



# 2004 BUDGET SUMMARY

## 2003 Board of Commissioners

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Larry Martin, Vice Chairperson; Finance Chair

Robert Showers, Personnel Chair

Virginia Zeeb, Building & Grounds Chair

Claude Vail, Law & Courts Chair

David Pohl, Physical Resources Chair

Mary Rademacher, Human Services Chair

*Ryan Wood, County Administrator*

*Craig Longnecker, Deputy County Administrator*

## **TABLE OF CONTENTS**

Budget Resolution.....	1
Budget Summary .....	5
Debt Service.....	16
Staffing.....	19
Capital Improvements.....	25

# CLINTON COUNTY BOARD OF COMMISSIONERS

**COURTHOUSE  
100 E. STATE STREET  
ST. JOHNS, MICHIGAN 48879-1571  
989-224-5120**



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John Arehart  
**Vice-Chairman**  
Larry Martin

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Mary L. Rademacher  
Robert Showers  
Claude Vail  
Virginia Zeeb

**Administrator**  
Ryan L. Wood  
**Clerk of the Board**  
Diane Zuker

## **RESOLUTION TO ADOPT THE 2004 CLINTON COUNTY BUDGET, GENERAL APPROPRIATIONS ACT AND MILLAGE**

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

WHEREAS, the County Administrator has prepared a recommended budget as required by the statute, and the Finance/Personnel Committee has reviewed the departmental requests and Administrator's recommendation for each County departmental budget, and

WHEREAS, the Finance/Personnel Committee has proposed several adjustments where necessary to the Administrator's Recommended Budget, including the Capital Budget, and has recommended a balanced budget to the full Board of Commissioners for approval.

THEREFORE, BE IT RESOLVED that the 2004 Clinton County Budget for the General Fund and other Funds as set forth in the 2004 Administrator's Recommended Budget, as amended and proposed by the Finance/Personnel Committee, which is incorporated by reference herein, is hereby adopted on a basis consistent with the Clinton County Budget Adoption and Amendment Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

BE IT FURTHER RESOLVED that this budget includes a property tax levy of 5.5211 mills for general fund operations which is herein authorized for the 2003 tax year/2004 budget year, and represents reduction in the tax rate of .0819 mills from the previous year.

BE IT FURTHER RESOLVED that this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

BE IT FURTHER RESOLVED that all expenditures shall be in accordance with the provisions of the Uniform Budgeting and Accounting Act, and that any modification, addition, or deletion, of

2004 General Appropriations Resolution  
Page Two

such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED that the County Administrator and the County Treasurer shall be authorized to transfer General Fund Appropriations between Funds up to the approved amounts provided for in this 2004 Budget. The timing and amount of such transfers shall be designed to maximize the interest investment potential to the General Fund.

BE IT FURTHER RESOLVED that the Approved Position Allocation List contained in the Budget shall limit the number of permanent full time equated (FTE) employees who can be employed, and no funds are appropriated for any permanent position not on the Approved Position List. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications and are hereby incorporated into the Approved Position Allocation List, and any modification of employment classifications shall be done in conformance with established Board policy.

BE IT FURTHER RESOLVED that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2004 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED that the hiring freeze previously imposed by the Board shall be continued, and in the event that a vacancy occurs during 2004, the position will be filled subject to approval by the Finance and Personnel Committee.

BE IT FURTHER RESOLVED that positions on the Position Allocation List which are supported by some grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received the elected official or department head shall immediately notify the County Administrator and the Finance Committee, and that position shall be immediately removed from the Position Allocation List if funding is exhausted.

BE IT FURTHER RESOLVED that select grants fund various critical county services on a recurring annual basis. The County Administrator may authorize grant applications for these select grants: Sheriff Secondary Patrol, Community Corrections, Friend of the Court and Prosecutor Cooperative Reimbursement, MSU Extension Habit Grant, Crime Victims Rights, Remonumentation, Marine Safety, Emergency Services, MSHDA Housing Grant, CTFE, Act 302 Training Grant, Juvenile Basic Grant and the JAIBG Grant.

2004 General Appropriations Resolution  
Page Three

BE IT FURTHER RESOLVED that the line item appropriations which represent the estimated costs of operating the Clinton County trial courts in 2004 are contingent upon reimbursements to Clinton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the trial courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds.

BE IT FURTHER RESOLVED that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Clinton County Personnel policies as set forth in the Personnel Manual and the Educational Reimbursement policy, and that budgeted funds for these purposes are appropriated contingent upon compliance with all county policies.

BE IT FURTHER RESOLVED maintenance agreements are essential to a variety of building and operating equipment. County Elected Officials and County Department Heads are authorized to renew existing maintenance agreements upon the approval of the County Administrator.

BE IT FURTHER RESOLVED that each "major capital improvement" detailed in the Capital Improvements section of the 2004 Budget shall be subject to final review by the Finance and Personnel Committee prior to the signing of contracts for project commencement. The Finance and Personnel Committee must grant specific authorization prior to the expenditure of funds on major capital projects.

BE IT FURTHER RESOLVED that the Clinton County Personnel Manual shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual which has been jointly approved by the County Board of Commissioners and an elected official who has co-employer status.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to approve for payment such bills, vouchers, or invoices that are part of the ongoing operations of the County or are deemed to be of sufficient importance, when they arise, that their payment not be delayed. In that event, the County Administrator shall inform the Chair of the Board or Chair of the Finance Committee of the emergency authorization.

BE IT FURTHER RESOLVED that the 2004 Budget reflects a comprehensive strategy to contain and/or reduce Childcare Fund costs; especially those related to out of home placements. Funds appropriated for the Juvenile Court, Group Project (staffing & contract services); and Family Independence Agency, In-Home Care Service Program shall be utilized for this specific purpose. Each of the above programs will be subject to periodic review. The Board of Commissioners reserves the right to reduce or eliminate funding at any time.

2004 General Appropriations Resolution  
Page Four

BE IT FURTHER RESOLVED that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2003/2004 operating millage as defined by P.A. 2, 1986. In accordance with P.A.2 of 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's Operating tax rate shall be appropriated to the Capital Area Substance Abuse Commission, with the remaining revenues to be deposited in the County's General Fund.

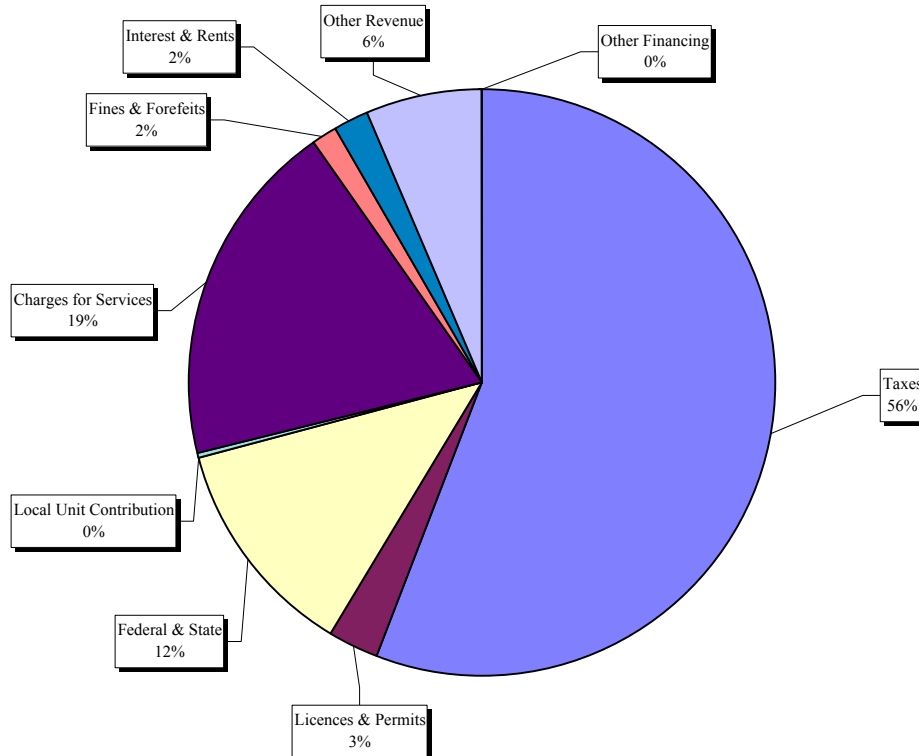
BE IT FURTHER RESOLVED that the revenues received by the County under Public Act 264 of 1987, (Health and Safety Fund Act) shall not be used to reduce the County's 2003/2004 operating millage, and that 12/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Mid-Michigan Health Department for those public health programs and services whose costs are in excess of 1988 appropriation levels, with the remaining revenues to be deposited in the County's General Fund to be used for personnel and operating costs which are in excess of 1988 appropriation levels for the courts.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to make year end transfers of up to \$40,000 between Departments or Funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to insure that departments do not end the 2003 fiscal year in a deficit condition.

