

Adam Stacey

**COURTHOUSE  
100 E. STATE STREET  
ST. JOHNS, MICHIGAN 48879-1571  
989-224-5120**



**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

## **2012- RESOLUTION TO ADOPT THE 2013 CLINTON COUNTY BUDGET, GENERAL APPROPRIATIONS ACT AND MILLAGE**

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

WHEREAS, the County Administrator has prepared a recommended budget as required by the statute, and the Finance/Personnel Committee has reviewed the departmental requests and Administrator's recommendation for each County departmental budget, and

THEREFORE, BE IT RESOLVED that the 2013 Clinton County Budget for the General Fund and other Funds as set forth in the 2013 Administrator's Recommended Budget, as amended and proposed by the Finance/Personnel Committee, which is incorporated by reference herein, is hereby adopted on a basis consistent with the Clinton County Budget Adoption and Amendment Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

BE IT FURTHER RESOLVED that this budget includes an estimated property tax levy of 5.8000 mills for general fund operations. This 2013 levy shall be authorized via resolution subsequent to the establishment of the final levy amount in the spring of 2013.

BE IT FURTHER RESOLVED that this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

BE IT FURTHER RESOLVED that all expenditures shall be in accordance with the provisions of the Uniform Budgeting and Accounting Act, and that any modification, addition, or deletion, of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED that the County Administrator and the County Treasurer shall be authorized to transfer General Fund Appropriations between Funds up to the approved amounts provided for in this 2013 Budget. The timing and amount of such transfers shall be designed to maximize the interest investment potential to the General Fund.

BE IT FURTHER RESOLVED that the Approved Position Allocation List contained in the Budget shall limit the number of permanent full-time equivalent (FTE) employees who can be employed, and no funds are appropriated for any permanent position not on the Approved Position List. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications and are hereby incorporated into the Approved Position Allocation List, and any modification of employment classifications shall be done in conformance with established Board policy.

BE IT FURTHER RESOLVED that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2013 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED that the hiring freeze previously imposed by the Board shall be continued, and in the event that a vacancy occurs during 2013, the position will be filled subject to approval by the Finance and Personnel Committee. The only exception is for positions budgeted in the clerical pool, they may be filled upon authorization from the County Administrator.

BE IT FURTHER RESOLVED that positions on the Position Allocation List which are supported by grant funds, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the elected official or department head shall immediately notify the County Administrator and the Finance Committee, and that position shall be immediately removed from the Position Allocation List if funding is exhausted.

BE IT FURTHER RESOLVED The County Administrator shall be authorized to apply for, authorize and accept recurring grants upon verbal approval by the Board Chair or the Finance Chair. Any grant that requires unbudgeted matching funds or is considered a major capital improvement shall require authorization from the Finance Committee.

BE IT FURTHER RESOLVED that the line item appropriations which represent the estimated costs of operating the Clinton County trial courts in 2013 are contingent upon reimbursements to Clinton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the trial courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds.

BE IT FURTHER RESOLVED that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Clinton County Personnel policies as set forth in the Personnel Manual and the Educational Reimbursement policy, and that budgeted funds for these purposes are appropriated contingent upon compliance with all county policies.

BE IT FURTHER RESOLVED maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Administrator.

BE IT FURTHER RESOLVED that each “major capital improvement” detailed in the Capital Improvements section of the 2013 Budget shall be subject to final review by the Finance and Personnel Committee prior to the signing of contracts for project commencement. The Finance and Personnel Committee must grant specific authorization prior to the expenditure of funds on major capital projects. Routine vehicle replacement purchases are excluded from this requirement and may be purchased subject to approval by the Board Chairperson.

BE IT FURTHER RESOLVED that the Clinton County Personnel Manual shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an elected official who has co-employer status.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to approve for payment such bills, vouchers, or invoices that are part of the ongoing budgeted operations of the County consistent with Clinton County’s Cash Disbursement/ Payment Policy as set forth in Resolution 2007-3. In the event of an emergency, the County Administrator shall inform the Chair of the Board or Chair of the Finance Committee of the emergency authorization.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2012/2013 operating millage as defined by P.A. 2, 1986. In accordance with P.A.2 of 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's Operating tax rate shall be appropriated to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for administering Substance Use Disorder services, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Act 264 of 1987, (Health and Safety Fund Act) shall not be used to reduce the County's 2012/2013 operating millage, and that 12/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Mid-Michigan Health Department for those public health programs and services whose costs are in excess of 1988 appropriation levels, with the remaining revenues to be deposited in the County's General Fund to be used for personnel and operating costs which are in excess of 1988 appropriation levels for the courts.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to make year end transfers of up to \$40,000 between Departments or Funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to insure that departments do not end the 2013 fiscal year in a deficit condition.

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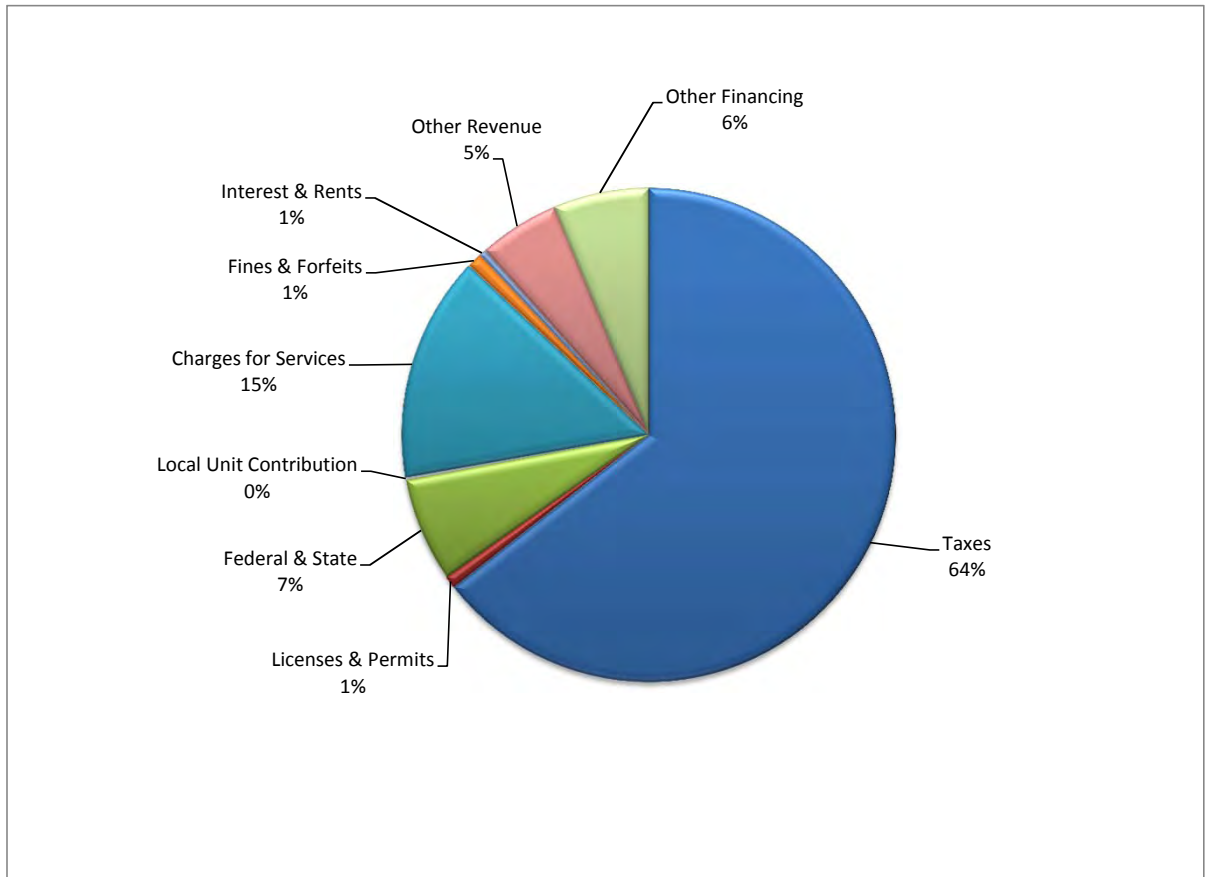
# BUDGET SUMMARY

