

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Debra A. Sutherland

DATE 10/11/2022

The Clinton County Board of Commissioners met on Tuesday, October 11, 2022 at 6:00 p.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called with a quorum of the members in attendance:
Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell and Stephanie Dush

VISITORS

None

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Washington to approve the agenda as printed. Motion carried.

PUBLIC HEARING
PROPOSED 2023 COUNTY
BUDGET AND MILLAGE

Chairperson Washburn called for a motion to open the public hearing as required by the Uniform Budgeting and Accounting Act on the proposed 2023 County Budget and Millage, which is scheduled for adoption at the October 25, 2022 Board Meeting.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to open the public hearing. Motion carried unanimously.

Administrator Craig Longnecker stated that the purpose of the hearing is to receive public comments on the proposed 2023 budget. The publication requirements have been met for the budget hearing.

Deputy Administrator Todd Campbell presented the proposed 2023 County Budget:

- The County is in sound financial condition.
- Each fund is balanced.
- The 2023 maximum allowable millage rate is 5.8 and is the rate proposed to be levied to support the proposed budget. However, Headlee rollback provisions may require a slight reduction to the recommended rate.
- Taxable Value is projected to increase at an average rate of 4.5% per year from 2023-2026.
- The General Fund Budget increased \$2.6 million and now totals \$26.3 million.

Total County Taxable Value - \$3.62 Billion:

- 70% Residential
- 13% Commercial
- 9% Agricultural
- 6% Personal
- 2% Other

Financial Forecast:

- As part of the budget report, Deputy Administrator, Todd Campbell provided the members with the financial forecast for the years, 2023, 2024, 2025 and 2026 depicting the General Fund Revenues, General Fund Expenditures and Net Projections for each of these years. 2026 is showing a deficit.

- **Revenue Summary \$23.6 Million:**

- 74% Property Taxes
- 7% is derived from charges for services, which mainly consists of District Court, Jail and Register of Deeds revenue
- 2% Other Financing
- 11% Federal & State
- 5% Other Revenue sources
- 1% Interest & Rents
- 1% Licenses & Permits
- 0% Fines & Forfeits
- 0% Local Unit

- **Expenditure Summary \$23.6 Million:**

- 46% General Government
- 34% Public Safety
- 7% Health & Welfare
- 7% Other
- 3% Community & Economic Development
- 1% Recreation & Culture
- 2% Public Works

- **Staffing Levels**

- General fund staffing levels are at 156 FTE's for 2023, which is up from 153 in 2022
- Notable change in the Sheriff's Office

Public Safety Projects for 2022 - \$79,500,000:

- Public Safety Facility Renovation/New - \$72,000,000
- Maintenance Expansion - \$7,500,000

Initiatives designed to address ongoing financial challenges:

- Manage legacy costs (pension/OPEB)
- Manage personnel costs
- Gain efficiencies through technology
- Cooperative efforts (shared services)

Defined Benefit Pension Funding:

- A reasonable target for pension funding is 90%-110%
- The current funding level as of 12/31/2021 is 107%.
- The investment rate assumption is now 7.00%
- Annual contributions of \$2.4 million are recommended for 2022-2026

OPEB Funding:

- A reasonable target for OPEB funding is 100%-120%.
- The current funding level as of 12/31/2019 is 127%, which was the date of the last full actuarial analysis
- Even though no annual contribution is currently required, a 1% annual charge to payroll is recommended.
- The retiree health care trust fund continues to be stable.

Health Care Renewal Costs:

- Increases were under 5% from 2015 thru 2019
- In 2020 the increase was 9%
- In 2021 the costs decreased to 2.1%
- In 2022 the costs increased to 3.00%

Technology Initiatives:

- Ongoing Cybersecurity Initiatives
- Reports Management Software/Jail Management Software/Mobile Units
- Computer Aided Dispatch
- Police In-Car Video
- Courtroom Video Improvements
- Contract Imaging
- Sheriff Body Cameras
- Digital Evidence
- Board Room Audio/Visual Improvements

Cooperative Efforts:

The county continues to work on numerous cooperative efforts between surrounding counties, local units of government, various agencies and boards.

