



2017 RECOMMENDED BUDGET

2016 Board of Commissioners

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Ryan Wood
County Administrator

Craig Longnecker
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September 8, 2016

Clinton County Board of Commissioners
100 E. State Street
St. Johns, MI. 48879

Dear Commissioners:

The primary purpose of this message is to highlight issues and policy factors that influenced the development of the 2017 budget. The general fund budget is set at \$20.8 million. When adjusted for grants and one-time use of fund balance the general fund reflects a decrease from 2016 of -0.5%. The total budget for all funds (general, friend of the court, central dispatch, child care, insurance, debt, etc.) is \$39.2 million.

The proposed operating millage for the July 2017 tax levy is recommended at the maximum allowable rate of 5.7953 mills. Headlee rollback provisions may, however, require a slight reduction to the recommended rate. Upon the conclusion of the equalization process the millage rate to be levied will be confirmed by the Board of Commissioners in May of 2017. Again, any changes to the millage rate will not significantly reduce total tax revenue.

The budget has been balanced with valued input from elected officials, department managers and agency directors. The budget is fundamentally sound, practical and will allow each department to continue current services.

Revenues

Taxes: The projection of property tax revenue requires that estimates be developed for several variables. A preliminary residential sales study is used to project growth in the residential class, which at 70% is the largest portion of total taxable value. An inflation rate estimate is required in order to establish a cap on taxable value growth. An estimate for new construction and any potential rollbacks must also be included. Finally, reimbursement dollars from the state resulting from the personal property tax exemptions for commercial and industrial property are far from certain. The amount could range from zero to as much as \$82,000. In the end property tax revenue is expected to increase by 1% and is estimated at \$14.54 million for 2017.

Charges for Services: The next major revenue category is “charges for services”. Significant revenue sources include the jail, district court and clerk/register of deeds. After many years of relative stability, revenue from a contract with the Michigan Department of Corrections (MDOC) dropped steadily over the course of many months in 2016. Beginning in October, a new MDOC contract takes effect. This new contract may bring jail revenue back to levels enjoyed prior to 2016. A cautious revenue estimate of \$600,000 is being used for budget purposes. Total revenue for this category is set at \$2.6 million.

State and Federal: This category is traditionally the third most significant source of revenue and is set at \$1.96 million for 2017. State revenue sharing projections show that Clinton County should receive \$1.3 million in 2017. Since the State’s budget is continually under pressure and statutory revenue sharing is a common target for midyear reductions, the County is budgeting \$650,000. The County is still required to comply with the County Incentive Program to secure the total revenue sharing allocation. Noncompliance leads to a one/sixth reduction of revenue sharing.

The revenue categories of property taxes, charges for services and state and federal will account for over 90% of general fund revenues in 2017. Each of these categories contains variables that necessitate conservative revenue estimates. The revenue targets presented should be considered realistic, yet conservative.

Expenditures

A total of \$20.8 million is budgeted for expenditure from the general fund. The overall budget is generally flat, but a few operational adjustments are recommended.

Personnel: Total staffing has increased by 5.8 full-time-equivalents (FTE) and now totals 199.05. Staffing adjustments are noted in comments on specific departments.

In the fall of 2016 the County will conduct a comprehensive job classification study. This study will address the changes in job responsibilities caused by technology and the consolidation of duties from attrition. The study recommendation will be evaluated upon completion and a recommendation on implementation will follow.

Wages and salaries for non-union personnel are scheduled for a 2% increase in 2017. As a result of actuarial assumption changes, pension costs are scheduled to increase by \$279,000 in 2017. The assumption changes are detailed later in this report under “other considerations”.

Annual health insurance premium increases have averaged less than 3% over the past eight years. The 2016 aggregate cost remained 9% below the cap mandated by the State of Michigan. An allowance of 3% has been included for increases in the new plan year which commences on May 1, 2017.

Brief comments on specific departments and activities follow. All comments reference general fund departments or activities unless specifically noted.

Community Development: Two separate budgets fall under the community development umbrella: building and planning & zoning.

Building is budgeted as an enterprise (self-supporting) fund. The level of permit activity (including soil erosion) remains steady and building revenue is sufficient to cover all department related expenses.

The budget for planning and zoning is up slightly as a result of changes in health insurance coverage and pension costs.

District Court: The district court budget is scheduled to increase by \$55,000. Increases in health insurance, service agreements and legal costs are primarily responsible for the increase. The largest is the \$28,000 added for legal cost in anticipation of requirements from the state appointed Indigent Defense Council.

At the urging of the State Court Administration Office, the district court is working to improve revenue by increasing the collection rate of penalties. An internal study of current collections and a review of collection practices in other counties show that an improved program here may be self-supporting and more. The county clerk currently conducts the collection program for the circuit court and has started working with the district court to assist with the development of a collections program. If the program progresses as expected, additional personnel may be needed. An evaluation of this new effort will be conducted early next year.

Administration: The total for these budgets is \$778,000 for an increase of \$32,000 over 2016. The increase is attributed to wages, pension and service agreements for accounting software. The clerical pool is budgeted as a separate activity at \$46,000.

Economic Development: The contract with the Clinton County Economic Alliance is set to expire at the end of 2016. The current annual contract is set at \$35,000. The 2017 budget continues funding at \$35,000, but the annual contract will be reviewed by the finance committee. Membership in the Lansing Economic Alliance Partnership is budgeted at \$15,000. The second and final year of commitment to the Clinton Career Network is budgeted at \$15,000 for a total of \$65,000.

Clerk/Register of Deeds: The two primary budgets for these offices total \$695,000 for a \$32,000 increase from the current year.

Child Care Fund: Expenses related to juvenile delinquency and abuse/neglect are budgeted in the child care fund (CCF). A strong commitment to intervention services, especially at the Green Haven facility, has assisted many at-risk youth and families. In turn, this effort has helped contain costs. The general fund appropriation to the CCF is down \$107,000 from the current year and is set at \$865,000. A new operational model at Green Haven has made this reduction possible.

In recent years Green Haven staffing was contracted through a private agency known as Turning Point. With a change in their operational model they were no longer able to carry out the staffing services. As a result, a total of 5.8 F.T.E.'s have been added to the position allocation list.

Community Mental Health: Clinton County is a member of the Community Mental Health Authority of Clinton, Eaton and Ingham counties. Annual appropriations are based on a three-year average of service utilization by residents from the respective counties. The budget is up \$9,000 and is set at \$281,000. This agency also facilitates substance abuse services via Mid-State Health Network. Funding is based on a pass-through of the convention facilities tax and liquor tax, the appropriation is \$118,000.

Friend of the Court: The friend of the court (FOC) is considered a non-major governmental fund. The total FOC budget is set at \$972,000. The general fund appropriation to the FOC is flat at \$420,000. The balance of FOC funding comes from federal funding known as the cooperative reimbursement program. This source generally accounts for the balance of the eligible expenditures.

Sheriff: The budget for the administration and uniform division is set at \$3.3 million. The jail budget is set at \$3.6 million. Overall the public safety budget has been reduced by \$62,000 from the current year.

Maintenance: This budget has been reduced by \$95,000 from the current year and is set at \$1.3 million. This is attributed to a reduction of budgeted amounts in utilities, contracted services and several other smaller reductions.

Central Dispatch: The operating budget has increased \$6,000 over the 2016 amended amount and is set at \$1.7 million. The total 2016 budget includes an additional \$2 million in capital investments; including \$1.6 million for the completion of the communication system enhancement project in the southeast quadrant of the county.

Waste Management: The waste management budget is up nearly \$34,000 primarily because of \$25,000 attributed to a vehicle purchase. The total budget includes expenses for operating recycling sites, special collection programs and

education/promotion and is set at \$370,000. Waste management has maintained a relatively steady revenue stream and remained well within available resources.

Other Considerations

Pension Liabilities: Closure of the defined benefit retirement plan began when it was closed to new hires in the non-union division effective January 1, 2007. Since that time five other divisions were closed, the last occurring with an effective date of March 1, 2015. In recent years the annual required contribution (ARC) payment was exceeded to account for unfunded liabilities in these closed divisions and, in turn, improve the funded ratio. Great progress has been made with the overall funding level increasing from 79% on the valuation date of December 31, 2011 to 94% on December 31, 2014.

The annual actuarial report for the period ending December 31, 2015 and dated spring 2016 shows that the funding percentage decreased from 94% to 93% from the prior year. This drop in the funding level is directly attributed to the adjustment of actuarial assumptions and methods adopted by the MERS Retirement Board. The two most significant adjustments were: 1) The mortality table was adjusted to reflect longer lifetimes; 2) The assumed annual rate of investment return, net of all expenses, was lowered from 8% to 7.75%.