# BUDGET SUMMARY

## CLINTON COUNTY GENERAL FUND REVENUE SUMMARY

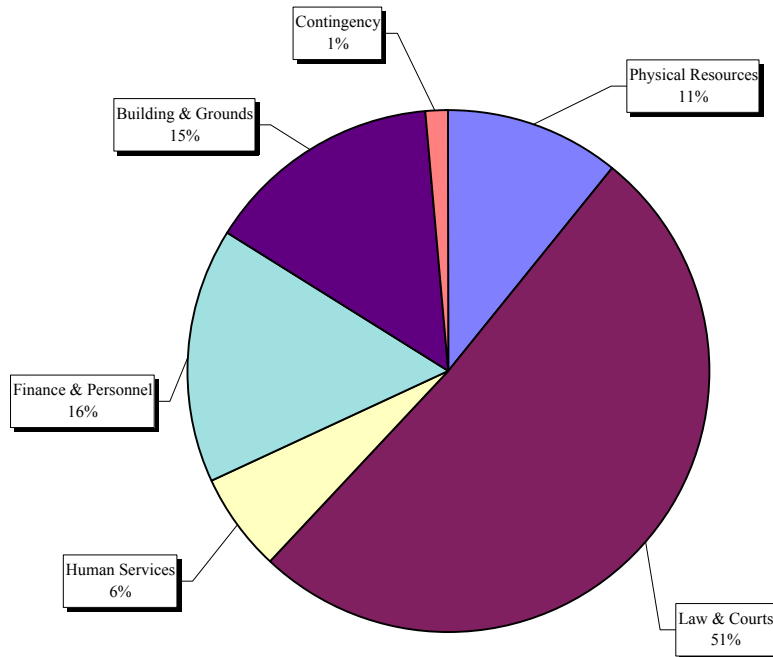
SOURCES OF FUNDS	2002	2003	2004 BUDGET		
	ACTUAL	AMENDED	REQUEST	RECOM	ADOPTED
TAXES	\$8,465,806	\$9,167,966	\$9,730,974	\$9,730,974	\$9,730,974
LICENSES & PERMITS	521,081	436,525	459,500	492,616	492,616
FEDERAL & STATE	2,581,656	2,542,444	2,136,114	2,136,114	2,136,114
LOCAL UNIT CONTRIBUTION	33,025	37,890	37,890	37,890	37,890
CHARGES FOR SERVICES	3,430,156	2,898,525	3,425,000	3,315,923	3,315,923
FINES & FORFEITS	318,648	220,500	270,500	270,500	270,500
INTEREST & RENTS	340,360	413,250	312,250	312,250	312,250
OTHER REVENUE	1,068,446	1,153,403	1,098,278	1,127,140	1,127,140
OTHER FINANCING	(103,840)	73,358	4,400	3,400	3,400
<b>TOTAL REVENUE</b>	<b>\$16,655,338</b>	<b>\$16,943,861</b>	<b>\$17,474,906</b>	<b>\$17,426,807</b>	<b>\$17,426,807</b>





## CLINTON COUNTY GENERAL FUND EXPENDITURE SUMMARY

EXPENDITURES BY COMMITTEE	2002	2003	2004 BUDGET		
	ACTUAL	AMENDED	REQUEST	RECOM	ADOPTED
PHYSICAL RESOURCES	\$1,668,593	\$1,835,897	\$1,895,547	\$1,870,559	\$1,870,559
LAW & COURTS	8,126,362	8,597,237	9,046,482	8,922,804	8,922,804
HUMAN SERVICES	1,029,990	1,088,307	1,053,316	1,053,316	1,053,316
FINANCE & PERSONNEL	2,891,918	2,640,558	2,796,083	2,754,058	2,754,058
BUILDING & GROUNDS	2,434,459	2,504,365	2,543,107	2,588,312	2,588,312
CONTINGENCY	0	277,497	350,000	237,758	237,758
<b>TOTAL EXPENDITURES</b>	<b>\$16,151,322</b>	<b>\$16,943,861</b>	<b>\$17,684,535</b>	<b>\$17,426,807</b>	<b>\$17,426,807</b>



# CLINTON COUNTY GENERAL FUND EXPENDITURES

ACCOUNT NAME	2002	2003	2004 BUDGET		
	ACTUAL	AMENDED	REQUEST	RECOM	ADOPTED
<b>PHYSICAL RESOURCES</b>					
Apportionment Commission		0		0	0
Boundary Commission		1,500	1,500	1,500	1,500
Community Development - Code Enforcement	328,174	280,000	310,000	310,000	310,000
Community Development - Planning & Zoning	175,239	249,355	238,994	208,994	208,994
Conservation District	22,000	22,000	22,000	22,000	22,000
Construction Board of Appeals		1,175	1,175	1,175	1,175
Cooperative Extension	230,194	250,303	258,458	258,458	258,458
Cooperative Extension - HABIT	39,482	56,183	50,371	50,371	50,371
Department of Public Works	9,222	10,187	10,720	10,720	10,720
Drain Commissioner	419,090	485,159	522,355	522,245	522,245
Drain Tax at Large	42,778	60,000	60,000	60,000	60,000
Four-H Fair	21,725	12,325	12,325	12,325	12,325
Parks & Recreation	3,853	6,125	6,125	6,125	6,125
Register of Deeds	215,749	223,384	233,047	238,169	238,169
Register of Deeds - Microfilming	74,231	87,142	76,275	76,275	76,275
Register of Deeds - Plat Board	1,245	2,059	2,116	2,116	2,116
Remonumentation Grant	49,813	49,408	49,408	49,408	49,408
Tri-County Regional Planning Commission	35,395	36,186	37,272	37,272	37,272
Zoning Board of Appeals	403	3,406	3,406	3,406	3,406
<b>SUBTOTAL</b>	<b>\$1,668,593</b>	<b>\$1,835,897</b>	<b>\$1,895,547</b>	<b>\$1,870,559</b>	<b>\$1,870,559</b>
<b>LAW &amp; COURTS</b>					
Circuit Court	284,063	274,813	319,080	299,080	299,080
Circuit Court - Assignment Clerk	104,128	107,515	93,724	93,724	93,724
Circuit Court - Probation	5,334	5,818	5,818	5,818	5,818
Circuit Court - Reporter	49,221	54,214	57,833	57,833	57,833
District Court	853,222	875,574	928,913	921,017	921,017
Friend of the Court	260,000	334,290	422,000	322,000	322,000
Friend of the Court - Family Counseling	7,678	12,400	12,400	12,400	12,400
Juvenile Court	483,534	501,457	526,236	537,221	537,221
Juvenile Court - Block Grant	16,022	9,712		0	0
Juvenile Court - Greenhaven	130,006	131,802	142,107	142,107	142,107
Juvenile Court - Placement	211,500	221,500	223,000	223,000	223,000
Juvenile Court - SFSC Grant	4,140	0		0	0
Law Library	13,500	14,000	14,000	14,000	14,000
Medical Examiner	60,488	55,880	55,881	55,881	55,881
Probate Court	342,143	354,878	362,962	362,947	362,947
Probate Court - Public Guardian	20,120	20,000	20,000	20,000	20,000
Prosecuting Attorney	671,307	723,132	761,790	761,338	761,338
Prosecuting Attorney - Crime Victims	50,770	49,993	55,100	55,100	55,100
Prosecuting Attorney - Juvenile Grant	4,470	0		0	0
Sheriff - Administration & Uniform Division	1,870,910	2,024,452	2,138,905	2,120,605	2,120,605
Sheriff - Animal Control	137,220	143,702	148,790	150,790	150,790
Sheriff - Dare Program	69,698	73,139	75,832	75,832	75,832
Sheriff - Emergency Services	69,379	73,956	78,463	78,463	78,463
Sheriff - Jail	2,224,400	2,347,128	2,450,179	2,460,179	2,460,179
Sheriff - Marine Safety	4,419	4,067	3,033	3,033	3,033
Sheriff - Secondary Road Patrol	96,723	95,001	93,248	93,248	93,248
Sheriff - State Domestic Preparedness Grants	67,575	37,357		0	0
Tri-County Metro Narcotics Squad	14,392	51,457	57,188	57,188	57,188
<b>SUBTOTAL</b>	<b>\$8,126,362</b>	<b>\$8,597,237</b>	<b>\$9,046,482</b>	<b>\$8,922,804</b>	<b>\$8,922,804</b>