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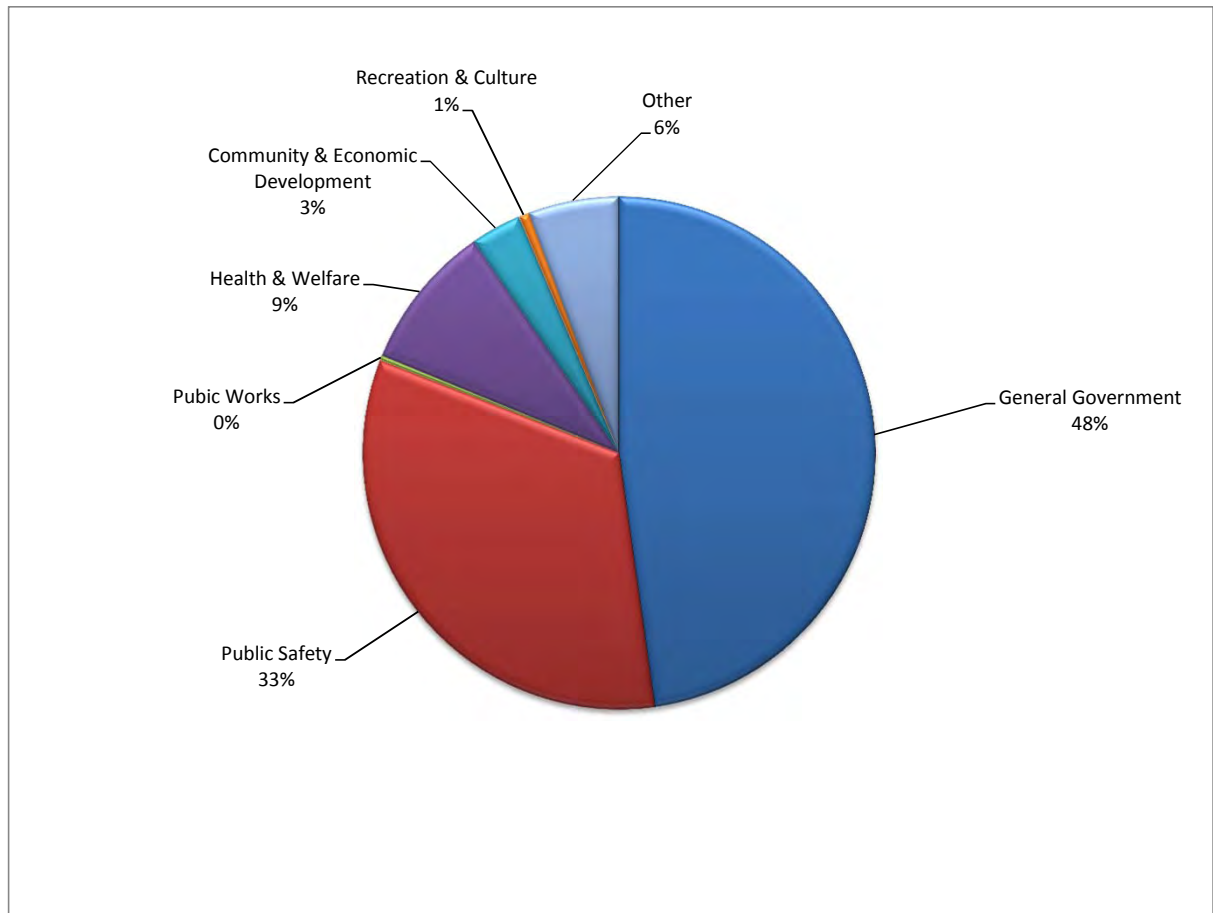
## CLINTON COUNTY GENERAL FUND REVENUE SUMMARY

SOURCES OF FUNDS	2011	2012	2013 BUDGET		
	ACTUAL	AMENDED	REQUEST	RECOM	ADOPTED
TAXES	\$14,257,442	\$13,523,285	\$13,380,029	\$13,380,029	\$13,380,029
LICENSES & PERMITS	205,382	253,989	254,000	172,000	172,000
FEDERAL & STATE	1,488,639	2,497,070	1,416,017	1,416,017	1,416,017
LOCAL UNIT CONTRIBUTION	38,779	32,880	32,880	32,880	32,880
CHARGES FOR SERVICES	3,645,862	2,956,000	2,970,000	3,070,000	3,070,000
FINES & FORFEITS	209,330	200,000	200,000	200,000	200,000
INTEREST & RENTS	83,551	86,300	91,400	91,400	91,400
OTHER REVENUE	1,198,649	1,099,635	1,102,113	1,102,113	1,102,113
OTHER FINANCING	1,263,731	2,211,318	1,305,644	1,305,644	1,305,644
<b>TOTAL REVENUE</b>	<b>\$22,391,365</b>	<b>\$22,860,477</b>	<b>\$20,752,083</b>	<b>\$20,770,083</b>	<b>\$20,770,083</b>



## CLINTON COUNTY GENERAL FUND EXPENDITURE SUMMARY

EXPENDITURES BY ACTIVITY	2011	2012	2013 BUDGET		
	ACTUAL	AMENDED	REQUEST	RECOM	ADOPTED
GENERAL GOVERNMENT	\$10,037,631	\$10,998,473	\$10,103,300	\$9,920,902	\$9,920,902
PUBLIC SAFETY	6,870,896	6,885,824	6,769,438	6,881,131	6,881,131
PUBLIC WORKS	66,099	58,100	61,600	61,600	61,600
HEALTH & WELFARE	1,602,131	1,879,371	1,919,942	1,914,649	1,914,649
COMMUNITY & ECONOMIC DEVELOPMENT	499,606	1,487,141	664,267	664,267	664,267
RECREATION & CULTURE	117,305	136,481	138,698	138,698	138,698
OTHER	2,112,553	1,415,087	1,507,990	1,188,836	1,188,836
<b>TOTAL EXPENDITURES</b>	<b>\$21,306,221</b>	<b>\$22,860,477</b>	<b>\$21,165,235</b>	<b>\$20,770,083</b>	<b>\$20,770,083</b>



# CLINTON COUNTY GENERAL FUND EXPENDITURES

ACTIVITY	2011 ACTUAL	2012		2013	
		AMENDED	REQUEST	RECOM	ADOPTED
<b>GENERAL GOVERNMENT</b>					
Administrative Services	417,739	443,814	434,165	434,165	434,165
Administrative Services - Accounting	245,158	251,244	254,370	254,370	254,370
Administrative Services - Central Telephone	10,000	10,000	10,000	10,000	10,000
Administrative Services - Clerical Pool	0	22,421	22,587	53,217	53,217
Administrative Services - MIS	480,225	468,095	486,392	504,484	504,484
Administrative Services - Record Copying	8,730	30,720	30,720	20,000	20,000
Agricultural Preservation	11,070	11,000	11,000	11,000	11,000
Apportionment Commission	0	0	0	0	0
Board of Commissioners	263,029	293,581	296,484	299,191	299,191
Boundary Commission	0	300	300	300	300
Circuit Court	271,349	276,608	269,389	269,389	269,389
Circuit Court - Assignment Clerk	132,001	133,741	134,034	135,434	135,434
Circuit Court - Probation	4,045	4,800	4,800	4,800	4,800
Circuit Court - Reporter	37,688	38,215	37,802	0	0
Clerk	444,994	448,785	446,273	459,048	459,048
Clerk - Elections	60,031	118,781	113,034	113,034	113,034
Clerk - Jury Commission	4,292	5,050	5,050	5,050	5,050
Clerk - Register of Deeds	256,049	274,895	270,332	200,567	200,567
Conservation District	26,366	12,000	12,000	12,000	12,000
Courthouse & Health Department Debt	833,925	1,776,078	842,025	842,025	842,025
District Court	1,016,791	1,026,169	1,033,195	1,033,645	1,033,645
Drain Commissioner	438,632	463,972	464,385	442,824	442,824
Drain Commissioner - Soil Erosion	72,080	81,989	82,311	0	0
Equalization	268,325	252,753	235,025	235,100	235,100
Friend of the Court	393,511	400,000	400,000	400,000	400,000
Friend of the Court - Family Counseling	5,077	6,000	6,000	6,000	6,000
Juvenile Court	519,661	555,656	557,775	537,775	537,775
Juvenile Court - Prevention Intervention Grant	12,018	20,032	0	0	0
Juvenile Court - TCEPF Grant	2,000	0	0	0	0
Juvenile Court - Regional Detention Support Grant	0	0	1,000	1,000	1,000
Law Library	14,000	14,000	14,000	14,000	14,000
Maintenance	1,235,110	1,413,548	1,466,038	1,428,038	1,428,038
MSU Extension	257,830	242,453	242,571	242,571	242,571
MSU Extension - Work of Heart Grant	39,591	34,514	32,150	32,150	32,150
Probate Court	360,543	382,018	383,127	384,127	384,127
Probate Court - Public Guardian	24,634	20,000	20,000	20,000	20,000
Prosecuting Attorney	914,870	920,139	938,190	938,190	938,190
Prosecuting Attorney - Crime Victims Rights Grant	60,325	63,059	63,059	63,059	63,059
Remonumentation Grant	43,842	43,842	43,842	43,842	43,842
Tax Allocation Board	0	400	400	400	400
Treasurer	334,208	312,601	314,275	344,907	344,907
Vehicles	517,892	125,200	125,200	125,200	125,200
<b>SUBTOTAL</b>	<b>\$10,037,631</b>	<b>\$10,998,473</b>	<b>\$10,103,300</b>	<b>\$9,920,902</b>	<b>\$9,920,902</b>
<b>PUBLIC SAFETY</b>					
Sheriff - Administration & Uniform Division	3,026,481	2,992,273	3,074,832	3,167,983	3,167,983
Sheriff - Animal Control	189,146	193,691	195,040	196,040	196,040
Sheriff - Community Corrections	20,000	20,000	20,000	20,000	20,000
Sheriff - Emergency Services	86,777	88,957	81,420	81,420	81,420
Sheriff - Highway Safety Grant	16,676	0	0	0	0
Sheriff - Homeland Security Grant Programs	144,442	251,581	20,000	20,000	20,000
Sheriff - Jail	3,286,181	3,230,963	3,268,604	3,286,146	3,286,146
Sheriff - Marine Safety Grant	3,555	3,556	3,556	3,556	3,556
Sheriff - Secondary Road Patrol Grant	97,638	104,803	105,986	105,986	105,986
Sheriff - Tri-County Metro Narcotics Squad	0	0	0	0	0
<b>SUBTOTAL</b>	<b>\$6,870,896</b>	<b>\$6,885,824</b>	<b>\$6,769,438</b>	<b>\$6,881,131</b>	<b>\$6,881,131</b>

