

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Kam J. Washburn

Vice-Chairperson
Bruce DeLong

Members
David W. Pohl
Kenneth B. Mitchell
Robert Showers
Dwight Washington
Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
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Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

DATE 09/21/2021

The Clinton County Board of Commissioners met on Tuesday, September 21, 2021 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and quorum of the members were in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Shower, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell and Doug Riley.

VISITORS

Doug Steffen, Liz Braddock, Nicole Noll-Williams and Robert Miller.

AGENDA

The agenda was amended to include the following item:

- Mid-Michigan District Health Department Dental Clinic Lease Renewal

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Washington to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The August 31, 2021 minutes were presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communication was received:

1. Grand Traverse County Resolution in support of Vaccine Awareness and Medical Autonomy

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to acknowledge receipt of the communication. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator reported on the following:

- Work session was held yesterday with the Architect and County Facility Director Manager regarding the county facility master plan; information will be presented at the Infrastructure Committee meeting on September 23rd.
- Met with Bernie Simon yesterday at the Pratt Road property. Chairperson Washburn followed up noting that the meeting with Mr. Simon was a good opportunity to discuss possibilities and expectations of both Mr. Simon and the County.
- A meeting with held later today with Guidehouse regarding ARPA
- Currently have 5 employees affected by COVID; 2 have tested positive and 3 in quarantine affecting 4 different offices.

Deputy Administrator Campbell advised the members of the following:

- Clinton Lakes Park progress meeting will be held soon.
- County budget presentation for October 12th public hearing is in the process of being compiled.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT UPDATE

Liz Braddock, Mid-Michigan District Health Department Officer provided the following update:

- Recent press releases include:
 - Informing residents of a Behavioral Risk Factor Survey being conducted via phone; Residents need to know this is not a scam and is for the purposes of collecting information.
 - Reminder to get all family members caught up on their vaccinations.
 - Promoting an EPA initiative to teach homeowners on properly maintaining their septic systems.
- Michigan Department of Health & Human Services Guidance:
 - MI Safe Schools Guidance for Managing Students exposed to COVID-19
 - Public Guidance for at-home COVID-19 Testing (Antigen Test Kit Results)
- Flu Vaccine:
 - Currently receiving flu vaccine shipments and expect to be giving flu shots in the next month; flu vaccines can be given at the same time as the COVID vaccine.
- COVID Booster Update:
 - FDA advisory committee meeting held on September 17th to review recommendations for giving a booster shot 8 months after receiving the second dose to those age 16 and older.
- President Biden's National COVID-19 Plan earlier this month included vaccine requirements for all employers with 100+ employees or weekly testing. Michigan is waiting for Federal written guidance on implementation of the President's initiative. Discussion followed regarding dissemination of information to businesses once guidance is received.
- COVID cases are on the rise in children ages 5-18 years old.

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT DENTAL CLINIC LEASE AGREEMENT

Chairperson Washburn introduced Administrator Longnecker to provide additional details regarding the Mid-Michigan District Health Department Dental Clinic Lease Agreement to allow for continuation of dental services.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to approve the lease agreement between the Mid-Michigan District Health Department and Clinton County to extend the existing office lease for dental services at the Health Department. Voting on the motion by roll call vote, those voting aye were Washington, Showers, DeLong, Stacey, Mitchell, Pohl and Washburn. Seven ayes, zero nays. Motion carried.

Nicole Noll-Williams, President and CEO of Capital Region Airport Authority introduced herself and shared her extensive background with the Board, which lead to her new position as President and CEO. Ms. Noll-Williams provided the following update regarding airport activities, since assuming her new position 4 months ago:

- Airport Authority's key priorities include:
 - Retaining and expanding passenger service
 - Retaining and expanding charter passenger service
 - Increasing cargo tonnage
 - Increasing land development
- Highlighted the following items:
 - Passenger service impacted by COVID-19 is ongoing; Goal is to return to 2019 levels; currently down 25%; not expected to return to 2019 levels until the end of 2022 and international levels not returning to 2019 levels until 2025.
 - Ongoing issues with airline resources that continue to impact the airport including shortage of pilots and aircraft, as well as shortages in all areas of aviation.
 - Cargo tonnage has increased by 25%.
 - The announcement of the Amazon Warehouse facility coming to Delta Township is a huge win for the entire region, as well as the airport for some future opportunities; Amazon is currently leasing space for their vehicles at the airport.
 - Michigan Economic Development Corporation (MEDC) community development site readiness program block grant in partnership with Lansing Economic Area Partnership (LEAP) to expand 37 acres at the airport.
 - Federal grants totaling 15 million include the CARES Act; MSU Block Grant which helps support the Mason Airport owned and operated by the Airport Authority with Lansing Community College aviation maintenance program on site as well as serving as a training center for Delta Airlines; Coronavirus response grants; Airport rescue grant. These grant funds are for the purposes of operating the airport, maintaining standards that need to be implemented due to the coronavirus and support the relief with the significant loss that resulted from the minimal passengers and revenue coming in for over a year.
 - Funds are earmarked for extension of cargo ramp for international cargo opportunities, along with a feasibility study, as well as other projects.
- Goal is to put airport team together.
- Met with FFA regarding updating the 2004 Master Plan with a focus on the next phase of the airline industry.
- PFAS testing on airport site resulted in no positive tests in any of the drinking water, however she noted that the firefighting foam does contain PFAS which resulted in positive PFAS on the grounds of the airport. Looking at replacement of firefighting foam. They are currently working on deep cleaning grounds. Details on PFAS testing will be added to their website.
- Full scale emergency exercise planned in October.
- Transportation security administration has extended mask requirements in airport and aircrafts until January 2022.
- Market containing refreshments will be open 24/7 beginning in December.
- Offering tours for schools at the airport to educate students on aviation and create interest in opportunities.
- Aircraft viewing area is being developed for families to watch aircraft coming and going from airport.
- TSA pre-check event will be held in November.

ZONING

Doug Riley, Community Development Director presented the following zoning matters:

PC-30-21 MA (OR 167-21)
CHANGE OF ZONE/MAP
AMENDMENT
SPADAFORE GROUP LLC
ANTHONY HUFNAGEL
R-1 SINGLE FAMILY
RESIDENTIAL TO C-2
GENERAL COMMERCIAL
BINGHAM TOWNSHIP

PC-30-21 MA (OR 167-21) Petition for change of zone/map amendment submitted by Spadafore Group LLC (Applicant) and Anthony Hufnagel (Property Owner) to rezone 3.52 acres from R-1 (Single Family Residential) to C-2 (General Commercial) on vacant property located north of West Walker Road and East of Business 127 in Section 4 of Bingham Township. (Parcel ID# 030-004-300-051-00)

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Spadafore Group LLC (Applicant) and Anthony Hufnagel (Property Owner).

Chairperson Washburn called for comments and/or questions.

Voting on the motion by roll call vote, those voting aye were DeLong, Stacey, Washington, Showers, Pohl, Mitchell and Washburn. Seven ayes, zero nays. Motion carried.

PC-31-21 MA (OR 168-21)
CHANGE OF ZONE/MAP
AMENDMENT
BETTY STENGER
A-2 GENERAL AGRICULTURE
TO RR RURAL RESIDENTIAL
OVID TOWNSHIP

PC-32-21 MA (OR 168-21) Petition for a change of zone/map amendment submitted by Betty Stenger to rezone 1.52 acres from A-2 (General Agriculture) to RR (Rural Residential) on vacant property located on the west side of Meridian Road in Section 1 of Ovid Township. (Parcel ID # 120-001-400-050-00)

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Betty Stenger.

Chairperson Washburn called for comments and/or questions.

Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Showers, DeLong, Mitchell, Washington and Washburn. Seven ayes, zero nays. Motion carried.

APPROVAL OF
COMMISSIONERS' EXPENSE
ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS & MEANS
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held September 9, 2021.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
David Pohl
Dwight Washington
Bruce DeLong
Ken Mitchell
Robert Showers
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Todd Campbell
Penny Goerge

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Washington, to approve the agenda as amended. Motion carried.

- Addition to Agenda ~ Central Dispatch 911 Project – 3A

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

2022 RECOMMENDED
BUDGET DISCUSSION

3. Ways and Means Committee Chairperson Stacey introduced discussion regarding the recommended 2022 Budget that is available for review on the Clinton County website.