# CLINTON COUNTY GENERAL FUND EXPENDITURES

ACCOUNT NAME	2002	2003	2004 BUDGET		
	ACTUAL	AMENDED	REQUEST	RECOM	ADOPTED
<b>HUMAN SERVICES</b>					
Building Stronger Communities Council	20,000	13,800		0	0
Clinton Task Force on Employment	93,347	77,813	46,037	46,037	46,037
Community Mental Health	190,789	227,196	220,133	220,133	220,133
Contagious Disease	2,427	8,000	8,000	8,000	8,000
CRV Small Bus Program	45,157	0		0	0
Family Independence Agency - Child Care	83,750	59,000	59,000	69,000	69,000
Family Independence Agency - Prevention		14,000	24,000	14,000	14,000
Family Independence Agency - Social Welfare	6,000	6,000	6,000	6,000	6,000
Library Board		300	300	300	300
Mid-Michigan District Health Department	371,036	352,982	360,244	360,244	360,244
Mid-Michigan District Health Department - Grant	18,087	0		0	0
Mid-South Substance Abuse Commission	66,528	64,541	62,500	62,500	62,500
MSHDA Housing Grant	75,853	206,250	206,250	206,250	206,250
Soldiers & Sailors Relief Commission	1,000	1,000	1,000	1,000	1,000
Tri-County Office on Aging	32,780	33,763	34,776	34,776	34,776
Veterans Affairs	23,236	23,662	25,076	25,076	25,076
<b>SUBTOTAL</b>	<b>\$1,029,990</b>	<b>\$1,088,307</b>	<b>\$1,053,316</b>	<b>\$1,053,316</b>	<b>\$1,053,316</b>
<b>FINANCE &amp; PERSONNEL</b>					
Administrative Services	362,844	378,172	367,005	366,305	366,305
Administrative Services - Accounting	83,887	215,672	222,548	219,198	219,198
Administrative Services - MIS	540,291	364,904	378,717	360,742	360,742
Administrative Services - Record Copying	29,575	42,500	42,500	42,500	42,500
Board of Commissioners	243,409	326,303	312,204	292,204	292,204
Central Telephone Fund	39,500	14,500	14,500	14,500	14,500
Clerk	363,914	358,938	365,360	365,360	365,360
Clerk - Elections	77,010	21,844	73,344	73,344	73,344
Clerk - Jury Commission	5,541	8,741	8,990	8,990	8,990
Employee Benefits	297,000	0		0	0
Equalization	196,248	217,761	223,237	223,237	223,237
Insurance	252,076	297,000	327,260	327,260	327,260
Tax Allocation Board		382	382	382	382
Tax Processing	28,874	45,000	37,400	37,400	37,400
Tax Tribunal	3,052	7,500	7,500	7,500	7,500
Treasurer	247,246	230,441	243,286	243,286	243,286
Vehicle Fund	121,451	110,900	171,850	171,850	171,850
<b>SUBTOTAL</b>	<b>\$2,891,918</b>	<b>\$2,640,558</b>	<b>\$2,796,083</b>	<b>\$2,754,058</b>	<b>\$2,754,058</b>
<b>BUILDING &amp; GROUNDS</b>					
Building Authority - Courthouse Debt	1,061,000	1,087,473	1,101,373	1,101,373	1,101,373
Building Authority - Jail Debt	149,400	165,635	274,384	274,384	274,384
Maintenance	890,502	1,119,133	1,124,245	1,167,245	1,167,245
Major Capital Improvements	225,000	0		0	0
Ordinary Capital Improvements	108,557	132,124	43,105	45,310	45,310
<b>SUBTOTAL</b>	<b>\$2,434,459</b>	<b>\$2,504,365</b>	<b>\$2,543,107</b>	<b>\$2,588,312</b>	<b>\$2,588,312</b>
<b>CONTINGENCY</b>					
Contingency		277,497	350,000	237,758	237,758
<b>GENERAL FUND TOTAL</b>	<b>\$16,151,322</b>	<b>\$16,943,861</b>	<b>\$17,684,535</b>	<b>\$17,426,807</b>	<b>\$17,426,807</b>

## SOURCES OF FUNDS

### 2004 BUDGET

NON-REVENUE SOURCES								
		2004	LOCAL	DEPARTMENT	FEDERAL	TOTAL	INTERFUND	FUND
<u>FUND</u>	<u>FUND NAME</u>	<u>BUDGET</u>	<u>TAXES</u>	<u>GENERATED</u>	<u>&amp; STATE</u>	<u>REVENUE</u>	<u>TRANSFERS</u>	<u>BALANCE</u>
101	General Fund	\$17,426,807	\$9,730,974	\$4,864,706	\$2,136,114	\$16,731,794	\$691,613	\$3,400
201	Road Commission	10,600,000		100,000	10,500,000	10,600,000		
215	Friend of the Court	859,808		15,000	522,808	537,808	322,000	
228	Waste Management	325,000		325,000		325,000		
245	Public Improvement	35,710				-	45,310	(9,600)
256	ROD Automation Fund	140,000		140,000		140,000		
261	9-1-1 Central Dispatch	1,114,609	1,399,500	38,100		1,437,600		(322,991)
265	Drug Forfeiture	10,500		10,500		10,500		
269	Law Library	20,500		6,500		6,500	14,000	
271	County Library	35,000		35,000		35,000		
275	Probation Enhancement	10,000		10,000		10,000		
283	Community Corrections	77,000			77,000	77,000		
285	Act 302 Training Funds	93,210			93,210	93,210		
292	Child Care Fund	791,605		84,460	346,607	431,067	365,107	(4,569)
293	Soldiers & Sailors Relief	1,000				-	1,000	
294	Veterans Trust	14,000			14,000	14,000		
365	DPW Bond & Interest	1,078,000	1,078,000			1,078,000		
366	Jail Bond Debt Retirement	611,619		10,000		10,000	601,619	
370	Courthouse Debt Retirement	1,111,373		10,000		10,000	1,101,373	
465	DPW Construction	10,000		10,000		10,000		
509	Community Center	24,500		22,375		22,375	2,125	
516	Delinquent Tax Revolving	350,235		350,235		350,235		
595	Jail Commissary	107,500		107,500		107,500		
633	Central Stores	80,000				-	80,000	
635	Central Telephone	114,500				-	114,500	
636	MIS	360,742				-	360,742	
639	Drain Equipment Revolving	80,000		5,000		5,000	75,000	
661	County Vehicle Fund	171,850				-	171,850	
675	Workers Compensation	118,000		58,000		58,000	60,000	
676	Employee Retirement	950,000				-	950,000	
677	Insurance	1,420,000		25,000		25,000	1,395,000	
692	Unemployment	10,000				-	10,000	
736	Post Retire Health Care Trust	350,000		50,000		50,000	300,000	
801	Special Assess Drain Fund	1,600,000	1,500,000	100,000		1,600,000		
804	Drain Revolving Maintenance	1,500		1,500		1,500		
851	Drain Debt Retirement	1,033,469	351,606	10,000		361,606	671,863	
	SUBTOTAL	\$41,138,037	\$14,060,080	\$6,388,876	\$13,689,739	\$34,138,695	\$7,333,102	(\$333,760)
	Less: Interfund Transfers	(\$7,333,102)					(\$7,333,102)	
	TOTAL	\$33,804,935	\$14,060,080	\$6,388,876	\$13,689,739	\$34,138,695	\$0	(\$333,760)

## SOURCES OF FUNDS

### 2003 BUDGET

NON-REVENUE SOURCES								
		2003	LOCAL	DEPARTMENT	FEDERAL	TOTAL	INTERFUND	FUND
<u>FUND</u>	<u>FUND NAME</u>	<u>BUDGET</u>	<u>TAXES</u>	<u>GENERATED</u>	<u>&amp; STATE</u>	<u>REVENUE</u>	<u>TRANSFERS</u>	<u>BALANCE</u>
101	General Fund	\$16,943,861	\$9,167,966	\$4,440,897	\$2,542,444	\$16,151,307	\$719,196	\$73,358
201	Road Commission	10,100,000		100,000	10,000,000	10,100,000		
215	Friend of the Court	880,708		15,000	494,002	509,002	334,290	37,416
228	Waste Management	325,000		325,000		325,000		
245	Public Improvement	117,986				-	132,124	(14,138)
256	ROD Automation Fund	90,000		90,000		90,000		
261	9-1-1 Central Dispatch	1,456,452	1,418,352	38,100		1,456,452		
265	Drug Forfeiture	15,500		15,500		15,500		
269	Law Library	20,500		6,500		6,500	14,000	
271	County Library	35,000		35,000		35,000		
275	Probation Enhancement	10,000		10,000		10,000		
276	Economic Development	20,000				-		20,000
283	Community Corrections	86,422		800	85,622	86,422		
285	Act 302 Training Funds	10,000			10,000	10,000		
292	Child Care Fund	790,564		84,460	352,802	437,262	353,302	
293	Soldiers & Sailors Relief	1,000				-	1,000	
294	Veterans Trust	14,000			14,000	14,000		
365	DPW Bond & Interest	1,041,000	1,041,000			1,041,000		
366	Jail Bond Debt Retirement	475,635		20,000		20,000	455,635	
370	Courthouse Debt Retirement	1,107,473		20,000		20,000	1,087,473	
465	DPW Construction	10,000		10,000		10,000		
466	Jail Construction	2,997,528		2,522,528		2,522,528	475,000	
509	Community Center	20,500		18,375		18,375	2,125	
516	Delinquent Tax Revolving	785,000		245,000		245,000		540,000
595	Jail Commissary	107,500		107,500		107,500		
633	Central Stores	75,000				-	75,000	
635	Central Telephone	114,500				-	114,500	
636	MIS	343,904				-	364,904	(21,000)
639	Drain Equipment Revolving	80,000		5,000		5,000	75,000	
661	County Vehicle Fund	94,200				-	110,900	(16,700)
675	Workers Compensation	114,560		64,560		64,560	50,000	
676	Employee Retirement	850,000				-	850,000	
677	Insurance	1,325,075		55,075		55,075	1,270,000	
692	Unemployment	15,000				-	15,000	
736	Post Retire Health Care Trust	300,000		50,000		50,000	250,000	
801	Special Assess Drain Fund	855,000	805,000	50,000		855,000		
804	Drain Revolving Maintenance	1,500		1,500		1,500		
851	Drain Debt Retirement	241,300	226,000	15,300		241,300		
	SUBTOTAL	\$41,871,668	\$12,658,318	\$8,346,095	\$13,498,870	\$34,503,283	\$6,749,449	\$618,936
	Less: Interfund Transfers	(\$6,749,449)					(\$6,749,449)	
	TOTAL	\$35,122,219	\$12,658,318	\$8,346,095	\$13,498,870	\$34,503,283	\$0	\$618,936