# CLINTON COUNTY GENERAL FUND EXPENDITURES

ACTIVITY	2011 ACTUAL	2012		2013	
		AMENDED	REQUEST	RECOM	ADOPTED
<b>PUBLIC WORKS</b>					
Department of Public Works	1,010	1,600	1,600	1,600	1,600
Drains - Public Benefit	65,089	56,500	60,000	60,000	60,000
<b>SUBTOTAL</b>	<b>\$66,099</b>	<b>\$58,100</b>	<b>\$61,600</b>	<b>\$61,600</b>	<b>\$61,600</b>
<b>HEALTH &amp; WELFARE</b>					
Building Stronger Communities Council	15,500	15,500	15,500	15,500	15,500
Child Care	241,731	302,624	298,103	290,888	290,888
Community Mental Health	211,844	208,537	228,827	228,827	228,827
Contagious Disease	6,964	8,000	8,000	8,000	8,000
Greenhaven	256,132	416,491	423,814	425,736	425,736
Medical Examiner	46,749	60,200	60,200	60,200	60,200
Mid-Michigan District Health Department	394,447	391,015	391,015	391,015	391,015
Mid-South Substance Abuse Commission	126,456	143,463	163,132	163,132	163,132
Social Services	211,725	233,100	233,100	233,100	233,100
Soldiers & Sailors Relief Commission	1,000	3,000	5,000	5,000	5,000
Tri-County Aging	41,776	42,230	42,230	42,230	42,230
Veterans Affairs	47,807	55,211	51,021	51,021	51,021
<b>SUBTOTAL</b>	<b>\$1,602,131</b>	<b>\$1,879,371</b>	<b>\$1,919,942</b>	<b>\$1,914,649</b>	<b>\$1,914,649</b>
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>					
Brownfields Assessment Grant	158,133	200,000	0	0	0
Clean Michigan Initiative - Brownfield Redev Grant	0	750,000	250,000	250,000	250,000
Economic Development	5,884	50,000	50,000	50,000	50,000
Employment Services Grant	87,011	89,350	90,751	90,751	90,751
MSHDA Housing Grant	3,050	125,000	0	0	0
Planning & Zoning	183,698	209,811	209,300	209,300	209,300
Plat Board	90	1,240	1,240	1,240	1,240
Tri-County Regional Planning	61,740	61,740	62,976	62,976	62,976
<b>SUBTOTAL</b>	<b>\$499,606</b>	<b>\$1,487,141</b>	<b>\$664,267</b>	<b>\$664,267</b>	<b>\$664,267</b>
<b>RECREATION &amp; CULTURE</b>					
Historical Commission	0	300	300	300	300
Library Board	231	300	300	300	300
Parks & Recreation	90,764	109,571	111,788	111,788	111,788
Smith Hall/4-H Fair	26,310	26,310	26,310	26,310	26,310
<b>SUBTOTAL</b>	<b>\$117,305</b>	<b>\$136,481</b>	<b>\$138,698</b>	<b>\$138,698</b>	<b>\$138,698</b>
<b>OTHER</b>					
Contingency	0	207,097	300,000	195,788	195,788
Employee Retirement - Health	453,799	0	0	0	0
Employee Retirement - Pension	502,618	0	0	0	0
Insurance	349,667	372,750	372,750	357,808	357,808
Major Equipment Replacement	498,758	535,240	535,240	335,240	335,240
Ordinary Capital Improvements	100,000	100,000	100,000	100,000	100,000
Tax Tribunal	207,711	200,000	200,000	200,000	200,000
<b>SUBTOTAL</b>	<b>\$2,112,553</b>	<b>\$1,415,087</b>	<b>\$1,507,990</b>	<b>\$1,188,836</b>	<b>\$1,188,836</b>
<b>GENERAL FUND TOTAL</b>	<b>\$21,306,221</b>	<b>\$22,860,477</b>	<b>\$21,165,235</b>	<b>\$20,770,083</b>	<b>\$20,770,083</b>

**SOURCES OF FUNDS**

**2013 BUDGET**

NON-REVENUE SOURCES								
FUND	FUND NAME	2013 BUDGET	LOCAL TAXES	DEPARTMENT GENERATED	FEDERAL & STATE	TOTAL REVENUE	INTERFUND TRANSFERS	FUND BALANCE
101	General Fund	\$20,770,083	\$13,380,029	\$3,974,099	\$1,416,017	\$18,770,145	\$1,999,938	
201	Road Commission	11,200,000		200,000	11,000,000	11,200,000		
215	Friend of the Court	954,661		19,500	535,161	554,661	400,000	
228	Waste Management	383,236	30,215	315,700		345,915		37,321
245	Public Improvement	144,100				-	635,240	(491,140)
255	Homestead Property Tax	1,000		1,000		1,000		
256	ROD Automation Fund	97,726		77,726		77,726		20,000
261	9-1-1 Central Dispatch	1,570,331	2,115,000	26,600		2,141,600		(571,269)
264	Local Corrections Training	10,000		10,000		10,000		
265	Drug Forfeiture	13,500		13,500		13,500		
269	Law Library	19,000		6,500		6,500	14,000	(1,500)
271	County Library	10,000		10,000		10,000		
275	Probation Enhancement	15,000		15,000		15,000		
283	Community Corrections	88,975			78,582	78,582	20,000	(9,607)
285	Act 302 Training Funds	10,000			10,000	10,000		
286	Revenue Sharing Reserve	1,306,644		1,000		1,000		1,305,644
292	Child Care Fund	1,848,451		16,000	880,227	896,227	949,724	2,500
294	Veterans Trust	20,000			20,000	20,000		
352	Health Depart Debt Retirement	197,500		500		500	197,000	
365	DPW Bond & Interest	569,081	569,081			569,081		
370	Courthouse Debt Retirement	845,525		500		500	845,025	
509	Community Center	31,710		15,000		15,000	16,710	
516	Delinquent Tax Revolving	2,495,950		437,625		437,625		2,058,325
542	Building Code Enforcement	235,975		235,975		235,975		
595	Jail Commissary	96,700		96,700		96,700		
633	Central Stores	86,500				-	86,500	
635	Central Telephone	70,000				-	70,000	
636	MIS	509,484		5,000		5,000	504,484	
639	Drain Equipment Revolving	90,000				-	90,000	
661	County Vehicle Fund	199,100				-	125,200	73,900
675	Workers Compensation	150,000		67,000		67,000	83,000	
676	Employee Retirement	4,069,634				-	3,818,325	251,309
677	Insurance	2,105,435				-	2,105,435	
692	Unemployment	30,000				-	30,000	
736	Post Retire Health Care Trust	575,000				-	575,000	
801	Special Assess Drain Fund	1,600,000	1,500,000	100,000		1,600,000		
804	Drain Revolving Maintenance	1,500		1,500		1,500		
851	Drain Debt Retirement	1,101,000	500,000	1,000		501,000	600,000	
	<b>SUBTOTAL</b>	<b>\$53,522,801</b>	<b>\$18,094,325</b>	<b>\$5,647,425</b>	<b>\$13,939,987</b>	<b>\$37,681,737</b>	<b>\$13,165,581</b>	<b>\$2,675,483</b>
	Less: Interfund Transfers	(13,165,581)					(13,165,581)	
	<b>TOTAL</b>	<b>\$40,357,220</b>	<b>\$18,094,325</b>	<b>\$5,647,425</b>	<b>\$13,939,987</b>	<b>\$37,681,737</b>	<b>\$0</b>	<b>\$2,675,483</b>