In short, this means the county will need to spend more on defined benefit retirement plans than was contemplated before these changes in methods and assumptions. A reasonable goal for the defined benefit plan going forward is to maintain a funding level between 90% and 100%.

Other-Post-Employment-Benefits (OPEB): OPEB is the term used to describe retiree health care benefits. The county established a retiree health care trust fund in 2002. As of the most recent actuarial valuation date, December 31, 2013, the plan was 116% funded. A new actuarial report will be delivered by the end of 2016.

Debt Service: With the 2016 payoff of the debt on the construction of the health department, the County no longer has any primary government debt.

Property Tax Tribunal: Settlement costs for property tax tribunal claims fluctuated wildly over the past five years. Annual settlement costs have ranged from \$18,000 to \$208,000. The budget includes \$100,000 for this risk.

Ordinary Capital Improvements

Ordinary capital improvements include routine replacement of operational equipment and maintenance or modest upgrades of existing facilities. A total of \$405,000 was requested and \$306,000 is recommended for funding.

Ordinary capital improvements budgeted in the public improvement fund total \$157,000. The MIS fund is budgeted for \$120,000 and another \$29,000 is budgeted for ordinary improvements from other funds.

Major Capital Improvement Projects

Other projects are presented in a separate document titled major capital improvement plan (CIP). The CIP includes projects from various funds including: waste management, public improvement, drain, building/code enforcement, telephone, central dispatch and MIS. Generally these projects require special study, significant investment and are often multi-year. Projects listed for 2017 total \$1.4 million. Despite being listed in the 2017 CIP, the budget adoption resolution requires that each project receive specific authorization from the Board of Commissioners prior to implementation.

Beyond 2017 the CIP identifies another \$21.4 million in projects. Projects listed after 2017 represent an acknowledgement that a need does exist for the project and that steps should be taken to implement it. In a sense, then, the CIP represents both a planning and budgeting document as future costs must be kept in line with projected revenues so that projects may be implemented as planned within the constraints of a balanced county budget.

Contingency

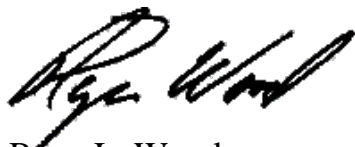
Contingency is set at \$292,000 or 1.4% of the total general fund. A contingency of 2% is ideal, but the recommended level should prove to be adequate.

Summary

Property tax revenue is expected to increase slowly, but other revenue sources (district court, jail, state revenue sharing, etc.) are subject to change by variables beyond local control. As a result, a strong sense of fiscal restraint must be maintained. With solid financial planning and incremental operational adjustments the County is able to maintain current services and fund needed capital improvements.

Even so, there is a strong sense of optimism and pride throughout the County. Economic signs point to the gradual improvement of the economy and all elected officials and managers are committed to containing and/or reducing costs. The County has developed fine facilities and quality technology/equipment is available to promote productivity. General fund reserves remain at a reasonable level and Clinton County is well positioned to move into 2017 and beyond.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan L. Wood". The signature is stylized and cursive.

Ryan L. Wood

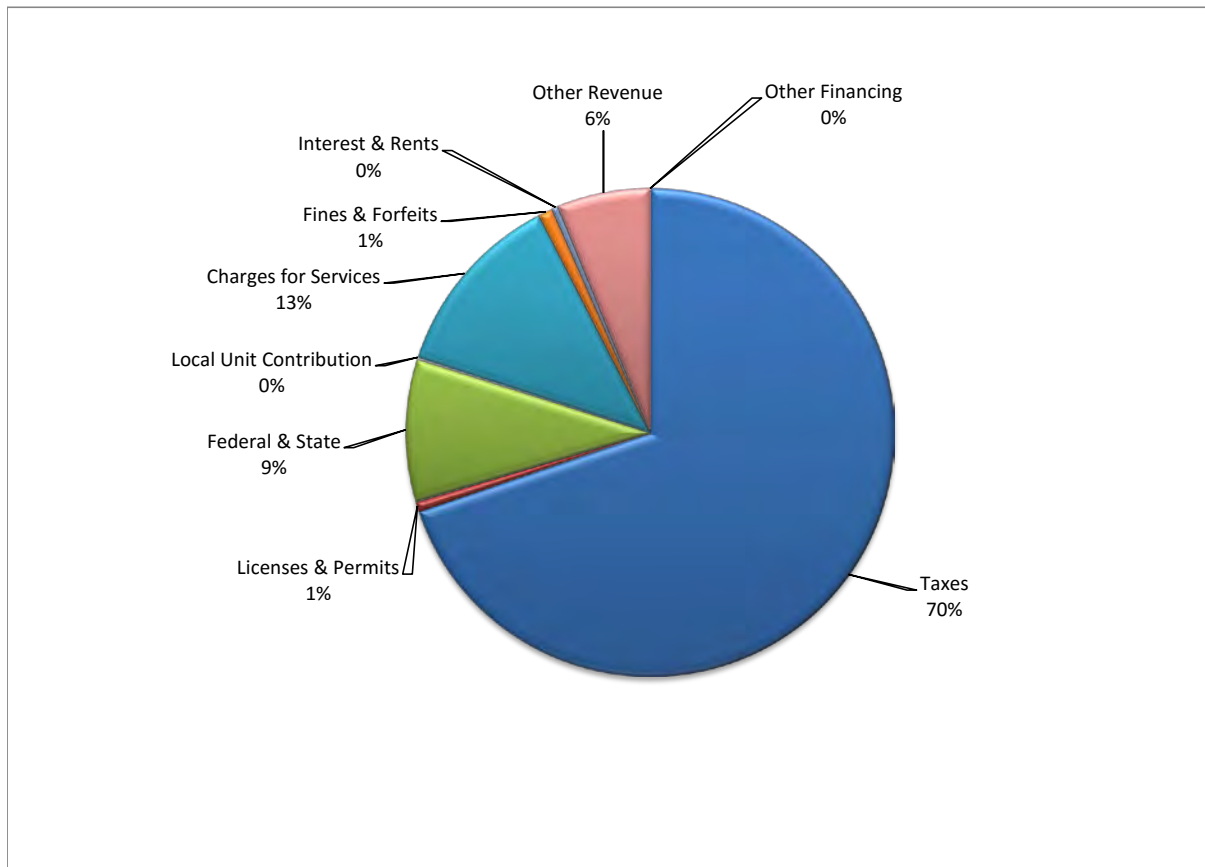
Clinton County Administrator

BUDGET SUMMARY

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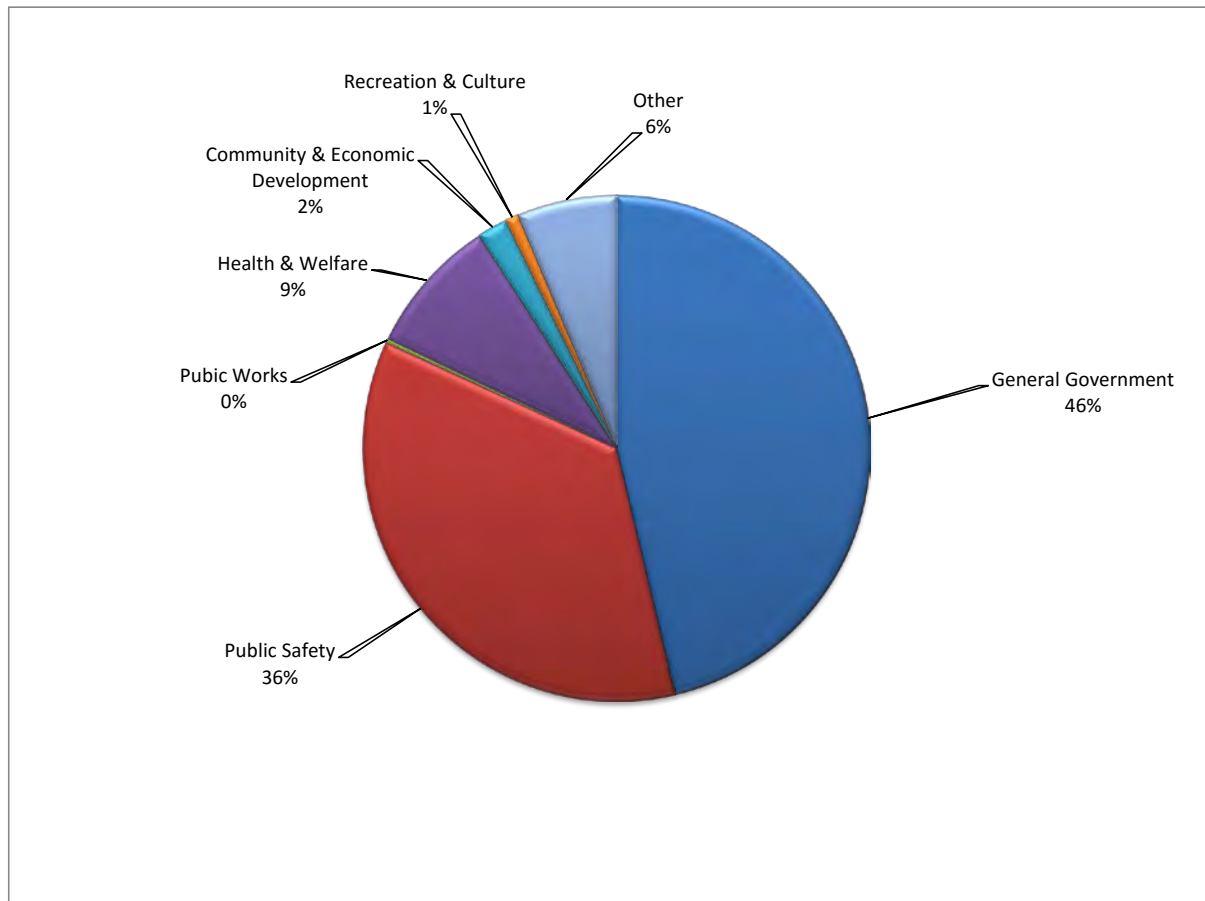
CLINTON COUNTY GENERAL FUND REVENUE SUMMARY