## SOURCES OF FUNDS

### 2002 ACTUAL

		NON-REVENUE SOURCES						
		2002	LOCAL	DEPARTMENT	FEDERAL	TOTAL	INTERFUND	FUND
<u>FUND</u>	<u>FUND NAME</u>	<u>ACTUAL</u>	<u>TAXES</u>	<u>GENERATED</u>	<u>&amp; STATE</u>	<u>REVENUE</u>	<u>TRANSFERS</u>	<u>BALANCE</u>
101	General Fund	\$16,655,338	\$8,465,806	\$5,033,818	\$2,581,656	\$16,081,280	\$574,058	
201	Road Commission	9,619,346		30,200	9,589,146	9,619,346		
215	Friend of the Court	762,356		22,124	480,232	502,356	260,000	
228	Waste Management	276,004		276,004		276,004		
245	Public Improvement	333,557				-	333,557	
261	9-1-1 Central Dispatch	1,434,905	1,420,407	14,498		1,434,905		
265	Drug Foreiture	7,400		3,125	4,275	7,400		
269	Law Library	20,000		6,500		6,500	13,500	
271	County Library	5,210		5,210		5,210		
275	Probation Enhancement	4,346		4,346		4,346		
276	Economic Development	78,240		1,240		1,240	77,000	
283	Community Corrections	74,419		824	73,595	74,419		
285	Act 302 Training Funds	6,255			6,255	6,255		
292	Child Care Fund	638,277		56,961	242,334	299,295	338,982	
293	Soldiers & Sailors Relief	1,000				-	1,000	
294	Veterans Trust	8,985			8,985	8,985		
365	DPW Bond & Interest	1,102,013	1,102,013			1,102,013		
366	Jail Bond Debt Retirement	404,129		29,729		29,729	374,400	
370	Courthouse Debt Retirement	1,078,805		17,805		17,805	1,061,000	
465	DPW Construction	4,709		4,709		4,709		
466	Jail Construction	98		98		98		
509	Community Center	23,640		11,515		11,515	12,125	
516	Delinquent Tax Revolving	2,067,373		2,067,373		2,067,373		
595	Jail Commissary	105,637		105,637		105,637		
633	Central Stores	62,519				-	62,519	
635	Central Telephone	127,281				-	127,281	
636	MIS	543,440		6,015		6,015	537,425	
639	Drain Equipment Revolving	74,454				-	74,454	
661	County Vehicle Fund	124,433		2,982		2,982	121,451	
675	Workers Compensation	71,644		44,812		44,812	26,832	
676	Employee Retirement	885,795		1,601		1,601	884,194	
677	Insurance	1,370,118		37,461		37,461	1,332,657	
692	Unemployment	32,958		667		667	32,291	
736	Post Retire Health Care Trust	2,053,162		30,520		30,520	2,022,642	
801	Special Assess Drain Fund	3,366,021	1,112,631	2,253,390		3,366,021		
804	Drain Revolving Maintenance	11,543		11,543		11,543		
851	Drain Debt Retirement	1,069,705	473,667	288,349		762,016	307,689	
	SUBTOTAL	\$44,505,115	\$12,574,524	\$10,369,056	\$12,986,478	\$35,930,058	\$8,575,057	\$0
	Less: Interfund Transfers	(\$8,575,057)					(\$8,575,057)	
	TOTAL	\$35,930,058	\$12,574,524	\$10,369,056	\$12,986,478	\$35,930,058	\$0	\$0

**CLINTON COUNTY 2004 BUDGET  
PROJECTION OF FUND BALANCES**

	BEGINNING BALANCE 1/1/03	2003 Budgeted Revenue	2003 Budgeted Expenses	PROJECTED BALANCE 1/1/04	2004 Budgeted Revenue	2004 Budgeted Expenses	PROJECTED BALANCE 1/1/05
<b>GENERAL FUND</b>	\$2,818,627	\$16,870,503	\$16,943,861	\$2,745,269	\$17,423,407	\$17,426,807	\$2,741,869
<b>SPECIAL REVENUE FUNDS</b>							
County Road Commission (est)	2,350,596	10,100,000	10,100,000	2,350,596	10,600,000	10,600,000	2,350,596
Central Dispatch	114,675	1,456,452	1,456,452	114,675	1,437,600	1,114,609	437,666
Friend of the Court	126,543	843,292	880,708	89,127	859,808	859,808	89,127
Waste Management	107,920	325,000	327,162	105,758	325,000	325,000	105,758
Public Improvement	1,396,735	132,124	117,986	1,410,873	45,310	35,710	1,420,473
Budget Stabilization	200,000	0	0	200,000	0	0	200,000
Drug Forfeiture	18,068	15,500	15,500	18,068	10,500	10,500	18,068
Law Library	3,418	20,500	20,500	3,418	20,500	20,500	3,418
Library	0	35,000	35,000	0	35,000	35,000	0
Probation Enhancement	27,500	10,000	10,000	27,500	10,000	10,000	27,500
Economic Development Corp	101,163	0	20,000	81,163	0	0	81,163
Community Corrections	7,774	86,422	86,422	7,774	77,000	77,000	7,774
Justice Training	5,112	10,000	10,000	5,112	93,210	93,210	5,112
Child Care	232,599	790,564	790,564	232,599	796,174	791,605	237,168
Soldiers & Sailors Relief	1,099	1,000	1,000	1,099	1,000	1,000	1,099
Veteran's Trust	202	14,000	14,000	202	14,000	14,000	202
<b>INTERNAL SERVICE FUNDS</b>							
Central Purchasing	176	75,000	75,000	176	80,000	80,000	176
Central Telephone	184,661	114,500	114,500	184,661	114,500	114,500	184,661
Management Information Systems	1,105,793	364,904	343,904	1,126,793	360,742	360,742	1,126,793
Drain Equipment Revolving	185,392	80,000	80,000	185,392	80,000	124,500	140,892
Vehicle Fund	471,370	110,900	94,200	488,070	171,850	171,850	488,070
Workers Compensation	535,198	114,560	114,560	535,198	118,000	118,000	535,198
Employee Retirement	193,995	850,000	850,000	193,995	950,000	950,000	193,995
Insurance	1,117,095	1,325,075	1,325,075	1,117,095	1,420,000	1,420,000	1,117,095
Unemployment	88,685	15,000	15,000	88,685	10,000	10,000	88,685
<b>ENTERPRISE FUNDS</b>							
Community Center	2,200	20,500	20,500	2,200	24,500	24,500	2,200
Delinq Tax Revolving	10,878,182	245,000	785,000	10,338,182	350,235	350,235	10,338,182
Jail Commisary	18,067	107,500	107,500	18,067	107,500	107,500	18,067
<b>DEBT SERVICE FUNDS</b>							
Jail Debt	1,268,866	475,635	475,635	1,268,866	611,619	611,619	1,268,866
Courthouse Debt	1,108,012	1,107,473	1,107,473	1,108,012	1,111,373	1,111,373	1,108,012