**SOURCES OF FUNDS  
2011 ACTUAL**

		REVENUE/ TRANSFERS	LOCAL TAXES	DEPARTMENT GENERATED	FEDERAL & STATE	REVENUE	INTERFUND TRANSFERS	EXPENDITURES/ TRANSFERS
101	General Fund	\$22,391,365	\$14,257,442	\$4,630,531	\$1,488,639	\$20,376,612	\$2,014,753	\$21,306,221
201	Road Commission	9,139,969		18,657	9,121,312	9,139,969		9,362,969
215	Friend of the Court	925,832		23,134	509,187	532,321	393,511	895,132
228	Waste Management	504,235	47,180	457,055		504,235		369,086
245	Public Improvement	736,281		72,973	64,550	137,523	598,758	756,381
255	Homestead Property Tax	2,081		2,081		2,081		67
256	ROD Automation Fund	65,274		65,274		65,274		50,369
261	9-1-1 Central Dispatch	2,129,020	2,091,621	37,399		2,129,020		2,341,669
264	Corrections Training	13,530		13,530		13,530		7,491
265	Drug Forfeiture	7,350		7,350		7,350		16,312
269	Law Library	20,500		6,500		6,500	14,000	18,793
271	County Library	4,196		4,196		4,196		4,196
275	Probation Enhancement	5,484		5,484		5,484		2,490
276	Economic Development	-		0		-		45,116
283	Community Corrections	79,697			59,697	59,697	20,000	78,463
285	Act 302 Training Funds	5,465			5,465	5,465		4,897
286	Revenue Sharing Reserve	14,113		14,113		14,113		1,258,989
292	Child Care Fund	1,234,125		1,594	522,943	524,537	709,588	1,209,822
294	Veterans Trust	19,760			19,760	19,760		18,593
352	Health Dept Debt Retirement	193,349		849		849	192,500	192,872
365	DPW Bond & Interest	551,075	551,075			551,075		551,075
366	Jail Bond Debt Retirement	217,786		1,134		1,134	216,652	217,067
370	Courthouse Debt Retirement	845,667		4,242		4,242	841,425	841,918
509	Community Center	27,443		10,733		10,733	16,710	23,594
516	Delinquent Tax Revolving	1,383,971		1,383,971		1,383,971		446,875
542	Building Code Enforcement	195,839		195,839		195,839		150,402
595	Jail Commissary	104,147		104,147		104,147		89,177
633	Central Stores	68,700				-	68,700	68,700
635	Central Telephone	61,691				-	61,691	47,980
636	MIS	492,123		11,898		11,898	480,225	617,855
639	Drain Equipment Revolving	88,038		0		-	88,038	96,188
661	County Vehicle Fund	547,642		29,750		29,750	517,892	163,763
675	Workers Compensation	146,275		61,863		61,863	84,412	159,536
676	Employee Retirement	2,055,372		13,710		13,710	2,041,662	2,062,054
677	Insurance	2,026,165		6,522	190	6,712	2,019,453	1,909,437
692	Unemployment	28,701		1,127		1,127	27,574	12,824
736	Post Retire Health Care Trust	1,059,687		(68,298)		(68,298)	1,127,985	313,952
801	Special Assess Drain Fund	1,428,857	1,193,854	86,365		1,280,219	148,638	915,885
804	Drain Revolving Maintenance	603		603		603		
851	Drain Debt Retirement	412,086	269,528	299		269,827	142,259	842,079
	<b>SUBTOTAL</b>	<b>\$49,233,494</b>	<b>\$18,410,700</b>	<b>\$7,204,625</b>	<b>\$11,791,743</b>	<b>\$37,407,068</b>	<b>\$11,826,426</b>	<b>\$47,470,289</b>
	Less: Interfund Transfers	(\$11,826,426)					(\$11,826,426)	(\$11,826,426)
	<b>TOTAL</b>	<b>\$37,407,068</b>	<b>\$18,410,700</b>	<b>\$7,204,625</b>	<b>\$11,791,743</b>	<b>\$37,407,068</b>	<b>\$0</b>	<b>\$35,643,863</b>

**CLINTON COUNTY 2013 BUDGET  
PROJECTION OF FUND BALANCES**

	BEGINNING BALANCE 1/1/12	2012 Budgeted Revenue	2012 Budgeted Expenses	PROJECTED BALANCE 1/1/13	2013 Budgeted Revenue	2013 Budgeted Expenses	PROJECTED BALANCE 1/1/14
<b>GENERAL FUND</b>	\$5,761,967	\$22,860,477	\$22,860,477	\$5,761,967	\$20,770,083	\$20,770,083	\$5,761,967
<b>SPECIAL REVENUE FUNDS</b>							
Friend of the Court	228,596	974,361	974,361	228,596	954,661	954,661	228,596
Waste Management	547,139	392,941	428,884	511,196	345,915	383,236	473,875
Public Improvement	3,301,415	690,710	358,860	3,633,265	635,240	144,100	4,124,405
Homestead Property Tax Exemption	8,301	1,000	1,000	8,301	1,000	1,000	8,301
ROD Automation	164,442	65,000	79,000	150,442	77,726	97,726	130,442
Central Dispatch	2,659,488	2,189,313	3,701,803	1,146,998	2,141,600	1,570,331	1,718,267
Corrections Training	32,395	10,000	10,000	32,395	10,000	10,000	32,395
Drug Forfeiture	20,518	10,500	10,500	20,518	13,500	13,500	20,518
Law Library	45,961	20,500	17,500	48,961	20,500	19,000	50,461
Library	0	10,000	10,000	0	10,000	10,000	0
Probation Enhancement	32,088	15,000	15,000	32,088	15,000	15,000	32,088
Community Corrections	27,156	97,200	95,098	29,258	98,582	88,975	38,865
Justice Training	12,758	10,000	10,000	12,758	10,000	10,000	12,758
Revenue Sharing Reserve	3,423,997	0	1,271,318	2,152,679	1,000	1,306,644	847,035
Child Care	1,370,167	1,821,218	1,821,218	1,370,167	1,845,951	1,848,451	1,367,667
Veteran's Trust	1,752	14,000	14,000	1,752	20,000	20,000	1,752
<b>INTERNAL SERVICE FUNDS</b>							
Central Purchasing	1,330	86,500	86,500	1,330	86,500	86,500	1,330
Central Telephone	394,241	70,000	370,000	94,241	70,000	70,000	94,241
Management Information Systems	772,444	473,150	548,150	697,444	509,484	509,484	697,444
Drain Equipment Revolving	125,362	90,000	90,000	125,362	90,000	90,000	125,362
Vehicle Fund	615,666	125,200	125,200	615,666	125,200	199,100	541,766
Employee Retirement	3,263,078	1,600,000	1,851,309	3,011,769	3,818,325	4,069,634	2,760,460
Insurance	1,622,084	2,113,969	2,113,969	1,622,084	2,105,435	2,105,435	1,622,084
Unemployment	288,180	30,000	30,000	288,180	30,000	30,000	288,180
Workers Compensation	497,706	150,000	150,000	497,706	150,000	150,000	497,706