SOURCES OF FUNDS	2015	2016	2017 BUDGET		
	ACTUAL	AMENDED	REQUEST	CHANGES	RECOM
TAXES	\$14,747,674	\$14,290,000	\$14,540,000		\$14,540,000
LICENSES & PERMITS	153,099	152,000	134,500		134,500
FEDERAL & STATE	2,907,146	2,032,770	1,970,080	(6,129)	1,963,951
LOCAL UNIT CONTRIBUTION	34,579	32,880	32,880		32,880
CHARGES FOR SERVICES	4,255,537	2,996,000	2,496,000	100,000	2,596,000
FINES & FORFEITS	278,098	200,000	200,000		200,000
INTEREST & RENTS	109,142	85,600	85,600		85,600
OTHER REVENUE	1,756,818	1,195,807	1,196,233	81,928	1,278,161
OTHER FINANCING	141,803	905,605	0		0
TOTAL REVENUE	\$24,383,896	\$21,890,662	\$20,655,293	\$175,799	\$20,831,092



CLINTON COUNTY GENERAL FUND EXPENDITURE SUMMARY

EXPENDITURES BY ACTIVITY	2015	2016	2017 BUDGET		
	ACTUAL	AMENDED	REQUEST	CHANGES	RECOM
GENERAL GOVERNMENT	\$12,746,253	\$10,456,613	\$9,787,013	(\$146,997)	\$9,640,016
PUBLIC SAFETY	6,936,994	7,469,675	7,495,759	(87,871)	7,407,888
PUBLIC WORKS	49,088	61,600	61,600	0	61,600
HEALTH & WELFARE	2,010,410	1,931,394	1,936,064	(107,443)	1,828,621
COMMUNITY & ECONOMIC DEVELOPMENT	354,167	391,100	418,761	(19,322)	399,439
RECREATION & CULTURE	138,256	165,368	167,929	8,620	176,549
OTHER	4,842,885	1,414,912	1,505,000	(188,021)	1,316,979
TOTAL EXPENDITURES	\$27,078,053	\$21,890,662	\$21,372,126	(\$541,034)	\$20,831,092



CLINTON COUNTY GENERAL FUND EXPENDITURES

ACTIVITY	2015	2016	2017		
	ACTUAL	AMENDED	REQUEST	CHANGES	RECOM
GENERAL GOVERNMENT					
Administrative Services	483,265	465,887	481,260	6,015	487,275
Administrative Services - Accounting	268,454	280,109	288,434	1,997	290,431
Administrative Services - Clerical Pool	0	40,285	45,534		45,534
Administrative Services - MIS	1,285,391	599,472	599,472	(14,456)	585,016
Administrative Services - Record Copying	6,908	11,500	11,500		11,500
Board of Commissioners	310,818	338,986	348,904	1,040	349,944
Boundary Commission	0	300	300		300
Circuit Court	250,840	314,252	314,934	1,440	316,374
Circuit Court - Swift & Sure Sanctions Program	154,374	230,000	206,058		206,058
Circuit Court - Assignment Clerk	134,007	140,342	140,192	1,569	141,761
Circuit Court - Probation	3,622	4,800	4,800		4,800
Clerk	449,977	465,128	485,116	9,610	494,726
Clerk - Elections	39,035	113,734	113,214		113,214
Clerk - Jury Commission	4,171	5,550	4,950		4,950
Clerk - Register of Deeds	148,192	197,505	196,695	3,128	199,823
Conservation District	12,000	20,000	20,000		20,000
Courthouse & Health Department Debt	3,335,400	900,000	0		0
District Court	1,067,411	1,087,828	1,194,306	(51,007)	1,143,299
Drain Commissioner	431,897	453,501	472,318	7,889	480,207
Equalization	245,758	260,134	271,416	(2,072)	269,344
Friend of the Court	411,170	420,000	420,000		420,000
Friend of the Court - Family Counseling	4,983	8,000	8,000		8,000
Juvenile Court	435,226	460,760	464,452	4,616	469,068
Juvenile Court - Prevention Intervention Grant	8,425	0	0		0
Law Library	14,000	14,000	14,000		14,000
Maintenance	1,162,703	1,407,483	1,440,302	(127,387)	1,312,915
MSU Extension	217,353	230,113	250,867	(16,949)	233,918
Probate Court	407,703	422,716	424,925	5,277	430,202
Probate Court - Public Guardian	25,080	25,000	25,000		25,000
Prosecuting Attorney	846,295	874,444	871,276	16,791	888,067
Prosecuting Attorney - Crime Victims Rights Grant	58,336	69,151	71,822	0	71,822
Remonumentation Grant	63,988	43,245	54,325		54,325
Tax Allocation Board	0	400	400		400
Treasurer	334,471	351,988	342,241	5,502	347,743
Vehicles	125,000	200,000	200,000		200,000
SUBTOTAL	\$12,746,253	\$10,456,613	\$9,787,013	(\$146,997)	\$9,640,016
PUBLIC SAFETY					
Sheriff - Administration & Uniform Division	3,276,220	3,406,157	3,450,268	(127,248)	3,323,020
Sheriff - Animal Control	147,694	161,668	167,313	3,038	170,351
Sheriff - Community Corrections	1,000	6,000	6,000		6,000
Sheriff - Emergency Services	103,098	109,464	113,827	1,000	114,827
Sheriff - Highway Safety	11,190	0	0		0
Sheriff - Homeland Security Grant Programs	84,441	130,382	63,215		63,215
Sheriff - Jail	3,204,712	3,535,092	3,570,874	43,509	3,614,383
Sheriff - Marine Safety Grant	2,388	2,700	5,400		5,400
Sheriff - Secondary Road Patrol Grant	88,290	112,607	118,862	(8,170)	110,692
Sheriff - Tri-County Metro Narcotics Squad	17,961	5,605	0		0
SUBTOTAL	\$6,936,994	\$7,469,675	\$7,495,759	(\$87,871)	\$7,407,888

CLINTON COUNTY GENERAL FUND EXPENDITURES

ACTIVITY	2015 ACTUAL	2016 AMENDED	2017		
			REQUEST	CHANGES	RECOM
PUBLIC WORKS					
Department of Public Works	280	1,600	1,600		1,600
Drains - Public Benefit	48,808	60,000	60,000		60,000
SUBTOTAL	\$49,088	\$61,600	\$61,600	\$0	\$61,600
HEALTH & WELFARE					
Building Stronger Communities Council	17,000	17,000	17,000		17,000
Child Care	346,584	347,844	347,844	(3,534)	344,310
Community Mental Health	263,773	271,501	280,842		280,842
Contagious Disease	647	8,000	8,000		8,000
Greenhaven	391,027	391,027	391,027	(103,909)	287,118
Medical Examiner	50,530	60,199	60,200		60,200
Mid-Michigan District Health Department	391,015	391,015	393,715		393,715
MSHN Substance Abuse	233,834	117,137	118,398		118,398
Social Services	233,100	233,100	233,100		233,100
Soldiers & Sailors Relief Commission	1,191	5,000	5,000		5,000
Tri-County Aging	42,481	43,967	45,241		45,241
Veterans Affairs	39,228	45,604	35,697		35,697
SUBTOTAL	\$2,010,410	\$1,931,394	\$1,936,064	(\$107,443)	\$1,828,621
COMMUNITY & ECONOMIC DEVELOPMENT					
Economic Development	65,000	65,000	65,000		65,000
Employment Services Grant	66,943	68,910	68,910		68,910
Planning & Zoning	158,773	192,030	218,181	(18,074)	200,107
Plat Board	475	1,240	1,472	30	1,502
Tri-County Regional Planning	62,976	63,920	65,198	(1,278)	63,920
SUBTOTAL	\$354,167	\$391,100	\$418,761	(\$19,322)	\$399,439
RECREATION & CULTURE					
Historical Commission	502	1,500	1,500		1,500
Library Board	0	300	300		300
Parks & Recreation	112,154	137,968	140,529	8,620	149,149
Smith Hall/4-H Fair	25,600	25,600	25,600		25,600
SUBTOTAL	\$138,256	\$165,368	\$167,929	\$8,620	\$176,549
OTHER					
Contingency	0	309,912	400,000	(108,021)	291,979
Employee Retirement - Pension	2,000,000	0	0		0
Insurance	294,136	305,000	305,000	20,000	325,000
Major Equipment Replacement	2,435,240	500,000	500,000		500,000
Ordinary Capital Improvements	100,000	100,000	100,000		100,000
Tax Tribunal	13,509	200,000	200,000	(100,000)	100,000
SUBTOTAL	\$4,842,885	\$1,414,912	\$1,505,000	(\$188,021)	\$1,316,979
GENERAL FUND TOTAL	\$27,078,053	\$21,890,662	\$21,372,126	(\$541,034)	\$20,831,092