**CLINTON COUNTY 2004 BUDGET  
PROJECTION OF FUND BALANCES**

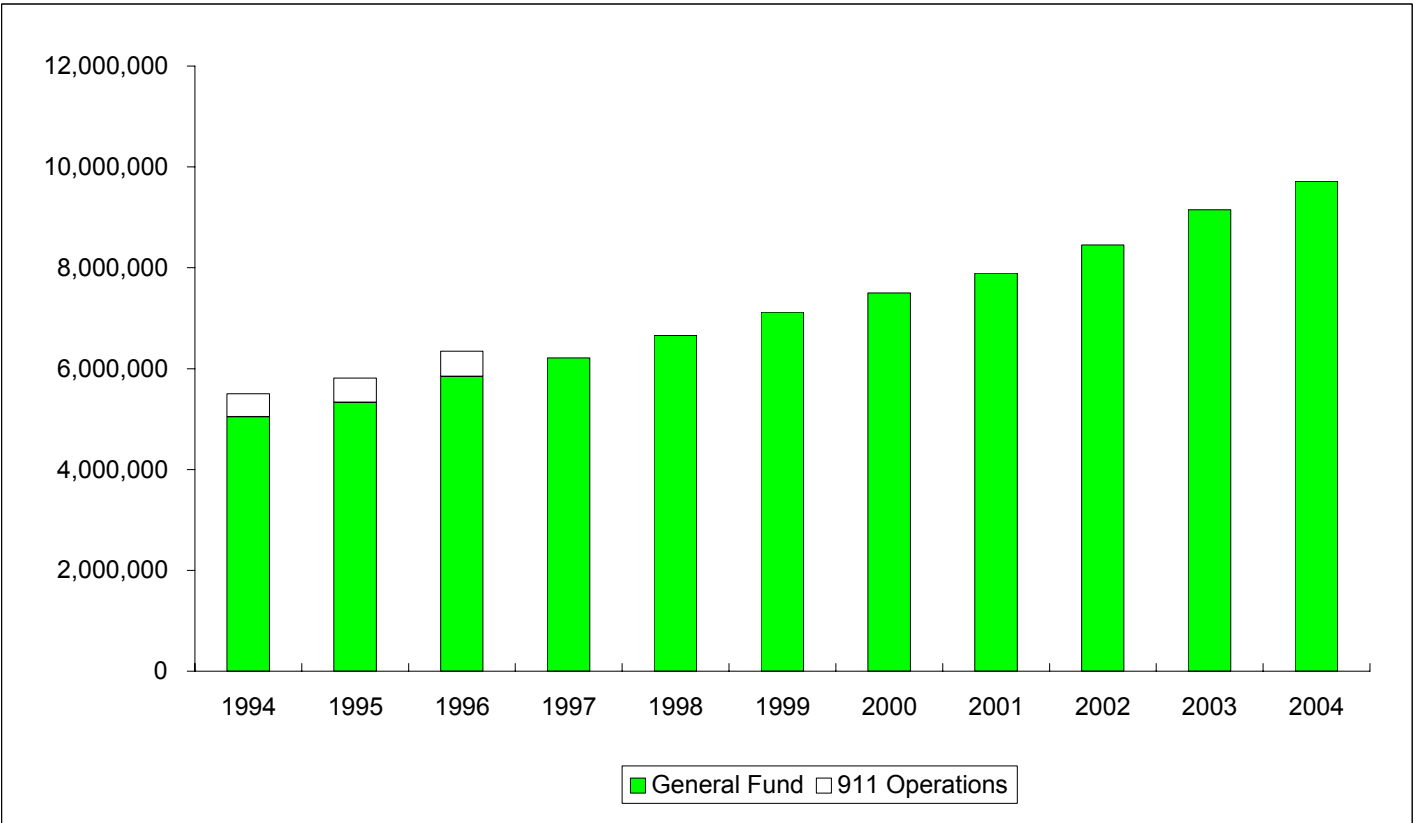
	BEGINNING BALANCE 1/1/03	2003 Budgeted Revenue	2003 Budgeted Expenses	PROJECTED BALANCE 1/1/04	2004 Budgeted Revenue	2004 Budgeted Expenses	PROJECTED BALANCE 1/1/05
<b>COMPONENT UNITS</b>							
DPW Construction	168,820	10,000	10,000	168,820	10,000	10,000	168,820
Drain Debt Retirement	651,470	241,300	241,300	651,470	1,033,469	1,033,469	651,470
Special Assess Drain Fund	1,686,509	855,000	855,000	1,686,509	1,600,000	1,600,000	1,686,509
Drain Revolving Maintenance	24,232	1,500	1,500	24,232	1,500	1,500	24,232



# CLINTON COUNTY PROPERTY TAX INFORMATION

TAX YEAR	BUDGET YEAR	SEV/ TAXABLE VALUATION	GENERAL FUND MILLAGE	GENERAL FUND TAX REVENUE	911 MILLAGE	911 REVENUE	TOTAL MILLAGE	TOTAL REVENUE
1993	1994	908,724,832	5.5534	5,046,512	0.5000	454,362	6.0534	5,500,875
1994	1995	964,814,949	5.5448	5,333,657	0.4993	480,769	6.0441	5,814,425
1995	1996	1,014,543,933	5.8000	5,843,164	0.4993	503,016	6.2993	6,346,180
1996	1997	1,074,270,573	5.8000	6,214,074			5.8000	6,214,074
1997	1998	1,157,041,805	5.7727	6,658,675			5.7727	6,658,675
1998	1999	1,236,886,504	5.7675	7,117,710			5.7675	7,117,710
1999	2000	1,313,176,571	5.7555	7,500,574			5.7555	7,500,574
2000	2001	1,386,517,744	5.7048	7,891,312			5.7048	7,891,312
2001	2002	1,495,246,149	5.6585	8,452,619			5.6585	8,452,619
2002	2003	1,632,303,694	5.6030	9,151,176			5.6030	9,151,176
2003	2004	1,756,359,518	5.5211	9,713,884			5.5211	9,713,884

Note: 1-Tax revenue is adjusted to reflect IFT's & DDA's.  
 2-Voters approved a telephone surcharge in 1996 replacing the 911 millage.  
 3-Beginning with taxes levied in 1995 the rate of increase in taxable value is capped at the rate of inflation or 5%, whichever is less.



# DEBT SERVICE

2004 DESCRIPTION OF DEBT	FUND	TAX/BOND YEAR	DEBT OUTSTANDING 2003	PRINCIPAL	INTEREST	FEES	TOTAL PAYMENT
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**516 FUND - DELINQUENT TAX FUND**

General Obligation NOTE: DID NOT BORROW 2002 TAXES (03/03) - DO NOT EXPECT TO BORROW FOR 2003 TAXES (03/04)  
Limited Tax Notes

**201 FUND - ROAD COMMISSION BONDS**

NONE

**366 FUND - BUILDING AUTHORITY - JAIL BONDS**

Building Authority Jail Bonds	County General Fund & Delq Tax	06-01-90	415,000	0	20,750	600	21,350
		12-09-93	1,695,000	300,000	84,800	450	385,250
County of Clinton 2003 Jail Bonds		01-08-03	2,500,000	120,000	84,469	250	204,719
		TOTAL	4,610,000	420,000	190,019	1,300	611,319

**370 FUND - BUILDING AUTHORITY - COURTHOUSE BONDS**

Building Authority Courthouse Bonds	County General Fund	01-11-99	12,585,000	540,000	570,373	300	1,110,673
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**801 & 851 FUNDS - DRAIN BONDS**

Hayworth Drain	851 Drain #20543	1999	1,400,000	175,000	53,156	300	228,456
John Voltz Drain	851 Drain #20585	2002	900,000	100,000	32,450	275	132,725
		TOTAL	2,300,000	275,000	85,606	575	361,181

**INDIVIDUAL DRAIN LOANS**

Hastings City Bank	801 Drain Fund	2004	227,100	227,100	4,293		231,393
	851 Drain Fund	2004-2007	561,900	409,500	13,980		
Ralph E. & Joanne F. Lee	851 Drain Fund	2004-2008	253,100	160,500	8,398		168,898
Fifth Third Bank	851 Drain Fund	2004-2006	186,000	74,500	4,985		79,485
		TOTAL	1,228,100	871,600	31,656		479,776
	TOTAL DRAIN DEBT		3,528,100	1,146,600	117,262	575	840,957

<b>2004 DESCRIPTION OF DEBT</b>	<b>FUND</b>	<b>TAX/BOND YEAR</b>	<b>DEBT OUTSTANDING 2003</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>FEES</b>	<b>TOTAL PAYMENT</b>
<b><i>365 FUND - DPW BONDS</i></b>							
DPW Project 4 Sewer Project	Bath Charter Township	02-26-73	1,275,000	100,000	67,350	400	167,750
DPW Project 6 Sewer Project	Bingham Township	06-01-87	80,000	20,000	5,900	500	26,400
DPW Project 7 (Ser A) DeWitt Township	DeWitt Charter Township	08-01-78	400,000	100,000	22,750	230	122,980
DPW Project 7 (Ser B) SCSSA	Watertown Charter Township City of DeWitt	08-01-78	200,000	50,000	11,375	400	61,775
DPW Project 8 Watertown Township Adv. Ref.	Watertown Charter Township	02-01-82 01-26-93	80,000	80,000	2,160	450	82,610
DPW Project 10 Sewer Project	Bingham Twp North End	10-18-91	160,000	25,000	3,200	0	28,200
DPW Project 11 Water Supply Project	DeWitt Charter Twp City of DeWitt	04-01-91	345,000	105,000	16,088	500	121,588
DPW Project 12 Bath Twp Water	Bath Charter Township	1995 RETIRED: BW&L 5-3-99	0	0	0	400	400
DPW Project 13 Water System	DeWitt Charter Township	1995	370,000	20,000	19,815	300	40,115
DPW Project 14 Sewer Project	Bingham Township	05-11-99	2,540,000	155,000	115,991	300	271,291
DPW Project 15 Sewer Project	Watertown Charter Township	06-29-00	995,000	50,000	54,705	275	104,980
DPW Project 16 Sewer Project	Bath Charter Township	02-13-01	550,000	25,000	24,608	275	49,883
		TOTAL	<u>6,995,000</u>	<u>730,000</u>	<u>343,941</u>	<u>4,030</u>	<u>1,077,971</u>