**CLINTON COUNTY 2013 BUDGET  
PROJECTION OF FUND BALANCES**

	BEGINNING BALANCE 1/1/12	2012 Budgeted Revenue	2012 Budgeted Expenses	PROJECTED BALANCE 1/1/13	2013 Budgeted Revenue	2013 Budgeted Expenses	PROJECTED BALANCE 1/1/14
<b>ENTERPRISE FUNDS</b>							
Jail Commissary	47,276	96,500	96,500	47,276	96,700	96,700	47,276
Building Department	333,338	191,478	191,478	333,338	235,975	235,975	333,338
Community Center	21,453	34,460	34,460	21,453	31,710	31,710	21,453
Delinquent Tax Revolving	15,015,563	458,262	458,262	15,015,563	437,625	2,495,950	12,957,238
<b>DEBT SERVICE FUNDS</b>							
Health Dept Debt	213,544	192,800	192,800	213,544	197,500	197,500	213,544
Jail Debt	257,040	904,122	1,161,162	0	0	0	0
Courthouse Debt	918,792	844,178	844,178	918,792	845,525	845,525	918,792
<b>COMPONENT UNITS</b>							
Drain Debt Retirement	693,030	1,101,000	1,101,000	693,030	1,101,000	1,101,000	693,030
Special Assess Drain Fund	2,290,638	1,600,000	1,600,000	2,290,638	1,600,000	1,600,000	2,290,638
Drain Revolving Maintenance	40,458	1,500	1,500	40,458	1,500	1,500	40,458

Note: Where appropriate unassigned/unrestricted beginning balance amounts were used in order to show available fund balance.

**PROPERTY  
TAX  
INFORMATION**

TAX YEAR	TAXABLE VALUATION	GENERAL FUND MILLAGE	UNADJUSTED TAX REVENUE
2008	2,506,280,298	5.7068	14,302,840
2009	2,551,261,110	5.8000	14,797,314
2010	2,499,739,368	5.8000	14,498,488
2011	2,466,453,832	5.8000	14,305,432
2012	2,411,597,879	5.8000	13,987,268

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# DEBT SERVICE

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2013 DESCRIPTION OF DEBT	FUND	BOND/LOAN YEAR	DEBT OUTSTANDING 2012	PRINCIPAL	INTEREST	FEES	TOTAL PAYMENT
<b><i>352 FUND - HEALTH DEPT BONDS</i></b>							
County of Clinton	General Fund	2006	1,495,000	140,000	57,000	200	197,200
<b><i>366 FUND - JAIL BONDS</i></b>							
County of Clinton	Delinquent Tax	2003	Paid in Full 2012				
<b><i>370 FUND - BUILDING AUTHORITY - COURTHOUSE BONDS</i></b>							
County of Clinton Refunding Bonds	General Fund Delinquent Tax	2006	5,210,000	665,000	180,025	200	845,225
<b><i>801 &amp; 851 FUNDS - DRAIN BONDS</i></b>							
Loesch Sanitary Sewer Drain Drainage District	851 Drain #20047	2004	90,000	90,000	1,935	250	92,185
Edwards Intercounty Drain	851 Drain #20462	2004	525,000	75,000	21,563	225	96,788
John Voltz Drain	851 Drain #20585	2002	Paid in Full 2012				
Creek Side Drain	851 Drain #20995	2006	220,000	55,000	8,182	225	63,407
TOTAL			835,000	220,000	31,680	700	252,380
<b><i>INDIVIDUAL DRAIN LOANS</i></b>							
Hastings City Bank	851 Drain Fund	2011	80,000	40,000	2,440		42,440
Ralph E. & Joanne F. Lee	851 Drain Fund	2006	38,000	38,000	1,681		39,681
Ralph E. & Joanne F. Lee	851 Drain Fund	2009	Paid in Full 2012				
Ralph E. & Joanne F. Lee	851 Drain Fund	2010	141,300	28,084	7,884		35,968
Dart Bank - Mason	851 Drain Fund	2005	68,000	17,000	3,026		20,026
Robert D. Zeeb	851 Drain Fund	2011	302,100	140,550	7,122		147,672
TOTAL			629,400	263,634	22,153		285,787
TOTAL DRAIN DEBT			1,464,400	483,634	53,833	700	538,167

2013 DESCRIPTION OF DEBT	FUND	BOND/LOAN YEAR	DEBT OUTSTANDING 2012	PRINCIPAL	INTEREST	FEES	TOTAL PAYMENT
<i>465 FUND - DPW BONDS</i>							
DPW Project 4 Sewer Project	Bath Charter Township	1973	175,000	175,000	7,000	400	182,400
DPW Project 13 Water System	DeWitt Charter Township	1995	110,000	35,000	5,735	300	41,035
DPW Project 14 Sewer Project	Bingham Township	1999	1,120,000	160,000	51,440	300	211,740
DPW Project 15 Sewer Project	Watertown Charter Township	2000	480,000	60,000	25,590	275	85,865
DPW Project 16 Sewer Project	Bath Charter Township	2001	270,000	35,000	12,766	275	48,041
		TOTAL	<u>2,155,000</u>	<u>465,000</u>	<u>102,531</u>	<u>1,550</u>	<u>569,081</u>

# STAFFING

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**POSITION ALLOCATION LIST  
2013 BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Board of Commissioners</b>								
1	Commissioner	1.000		101	101	9,430	32,195	
2	Commissioner	1.000		101	101	10,637	21,416	
3	Commissioner	1.000		101	101	8,694	30,843	
4	Commissioner	1.000		101	101	8,694	17,677	
5	Commissioner	1.000		101	101	8,694	17,677	
6	Commissioner	1.000		101	101	8,694	17,607	
7	Commissioner	1.000	7.000	101	101	8,694	17,677	155,090
<b>Circuit Court</b>								
8	Circuit Court Judge	1.000		101	131	45,724	51,632	
9	Circuit Court Judge	1.000	2.000	101	131	45,724	68,947	120,579
10	Circuit Court Administrator	1.000		101	132	46,483	62,742	
11	Assignment Clerk	1.000	2.000	101	132	39,450	64,190	126,933
<b>District Court</b>								
12	Deputy Clerk	1.000		101	136	36,099	52,489	
13	Magistrate	1.000		101	136	70,506	106,540	
14	District Court Clerk	1.000		101	136	52,973	84,063	
15	Deputy Clerk	1.000		101	136	36,099	49,563	
16	District Court Judge	1.000		101	136	45,724	56,623	
17	Probation Officer	1.000		101	136	50,202	80,779	
18	Chief Deputy Court Clerk	1.000		101	136	37,994	64,843	
19	Probation Secretary	1.000		101	136	36,099	52,489	
20	Deputy Clerk	1.000		101	136	36,099	60,298	
21	Accounting Clerk	1.000		101	136	36,099	60,298	
22	Probation Officer	1.000		101	136	53,202	66,808	
23	Court Recorder	1.000		101	136	39,450	66,711	
24	Deputy Clerk	1.000	13.000	101	136	36,099	75,440	876,945
<b>Probate Court</b>								
25	Probate Judge	1.000		101	148	139,919	160,434	
26	Register of Probate	1.000		101	148	41,715	69,618	
27	Deputy Clerk	1.000	3.000	101	148	35,203	70,825	300,877
<b>Juvenile Court</b>								
28	Lead Senior Juvenile Service Offi	1.000		101	152	58,403	90,264	
29	Senior Juvenile Service Officer	1.000		101	152	52,973	70,943	
30	Deputy Juvenile Register	1.000		101	152	39,450	66,711	
31	Senior Juvenile Service Officer	1.000		101	152	52,973	83,267	
32	Deputy Clerk	1.000	5.000	101	152	35,203	51,340	362,525
<b>Administration</b>								
33	Personnel Coordinator	1.000		101	172	50,202	78,395	
34	Deputy County Administrator	1.000		101	172	76,333	111,925	
35	County Administrator	1.000		101	172	96,522	148,925	
36	Secretary	0.500		101	172	18,050	23,160	
37	Executive Secretary	1.000	4.500	101	172	39,450	54,360	416,764
<b>Administration - Clerical Pool</b>								
38	Secretary	0.500		101	173	17,602	22,585	
39	Secretary	0.500	1.000	101	173	17,602	30,631	53,216
<b>Accounting</b>								
40	Lead Accountant	1.000		101	191	50,202	80,508	
41	Account Technician	1.000		101	191	41,715	69,618	
42	Bookkeeper	1.000	3.000	101	191	37,994	52,636	202,761

