

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Kam J. Washburn

Vice-Chairperson
Bruce DeLong

Members
David W. Pohl
Kenneth B. Mitchell
Robert Showers
Dwight Washington
Adam C. Stacey

COURTHOUSE
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ST. JOHNS, MICHIGAN 48879-1571
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Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

DATE 10/12/2021

The Clinton County Board of Commissioners met on Tuesday, October 12, 2021 at 6:00 p.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and quorum of the members were in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Phil Hanses and Todd Campbell.

VISITORS

None

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to approve the agenda as printed. Motion carried.

PUBLIC HEARING
PROPOSED 2022 COUNTY
BUDGET AND MILLAGE

Chairperson Washburn called for a motion to open the public hearing as required by the Uniform Budgeting and Accounting Act on the proposed 2022 County Budget and Millage, which is scheduled for adoption at the October 26, 2021 Board Meeting.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to open the public hearing. Motion carried unanimously.

Administrator Craig Longnecker and Deputy Administrator Todd Campbell presented the proposed 2022 County Budget. Publication requirements have been met for the budget hearing.

- The County is in sound financial condition.
- Each fund is balanced.
- The 2022 maximum allowable millage rate is 5.7408 and is the rate proposed to be levied to support the proposed budget. However, Headlee rollback provisions may require a slight reduction to the recommended rate.
- Taxable Value is projected to increase at an average rate of 3.4% per year from 2021-2025.
- The General Fund Budget increased \$926,851 and now totals \$23.6 million.

Total County Taxable Value - \$3.62 Billion:

- 70% Residential
- 13% Commercial
- 10% Agricultural
- 5% Personal
- 2% Other

It was noted that the County's Taxable Value grew an average of 2.8% per year from 2016 to 2020 and is expected to grow an average of 3.4% per year from 2021 to 2025, assuming an inflation rate between 2%-3% and steady new construction growth.

Financial Forecast:

- As part of the budget report, Deputy Administrator, Todd Campbell provided the members with the financial forecast for the years, 2022, 2023, 2024 and 2025 depicting the General Fund Revenues, General Fund Expenditures and Net Projections for each of these years.
- **Revenue Summary \$23.6 Million:**
 - 76% Property Taxes
 - 7% is derived from charges for services, which mainly consists of District Court, Jail and Register of Deeds revenue
 - 2% Other Financing (This has dropped to 0% as this is where the county previously included the \$4.1 million in debt retirement)
 - 8% Federal & State (About 50% of this is Revenue Sharing)
 - 6% Other Revenue sources
 - 0% Interest & Rents
 - 1% Licenses & Permits
 - 0% Fines & Forfeits
 - 0% Local Unit
- **Expenditure Summary \$23.6 Million:**
 - 45% General Government
 - 36% Public Safety
 - 7% Health & Welfare
 - 10% Other
 - 1% Community & Economic Development
 - 1% Recreation & Culture
 - 0% Public Works
- **Staffing Levels**
 - General fund staffing levels are at 153 FTE's for 2022, which is up from 150 in 2021.
 - Clinton County's population for 2021 is 79,128; Total number of FTE's for the county is 203, this averages out to be 390 residents per employee; Other comparable counties average a higher number of employees per their population levels, while Clinton County is on the low end for average of residents per FTE's.

Public Safety Projects for 2022 - \$38,300,000:

- Public Safety Facility Renovation/New - \$30,100,000
- Maintenance Expansion - \$5,200,000
- Training/Multiuse Facility - \$3,000,000

Initiatives designed to address ongoing financial challenges:

- Manage legacy costs
- Manage personnel costs
- Gain efficiencies through technology
- Cooperative efforts

Defined Benefit Pension Funding:

- A reasonable target for pension funding is 90%-110%
- The current funding level as of 12/31/2020 is 99%.
- The investment rate assumption is now 7.35%
- Annual contributions of \$2.4 million are recommended for 2020-2024

OPEB Funding:

- A reasonable target for OPEB funding is 100%-120%.
- The current funding level as of 12/31/2019 is 127%, which was the date of the last full actuarial analysis
- Even though no annual contribution is currently required, a 2% annual charge to payroll is recommended and is included in the proposed 2022 budget.
- The retiree health care trust fund continues to be stable.

Health Care Renewal Costs:

- Increases were under 5% from 2015 thru 2019
- In 2020 the increase was 9%
- In 2021 the costs decreased to 2.1%

Technology Initiatives:

- Implementing Cybersecurity Controls
- Reports Management Software/Jail Management Software/Mobile Units
- Website Redesign
- Contract Imaging
- Sheriff Body Cameras
- Scan/Archive Planning/Zoning Files
- Plan District Court Document Imaging

Cooperative Efforts:

The county continues to work on numerous cooperative efforts between surrounding counties, local units of government, various agencies and boards.