# STAFFING

**APPROVED POSITION ALLOCATION LIST  
2004 ADOPTED BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Board of Commissioners</b>								
1	Commissioner	1.00		101	101	8,070	26,546	
2	Commissioner	1.00		101	101	8,070	16,946	
3	Commissioner	1.00		101	101	8,284	26,019	
4	Commissioner	1.00		101	101	8,070	16,946	
5	Commissioner	1.00		101	101	8,936	18,953	
6	Commissioner	1.00		101	101	8,070	16,946	
7	Commissioner	1.00	7.00	101	101	8,070	16,946	139,303
<b>Circuit Court</b>								
8	Circuit Court Judge	1.00		101	131	45,724	64,463	
9	Circuit Court Judge	1.00	2.00	101	131	45,724	69,118	133,580
10	Circuit Court Administrator	1.00		101	132	39,837	51,153	
11	Assignment Clerk	0.56		101	132	17,283	20,975	
12	Assignment Clerk	0.44	2.00	101	132	14,643	15,798	87,926
13	Court Reporter	0.60	0.60	101	133	24,108	55,613	55,613
<b>District Court</b>								
14	Deputy Clerk	1.00		101	136	31,011	40,185	
15	Magistrate	1.00		101	136	55,865	71,048	
16	District Court Clerk	1.00		101	136	43,181	65,902	
17	Deputy Clerk	1.00		101	136	31,204	48,610	
18	District Court Judge	1.00		101	136	45,724	54,863	
19	Probation Officer	1.00		101	136	43,394	65,776	
20	Chief Deputy Court Clerk	1.00		101	136	32,842	52,060	
21	Typist Clerk	0.50		101	136	12,829	15,570	
22	Probation Secretary	1.00		101	136	30,429	43,048	
23	Deputy Clerk	1.00		101	136	31,011	40,185	
24	Typist Clerk	0.60		101	136	16,983	20,612	
25	Typist Clerk	0.60		101	136	16,983	20,612	
26	Accounting Clerk	1.00		101	136	31,204	44,010	
27	Senior Probation Officer	1.00		101	136	45,790	68,378	
28	Court Recorder	1.00		101	136	33,460	52,829	
29	Deputy Clerk	1.00		101	136	31,204	48,610	
30	Typist Clerk	0.60	15.30	101	136	16,943	34,884	787,182
<b>Jury Administration</b>								
31	Deputy Clerk	0.20	0.20	101	147	4,718	5,090	5,090
<b>Probate Court</b>								
32	Probate Judge	1.00		101	148	139,919	164,515	
33	Register of Probate	1.00		101	148	36,058	51,037	
34	Court Rec/Deputy Reg	1.00		101	148	34,100	44,024	
35	Deputy Clerk	1.00	4.00	101	148	30,429	49,385	308,961
<b>Juvenile Court</b>								
36	Probate Administrator	1.00		101	152	63,155	81,123	
37	Senior Juvenile Service Officer	1.00		101	152	45,790	68,378	
38	Senior Juvenile Service Officer	1.00		101	152	45,790	60,192	
39	Deputy Juvenile Register	1.00		101	152	34,100	53,624	
40	Senior Juvenile Service Officer	1.00		101	152	45,790	69,792	
41	Senior Juvenile Service Officer	1.00		101	152	45,790	63,778	
42	Deputy Clerk	1.00	7.00	101	152	30,429	47,648	444,536
<b>Administration/Accounting</b>								
43	Personnel Coordinator	1.00		101	172	43,394	55,572	
44	Deputy County Administrator	1.00		101	172	59,257	83,471	
45	County Administrator	1.00		101	172	80,483	111,261	
46	Secretary	0.88		101	172	26,546	32,217	
47	Secretary	0.60		101	172	17,621	21,386	
48	Secretary	0.60	5.08	101	172	18,722	41,534	345,441

**APPROVED POSITION ALLOCATION LIST  
2004 ADOPTED BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
49	Accountant	1.00		101	191	59,925	72,793	
50	Bookkeeper II	1.00		101	191	34,100	53,624	
51	Bookkeeper	1.00	3.00	101	191	32,842	43,081	169,498
<b>Management Information Systems</b>								
52	MIS Director	1.00		636	228	58,677	74,564	
53	GIS Coordinator	1.00		636	228	43,394	59,158	
54	Computer Technician	1.00	3.00	636	228	36,058	47,699	181,422
<b>Benefits</b>								
55	Insurance Coordinator	0.88	0.88	677	851	29,838	36,213	36,213
<b>Elections</b>								
56	<i>Elections - Seasonal</i>	0.16	0.16	101	262	3,100	3,344	3,344
<b>Clerk</b>								
57	Deputy Clerk-Jury	1.00		101	215	28,305	36,823	
58	Deputy Clerk-Court	1.00		101	215	31,204	40,424	
59	Deputy Clerk-Vital Records	1.00		101	215	28,305	45,009	
60	County Clerk	1.00		101	215	53,873	68,541	
61	Deputy Clerk-Court	1.00		101	215	31,204	51,019	
62	Deputy Clerk-Elections	1.00		101	215	30,429	39,462	
63	Assistant County Clerk	1.00	7.00	101	215	36,058	58,883	340,160
<b>Equalization</b>								
64	Equalization Assistant	1.00		101	257	31,511	40,806	
65	Appraiser	1.00		101	257	37,771	48,759	
66	Director	1.00		101	257	57,934	77,227	
67	Equalization Assistant	1.00	4.00	101	257	32,842	46,046	212,838
<b>Prosecuting Attorney</b>								
68	Prosecutor	1.00		101	267	83,225	114,553	
69	Investigator	1.00		101	267	40,179	51,762	
70	Prosecuting Attorney II	1.00		101	267	60,328	84,011	
71	Chief Assistant Prosecutor	1.00		101	267	63,756	86,674	
72	Legal Secretary	1.00		101	267	31,204	51,019	
73	Prosecuting Attorney II	1.00		101	267	60,328	84,011	
74	Legal Secretary	1.00		101	267	31,204	50,024	
75	Office Manager	1.00		101	267	36,058	57,051	
76	Legal Secretary	1.00		101	267	31,204	50,024	
77	Prosecuting Attorney II	1.00	10.00	101	267	60,328	85,813	714,942
<b>Register of Deeds/Microfilming</b>								
78	Deputy Register of Deeds	1.00	1.00	101	268	28,305	54,046	54,046
79	Assistant Register of Deeds	1.00		101	268	34,100	53,624	
80	Deputy Register of Deeds	1.00		101	268	28,305	36,823	
81	Register of Deeds	1.00		101	268	50,546	74,010	
82	Deputy Register of Deeds	0.50		101	268	12,974	15,746	
83	Deputy Register of Deeds	1.00	4.50	101	268	28,305	40,855	221,058
<b>Treasurer</b>								
84	Deputy Treasurer	1.00		101	253	30,429	40,456	
85	Assistant Treasurer	1.00		101	253	35,560	49,424	
86	County Treasurer	1.00		101	253	52,982	77,034	
87	Deputy Treasurer	1.00	4.00	101	253	30,429	49,512	216,426
<b>Cooperative Extension</b>								
88	Secretary	1.00		101	261	28,305	47,417	
89	Secretary	0.80		101	261	22,644	27,482	
90	Administrative Aide	1.00		101	261	34,100	48,604	
91	Agricultural Secretary	0.60		101	261	16,983	20,612	
92	<i>4-H Prog Assist - Seasonal</i>	0.19	3.59	101	261	3,400	5,826	149,940