**POSITION ALLOCATION LIST  
2013 BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Clerk</b>								
43	Deputy Clerk-Court	1.000		101	215	36,099	49,563	
44	Deputy Clerk-Court	1.000		101	215	36,099	47,974	
45	Deputy Clerk-Vital Records	1.000		101	215	35,203	59,149	
46	Clerk/ROD	1.000		101	215	71,419	94,669	
47	Deputy Clerk-Jury	1.000		101	215	32,746	58,109	
48	Deputy Clerk-Elections	1.000		101	215	35,203	46,825	
49	Chief Deputy Clerk/ROD	1.000	7.000	101	215	46,483	70,586	426,874
<b>Treasurer</b>								
50	Deputy Treasurer	1.000		101	253	36,099	61,325	
51	Assistant Treasurer	1.000		101	253	41,715	59,696	
52	County Treasurer	1.000		101	253	63,411	97,267	
53	Deputy Treasurer	0.500		101	253	17,602	30,631	
54	Deputy Treasurer	1.000	4.500	101	253	36,099	62,223	311,141
<b>Equalization</b>								
55	Senior Equalization Assistant	1.000		101	257	39,450	66,711	
56	Appraiser	1.000		101	257	46,483	61,550	
57	Director	1.000	3.000	101	257	67,023	92,170	220,430
<b>MSU Extension</b>								
58	4-H Secretary	1.000		101	261	35,203	60,175	
59	Administrative Aide	1.000	2.000	101	261	39,450	59,741	119,916
<b>Maintenance</b>								
60	Maintenance Supervisor	1.000		101	265	56,824	87,991	
61	Maintenance Worker	1.000		101	265	37,994	52,729	
62	Sr. Maintenance Worker	1.000		101	265	39,450	53,038	
63	Maintenance Worker	1.000		101	265	37,994	65,578	
64	Maintenance Worker	1.000		101	265	37,994	51,141	
65	Maintenance Secretary	0.500	5.500	101	265	16,373	28,708	339,185
<b>Prosecuting Attorney</b>								
66	Prosecutor	1.000		101	267	100,691	144,960	
67	Investigator	1.000		101	267	46,483	61,550	
68	Prosecuting Attorney II	1.000		101	267	70,657	106,239	
69	Chief Assistant Prosecutor	1.000		101	267	74,671	111,432	
70	Legal Secretary	1.000		101	267	36,099	63,438	
71	Prosecuting Attorney II	1.000		101	267	70,657	105,355	
72	Legal Secretary	1.000		101	267	36,099	52,489	
73	Office Manager	1.000		101	267	41,715	68,531	
74	Legal Secretary	1.000		101	267	36,099	62,411	
75	Prosecuting Attorney II	1.000	10.000	101	267	70,657	116,464	892,869
<b>Clerk - ROD</b>								
76	Senior Deputy ROD	1.000		101	268	41,715	69,618	
77	Deputy ROD	0.500		101	268	17,602	30,631	
78	Deputy ROD	0.500		101	268	15,403	18,780	
79	Deputy ROD	0.500		101	268	15,403	18,780	
80	Deputy ROD	1.000	3.500	101	268	35,203	48,413	186,221
<b>Drain Commissioner</b>								
81	Drain Commissioner	1.000		101	275	59,760	92,915	
82	Drain Construction Inspector	1.000		101	275	41,715	55,406	
83	Drain Accounting Specialist	0.600		101	275	23,670	30,372	
84	Drain Maintenance Worker	1.000		101	275	39,450	64,811	
85	Engineer	1.000		101	275	68,228	104,006	
86	Administrative Aide	1.000	5.600	101	275	39,450	58,072	405,583

**POSITION ALLOCATION LIST  
2013 BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Sheriff - Admin &amp; Uniform Division</b>								
87	Sheriff	1.000		101	301	82,134	108,128	
88	Sergeant	1.050		101	301	63,049	109,722	
89	Detective Sergeant	1.050		101	301	63,049	110,000	
90	Detective Sergeant	1.050		101	301	63,049	110,000	
91	Sergeant	1.050		101	301	63,049	109,722	
92	Undersheriff	1.000		101	301	70,326	94,476	
93	Detective Sergeant	1.050		101	301	63,049	107,887	
94	Admin Services Clerk	1.000		101	301	32,746	55,996	
95	Deputy	1.050		101	301	55,727	84,208	
96	Office Manager	1.000		101	301	41,715	56,769	
97	Sergeant	1.050		101	301	63,049	109,722	
98	Sergeant	1.050		101	301	63,049	106,776	
99	Deputy	1.050		101	301	55,727	85,796	
100	Deputy	1.050		101	301	55,727	98,645	
101	Secretary	1.000		101	301	36,099	48,119	
102	Deputy	1.050		101	301	55,727	95,839	
103	Deputy	1.050		101	301	54,122	93,616	
104	Detective - Metro Squad	1.050		101	301	57,262	98,094	
105	Deputy	1.050		101	301	55,727	98,645	
106	Security Officer	0.700		101	301	24,484	30,249	
107	Sergeant	0.800		101	301	48,038	83,778	
108	Security Officer	0.700		101	301	25,269	32,834	
109	Security Officer	0.700		101	301	25,269	31,219	
110	Security Officer	0.700		101	301	25,269	31,219	
111	Lead Security Officer	1.000		101	301	37,994	51,022	
112	Security Officer	0.700		101	301	24,005	29,657	
113	Deputy	1.050		101	301	55,727	95,839	
114	Deputy	1.050		101	301	54,122	95,729	
115	Deputy	1.050		101	301	55,727	98,645	
116	Deputy	1.050		101	301	55,727	85,651	
117	Deputy	1.050	30.250	101	301	55,727	181,067	2,629,067
<b>Sheriff - Secondary Road Patrol</b>								
118	Deputy - Secondary Road Patrol	1.050	1.050	101	301	55,727	105,986	105,986
<b>Sheriff - School Resource Officer</b>								
119	Deputy - School Resource	1.050	1.050	101	301	55,727	99,060	99,060
<b>Sheriff - Jail</b>								
120	Transport Officer	1.050		101	351	55,727	98,783	
121	Sergeant	1.050		101	351	59,048	104,110	
122	Corrections Officer	1.050		101	351	52,340	77,739	
123	Corrections Officer	1.050		101	351	52,340	87,917	
124	Corrections Officer	1.050		101	351	52,340	87,789	
125	Sergeant	1.050		101	351	59,048	103,000	
126	Corrections Officer	1.050		101	351	52,340	87,917	
127	Corrections Officer	1.050		101	351	52,340	88,044	
128	Corrections Officer	1.050		101	351	52,340	87,661	
129	Corrections Officer	1.050		101	351	52,340	88,044	
130	Sergeant	1.050		101	351	59,048	104,110	
131	Corrections Officer	1.050		101	351	52,340	87,789	
132	Corrections Officer	1.050		101	351	52,340	85,293	
133	Corrections Officer	1.050		101	351	52,340	74,812	
134	Corrections Officer	1.050		101	351	46,815	69,686	
135	Corrections Officer	1.050		101	351	45,765	78,266	
136	Corrections Officer	1.050		101	351	52,340	85,804	
137	Corrections Officer	1.050		101	351	52,340	85,804	
138	Cook	0.700		101	351	22,922	30,520	
139	Cook	0.600		101	351	18,012	22,910	
140	Sergeant	1.050		101	351	59,048	103,971	
141	Corrections Officer	1.050		101	351	46,510	69,297	
142	Corrections Officer	1.050		101	351	46,177	68,871	