- General Government:
 - 29th Circuit Journey Court (Clinton, Gratiot)
 - Clinton County/MSU Extension
 - Clinton/Gratiot 29th Judicial Circuit Court
 - Clinton/St. Johns Facility Agreement
 - Mid-Michigan Regional Sobriety Court (Clinton, Gratiot, Montcalm)
 - Regional Mental Health Court (Clinton, Gratiot, Montcalm, Ionia)
- Health and Welfare:
 - Clinton/Eaton Department of Health and Human Services
 - Community Mental Health CEI (Clinton, Eaton, Ingham)
 - Ingham/Clinton Veterans Affairs
 - Mid-Michigan District Health Department (Clinton, Gratiot, Montcalm)
 - Tri-County Office on Aging (Clinton, Eaton, Ingham)
- Public Safety:
 - Clinton County 911
 - Local Law Enforcement Records Management (St. Johns, DeWitt Township, Bath Township)
 - Michigan Indigent Defense Commission (State of Michigan and Gratiot County)
 - Tri-County Metro Narcotic Squad (Clinton, Eaton, Ingham)
 - Michigan Public Safety Communications System

- Community and Economic Development
 - Capital Area Michigan Works
 - Capital Region Airport Authority (Clinton, Eaton, Ingham & City of Lansing)
 - Capitol Council of Governments (CAPCOG) (Clinton, Eaton, Ingham)
 - Lansing Economic Area Partnership
 - Lansing Regional Chamber of Commerce
 - MiCareerQuest
 - Michigan State University
 - Tri-County Brownfield Grant (Clinton, Eaton, Ingham)
 - Tri-County Regional Planning Commission (Clinton, Eaton, Ingham)

Budget Adoption:

The 2023 budget is scheduled for adoption at the Board meeting set for Tuesday, October 25, 2022 at 9:00 a.m.

Summary:

The County remains in sound financial condition.

Commissioners' comments/questions on 2023 proposed Budget:

Chairperson Washburn called for Commissioner comments and/or questions regarding the budget.

- Commissioner Stacey questioned the 9% increase in health care in 2020 as compared to other years. Deputy Administrator Campbell explained that the increase was based on County experience in 2020. There was an increase in medical and prescription utilization. The initial increase was more than 9%, however the Health Alliance was able to bring the costs down by increasing the deductibles with HRA covering those costs. Administrator Longnecker noted that the increase in 2020 was not the outlier but that the costs have been kept so low other years. Chairperson Washburn confirmed the prescription drug portion is included in the 3%. Administrator Longnecker stated that it he is anticipating that self-insuring may be in the future.
- Commissioner Showers asked if the technology improvements would include large monitors for the board room that would allow participants to join meetings by Zoom or other forms of virtual meeting attendance. Administrator Longnecker stated that the exact detail of the technology is yet to be determined. Discussion followed regarding the future of remote meetings and modifying the open meetings act.

Administrator's Comments:

Administrator Longnecker noted that the budget process has worked well over the years and re-emphasized that the process has worked because of the cooperation of everyone involved. The people working in Clinton County have a strong work ethic and have the best interest of the county in the long run.

Chairperson Washburn inquired of the technology budget and whether it's built into the separate budget for each office or in general technology. Administrator Longnecker informed the members that when the software is specific an office, then it comes from the budget from that office.

Public comments/questions on 2023 proposed Budget:

Chairperson Washburn called for public comments and/or questions regarding the proposed 2023 budget. There were none.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to close the public hearing. Motion carried unanimously.

APPORTIONMENT REPORT STATUS

County Clerk, Deb Sutherland provided an update on the status of the Apportionment Report (L-4402) prepared by Equalization, which will be presented to the Board at an upcoming Ways and Means Committee meeting. The final report will be officially approved at the October 25th Board meeting. This report was previously adopted at the November Board meeting, however, after some research by Equalization Director Harger, it must be presented by October 31st per the statute.

TOWNSHIP STATEMENTS OF MONIES TO BE RAISED BY TAX STATUS

County Clerk, Deb Sutherland provided an update on the status of the Statement of Monies to be Raised by Tax submitted by the general law township clerks. Local clerks are responsible for submitting their Statements on or before September 30th each year as required by MCL 211.36. Any Special Assessment reported by the Clerks will be included in a final report to be adopted on at the October 25th Board meeting.

DRAIN ASSESSMENT REPORT STATUS

County Clerk, Deb Sutherland reported that the 2022 Drain Assessment report is in the process of being compiled. The report will be formally adopted at the October 25th Board meeting, along with the Special Assessment and Apportionment Reports.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator

- The process of reviewing the seven RFP received for the broadband project has begun. Plante Moran will develop a matrix to score the proposals. The Broadband Taskforce will be meeting for the first time this month and will be following the Open Meetings Act. Minutes will be taken, and it is anticipated that a chair & vice-chair will be elected.
- The Pratt Road acquisition is continuing. The sellers currently have the buy/sell agreement for review and signatures.

PUBLIC COMMENTS


Chairperson Washburn called for public comments. There were none.

COMMISSIONERS' COMMENTS

Chairperson Washburn called for Commissioners' comments. There were none.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Mitchell to adjourn the meeting at 6:33 p.m.



Debra A. Sutherland, Clerk of the Board

NOTE: These minutes are subject to approval on October 25, 2022.