SOURCES OF FUNDS

2015 ACTUAL

		REVENUE/ TRANSFERS	LOCAL TAXES	DEPARTMENT GENERATED	FEDERAL & STATE	REVENUE	INTERFUND TRANSFERS	EXPENDITURES/ TRANSFERS
101	General Fund	\$24,383,896	\$14,747,674	\$5,697,987	\$2,907,145	\$23,352,806	\$1,031,090	\$27,078,053
201	Road Commission	11,128,570		6,559	11,122,011	11,128,570		10,358,348
215	Friend of the Court	1,004,341		23,824	569,347	593,171	411,170	998,038
228	Waste Management	411,396	20,265	391,131		411,396		325,915
245	Public Improvement	3,052,249		17,000	100,009	117,009	2,935,240	316,398
255	Homestead Property Tax	2,806		2,806		2,806		3,254
256	ROD Automation Fund	64,423		64,423		64,423		70,450
261	9-1-1 Central Dispatch	2,168,931	2,120,214	48,717		2,168,931		2,147,492
263	Concealed Pistol Licensing	20,732		20,732		20,732		
264	Corrections Training	8,810		8,810		8,810		4,385
265	Drug Forfeiture	5,218		2,838	2,380	5,218		11,080
269	Law Library	20,500		6,500		6,500	14,000	18,747
271	County Library	3,472		3,472		3,472		3,472
275	Probation Enhancement	3,681		3,681		3,681		3,828
285	Act 302 Training Funds	5,785			5,785	5,785		8,084
292	Child Care Fund	1,770,229		21,831	777,687	799,518	970,711	1,653,876
294	Veterans Trust	9,987			9,987	9,987		20,572
352	Health Dept Debt Retirement	195,762		362		362	195,400	196,150
365	DPW Bond & Interest	317,890	317,890			317,890		317,890
370	Courthouse Debt Retirement	3,140,174		174		174	3,140,000	4,069,033
509	Community Center	24,694		8,694		8,694	16,000	21,903
516	Delinquent Tax Revolving	519,009		519,009		519,009		415,738
542	Building Code Enforcement	390,265		390,265		390,265		276,326
595	Jail Commissary	145,346		145,346		145,346		130,228
633	Central Stores	60,250				-	60,250	60,280
635	Central Telephone	39,236				-	39,236	49,772
636	MIS	1,292,891		7,500		7,500	1,285,391	627,757
639	Drain Equipment Revolving	57,680				-	57,680	98,480
661	County Vehicle Fund	146,630		21,630		21,630	125,000	200,433
675	Workers Compensation	171,978		89,432		89,432	82,546	420,286
676	Employee Retirement	4,486,550		4,684		4,684	4,481,866	3,413,746
677	Insurance	1,849,995		3,209		3,209	1,846,786	1,988,631
692	Unemployment	19,412		824		824	18,588	202,171
736	Post Retire Health Care Trust	329,270		(115,140)		(115,140)	444,410	398,493
801	Special Assess Drain Fund	1,981,426	1,852,275	129,151		1,981,426		1,710,881
804	Drain Revolving Maintenance	270		270		270		
851	Drain Debt Retirement	413,701	308,279	277		308,556	105,145	444,923
	SUBTOTAL	\$59,647,455	\$19,366,597	\$7,525,998	\$15,494,351	\$42,386,946	\$17,260,509	\$58,065,113
	Less: Interfund Transfers	(\$17,260,509)					(\$17,260,509)	(\$17,260,509)
	TOTAL	\$42,386,946	\$19,366,597	\$7,525,998	\$15,494,351	\$42,386,946	\$0	\$40,804,604

**CLINTON COUNTY 2017 BUDGET
PROJECTION OF FUND BALANCES**

	BEGINNING BALANCE 1/1/16	2016 Budgeted Revenue	2016 Budgeted Expenses	PROJECTED BALANCE 1/1/17	2017 Budgeted Revenue	2017 Budgeted Expenses	PROJECTED BALANCE 1/1/18
GENERAL FUND	\$9,503,854	\$21,890,662	\$21,890,662	\$9,503,854	\$20,831,092	\$20,831,092	\$9,503,854
SPECIAL REVENUE FUNDS							
Friend of the Court	293,806	983,523	983,523	293,806	972,479	972,479	293,806
Waste Management	632,718	335,587	335,587	632,718	344,577	369,577	607,718
Public Improvement	8,380,387	1,000,000	2,329,840	7,050,547	1,000,000	157,200	7,893,347
Homestead Property Tax Exemption	4,209	1,000	1,000	4,209	1,640	1,640	4,209
ROD Automation	197,873	87,650	87,650	197,873	86,650	86,650	197,873
Central Dispatch	3,068,285	2,081,833	3,646,668	1,503,450	2,241,796	1,696,536	2,048,710
Concealed Pistol Licensing	20,732	15,000	15,000	20,732	15,000	15,000	20,732
Corrections Training	44,901	10,000	10,000	44,901	5,000	5,000	44,901
Drug Forfeiture	30,052	13,550	13,550	30,052	10,000	10,000	30,052
Law Library	51,880	20,500	22,000	50,380	20,500	20,500	50,380
Library	0	10,000	10,000	0	10,000	10,000	0
Probation Enhancement	39,393	10,000	10,000	39,393	5,000	5,000	39,393
Community Corrections	0	0	0	0	0	0	0
Justice Training	7,410	10,000	10,000	7,410	10,000	10,000	7,410
Child Care	1,795,243	1,879,942	1,879,942	1,795,243	1,675,058	1,675,058	1,795,243
Veteran's Trust	1,592	35,000	35,000	1,592	35,000	35,000	1,592
INTERNAL SERVICE FUNDS							
Central Purchasing	1,680	86,500	86,500	1,680	86,500	86,500	1,680
Central Telephone	208,397	60,000	60,000	208,397	60,000	60,000	208,397
Management Information Systems	1,737,106	599,472	883,759	1,452,819	589,114	589,114	1,452,819
Drain Equipment Revolving	131,555	93,000	188,000	36,555	90,500	90,500	36,555
Vehicle Fund	890,138	200,000	206,801	883,337	200,000	264,000	819,337
Employee Retirement	2,421,177	1,600,000	3,040,039	981,138	2,118,862	3,100,000	0
Insurance	1,970,761	2,106,451	2,106,451	1,970,761	2,108,255	2,108,255	1,970,761
Unemployment	129,407	20,000	20,000	129,407	20,000	20,000	129,407
Workers Compensation	232,942	150,000	150,000	232,942	150,000	150,000	232,942
ENTERPRISE FUNDS							
Jail Commissary	83,460	128,000	128,000	83,460	129,000	129,000	83,460
Building Department	782,473	318,130	342,630	757,973	373,323	399,073	732,223
Community Center	43,975	30,000	30,000	43,975	27,500	27,500	43,975
Delinquent Tax Revolving	12,048,230	437,870	437,870	12,048,230	427,890	427,890	12,048,230

**CLINTON COUNTY 2017 BUDGET
PROJECTION OF FUND BALANCES**

	BEGINNING BALANCE 1/1/16	2016 Budgeted Revenue	2016 Budgeted Expenses	PROJECTED BALANCE 1/1/17	2017 Budgeted Revenue	2017 Budgeted Expenses	PROJECTED BALANCE 1/1/18
DEBT SERVICE FUNDS							
Health Dept Debt	213,880	886,070	1,099,950	0	0	0	0
Courthouse Debt	0	0	0	0	0	0	0
COMPONENT UNITS							
Drain Debt Retirement	473,263	1,101,000	1,101,000	473,263	1,101,000	1,101,000	473,263
Special Assess Drain Fund	2,257,497	1,800,000	1,815,000	2,242,497	1,800,000	1,815,000	2,227,497
Drain Revolving Maintenance	41,656	1,500	1,500	41,656	1,500	1,500	41,656

Note: Where appropriate unassigned/unrestricted beginning balance amounts were used in order to show available fund balance.