Introduction: Administrator Longnecker briefly discussed the current state of the economy; while the County is currently in good shape with growth, reserves and controlled legacy costs, an underlining structural shift has occurred throughout the pandemic resulting in a reduction of jail and district court revenue; now that property tax revenue is the County's only source of additional revenue, caution is warranted as the County moves forward.

Financial Review: Administrator Longnecker provided a financial review for Clinton County.

- Administrator Longnecker briefly discussed the taxable value projection; after growing at an average of 2.8% per year from 2016 to 2020, taxable value is projected to average 3.4% per year from 2021 to 2025; this assumes an inflation rate between 2% - 3% and steady new construction.
- A financial forecast was presented to the Board of Commissioners; this projection uses the following assumptions:
 - A 4% tax revenue increase is expected for 2022; inflation is projected at 2.4% with uncapping and new construction making up the difference; tax revenue is expected to average 3.4% from 2021-2025; a cautious estimate is warranted due to the uncertain course of the pandemic and subsequent effect on the economy.
 - Federal & state revenue is projected to be flat due to the uncertainty of available grant funding and the future of revenue sharing payments.
 - Charges for services are projected to modestly increase as activity picks up, however jail bed revenue is not expected to return.
 - Personnel expenditures are estimated to increase 3% per year.
 - Appropriations are projected to increase modestly; the appropriation to the capital improvement fund is projected to increase at a rate higher than inflation; additional pension payments remain built into the structure of the budget throughout the five-year projection.
- Administrator Longnecker discussed target funding for OPEB; the current funding level as of December 31, 2019 is 127%; even though no annual

contribution is currently required, a 2% annual charge to payroll is recommended; funding percentage is anticipated to incrementally return to the target funding range (110%) as contributions are slowly scaled back.

- Discussion followed regarding pension; the County currently has 60% employees enrolled in the defined contribution plan and 40% remain in the defined benefit plan; the current funding level as of December 31, 2020, is 99%; annual contributions of \$2.4 million from 2021 to 2025 are recommended to maintain projected funding in the target range of 90%-110%; this will draw down the General Fund (GF) assigned pension reserve balance.
- Administrator Longnecker discussed the public improvement fund; equipment replacement totals \$8.3 million; this leaves \$6.7 million for major improvement projects; potential upcoming projects include public safety facility renovation/new, maintenance expansion and training/multiuse facility.
- In summary, due to the unknown course of the pandemic, much uncertainty remains; revenue growth is limited given the nature of local government financing in the State of Michigan; meeting pension obligations and capital improvement needs will continue to be challenging; and finding room in the budget for new programming will be difficult.

Proposed 2022 Budget: Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, County Administrator and Todd Campbell, Deputy Administrator to present the 2022 proposed budget.

- Administrator Longnecker and Deputy Administrator Campbell highlighted the following information pertaining to the recommended 2022 Budget:
 - The recommended general fund budget is projected to increase 4% from the current revised budget; this increase is directly correlated to strong property tax revenue growth; it was noted that property tax revenue now represents 76% of general fund revenue and is the only significant source of future revenue growth used to fund ongoing operations in the general fund.
 - Due to the pandemic, the budget was adjusted back in 2020 to account for the loss of jail rental revenue and a significant reduction to district court revenue; neither of these revenue streams are projected to recover in any meaningful way; moving forward, this has resulted in a structural reduction in the general fund appropriation to the public improvement fund of \$1.2 million.
 - The 2022 recommended budget includes a general fund appropriation to the public improvement fund of \$300,000, with an additional \$500,000 coming from the delinquent tax fund for a total contribution of \$800,000; while this appropriation helps to build the fund balance necessary to cover capital replacement needs, it is not sufficient to cover the cost of future major capital projects.
 - The total budget for all funds is \$54 million.
 - The proposed operating millage for the July 2021 tax levy is recommended at the maximum allowable rate of 5.7408 mills; Headlee rollback provisions may, however, require a slight reduction to the recommended rate.
 - Discussion took place regarding revenues:
 - Property tax revenue – overall property tax revenue is projected to increase by 4% over 2021 and is budgeted at \$18 million for 2022.
 - The state and federal category is the next major source of revenue and is projected to provide 8% of total general fund revenue; this source is down \$166,000 primarily due to the elimination of the Swift and Sure Sanctions Program previously administered through the circuit court.
 - State revenue sharing is the largest revenue in this category