**POSITION ALLOCATION LIST  
2013 BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
143	Jail Administrator	1.000		101	351	65,526	91,310	
144	Corrections Officer	1.050		101	351	52,340	77,995	
145	Corrections Officer	1.050		101	351	52,340	84,909	
146	Secretary	0.600		101	351	21,659	27,792	
147	Secretary	0.600		101	351	21,659	27,792	
148	Cook	0.700		101	351	22,922	30,520	
149	Corrections Officer	1.050		101	351	52,340	74,940	
150	Corrections Officer	1.050		101	351	52,340	85,804	
151	Cook	0.700		101	351	22,922	30,520	
152	Corrections Officer	1.050		101	351	52,340	87,917	
153	Account Clerk	1.000		101	351	35,203	51,340	
154	Food Service Supervisor	1.000		101	351	39,450	57,121	
155	Corrections Officer	1.050	35.250	101	351	52,340	117,752	2,723,849
<b>Sheriff - Emergency Services</b>								
156	Emergency Services Coordinator	1.000	1.000	101	426	58,740	73,590	73,590
<b>Sheriff - Animal Control</b>								
157	Animal Control Officer	1.000		101	430	37,994	65,060	
158	Supervisor	0.250		101	430	15,012	26,181	
159	Animal Control Officer	1.000	2.250	101	430	37,994	70,100	161,340
<b>Medical Examiner</b>								
160	Medical Examiner	0.500	0.500	101	648	6,747	13,750	13,750
<b>Community Development</b>								
161	Building/Zoning Official	0.500		101	721	34,114	50,947	
162	Planner/Zoning Enforcement	1.000		101	721	50,202	67,649	
163	Secretary	1.000	2.500	101	721	36,099	73,130	191,725
<b>Parks &amp; Recreation</b>								
164	Green Space Coordinator	1.000	1.000	101	751	51,746	85,581	85,581
<b>Total General Fund</b>			156.450			\$ 7,344,345		\$ 11,601,860

**POSITION ALLOCATION LIST  
2013 BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Friend of the Court</b>								
165	Investigator	1.000		215	141	50,202	70,857	
166	Enforcement Officer	1.000		215	141	39,450	57,002	
167	Enforcement Officer	1.000		215	141	39,450	57,002	
168	Enforcement Officer	1.000		215	141	41,715	69,843	
169	Enforcement Clerk	0.600		215	141	21,122	25,753	
170	Friend of the Court	1.000		215	141	90,900	112,484	
171	Deputy Friend of the Court	1.000		215	141	50,202	67,659	
172	Finance Officer	1.000		215	141	41,715	69,618	
173	Investigator	0.700		215	141	31,508	34,228	
174	Medical Enforcement Specialist	1.000		215	141	36,099	47,256	
175	Support Specialist	1.000	10.300	215	141	37,994	68,051	\$ 679,752
<b>Waste Management</b>								
176	Waste Management Coordinator	1.000		228	528	53,842	67,736	
177	Secretary	0.500		228	528	17,602	22,585	
178	Administrative/Education	1.000	2.500	228	528	41,715	71,188	\$ 161,509
<b>Central Dispatch</b>								
179	Director	1.000		261	346	65,669	98,241	
180	Lead Communicator	1.000		261	346	49,213	73,015	
181	Secretary	0.700		261	346	24,642	31,620	
182	Lead Communicator	1.000		261	346	46,483	63,822	
183	Telecommunicator	1.000		261	346	40,196	67,169	
184	Telecommunicator	1.000		261	346	40,196	65,056	
185	Telecommunicator	1.000		261	346	40,196	67,169	
186	Telecommunicator	1.000		261	346	40,196	67,169	
187	Lead Communicator	1.000		261	346	46,483	78,259	
188	Telecommunicator	1.000		261	346	40,196	67,169	
189	Telecommunicator	1.000		261	346	34,805	50,444	
190	Telecommunicator	1.000		261	346	40,196	67,169	
191	Telecommunicator	1.000		261	346	38,533	55,148	
192	Telecommunicator	1.000		261	346	39,534	66,366	
193	Lead Communicator	1.000		261	346	46,483	60,726	
194	Telecommunicator	1.000	15.700	261	346	40,196	112,717	\$ 1,091,259
<b>Sheriff - Community Corrections</b>								
195	Coordinator	1.000	1.000	283	364	46,483	63,094	\$ 63,094
<b>Intensive Probation</b>								
196	Senior Juvenile Service Officer	1.000	1.000	292	662	52,973	83,267	\$ 83,267
<b>Greenhaven</b>								
197	Senior Juvenile Service Officer-G	1.000		292	664	55,622	87,763	
198	Tutor	1.000	2.000	292	664	55,622	71,360	\$ 159,122
<b>Building Code Enforcement</b>								
199	Building/Zoning Official	0.500		542	722	34,114	50,947	
200	Soil Erosion	0.500		542	722	20,858	26,876	
201	Secretary	0.500	1.500	542	722	17,602	37,047	\$ 114,869

**POSITION ALLOCATION LIST  
2013 BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>MIS</b>								
202	MIS Director	1.000		636	228	68,207	90,618	
203	GIS Coordinator	1.000		636	228	50,202	77,300	
204	Systems Support	1.000		636	228	41,715	66,952	
205	Lead Systems Support	1.000	4.000	636	228	50,202	66,215	\$ 301,084
<b>Insurance</b>								
206	Insurance Coordinator	0.700	0.700	677	851	27,615	35,434	\$ 35,434
<b>Total Other Funds</b>			38.700			\$ 1,787,946		\$ 2,689,392
<b>TOTAL ALL FUNDS</b>			195.150			\$ 9,132,291		\$ 14,291,253

Note: The last position in each department may contain overtime/per diem as well as other personnel costs in the total employee cost column.

# CAPITAL IMPROVEMENTS

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**2013 CAPITAL IMPROVEMENTS SUMMARY**

DEPT RANK	PROJECT NAME	Department Request	Funded Amount	SOURCES OF FUNDING				
				PUBLIC IMP	MIS	OTHER	GRANT	FUND/GRANT
<b>Administration</b>								
1	Small Copiers	2,500	2,500	2,500				
2	Large Copiers (2)	15,000	15,000	15,000				
3	Office Equipment	10,000	10,000	10,000				
	<b>Subtotal</b>	<b>27,500</b>	<b>27,500</b>	<b>27,500</b>	-	-	-	
<b>Building &amp; Grounds</b>								
1	Temperature Control Upgrade	8,000	8,000	8,000				
2	Paint Smith Hall Exterior	9,000	9,000	9,000				
3	Leaf Vacuum	2,500	2,500	2,500				
4	Dump Box Trailer	10,000	10,000	10,000				
5	Restroom Hand Dryers	1,500	1,500	1,500				
6	Greenhaven Bedroom Furn	5,000	5,000	5,000				
7	Jail Carpet	9,000	9,000	9,000				
8	General Office Furniture	15,000	15,000	15,000				
	<b>Subtotal</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	-	-	-	
<b>Central Dispatch</b>								
1	Radio Battery Analyzer	4,000	4,000			4,000		911 Fund
<b>Circuit Court</b>								
1	Dictating/Trans Mach	1,200	1,200	1,200				
2	Office Chair Clerk	500	500	500				
3	Office Chair Judge	1,000	1,000	1,000				
4	Circuit Court Bench Chair	1,000	1,000	1,000				
	<b>Subtotal</b>	<b>3,700</b>	<b>3,700</b>	<b>3,700</b>	-	-	-	
<b>Parks &amp; Recreation</b>								
1	Vault Toilet/Trees	14,900	14,900	6,700			8,200	Passport Grant
2	Open Space Plan Update	6,000	6,000	6,000				
3	Fish Stocking	12,500	12,500	12,500				
4	Gravel Parking Lot	7,500	7,500	7,500				
5	Rescue Boat	2,000	2,000	2,000				
	<b>Subtotal</b>	<b>42,900</b>	<b>42,900</b>	<b>34,700</b>	-	-	<b>8,200</b>	
<b>Replacement Schedule MIS</b>		<b>94,000</b>	<b>94,000</b>		<b>94,000</b>			
<i>see description of funded projects (MIS fund) for detail</i>								
<b>Sheriff Department</b>								
1	Squad Room Chairs (12)	2,000	2,000	2,000				
2	Radars (2)	3,100	3,100	3,100				
3	Jail Camera Monitor	1,500	1,500	1,500				
4	Jail Mattresses (50)	5,400	5,400	5,400				
5	Night Vision Binoculars (2)	6,200	6,200	6,200				
	<b>Subtotal</b>	<b>18,200</b>	<b>18,200</b>	<b>18,200</b>	-	-	-	
<b>TOTAL</b>		<b>\$250,300</b>	<b>\$250,300</b>	<b>\$144,100</b>	<b>\$94,000</b>	<b>\$4,000</b>	<b>\$8,200</b>	