**PROPERTY
TAX
INFORMATION**

TAX YEAR	TAXABLE VALUATION	GENERAL FUND MILLAGE	UNADJUSTED TAX REVENUE
2009	2,551,261,110	5.8000	14,797,314
2010	2,499,739,368	5.8000	14,498,488
2011	2,466,453,832	5.8000	14,305,432
2012	2,411,597,879	5.8000	13,987,268
2013	2,434,936,950	5.8000	14,122,634
2014	2,470,082,557	5.8000	14,326,479
2015	2,547,727,561	5.8000	14,776,820
2016	2,591,231,739	5.7953	15,016,965

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DEBT SERVICE

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2017 DESCRIPTION OF DEBT	FUND	BOND/LOAN YEAR	DEBT OUTSTANDING 2016	PRINCIPAL	INTEREST	FEES	TOTAL PAYMENT
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352 FUND - HEALTH DEPT BONDS

County of Clinton General Fund 2006 Paid in Full 2016

801 & 851 FUNDS - DRAIN BONDS

Park Lake Level Special Assessment District	851 Drain #20086	2014	450,000	45,000	14,493	250	59,743
Big Horn Drain	851 Drain #20348	2012	205,000	51,250	4,264	0	55,514
Edwards Intercounty Drain	851 Drain #20462	2004	225,000	75,000	8,663	300	83,963
Steel & Wallbridge Drain	851 Drain #20840	2013	80,000	80,000	823	0	80,823
Creek Side Drain	851 Drain #20995	2006	Paid in Full 2016				
		TOTAL	960,000	251,250	28,243	550	280,043

INDIVIDUAL DRAIN LOANS

Commercial Bank	851 Drain Fund	2014	309,200	36,400	7,590		43,990
Commercial Bank	851 Drain Fund	2016	160,000	160,000	3,521		163,521
Dart Bank - Mason	851 Drain Fund	2005	Paid in Full 2016				
Dart Bank - Mason	851 Drain Fund	2015	226,600	20,600	4,595		25,195
Joanne F. Lee	851 Drain Fund	2010	55,730	20,684	2,720		23,404
Joanne F. Lee	851 Drain Fund	2015	207,200	101,200	3,271		104,471
Robert D. Zeeb	851 Drain Fund	2011	7,000	7,000	159		7,159
		TOTAL	965,730	345,884	21,856		367,740
	TOTAL DRAIN DEBT		1,925,730	597,134	50,099	550	647,783

2017 DESCRIPTION OF DEBT	FUND	BOND/LOAN YEAR	DEBT OUTSTANDING 2016	PRINCIPAL	INTEREST	FEES	TOTAL PAYMENT
<i>365 FUND - DPW BONDS</i>							
DPW Project 14 Sewer Project	Bingham Township	1999	480,000	160,000	20,000	750	180,750
DPW Project 15 Sewer Project	Watertown Charter Township	2000	240,000	60,000	12,150	750	72,900
		TOTAL	<u>720,000</u>	<u>220,000</u>	<u>32,150</u>	<u>1,500</u>	<u>253,650</u>

STAFFING

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**RECOMMENDED POSITION ALLOCATION LIST
2017 BUDGET**

Pos No.	Job Class Description	FTE	Total FTE	Org	Project	Total Wage	Total Emplr Cost	Total Cost By Dept
Board of Commissioners								
1	BOARD OF COMMISSIONERS CHAIR	1.00		101101		12,000	23,072	
2	BOARD OF COMMISS VICE CHAIR	1.00		101101		11,000	35,559	
3	BOARD OF COMMISSIONERS MEMBER	1.00		101101		10,000	19,443	
4	BOARD OF COMMISSIONERS MEMBER	1.00		101101		10,000	19,373	
5	BOARD OF COMMISSIONERS MEMBER	1.00		101101		10,000	24,225	
6	BOARD OF COMMISSIONERS MEMBER	1.00		101101		10,000	33,190	
7	BOARD OF COMMISSIONERS MEMBER	1.00	7.00	101101		10,000	33,232	188,094
Circuit Court								
8	LAW CLERK-TEMP			101131		10,000	11,079	
9	CIRCUIT COURT JUDGE	1.00		101131		45,724	69,565	
10	CIRCUIT COURT JUDGE	1.00	2.00	101131		45,724	50,367	131,011
11	CIRCUIT COURT ADMINISTRATOR	1.00		101132		49,821	66,228	
12	CIR CT ASSIGNMENT CLERK	1.00	2.00	101132		42,284	67,103	133,331
District Court								
13	DISTRICT COURT CLERK	1.00		101136		56,778	92,393	
14	DISTRICT COURT JUDGE	1.00		101136		45,724	64,178	
15	ACCOUNTING CLERK-DIST COURT	1.00		101136		38,692	64,224	
16	PROBATION SECRETARY-DIST COURT	1.00		101136		38,692	55,240	
17	DEPUTY CLERK-DISTRICT COURT	1.00		101136		38,692	64,224	
18	DEPUTY CLERK-DISTRICT COURT	1.00		101136		38,692	55,260	
19	DEPUTY CLERK-DISTRICT COURT	1.00		101136		33,850	41,866	
20	CHIEF DEPUTY-DISTRICT COURT	1.00		101136		40,722	68,408	
21	PROBATION OFFICER-DISTRICT CT	1.00		101136		53,807	81,426	
22	COURT RECORDER-DISTRICT COURT	1.00		101136		42,284	70,378	
23	ADMINISTRATOR/MAGISTRATE-DC	1.00		101136		80,772	125,537	
24	DEPUTY CLERK-DISTRICT COURT	1.00		101136		38,692	64,267	
25	PROBATION OFFICER-DC	1.00	13.00	101136		48,244	74,578	921,979
Probate Court								
26	ADMINISTRATIVE ASST - PROBATE	1.00		101148		32,653	47,561	
27	PROBATE REGISTER	1.00		101148		49,821	79,818	
28	DEPUTY CLERK-PROBATE COURT	1.00		101148		38,692	65,846	
29	PROBATE COURT JUDGE	1.00	4.00	101148		141,318	156,325	349,550
Juvenile Court								
30	SENIOR JUVENILE SERVICES OFFICE	0.50		101152		28,789	44,144	
31	SR JUV SERV OFF-GREENHAVEN	0.25		101152		14,905	23,131	
32	JUVENILE SERVICES OFFICER	0.50		101152		25,976	34,196	
33	JUVENILE SERVICES OFFICER	0.25		101152		12,061	15,990	
34	LEAD SR JUV SERV OFFICER	1.00		101152		63,398	95,721	
35	JUVENILE SPEC SERV OFFICER	0.25		101152		13,297	20,115	
36	DEPUTY JUVENILE REGISTER	1.00	3.75	101152		42,284	59,772	293,069
Administration								
37	PAYROLL/PERSONNEL COORDINATOR	1.00		101172		53,807	83,296	
38	DEPUTY COUNTY ADMINISTRATOR	1.00		101172		90,847	121,049	
39	EXECUTIVE SECRETARY-ADMIN	1.00		101172		42,284	57,282	
40	COUNTY ADMINISTRATOR	1.00		101172		116,198	172,254	
41	SECRETARY-ADMINISTRATION	0.50	4.50	101172		19,346	24,294	458,175
42	CLERICAL POOL	0.50		101173		18,866	24,985	
43	CLERICAL POOL	0.50	1.00	101173		17,296	20,549	45,534
Accounting								
44	BOOKKEEPER-ACCOUNTS PAYABLE	1.00		101191		40,722	54,749	
45	LEAD ACCOUNTANT	1.00		101191		56,778	87,677	
46	ACCOUNT TECHNICIAN-ACCOUNTING	1.00	3.00	101191		44,711	73,491	215,917