- and is currently budgeted at \$700,000.
- The balance of state and federal revenue is primarily comprised of several grant awards with offsetting expenditures; examples of grant programs include crime victim support, emergency management, and secondary road patrol, among others.
 - The next major revenue category is “charges for services” which is now projected to provide approximately 7% of the County’s general fund revenue; prior to the pandemic this category provided 11%; this is due to the loss of jail bed rental revenue and reduction in district court revenue.
 - The revenue categories of property taxes, federal and state, and charges for services are projected to account for 91% of general fund revenues in 2022; each of these categories contains variables that necessitate conservative revenue estimates; the revenue targets presented should be considered realistic, yet conservative.
- Discussion followed regarding expenditures:
 - A total of \$23.6 million is budgeted for expenditures from the general fund.
 - General staffing is set to increase by 3 full-time equivalents (FTE) and now totals 152.7; Notable personnel changes include an increase in the Facilities, Corrections, and the addition of a system support technician in the MIS fund.
 - Deputy Administrator Campbell briefly discussed adjustments to the child care fund resulting in the State no longer paying DHHS invoices for the County and the County to begin paying DHHS invoices directly as of October 1, 2021.
 - Wages and salaries for non-union personnel are scheduled for a 2% increase in 2022; bargaining units under contract will receive the contractually determined amount; two union groups will be seeking a new agreement with an effective date of January 1, 2022.
 - Annual health insurance premium increases have typically been below 3%; the aggregate cost moved from 11% in 2020/2021 to 12% for 2021/2022 below the cap mandated by the State of Michigan; an allowance of 3% has been included for increases in the new plan year.
 - Administrator Longnecker briefly commented on specific departments and their activities.
- Discussion took place regarding pandemic implications:
 - The lasting impact of this pandemic on the operations of county government is yet to be determined; continuity planning efforts have contributed to a successful response to the pandemic so far.
 - The County will need to continue making strategic investments in technology to remain well positioned for future responses.
 - The ability to shift to remote work, provide on-line services to residents and conduct court business remotely have played a significant role in keeping employees and the public safe.
 - This success has required a great deal of effort in the areas of technology, facilities, and emergency management; increased resources in each of these areas is recommended in this budget.
- Administrator Longnecker discussed core services:
 - Public safety and the court system represent 56% of general fund budget expenditures.
 - County staff are increasingly challenged by inmates with significant physical and mental health issues; as a result, the jail budget includes an increase in resources to address inmate health.
 - Specialty courts will continue to require additional resources, and

- ramifications regarding the full implication of justice reform are uncertain.
- Due to these pressures, care is warranted when considering the expansion of non-mandated services.
- Administrator Longnecker discussed the importance of succession planning; as anticipated the rate of retirements has increased; it is likely this trend will continue (potentially increase) and many positions/departments may require special attention; it is suggested that consideration be given to recruiting positions early to allow for an overlap with key long term employees; it is noteworthy that a near seamless transition is essential in certain instances;
- Discussion took place regarding the public improvement fund which is supported by annual appropriations from the general fund and the delinquent tax fund:
 - Public improvement funds are used to fund the replacement of major equipment, construction/renovation of facilities and property acquisition.
 - The audited fund balance of the public improvement fund as of December 31, 2020, is just over \$16 million; the projected replacement cost of major equipment over the next five years is over \$8 million.
 - The County is currently undergoing an update to the facility master plan; this process will not be completed until October of this year, after the recommended budget has been presented.
 - The facility master plan update will result in major projects proposed for completion over the next five to ten years, far exceeding available resources in the public improvement fund.
 - Every effort is being made to prepare for the future by increasing available funds for capital projects; however, the County should be prepared to provide at least partial funding for some of these projects by issuing debt.
- Administrator Longnecker provided an update regarding the American Rescue Plan:
 - Clinton County is scheduled to receive over \$15 million dollars in federal funding directly from the U.S. Treasury Department; the first payment was received this year and the second payment is scheduled for 2022.
 - It is important that this funding not be used to support ongoing operating expenditures as it is one time funding;
 - The County has hired a professional consultant, Guidehouse, to ensure that all programing decisions and federal reporting requirements are adhered to as this will be a multi-year effort; we will have a special meeting on October 14th to discuss ARPA funding in more detail and we will also review an updated master facility plan.
- Deputy Administrator Campbell discussed ordinary capital improvements that include routine replacement of operational equipment and maintenance or modest upgrades of existing facilities; a total of \$967,000 was requested and \$815,700 is budgeted; the ordinary capital improvements budgeted in the public improvement fund total \$555,100; the MIS fund is budgeted at \$184,800 and another \$75,800 is budgeted as other.
- Deputy Administrator Campbell discussed the Major Capital Improvements Projects (CIP) Budget (available on Clinton County website):
 - Discussion took place regarding the various projects outlined in the proposed budget.
 - Projects listed for 2022 total \$3.2 million.
 - For the five-year period the CIP identifies \$54.5 million in projects; projects listed after 2022 represent an acknowledgement that a need does exist for the project and