- General Government:
 - 29th Circuit Journey Court (Clinton, Gratiot)
 - Clinton County/MSU Extension
 - Clinton/Gratiot 29th Judicial Circuit Court
 - Clinton/St. Johns Facility Agreement
 - Mid-Michigan Regional Sobriety Court (Clinton, Gratiot, Montcalm)
 - Regional Mental Health Court (Clinton, Gratiot, Montcalm, Ionia)
- Health and Welfare:
 - Clinton/Eaton Department of Health and Human Services
 - Community Mental Health CEI (Clinton, Eaton, Ingham)
 - Ingham/Clinton Veterans Affairs
 - Mid-Michigan District Health Department (Clinton, Gratiot, Montcalm)
 - Tri-County Office on Aging (Clinton, Eaton, Ingham)
- Public Safety:
 - Clinton County 911
 - Local Law Enforcement Records Management (St. Johns, DeWitt Township, Bath Township)
 - Michigan Indigent Defense Commission (State of Michigan and Gratiot County)
 - Tri-County Metro Narcotic Squad (Clinton, Eaton, Ingham)
 - Michigan Public Safety Communications System
- Community and Economic Development
 - Capital Area Michigan Works
 - Capital Region Airport Authority (Clinton, Eaton, Ingham & City of Lansing)
 - Capitol Council of Governments (CAPCOG) (Clinton, Eaton, Ingham)

- o Clinton Career Network – RESA
- o Clinton County Catalyst
- o Lansing Economic Area Partnership
- o Lansing Regional Chamber of Commerce
- o MiCareerQuest
- o Michigan State University
- o Tri-County Brownfield Grant (Clinton, Eaton, Ingham)
- o Tri-County Regional Planning Commission (Clinton, Eaton, Ingham)

Budget Adoption:

The 2022 budget is scheduled for adoption at the Board meeting set for Tuesday, October 26, 2021 at 9:00 a.m.

Summary:

The County remains in sound financial condition.

Commissioners’ comments/questions on 2022 proposed Budget:

Chairperson Washburn called for Commissioner comments and/or questions regarding the budget.

- Commissioner Stacey introduced brief discussion regarding inflation rates in terms of long-term planning with costs of goods and services, future construction projects, etc.
- Commissioner Washington requested additional details on the spike of 9% in Health Care costs in 2020; Deputy Administrator noted the rates negotiated yearly; In 2020 there was an increase in medical expenses for employees driving the costs up; Members also briefly talked about the long-term effects of COVID on medical costs in the future.
- Commissioner Showers introduced discussion regarding comparable counties used for Clinton County.

Administrator’s comments:

Administrator Longnecker noted that we have dealt with a budget twice now during the pandemic; Counties are using American Rescue Plan Funds in various ways, however Clinton County’s goal is to use the federal funds toward one-time expenditures and not for operational costs.

Public comments/questions on 2022 proposed Budget:

Chairperson Washburn called for public comments and/or questions regarding the proposed 2022 budget. There were none.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Washington to close the public hearing. Motion carried unanimously.

APPORTIONMENT REPORT STATUS

County Clerk, Diane Zuker provided an update on the status of the draft Apportionment Report (L-4402) prepared by Equalization, which will be presented to the Board at an upcoming Ways and Means Committee meeting. The final report will be officially approved at the November 30th Board meeting. The deadline for submitting this report to the State is December 1st.

TOWNSHIP STATEMENTS OF MONIES TO BE RAISED BY TAX STATUS

County Clerk, Diane Zuker provided an update on the status of the Statement of Monies to be Raised by Tax submitted by the general law township clerks. The Clerks are responsible for submitting their Statements on or before September 30th each year as required by MCL 211.36. Any Special Assessment reported by the Clerks will be included in a final report to be adopted on November 30th.

DRAIN ASSESSMENT REPORT STATUS

County Clerk, Diane Zuker reported that the 2021 Drain Assessment report is in the process of being compiled. The report will be formally adopted at the November 30th Board meeting, along with the Special Assessment and Apportionment Reports.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator

- The Command Officers Union and Deputies Union contracts are expiring the end of this year with both units requesting collective bargaining.
- Clinton Lakes development is making good progress with parking lot paving complete, benches installed, dog fences, beach, kayak launch, etc. with additional finishing touches to be completed in the spring.
- Administration has been contacted by the Developer of the former Rodney B. Wilson Center property regarding potential joint parking agreements on the county owned parcels located on Church and McConnell Streets.

ELECTION OF REPUBLICAN AND DEMOCRATIC APPOINTEES TO CLINTON COUNTY CANVASSING BOARD

County Clerk, Diane Zuker reported that the recommendations for the County Canvassing Board have been received from the Republican and Democratic parties. The Republican nominees are Phil Goodrich, Saralee Howard and Kaylee Mead. The Democratic nominees are Ellen Link, Clarice Scott and Rebecca Stimson. MCL 168.24c provides that the Board of Commissioners elect by ballot to each position one of the individuals so nominated by each party.

Clerk Zuker tallied the votes cast by Commissioners as follows:

REPUBLICAN:	DEMOCRATIC:
Phil Goodrich – 0	Eunice Link – 6
Saralee Howard – 7	Clarice Scott – 1
Kaylee Mead – 0	Rebecca Stimson – 0

The following individuals are declared as appointees to the Clinton County Board of Canvassers:

Saralee Howard, Republican for a 4-year term expiring November 1, 2025
Eunice Link, Democrat for a 4-year term expiring November 1, 2025

PUBLIC COMMENTS

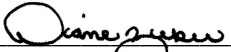
Chairperson Washburn called for public comments. There are none.

COMMISSIONERS' COMMENTS

Chairperson Washburn called for Commissioners' comments. There were none.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner DeLong moved, seconded by Commissioner Showers to adjourn the meeting at 6:51p.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on October 26, 2021.