**RECOMMENDED POSITION ALLOCATION LIST
2017 BUDGET**

Pos No.	Job Class Description	FTE	Total FTE	Org	Project	Total Wage	Total Emplr Cost	Total Cost By Dept
Clerk								
47	DEPUTY COUNTY CLERK	1.00		101215		38,692	55,240	
48	DEPUTY COUNTY CLERK-VITAL REC	1.00		101215		37,732	60,187	
49	DEPUTY COUNTY CLERK-ELECTIONS	1.00		101215		37,732	49,267	
50	CHIEF DEPUTY CLERK/REGISTER	1.00		101215		53,807	71,198	
51	DEPUTY COUNTY CLERK	1.00		101215		38,692	50,479	
52	DEPUTY COUNTY CLERK-JURY	1.00		101215		37,732	50,975	
53	COUNTY CLERK	1.00		101215		76,549	113,458	
	CLERK OT AND TEMP WAGES		7.00	101215			7,572	458,376
Treasurer								
54	DEPUTY TREASURER	1.00		101253		37,078	50,463	
55	DEPUTY TREASURER	1.00		101253		38,692	66,117	
56	DEPUTY TREASURER	0.50		101253		19,346	26,102	
57	TREASURER	1.00		101253		70,394	105,706	
58	ASSISTANT TREASURER	1.00	4.50	101253		44,711	62,835	311,223
Equalization								
59	EQUALIZATION DIRECTOR	1.00		101257		82,436	110,346	
60	SENIOR EQUALIZATION ASSISTANT	1.00		101257		42,284	70,428	
61	APPRAISER	1.00	3.00	101257		49,821	62,800	243,574
MSU Extension								
62	4-H SECRETARY-MSU EXTENSION	1.00	1.00	101261		37,732	65,855	65,855
Maintenance								
63	MAINTENANCE WORKER	1.00		101265		40,722	67,954	
64	MAINTENANCE WORKER	1.00		101265		40,722	54,295	
65	BUILDING AND GROUNDS DIRECTOR	1.00		101265		63,798	83,329	
66	SENIOR MAINTENANCE WORKER	1.00		101265		42,284	73,074	
67	MAINTENANCE SECRETARY	0.50		101265		17,549	22,147	
68	MAINTENANCE WORKER	1.00		101265		40,722	57,415	
69	MAINTENANCE WORKER - SEASONAL	0.35	5.85	101265		11,319	12,433	370,647
Prosecuting Attorney								
70	ASSISTANT PROSECUTOR II	1.00		101267		74,989	108,151	
71	ASSISTANT PROSECUTOR II	1.00		101267		68,019	89,644	
72	LEGAL SECRETARY	1.00		101267		38,692	49,328	
73	INVESTIGATOR-PROSECUTOR	1.00		101267		49,821	64,774	
74	ASSISTANT PROSECUTOR II	1.00		101267		68,019	84,883	
75	CHIEF ASSISTANT PROSECUTOR	1.00		101267		79,250	115,866	
76	PROSECUTING ATTORNEY	1.00		101267		112,285	156,745	
77	LEGAL SECRETARY	1.00		101267		38,692	52,187	
78	OFFICE MANAGER-PROSECUTOR	1.00		101267		44,711	63,844	
79	LEGAL SECRETARY	1.00	10.00	101267		38,692	55,240	840,662
Clerk - Register of Deeds								
80	DEPUTY REGISTER OF DEEDS	0.50		101268		18,866	25,480	
81	SENIOR DEPUTY REG OF DEEDS	1.00		101268		41,715	69,659	
82	DEP REGISTER OF DEEDS-PT	0.50		101268		20,755	24,658	
83	DEPUTY REGISTER OF DEEDS	1.00		101268		37,732	52,237	
84	DEP REGISTER OF DEEDS PT	0.50	3.50	101268		13,837	16,439	188,473
Drain Commissioner								
85	DRAIN COMMISSIONER	1.00		101275		66,351	100,890	
86	DRAIN ENGINEER TECH	1.00		101275		46,383	72,358	
87	ADMINISTRATIVE AIDE-DRAIN	1.00		101275		42,284	59,742	
88	DRAIN ACCOUNTING SPECIALIST	0.60		101275		25,371	32,015	
89	DRAIN MAINTENANCE WORKER	1.00		101275		42,284	58,201	
90	DRAIN ENGINEER	1.00	5.60	101275		73,128	109,721	432,927

**RECOMMENDED POSITION ALLOCATION LIST
2017 BUDGET**

Pos No.	Job Class Description	FTE	Total FTE	Org	Project	Total Wage	Total Emplr Cost	Total Cost By Dept
Sheriff - Admin & Uniform Division								
91	DEPUTY ROAD PATROL	1.00		101301		64,756	102,991	
92	DEPUTY ROAD PATROL	1.00		101301		65,256	103,655	
93	SECURITY OFFICER-<32 HRS	0.35		101301		9,270	10,415	
94	ADMIN SERVICES CLERK-SHERIFF	1.00		101301		35,098	59,690	
95	SERGEANT-ROAD PATROL	1.00		101301		74,460	107,491	
96	SECURITY OFFICER-<32 HRS	0.35		101301		9,673	10,868	
97	DETECTIVE METRO SQUAD	1.00		101301		67,040	106,022	
98	DEPUTY ROAD PATROL	1.00		101301		64,756	101,369	
99	SERGEANT-ROAD PATROL	1.00		101301		75,160	109,794	
100	SERGEANT-ROAD PATROL	1.00		101301		74,960	109,730	
101	SERGEANT-ROAD PATROL	1.00		101301		74,960	95,914	
102	SECURITY OFFICER	0.70		101301		27,085	32,593	
103	DETECTIVE SERGEANT	1.00		101301		75,060	109,855	
104	DEPUTY ROAD PATROL	1.00		101301		65,256	103,655	
105	SECURITY OFFICER	0.70		101301		27,085	34,595	
106	DEPUTY ROAD PATROL	1.00		101301		62,186	85,920	
107	LEAD COURT SECURITY OFFICER	1.00		101301		40,722	50,656	
108	UNDERSHERIFF	1.00		101301		80,386	100,088	
109	SHERIFF	1.00		101301		92,602	119,738	
110	DEPUTY ROAD PATROL	1.00		101301		64,756	89,331	
111	DEPUTY ROAD PATROL	1.00		101301		64,756	102,991	
112	DEPUTY ROAD PATROL	1.00		101301		64,756	101,369	
113	OFFICE MANAGER-SHERIFF	1.00		101301		49,821	66,228	
114	DETECTIVE SERGEANT	1.00		101301		82,718	119,326	
115	DETECTIVE SERGEANT	1.00		101301		75,260	108,480	
116	SECURITY OFFICER	0.70		101301		27,085	32,593	
117	DEPUTY ROAD PATROL	1.00		101301		62,186	84,212	
118	DEPUTY ROAD PATROL	1.00		101301		64,756	92,384	
119	SERGEANT-ROAD PATROL	1.00		101301		75,060	109,855	
120	SECURITY OFFICER	0.70		101301		25,955	31,233	
121	DEPUTY ROAD PATROL	1.00		101301		65,256	89,996	
122	DEPUTY ROAD PATROL	1.00		101301		64,756	102,991	
123	SECRETARY-SHERIFF	1.00		101301		40,722	54,749	
	SHERIFF OT		30.50	101301			132,755	2,873,532
Sheriff - Secondary Road Patrol								
124	DEPUTY ROAD PATROL	1.00	1.00	101301	16072	70,557	110,692	110,692
Sheriff - Jail								
125	COOK JAIL	0.60		101351		21,059	25,186	
126	CORRECTION OFFICER	1.00		101351		62,106	96,237	
127	COOK JAIL	0.60		101351		21,059	26,742	
128	SERGEANT-CORRECTIONS	1.00		101351		71,200	105,080	
129	CORRECTION OFFICER	1.00		101351		61,806	95,854	
130	CORRECTION OFFICER	1.00		101351		53,663	82,667	
131	CORRECTION OFFICER	1.00		101351		61,906	95,980	
132	SERGEANT-CORRECTIONS	1.00		101351		71,300	94,598	
133	CORRECTION OFFICER	1.00		101351		53,663	82,667	
134	CORRECTION OFFICER	1.00		101351		53,663	80,927	
135	CORRECTION OFFICER	1.00		101351		61,306	81,556	
136	BILLING CLERK/SECTY-SHERIFF	0.60		101351		23,216	29,297	
137	CORRECTION OFFICER	1.00		101351		61,806	95,854	
138	CORRECTION OFFICER	1.00		101351		53,663	82,667	
139	JAIL ADMINISTRATOR	1.00		101351		75,564	107,946	
140	CORRECTION OFFICER	1.00		101351		62,006	82,452	
141	CORRECTION OFFICER	1.00		101351		61,306	95,216	
142	CORRECTION OFFICER	1.00		101351		61,906	95,980	
143	COOK JAIL	0.30		101351		6,143	6,857	
144	CORRECTION OFFICER	1.00		101351		62,106	96,237	