steps should be taken to implement it.
No action required.

CENTRAL DISPATCH
911 PROJECT

- 3A. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request from Central Dispatch pertaining to the 911 project.
- Central Dispatch is requesting to contract with Power Control Systems to update and install equipment to meet the electrical requirements for the Michigan Public Safety Communications System (MPSCS);
 - The electrical work includes updating the current electrical systems due to the MPSCS requirement of the combination electrical system of a Direct Current (DC) plant and an Alternating Current (AC) plant; in addition, a second uninterrupted power supply will be added.
 - The electrical upgrades were not included with the original project; final costs are not expected to exceed \$50,000.
 - Director Collom and Administrator Longnecker have reviewed the Project25 budget and have determined that there are sufficient funds in the contingency line item to pay for this project.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** authorizing Central Dispatch to update the mezzanine power supply and add an additional UPS. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

ADMINISTRATOR'S UPDATE

4. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, County Administrator, to provide the Administrator's Update.
- Administrator Longnecker highlighted some agenda topics that will be discussed during the next Ways and Means Committee meeting.
 - Commissioners Stacey and Pohl provided verbal authorization to post and fill the new positions that are included in the recommended budget.

COMMISSIONERS'
COMMENTS

5. Ways and Means Committee Chairperson Stacey requested Commissioners' comments.
- The members briefly discussed community mental health.

ADJOURNMENT OF
COMMITTEE MEETING

6. Ways and Means Committee Chairperson Stacey declared the meeting adjourned at 10:50 a.m.

**WAYS & MEANS
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held September 9, 2021.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

Adam Stacey, W&M Committee Chairperson
David Pohl
Robert Showers
Dwight Washington
Bruce DeLong
Ken Mitchell
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker	Todd Campbell
Penny Goerge	Doug Riley
Kyle Thornton	Chris Collom
Kate Neese	Phil Hanses
Tony Spagnuolo	

Others Present

Doug Steffen, Clinton County Road Commission
Gail Watkins, Clinton County Road Commission
Jeffrey Aronoff, Miller Canfield
Chuck Nelson, Parks and Green Space Commission

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Washington moved, seconded by Commissioner Pohl, to approve the agenda as amended. Motion carried.

- Addition to Agenda: Discussion regarding Proposed Vaccine Mandate – 8A

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

CENTRAL DISPATCH
UPDATE

3. Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to provide an update.
 - Director Collom briefly discussed the Michigan Public Safety Communications System project and notified the members that installation of equipment is still occurring at the tower sites.
 - The County is on track to go live by the end of this year; Law Enforcement will transition the first week of December and Fire/EMS will transition in January or February of 2022.
 - Discussion took place regarding the signal and drive test which is supposed to take place the first week of October; a delay in the delivery of the DC batteries has caused a domino effect in the installation of the system and drive and signal test, as of right now they will be here next week.
 - Director Collom advised the members that the beneficial use and warranty period is not clearly defined in the contract; a change order may be coming soon for clarification of this language.
 - Training on the subscriber units will take place in September and October.
 - Discussion followed regarding the rewrite of the Michigan Law and the members also discussed the final recommendations for the 911 fee diversion.
 - The members were notified that the remodel of the main central dispatch center is complete, and they are welcome to tour the site.

No action required.

RESOLUTION 2021-10

4. Ways and Means Committee Chairperson Stacey introduced Doug

OF INTENT TO ISSUE
GENERAL OBLIGATION
LIMITED TAX BONDS TO
FINANCE ROAD
COMMISSION
ADMINISTRATION OFFICES
AND MAINTENANCE
FACILITY

Steffen, Managing Director of the Clinton County Road Commissioner to discuss the Road Commission Facility Financing.