**APPROVED POSITION ALLOCATION LIST  
2004 ADOPTED BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Maintenance</b>								
93	Maintenance Supervisor	1.00		101	265	44,303	65,646	
94	Maintenance Worker	1.00		101	265	29,597	38,934	
95	Maintenance Worker	1.00		101	265	32,842	43,021	
96	Maintenance Worker	1.00		101	265	32,842	52,621	
97	Maintenance Worker	1.00		101	265	32,842	43,021	
98	Office Assistant	0.50	5.50	101	265	10,533	20,065	263,308
<b>Drain Commissioner</b>								
99	Drain Commissioner	1.00		101	275	50,531	72,808	
100	Project Coordinator	1.00		101	275	34,557	54,349	
101	Drain Construction Inspector	1.00		101	275	36,058	46,622	
102	Clerk Typist	0.60		101	275	16,983	20,612	
103	Drain Maintenance Worker	1.00		101	275	34,100	53,780	
104	Engineering Technician	1.00		101	275	40,179	59,948	
105	Engineer	1.00		101	275	56,542	80,356	
106	Deputy Drain Commissioner	1.00		101	275	36,058	54,643	
107	Administrative Aide	1.00	8.60	101	275	34,100	54,817	497,936
<b>Sheriff/Road Patrol</b>								
108	Sheriff	1.00		101	301	68,521	87,682	
109	Sergeant	1.05		101	301	50,014	68,943	
110	Detective Sergeant	1.05		101	301	50,014	78,543	
111	Sergeant	1.05		101	301	50,014	77,129	
112	Undersheriff	1.00		101	301	58,699	84,599	
113	Detective Sergeant	1.05		101	301	50,014	77,129	
114	Admin Services Clerk	1.00		101	301	27,185	45,030	
115	Deputy	1.05		101	301	46,191	72,749	
116	Office Manager	1.00		101	301	36,058	46,457	
117	Sergeant	1.05		101	301	50,014	78,543	
118	Sergeant	1.05		101	301	50,014	77,129	
119	Deputy	1.05		101	301	46,191	72,749	
120	Deputy	1.05		101	301	46,191	66,735	
121	Secretary	1.00		101	301	30,429	43,048	
122	Deputy	1.05		101	301	46,191	71,760	
123	Deputy	1.05		101	301	46,191	72,749	
124	Deputy	1.05		101	301	43,685	68,529	
125	Deputy	1.05		101	301	46,191	71,335	
126	Lead Security Officer	1.00		101	301	31,204	40,859	
127	Sergeant	0.80		101	301	38,106	59,783	
128	Security Officer	0.88		101	301	27,303	33,517	
129	Security Officer	0.88		101	301	27,303	33,517	
130	Security Officer	0.88		101	301	27,303	33,517	
131	Security Officer	0.88		101	301	25,791	31,660	
132	Deputy	1.05		101	301	46,191	72,749	
133	Deputy	1.05		101	301	46,191	72,749	
134	Detective - Metro Squad	1.00		101	301	45,203	64,621	
135	Deputy	1.05		101	301	42,733	68,219	
136	Deputy	1.05	29.15	101	301	46,191	126,117	1,898,142
<b>Marine Safety</b>								
137	<i>Marine Safety Officer - Seasonal</i>	0.06	0.06	101	301	1,800	1,967	1,967
<b>Secondary Road Patrol</b>								
138	Deputy - Secondary Road Patrol	1.05	1.05	101	301	46,191	74,786	74,786
<b>Dare Grant</b>								
139	Deputy - School Resource	1.00	1.00	101	301	43,991	70,031	70,031



**APPROVED POSITION ALLOCATION LIST  
2004 ADOPTED BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>County Jail</b>								
140	Transport Officer	1.00		101	351	43,991	68,617	
141	Sergeant	1.05		101	351	48,419	66,830	
142	Corrections Officer	1.05		101	351	43,000	65,636	
143	Corrections Officer	1.05		101	351	43,000	65,636	
144	Corrections Officer	1.05		101	351	36,518	57,645	
145	Sergeant	1.05		101	351	47,865	75,737	
146	Corrections Officer	1.05		101	351	43,000	65,636	
147	Corrections Officer	1.05		101	351	43,000	65,636	
148	Corrections Officer	1.05		101	351	42,739	58,379	
149	Corrections Officer	1.05		101	351	43,000	65,636	
150	Sergeant	1.05		101	351	48,419	76,430	
151	Corrections Officer	1.05		101	351	43,000	64,698	
152	Corrections Officer	1.05		101	351	43,000	64,222	
153	Corrections Officer	1.05		101	351	43,000	63,284	
154	Corrections Officer	1.05		101	351	43,000	58,684	
155	Corrections Officer	1.05		101	351	38,649	59,327	
156	Corrections Officer	1.05		101	351	43,000	64,222	
157	Corrections Officer	1.05		101	351	43,000	65,636	
158	Cook	0.80		101	351	21,067	26,410	
159	Sergeant	1.05		101	351	48,419	76,430	
160	Corrections Officer	1.05		101	351	43,000	56,036	
161	Corrections Officer	1.05		101	351	43,000	65,636	
162	Jail Administrator	1.00		101	351	52,866	76,265	
163	Corrections Officer	1.05		101	351	43,000	59,622	
164	Corrections Officer	1.05		101	351	43,000	59,622	
165	Secretary	0.60		101	351	18,258	22,158	
166	Secretary	0.50		101	351	14,374	17,445	
167	Cook	0.80		101	351	21,067	26,410	
168	Corrections Officer	1.05		101	351	40,987	53,676	
169	Corrections Officer	1.05		101	351	43,000	56,036	
170	Cook	0.70		101	351	18,434	23,196	
171	Corrections Officer	1.05		101	351	43,000	65,636	
172	Account Clerk	1.00		101	351	30,429	40,456	
173	Food Service Supervisor	1.00		101	351	32,842	46,274	
174	Corrections Officer	1.05	34.70	101	351	43,000	94,940	2,038,138
<b>Community Development</b>								
175	Building Official	0.20	0.20	101	722	11,500	12,407	12,407
176	Development Director	0.80		101	721	46,556	66,852	
177	Waste Managment Coordinator	0.20		101	721	9,003	12,276	
178	Green Space Commission Coord	0.50		101	721	20,949	25,521	
179	Secretary	1.00	2.50	101	721	31,204	55,445	160,094
180	Development Director	0.20		228	528	11,639	16,713	
181	Waste Managment Coordinator	0.80		228	528	36,013	53,916	
182	Administrative Aide	0.80	1.80	228	528	26,273	49,799	120,428
<b>Emergency Services</b>								
183	Emergency Services Coordinator	1.00	1.00	101	426	49,580	73,087	73,087
<b>Animal Control</b>								
184	Animal Control Officer	1.00		101	430	32,842	52,199	
185	Supervisor	0.25		101	430	11,908	18,682	
186	Animal Control Officer	1.00		101	430	32,842	50,785	
187	<i>Animal Control Officer - Seasonal</i>	0.31	2.56	101	430	4,500	7,103	128,770
<b>Department of Public Works</b>								
188	Deputy Secretary	0.20	0.20	101	441	6,568	9,999	9,999
<b>Medical Examiner</b>								
189	Medical Examiner	0.50	0.50	101	648	6,747	9,432	9,432

**APPROVED POSITION ALLOCATION LIST  
2004 ADOPTED BUDGET**

POS NO.	Title	FTE	TOTAL FTE	Fund	Activity	Total Wage	Total Emp Cost	Total Cost By Dept
<b>Central Dispatch-911</b>								
190	Director	1.00		261	346	53,479	76,290	
191	Lead Communicator	1.00		261	346	36,058	58,947	
192	Secretary	0.50		261	346	15,215	18,465	
193	Lead Communicator	1.00		261	346	36,058	48,352	
194	Telecommunicator	1.00		261	346	33,737	51,883	
195	Telecommunicator	1.00		261	346	33,737	50,469	
196	Telecommunicator	1.00		261	346	32,998	51,029	
197	Telecommunicator	1.00		261	346	29,050	46,280	
198	Lead Communicator	1.00		261	346	36,058	57,952	
199	Telecommunicator	1.00		261	346	33,737	51,883	
200	Telecommunicator	1.00		261	346	29,665	46,991	
201	Telecommunicator	1.00		261	346	29,650	46,974	
202	Telecommunicator	1.00		261	346	33,737	45,869	
203	Telecommunicator	1.00	13.50	261	346	33,683	91,109	742,494
<b>Friend of the Court</b>								
204	Investigator	1.00		215	141	43,394	59,358	
205	Enforcement Officer	1.00		215	141	34,557	52,935	
206	Enforcement Officer	1.00		215	141	33,822	47,419	
207	Enforcement Officer	1.00		215	141	34,211	44,318	
208	Friend of the Court	1.00		215	141	71,338	99,897	
209	Deputy Friend of the Court	1.00		215	141	40,077	51,450	
210	Finance Officer	1.00		215	141	34,445	54,053	
211	Investigator	0.50		215	141	19,760	21,409	
212	Investigator	0.50		215	141	22,880	24,789	
213	Medical Enforcement Specialist	1.00		215	141	29,501	47,908	
214	Support Specialist	1.00	10.00	215	141	28,282	46,393	549,929
<b>Community Corrections</b>								
215	Worksite Monitor	0.60		283	364	11,232	13,683	
216	Coordinator	0.60	1.20	283	364	23,002	28,022	41,706
<b>Greenhaven</b>								
217	House Parent Support	1.00		292	664	28,305	34,548	
218	Juvenile Service Officer	1.00		292	664	43,394	65,372	
219	Night Care Worker	1.00		292	664	28,305	46,553	
220	House Parent	1.00	4.00	292	664	24,273	81,834	228,306
		201.82	201.82			\$7,824,061	\$11,528,479	\$11,528,479

Note: The last position in each department may contain overtime/per diem as well as other personnel costs in the total employee cost column.