**RECOMMENDED POSITION ALLOCATION LIST
2017 BUDGET**

Pos No.	Job Class Description	FTE	Total FTE	Org	Project	Total Wage	Total Emplr Cost	Total Cost By Dept
145	CORRECTION OFFICER	1.00		101351		62,106	94,616	
146	CORRECTION OFFICER	1.00		101351		61,906	85,375	
147	ACCOUNT CLERK-SHERIFF	1.00		101351		37,732	50,975	
148	COOK JAIL	0.60		101351		21,059	25,186	
149	COOK JAIL	0.60		101351		21,059	25,186	
150	CORRECTION OFFICER	1.00		101351		61,906	94,360	
151	CORRECTION OFFICER	1.00		101351		62,106	96,237	
152	SERGEANT-CORRECTIONS	1.00		101351		71,300	105,204	
153	CORRECTION OFFICER	1.00		101351		56,048	74,851	
154	CORRECTION OFFICER	1.00		101351		58,272	91,347	
155	CORRECTION OFFICER	1.00		101351		58,272	75,979	
156	CORRECTION OFFICER	1.00		101351		53,546	82,520	
157	CORRECTION OFFICER	1.00		101351		53,546	82,520	
158	TRANSPORT OFFICER - DEPUTY	1.00		101301		65,456	103,919	
159	FOOD SERVICE DIRECTOR	1.00		101351		42,284	60,108	
160	BILLING CLERK/SECTY-SHERIFF	0.60		101351		23,216	29,297	
161	SERGEANT-CORRECTIONS JAIL OT	1.00		101351		70,500	104,263	
			33.90	101351			95,660	2,937,603
Sheriff - Emergency Services								
162	EMERGENCY SERVICES DIRECTOR	1.00	1.00	101426		65,776	81,762	81,762
Sheriff - Animal Control								
163	ANIMAL CONTROL OFFICER	1.00		101430		40,722	78,131	
164	ANIMAL CONTROL OFFICER ANIMAL CONT OFFICER TEMP	1.00		101430		40,722	62,920	
			2.00	101430			5,400	146,451
Medical Examiner								
165	MEDICAL EXAMINER	0.50	0.50	101648		6,747	13,750	13,750
Community Development								
166	SECRETARY-COMMUNITY DEVELOPMT	1.00		101721		38,692	67,378	
167	BUILDING & ZONING ADMINISTRATOR	0.25		101721		17,022	24,156	
168	COMM DEVELOPMENT DIRECTOR	0.75	2.00	101721		55,236	78,663	170,197
Parks & Recreation								
169	PARK RANGER - SEASONAL			101751		8,000	8,758	
170	PARK RANGER - SEASONAL			101751		8,000	8,758	
171	PARK RANGER - SEASONAL			101751		8,000	8,758	
172	GREEN SPACE COMM COORDINATOR	1.00	1.00	101751		57,035	75,016	101,290
Total General Fund			152.60			8,139,546		12,083,674

**RECOMMENDED POSITION ALLOCATION LIST
2017 BUDGET**

Pos No.	Job Class Description	FTE	Total FTE	Org	Project	Total Wage	Total Emplr Cost	Total Cost By Dept
Friend of the Court								
173	MEDICAL ENFORCEMENT SPC-FOC	1.00		215141		38,692	49,172	
174	DEPUTY FRIEND OF THE COURT	1.00		215141		55,665	73,578	
175	FRIEND OF THE COURT	1.00		215141		97,428	117,391	
176	INVESTIGATOR-FR OF THE COURT	1.00		215141		53,807	74,585	
177	SUPPORT SPECIALIST-FOC	1.00		215141		42,284	70,428	
178	ENFORCEMENT OFFICER-FOC	1.00		215141		42,284	59,987	
179	SR ENFORCEMENT OFFICER-FOC	1.00		215141		44,711	73,668	
180	ENFORCEMENT OFFICER-FOC	1.00		215141		42,284	65,846	
181	ENFORCEMENT CLERK-FOC	0.60		215141		19,812	23,537	
182	INVESTIGATOR-FOC BY CONTRACT	0.70		215141		35,069	40,765	
183	FINANCE OFFICER- FOC	1.00	10.30	215141		44,711	71,819	720,776
Waste Management								
184	SECRETARY	0.50		228528		19,366	24,255	
185	WASTE MANAGEMENT COORDINATOR	1.00		228528		57,710	70,661	
186	DWM ASS'T/EDUC COORD	0.70		228528		29,995	39,724	
	WASTE MNGMT OT AND PERDIEM		2.20	228528			5,703	140,343
Central Dispatch								
187	LEAD TELECOMMUNICATOR	1.00		261346		52,121	82,790	
188	TELECOMMUNICATOR	1.00		261346		45,072	72,035	
189	CENTRAL DISPATCH DIRECTOR	1.00		261346		75,778	107,040	
190	TELECOMMUNICATOR	1.00		261346		39,971	53,899	
191	SECRETARY-CENTRAL DISPATCH	0.70		261346		25,315	30,075	
192	TELECOMMUNICATOR	1.00		261346		45,072	70,414	
193	TELECOMMUNICATOR	1.00		261346		45,072	70,380	
194	TELECOMMUNICATOR	1.00		261346		41,699	52,899	
195	TELECOMMUNICATOR	1.00		261346		45,072	70,414	
196	LEAD TELECOMMUNICATOR	1.00		261346		52,121	67,423	
197	OPERATIONS SUPERVISOR	1.00		261346		54,607	75,321	
198	TELECOMMUNICATOR	1.00		261346		45,072	72,035	
199	LEAD TELECOMMUNICATOR	1.00		261346		52,121	78,938	
200	TELECOMMUNICATOR	1.00		261346		45,072	72,035	
201	TELECOMMUNICATOR	1.00		261346		45,072	72,035	
202	TELECOMMUNICATOR	1.00		261346		45,072	55,198	
	TEMP WAGES - MAPPING			261346			16,187	
	CENTRAL DISP OVERTIME		15.70	261346			38,312	1,157,430
Intensive Home & Community Based Services								
203	SENIOR JUVENILE SERVICES OFFICE	0.50		292662	66204	28,789	44,151	
204	COMPLIANCE OFFICER	0.50		292662	66204	12,740	15,199	
205	JUVENILE SERVICES OFFICE	0.50		292662	66204	25,976	34,200	
206	JUVENILE SERVICES OFFICE	0.75		292662	66204	36,183	47,983	
207	MENTORING SPECIALIST	0.70		292662	66204	17,836	19,851	
208	SR JUV SERV OFF-GREENHAVEN	0.25		292662	66204	14,905	23,135	
209	JUVENILE SPEC SERV OFFICER	0.25	3.45	292662	66204	13,297	20,122	204,641
Greenhaven								
210	STAFF SUPERVISOR	1.00		292664		40,988	65,922	
211	DIRECT CARE WORKER (FT)	1.00		292664		37,019	61,187	
212	DIRECT CARE WORKER (FT)	1.00		292664		37,019	61,187	
213	DIRECT CARE WORKER (PT)	0.70		292664		25,914	30,918	
214	DIRECT CARE WORKER (PT)	0.70		292664		25,914	30,918	
215	DIRECT CARE WORKER (PT)	0.70		292664		25,914	30,918	
216	DIRECT CARE WORKER (PT)	0.70		292664		25,914	30,918	
217	SR JUV SERV OFF-GREENHAVEN	0.50		292664		29,809	46,266	
218	JUVENILE SPEC SERV OFFICER	0.50	6.80	292664		26,594	40,241	398,475

**RECOMMENDED POSITION ALLOCATION LIST
2017 BUDGET**

Pos No.	Job Class Description	FTE	Total FTE	Org	Project	Total Wage	Total Emplr Cost	Total Cost By Dept
Building Code Enforcement								
219	PLUMBING MECHANICAL INSPECTOR			542722		34,840	37,804	
220	ELECTRICAL INSPECTOR			542722		32,500	35,264	
221	SECRETARY	1.00		542722		42,732	52,418	
222	COMMUNITY DEVELOPMENT DIRECTOR	0.25		542722		18,412	26,223	
223	BUILDING & ZONING ADMINISTRATOR	0.75		542722		51,066	72,475	
224	BLDG INSP/SOIL EROSION OFFICER	1.00	3.00	542722		40,988	65,922	290,106
MIS								
225	SR. SYSTEM SUPPORT TECH	1.00		636228		53,807	69,707	
226	MIS DIRECTOR	1.00		636228		76,300	97,932	
227	GIS COORDINATOR	1.00		636228		43,046	64,755	
228	SYSTEMS SUPPORT TECHNICIAN	1.00	4.00	636228		49,821	65,620	298,014
Insurance								
229	INSURANCE COORDINATOR	1.00	1.00	677851		42,284	70,427	70,427
Total Other Funds			46.45			2,288,732		3,280,212
TOTAL ALL FUNDS			199.05			10,428,278		15,363,886

CAPITAL IMPROVEMENTS

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2017 ORDINARY CAPITAL IMPROVEMENTS SUMMARY