**2013 CAPITAL IMPROVEMENTS SUMMARY**

DEPT RANK	PROJECT NAME	Department Request	Funded Amount	SOURCES OF FUNDING				
				PUBLIC IMP	MIS	OTHER	GRANT	FUND/GRANT
<b>Total Ordinary Capital Improvements</b>			<b>\$250,300</b>	<b>\$144,100</b>	<b>\$94,000</b>	<b>\$4,000</b>	<b>\$8,200</b>	
<b>MAJOR CAPITAL IMPROVEMENT PROJECTS</b>								
	Waste Management - Plan Update		\$35,100			\$35,100		WM Fund
	Parks & Recreation - Park Land		\$2,530,100	\$628,800		\$15,000	\$1,886,300	MNRTF
	Jail - Equipment Replacement		\$65,900	\$65,900				
	Greenhaven - Equipment Replacement		\$34,800	\$34,800				
	Fairgrounds - Equipment Replacement		\$22,500	\$22,500				
	Sheriff - Animal Shelter		\$1,304,773	\$1,304,773				
	911 - Comm System Enhancement		\$97,953			\$97,953		911 Fund
	911 - Recorder Call Back System		\$100,000			\$100,000		911 Fund
	911 - CAD Server		\$20,000			\$20,000		911 Fund
	911 - CEIL 911 Consortium		\$25,000			\$25,000		911 Fund
	Building/Code Enforce - BS&A Upgrade		\$30,000			\$30,000		Building Fund
	MIS - Contract Imaging		\$40,000		\$40,000			
	MIS - Imaging Project		\$144,000		\$144,000			
	MIS - Backup System		\$30,000		\$30,000			
	MIS - Jail Video System		\$50,000		\$50,000			
	MIS - Court Video Recording		\$15,000		\$15,000			
	MIS - Munis Software		\$25,000		\$25,000			
	MIS - BOC Digital Sound System		\$30,000		\$30,000			
	MIS - JMS/RMS Module		\$22,000		\$22,000			
	Vehicle - Patrol Vehicle		\$28,000			\$28,000		Vehicle Fund
	Vehicle - Patrol Vehicle		\$28,000			\$28,000		Vehicle Fund
	Vehicle - Patrol Vehicle		\$28,000			\$28,000		Vehicle Fund
	Vehicle - Patrol Vehicle		\$28,000			\$28,000		Vehicle Fund
	Vehicle - Vehicle Equipment		\$25,600			\$25,600		Vehicle Fund
	Vehicle - Maintenance Plow Truck		\$39,500			\$39,500		Vehicle Fund
	Vehicle - Juvenile Vehicle		\$22,000			\$22,000		Vehicle Fund
<b>Total Major Capital Improvements</b>			<b>\$4,821,226</b>	<b>\$2,056,773</b>	<b>\$356,000</b>	<b>\$522,153</b>	<b>\$1,886,300</b>	
<b>GRAND TOTAL</b>			<b>\$5,071,526</b>	<b>\$2,200,873</b>	<b>\$450,000</b>	<b>\$526,153</b>	<b>\$1,894,500</b>	

**MAJOR CAPITAL IMPROVEMENTS BY FUND  
2013 - 2017**

**WASTE MANAGEMENT FUND 228**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	Plan Update	\$35,100					\$35,100
<b>2012 TOTAL</b>		<b>\$35,100</b>	<b>TOTAL WASTE MANAGEMENT FUND 228</b>				<b>\$35,100</b>

**PUBLIC IMPROVEMENT FUND 245**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	Park Land	\$2,530,100					\$2,530,100
#2	Equip Replacement Courthouse		\$718,332	\$373,913	\$246,373		\$1,338,618
#3	Equip Replacement Jail	\$65,900	\$353,833	\$240,785		\$279,044	\$939,562
#4	Equip Replacement Maintenance					\$110,140	\$110,140
#5	Equip Replacement Greenhaven	\$34,800	\$24,383			\$31,607	\$90,790
#6	Equip Replacement Fairgrounds	\$22,500	\$312,096				\$334,596
#7	Animal Shelter	\$1,304,773					\$1,304,773
#8	Fairgrounds - Renovation		\$163,051	\$167,942	\$172,981	\$178,170	\$682,143
#9	Parking Expansion			\$42,773	\$132,168		\$174,941
#10	Fairgrounds - New		\$5,112,000	\$5,265,360	\$5,423,321	\$5,586,020	\$21,386,701
#11	Jail Renovation Phase II					\$3,176,438	\$3,176,438
<b>2012 TOTAL</b>		<b>\$3,958,073</b>	<b>TOTAL PUBLIC IMPROVEMENT FUND 245</b>				<b>\$32,068,803</b>

**CENTRAL DISPATCH FUND 261**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	Comm System Enhancement Phase 2	\$97,953		\$1,649,002			\$1,746,955
#2	Recorder Call Back System	\$100,000					\$100,000
#3	CAD Server	\$20,000					\$20,000
#4	CEIL 911 Consortium	\$25,000					\$25,000
#5	MDT Replacement				\$400,000		\$400,000
<b>2012 TOTAL</b>		<b>\$242,953</b>	<b>TOTAL CENTRAL DISPATCH FUND 261</b>				<b>\$2,291,955</b>

**MAJOR CAPITAL IMPROVEMENTS BY FUND  
2013 - 2017**

**BUILDING/CODE ENFORCEMENT FUND 542**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	BS&A Software Upgrade	\$30,000					\$30,000
#2	Truck		\$25,000			\$27,318	\$52,318
<b>2012 TOTAL</b>		<b>\$30,000</b>					<b>\$82,318</b>
<b>TOTAL BUILDING/CODE ENFORCE FUND 542</b>							<b>\$82,318</b>

**TELEPHONE FUND 635**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	IP Phone System Enhancement			\$25,000		\$25,000	\$50,000
<b>2012 TOTAL</b>		<b>\$0</b>					<b>\$50,000</b>
<b>TOTAL TELEPHONE FUND 635</b>							<b>\$50,000</b>

**MIS FUND 636**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	Contract Imaging	\$40,000	\$25,000	\$25,000	\$25,000	\$25,000	\$140,000
#2	Imaging Project	\$144,000		\$20,000		\$20,000	\$184,000
#3	Backup System	\$30,000					\$30,000
#4	Jail Video System	\$50,000	\$15,000	\$15,000	\$15,000	\$22,500	\$117,500
#5	Court Video Recording	\$15,000		\$70,000			\$85,000
#6	Munis Software	\$25,000		\$25,000		\$25,000	\$75,000
#7	BOC Digital Sound System	\$30,000					\$30,000
#8	JMS/RMS Module	\$22,000	\$25,000	\$60,000		\$25,000	\$132,000
#9	Data Storage		\$25,000		25,000		\$50,000
#10	Courthouse Video System		\$45,000				\$45,000
#11	Greenhaven Video System					\$41,997	\$41,997
#12	BS&A Upgrade					\$100,000	\$100,000
<b>2012 TOTAL</b>		<b>\$356,000</b>					<b>\$1,030,497</b>
<b>TOTAL MIS FUND 636</b>							<b>\$1,030,497</b>

**MAJOR CAPITAL IMPROVEMENTS BY FUND  
2013 - 2017**

**DRAIN FUND 639**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	Truck		\$25,750		\$27,318		\$53,068
<b>2012 TOTAL</b>		<b>\$0</b>	<b>TOTAL DRAIN FUND 639</b>				<b>\$53,068</b>

**VEHICLE FUND 661**

Priority	Project Description	2013	2014	2015	2016	2017	Total
#1	Patrol Vehicle	\$28,000	\$28,840	\$29,705	\$30,596	\$31,514	\$148,656
#2	Patrol Vehicle	\$28,000	\$28,840	\$29,705	\$30,596	\$31,514	\$148,656
#3	Patrol Vehicle	\$28,000	\$28,840	\$29,705	\$30,596	\$31,514	\$148,656
#4	Patrol Vehicle	\$28,000	\$28,840	\$29,705	\$30,596	\$31,514	\$148,656
#5	Detective Car		\$22,660		\$24,040		\$46,700
#6	Animal Control Truck			\$24,720		\$26,225	\$50,945
#7	Vehicle Equipment	\$25,600	\$26,368	\$27,159	\$27,974	\$28,813	\$135,914
#8	Maintenance Plow Truck	\$39,500			\$43,163		\$82,663
#9	Soil Erosion Truck		\$20,600			\$22,510	\$43,110
#10	Juvenile Vehicle	\$22,000		\$23,340			\$45,340
<b>2012 TOTAL</b>		<b>\$199,100</b>	<b>TOTAL VEHICLE FUND 661</b>				<b>\$999,295</b>

<b>2012 GRAND TOTAL</b>	<b>\$4,821,226</b>	<b>MAJOR CAPITAL IMPROVEMENTS GRAND TOTAL</b>	<b>\$36,611,037</b>
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