# CAPITAL IMPROVEMENTS

**2004 CAPITAL IMPROVEMENTS SUMMARY**

DEPT RANK	PROJECT NAME	Department Request	Funded Amount	SOURCES OF FUNDING				
				PUBLIC IMP	MIS	VEHICLE	OTHER	FUND/GRANT
<b>Administration/Accounting</b>								
1	Workstation	4,700	2,000	2,000				
2	Copier/Fax/Scanner	900	0					
3	File Cabinet	415	415	415				
	<b>Subtotal</b>	<b>6,015</b>	<b>2,415</b>	<b>2,415</b>				
<b>Building &amp; Grounds</b>								
1	Truck with Snow Blade	37,100	37,100			37,100		
2	Juvenile Roof	4,250	4,250	4,250				
	<b>Subtotal</b>	<b>41,350</b>	<b>41,350</b>	<b>4,250</b>		<b>37,100</b>		
<b>Circuit Court</b>								
1	Dictating/Transcriber	900	900	900				
<b>Clerk</b>								
1	File Cabinets (2)	830	830	830				
<b>Cooperative Extension</b>								
1	Computer Monitors	1,200	0					
<b>District Court</b>								
1	Workstation	2,000	2,000	2,000				
<b>Drain Commissioner</b>								
1	Truck	25,000	25,000				25,000	<b>Drain Fund</b>
2	Truck	25,000	25,000				25,000	<b>Drain Fund</b>
3	Laser Range Finder	4,000	4,000				4,000	<b>Drain Fund</b>
4	Laser Printer	4,500	0					
5	GPS Unit	8,000	8,000				8,000	<b>Drain Fund</b>
6	Truck	25,000	0					<b>Drain Fund</b>
7	ATV	6,000	6,000				6,000	<b>Drain Fund</b>
	<b>Subtotal</b>	<b>97,500</b>	<b>68,000</b>				<b>68,000</b>	
<b>Probate/Juvenile</b>								
1	Floor Machine	1,000	1,000	1,000				
<b>Prosecutor</b>								
1	Monitors (3)	975	0					
	<b>Replacement Schedule MIS</b>	<b>89,000</b>	<b>91,000</b>		<b>91,000</b>			
	<i>see description of funded projects (MIS fund) for detail</i>							
<b>Sheriff Department</b>								
<i>Administration/RP</i>								
1	Evidence Room Equip	3,100	2,205	2,205				
2	Comp Upgrade/Replace	10,200	0					
3	Chairs (10)	1,500	1,500	1,500				
4	Moving Radar	2,200	2,200	2,200				
<i>Jail</i>								
1	Radios (10)	8,450	8,450	8,450				
2	Phone System	17,720	17,720				17,720	<b>Telephone Fund</b>
3	Defibrillator	9,960	9,960	9,960				
4	Carpet	6,000	0					
<i>Vehicles</i>								
1	Patrol Car	28,250	28,250			28,250		
2	Patrol Car	28,250	28,250			28,250		
3	Patrol Car	28,250	28,250			28,250		
4	Detective Vehicle	17,000	17,000			17,000		
5	Refurbishment	16,500	16,500			16,500		
6	Refurbishment	16,500	16,500			16,500		
	<b>Subtotal</b>	<b>193,880</b>	<b>176,785</b>	<b>24,315</b>		<b>134,750</b>	<b>17,720</b>	
	<b>TOTAL</b>	<b>\$434,650</b>	<b>\$384,280</b>	<b>\$35,710</b>	<b>\$91,000</b>	<b>\$171,850</b>	<b>\$85,720</b>	

**2004 CAPITAL IMPROVEMENTS SUMMARY**

DEPT RANK	PROJECT NAME	Department Request	Funded Amount	SOURCES OF FUNDING				
				PUBLIC IMP	MIS	VEHICLE	OTHER	FUND/GRANT
<b>Total Ordinary Capital Improvements</b>			<b>\$384,280</b>	<b>\$35,710</b>	<b>\$91,000</b>	<b>\$171,850</b>	<b>\$85,720</b>	
<b>MAJOR CAPITAL IMPROVEMENT PROJECTS</b>								
	Maintenance Facility		\$805,000	\$805,000				
	Court Audio System		\$32,000	\$32,000				
	Green Space - Parkland		\$450,000	\$112,500			\$337,500	NR Trust Fund
	Fair Grounds		\$30,000	\$30,000				
	Parking Expansion		\$30,000	\$30,000				
	Tax Software		\$135,000		\$135,000			
	Permits Software		\$75,000		\$75,000			
	ROD Image & Data Conversion		\$55,000				\$55,000	ROD Tech Fund
	ROD Internet Application		\$60,000				\$60,000	ROD Tech Fund
	Backup Dispatch Center		\$300,000				\$300,000	911 Fund
	Voice Radio Coverage		\$180,000				\$180,000	911 Fund
<b>Total Major Capital Improvements</b>			<b>\$2,152,000</b>	<b>\$1,009,500</b>	<b>\$210,000</b>	<b>\$0</b>	<b>\$932,500</b>	
<b>GRAND TOTAL</b>			<b>\$2,536,280</b>	<b>\$1,045,210</b>	<b>\$301,000</b>	<b>\$171,850</b>	<b>\$1,018,220</b>	

## MAJOR CAPITAL IMPROVEMENTS BY FUND 2004 - 2008

### PUBLIC IMPROVEMENT FUND

Priority	Project Description	2004	2005	2006	2007	2008	Total
#1	Maintenance Facility	\$805,000					\$805,000
#2	Court Audio System	\$32,000					\$32,000
#3	Green Space - Parkland	\$112,500					\$112,500
#4	Fair Grounds	\$30,000	\$1,000,000	\$500,000			\$1,530,000
#5	Parking Expansion	\$30,000	\$90,000				\$120,000
#6	Update Aerial Photos		\$200,000				\$200,000
#7	Green Space - Rails to Trails			No Estimate			\$0
#8	Health Department Renovation				\$1,000,000		\$1,000,000
#9	Animal Shelter					\$1,000,000	\$1,000,000
#10	Jail Renovation Phase II					\$2,100,000	\$2,100,000
<b>2004 TOTAL</b>		<b>\$1,009,500</b>					<b>\$6,899,500</b>
				<b>TOTAL PUBLIC IMPROVEMENT</b>			<b>\$6,899,500</b>

### MIS FUND

Priority	Project Description	2004	2005	2006	2007	2008	Total
#1	Tax Software	\$135,000					\$135,000
#2	Permits Software	\$75,000					\$75,000
#3	Imaging/Document Mgt		\$150,000	\$100,000	\$100,000	\$250,000	\$600,000
#4	Jail Management Software			\$240,000			\$240,000
<b>2004 TOTAL</b>		<b>\$210,000</b>					<b>\$1,050,000</b>
				<b>TOTAL MIS</b>			<b>\$1,050,000</b>

**MAJOR CAPITAL IMPROVEMENTS BY FUND  
2004 - 2008**

**ROD TECHNOLOGY FUND**

Priority	Project Description	2004	2005	2006	2007	2008	Total
#1	ROD Image & Data Conversion	\$55,000					\$55,000
#2	ROD Internet Application	\$60,000					\$60,000
<b>2004 TOTAL</b>		<b>\$115,000</b>		<b>TOTAL MIS</b>			<b>\$115,000</b>

**CENTRAL DISPATCH FUND**

Priority	Project Description	2004	2005	2006	2007	2008	Total
#1	Backup Dispatch Center	\$300,000					\$300,000
#2	Voice Radio Coverage	\$180,000					\$180,000
#3	Backup Voice Site		\$180,000				\$180,000
#4	Reverse 9-1-1		\$35,000				\$35,000
#5	New Tower Taft Road			\$200,000			\$200,000
#6	MDC Fire & EMS				\$350,000		\$350,000
<b>2004 TOTAL</b>		<b>\$480,000</b>		<b>TOTAL CENTRAL DISPATCH</b>			<b>\$1,245,000</b>

<b>2004 FUND TOTAL</b>	<b>\$1,814,500</b>	<b>\$9,309,500</b>
<b>2004 OTHER FINANCING</b>	<b>\$337,500</b>	<b>\$337,500</b>
<b>2004 GRAND TOTAL</b>	<b>\$2,152,000</b>	<b>MAJOR CAPITAL IMPROVEMENTS GRAND TOTAL</b>
		<b>\$9,647,000</b>