DEPT RANK	PROJECT NAME	Department Request	Funded Amount	SOURCES OF FUNDING				
				PUBLIC IMP	MIS	OTHER	GRANT	FUND/GRANT
Administration								
1	Small Copier	3,000	3,000	3,000				
2	Medium Copier	6,000	6,000	6,000				
3	Large Copier	15,000	15,000	15,000				
4	Office Equipment	10,000	10,000	10,000				
	Subtotal	34,000	34,000	34,000	-	-	-	
Building & Grounds								
1	UPS Battery Replacement	7,500	7,500	7,500				
3	Carpet Replacement Courthouse	7,500	7,500	7,500				
4	General Office Furniture	15,000	15,000	15,000				
5	Office Chairs	18,000	18,000	18,000				
	Subtotal	48,000	48,000	48,000	-	-	-	
Central Dispatch								
1	Mobile Data Software Upgrade	10,000	10,000			10,000		911 Fund
2	Administrative Chairs Replacement	2,100	2,100			2,100		911 Fund
3	Dispatch Chair Replacement	1,200	1,200			1,200		911 Fund
4	Computer Replacement	2,500	2,500			2,500		911 Fund
	Subtotal	15,800	15,800	-	-	15,800	-	
Circuit Court								
1	Courtroom Amplifier	1,000	1,000	1,000				
Drain								
1	Loader Replacement	8,500	8,500			8,500		Drain Fund
Emergency Management								
1	Rescue Gear Replacement	3,500	3,500	3,500				
2	EM Laptop Computer	2,000			(see MIS fund detail)			
3	EOC A/V Equipment	7,500	7,500	7,500				
4	EOC Furniture	12,000						
	Subtotal	25,000	11,000	11,000	-	-	-	
Equalization								
1	Director Chair Replacement	1,000			(see building & grounds office chairs)			
FOC								
1	Computer Printers/Monitor Replacem	4,800	4,800			4,800		FOC Fund
Green Haven								
1	Furniture	3,500	3,500	3,500				
2	Door and Window Chimes	1,500						
	Subtotal	5,000	3,500	3,500	-	-	-	
Parks & Greenspace								
1	Fish Stocking	7,000	7,000	7,000				
2	Building Improvements	5,000	5,000	5,000				
3	Ground Improvements	5,000	5,000	5,000				
4	Equipment Replacement	5,000	5,000	5,000				
	Subtotal	22,000	22,000	22,000	-	-	-	
Prosecutor								
1	Clerical Chairs (4)	1,600			(see building & grounds office chairs)			
2	Executive Chairs (2)	1,400			(see building & grounds office chairs)			
	Subtotal	3,000						
Replacement Schedule MIS		138,000	120,000		120,000			
see description of funded projects (MIS fund) for detail								

2017 ORDINARY CAPITAL IMPROVEMENTS SUMMARY

DEPT RANK	PROJECT NAME	Department Request	Funded Amount	SOURCES OF FUNDING				
				PUBLIC IMP	MIS	OTHER	GRANT	FUND/GRANT
Sheriff Department								
1	Jail Radios	21,000	<i>(see major capital improvements)</i>					
2	Gym Floor	4,100	4,100	4,100				
3	Shower Curtains	1,000	1,000	1,000				
4	Courthouse AEDs	5,900	5,900	5,900				
5	Jail Mattress Replacement	4,000	4,000	4,000				
6	Control Center Chairs	900	900	900				
7	Inmate Wristband System	8,500	8,500	8,500				
8	Restraint Chair	2,000	2,000	2,000				
9	Accident Investigation Station	20,000	<i>(see major capital improvements)</i>					
10	Radar	7,100	7,100	7,100				
11	Taser	4,200	4,200	4,200				
12	Meth Team Equipment	20,000	<i>(see major capital improvements)</i>					
	Subtotal	98,700	37,700	37,700	-	-	-	
	TOTAL	\$404,800	\$306,300	\$157,200	\$120,000	\$29,100	\$0	

**2017 CAPITAL BUDGET
DESCRIPTION OF FUNDED PROJECTS
ORDINARY CAPITAL IMPROVEMENTS**

PUBLIC IMPROVEMENT FUND

ADMINISTRATION

PROJECT NAME	DESCRIPTION	COST
<i>Small Copiers</i>	<i>Replacement for office copiers if needed</i>	<i>\$3,000</i>
<i>Medium Copiers</i>	<i>Replacement for mid-level production copiers if needed</i>	<i>\$6,000</i>
<i>Large Copiers</i>	<i>Replacement for high-level production copiers if needed</i>	<i>\$15,000</i>
<i>Office Equipment</i>	<i>Replacement for office equipment if needed</i>	<i>\$10,000</i>
	TOTAL	\$34,000

BUILDING & GROUNDS

PROJECT NAME	DESCRIPTION	COST
<i>UPS Battery Replacement</i>	<i>Replacement schedule</i>	<i>\$7,500</i>
<i>Carpet Replacement Courthouse</i>	<i>Replacement schedule</i>	<i>\$7,500</i>
<i>General Office Furniture</i>	<i>Replace office furniture if needed</i>	<i>\$15,000</i>
<i>Office Chairs</i>	<i>Replace office chairs if needed</i>	<i>\$18,000</i>
	TOTAL	\$48,000

CIRCUIT COURT

PROJECT NAME	DESCRIPTION	COST
<i>Courtroom Amplifier</i>	<i>Amplifier for hearing impaired</i>	<i>\$1,000</i>
	TOTAL	\$1,000

EMERGENCY MANAGEMENT

PROJECT NAME	DESCRIPTION	COST
<i>Rescue Gear Replacement</i>	<i>Replacement schedule</i>	<i>\$3,500</i>
<i>EOC A/V Equipment</i>	<i>Replacement schedule</i>	<i>\$7,500</i>
	TOTAL	\$11,000

GREEN HAVEN

PROJECT NAME	DESCRIPTION	COST
<i>Furniture</i>	<i>Book shelves, tables, cabinets, chairs</i>	<i>\$3,500</i>
	TOTAL	\$3,500

PARKS & GREEN SPACE

PROJECT NAME	DESCRIPTION	COST
<i>Fish Stocking</i>	<i>Provide fishing opportunities</i>	<i>\$7,000</i>
<i>Building Improvements</i>	<i>Modifications as needed</i>	<i>\$5,000</i>
<i>Ground Improvements</i>	<i>Modifications as needed</i>	<i>\$5,000</i>
<i>Equipment Replacement</i>	<i>Replacement for equipment as needed</i>	<i>\$5,000</i>
	TOTAL	\$22,000

SHERIFF'S DEPARTMENT

PROJECT NAME	DESCRIPTION	COST
<i>Gym Floor</i>	<i>Floor tiles are 25 years old and in need of replacement</i>	<i>\$4,100</i>
<i>Shower Curtains</i>	<i>Replacement schedule</i>	<i>\$1,000</i>
<i>Courthouse AEDs</i>	<i>Replacement schedule</i>	<i>\$5,900</i>
<i>Jail Mattress Replacement</i>	<i>Replacement schedule</i>	<i>\$4,000</i>
<i>Control Center Chairs</i>	<i>Replacement schedule</i>	<i>\$900</i>
<i>Inmate Wristband System</i>	<i>Upgrade wristband system to provide for better security</i>	<i>\$8,500</i>
<i>Restraint Chair</i>	<i>Replacement chair will provide additional safety features</i>	<i>\$2,000</i>
<i>Radar</i>	<i>Replacement schedule</i>	<i>\$7,100</i>
<i>Taser</i>	<i>Replacement schedule</i>	<i>\$4,200</i>
	TOTAL	\$37,700

Total Ordinary Capital Improvements from Public Improvement Fund	\$157,200
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**2017 CAPITAL BUDGET
 DESCRIPTION OF FUNDED PROJECTS
 ORDINARY CAPITAL IMPROVEMENTS**

MIS FUND

PROJECT NAME	DESCRIPTION	COST
<i>New Software/Hardware</i>	<i>Purchase needed software/hardware</i>	<i>\$15,000</i>
<i>VM Server</i>	<i>Allow for virtual servers, reducing total number of servers and overall cost</i>	<i>\$15,000</i>
<i>Replace existing Hardware/Software</i>	<i>Upgrade hardware/software to extend useful life, make miscellaneous repairs to out of warranty equipment</i>	<i>\$10,000</i>
<i>Anticipated Printer Failure</i>	<i>Purchase needed printers</i>	<i>\$5,000</i>
<i>Security</i>	<i>Antivirus and web gateway</i>	<i>\$15,000</i>
<i>Microsoft</i>	<i>Licensing</i>	<i>\$15,000</i>
<i>Replace PCs</i>	<i>45 replacement PCs based on the 5 year replacement schedule</i>	<i>\$45,000</i>
	TOTAL	\$120,000

Total Ordinary Capital Improvements from MIS Fund	\$120,000
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