- Managing Director Steffen introduced Mr. Jeffrey Aronoff from Miller Canfield who is serving as Bond Counsel to both the County and the Road Commission.
- The Board of Commissioners is being asked to adopt a resolution approving the publication of a notice of intent to issue up to \$18,000,000 of general obligation limited tax bonds to finance Road Commission administration offices and maintenance facility.
- In addition, the Board of Commissioners is being asked to authorize a financing agreement between the County of Clinton and the Clinton County Road Commission that outlines the financial and oversight requirements related to the new Road Commission administration and maintenance facility project.
- If authorized, the next step will involve a bond authorizing resolution which will be presented at a later date to outline the financial parameters of the bonds.
- While the Bonds would be issued with the County's general obligation pledge, funds provided by the Clinton County Road Commission from its state-collected gas and weight taxes revenues represent the expected source of repayment.
- The Bonds are intended to pay for the construction and acquisition of the project and may be used to reimburse the County for preliminary costs related to the project; the Bonds will also be used to pay issuance costs related to the Bonds.
- Attorney Aronoff advised that the Revised Municipal Finance Act requires the County to notify the electors of the County of its intent to issue the Bonds by publishing a notice which gives the voters a referendum right on the issuance of the Bonds; this means that the Bonds can be issued without a vote of the County electors unless a petition is filed with the County Clerk within 45 days of publication of the notice.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** adopting a resolution that approves the publication of a notice of intent to issue up to \$18,000,000 of general obligation limited tax bonds to finance Road Commission administration offices and maintenance facility. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Brief discussion followed. Voting on the motion by roll call vote, those voting aye were Showers, DeLong, Pohl, Mitchell, Washington and Washburn. Voting nay was Commissioner Stacey. Six ayes, one nay. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** authorizing the financing agreement with the Road Commission that outlines the financial and oversight requirements related to the new Road Commission administration and maintenance facility project. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Pohl, Mitchell, Washington, Showers, DeLong, Stacey and Washburn. Seven ayes, zero nays. Motion carried.
(INSERT RESOLUTION)

PARKS AND SPACE
COMMISSION UPDATE

5. Ways and Means Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator and Chuck Nelson, Vice-Chair of the Parks and Green Space Commission to provide an update on behalf of the Parks and Green Space Commission.
 - The Parks and Green Space Commission members recently had the opportunity to tour the site of a potential park in DeWitt Township.
 - Tim Machowicz, Parks and Green Space Chair and Chuck Nelson, Vice-Chair, provided their professional comments to the members addressing the pros and cons for development of this potential park property.
 - Vice-Chair Nelson was present at the meeting to address concerns and answer questions regarding the potential property.
 - The members acknowledged Vice-Chair Nelson's expertise and expressed their appreciation for his comments.
 - The members discussed the possibility of hiring an environmental consultant to evaluate the potential of this site and determine a dollar amount for what it would cost to reach a certain standard as determined by the Parks and Green Space Commission.
 - Administrator Longnecker cautioned the members regarding ongoing operational costs for adding future parks.
 - Drain Commissioner Hanses advised that 55% of this site is currently shown in a floodplain.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, supported by Commissioner Mitchell, to **recommend** hiring an environmental consultant to evaluate the potential of the site located in DeWitt Township and provide a reasonable estimate on what it would cost to reach a specific standard for park development as determined by the Parks and Green Space Commission. Motion carried.

- Parks and Green Space Coordinator Thornton provided an update regarding the Michigan Natural Resources Trust Fund (MNRTF) grant that was submitted for the acquisition of the Pratt Road property for future development of a county park; preliminary scoring has come in and things look favorable so far, a final determination will be made in December.
- The members were provided with an update regarding the Clinton Lakes Park; pictures were provided of the work taking place for the new parking lots as well as the dog beach and sidewalk.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

WASTE MANAGEMENT
ANNUAL RECYCLING
SERVICE PLAN 2022

6. Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to present the 2022 recycling service plan for Clinton County.
 - Waste Management Coordinator Neese presented the annual service plan in accordance with Public Act 69 of 2005 (formerly Act 138 of 1989) which describes the methods whereby the county and local units will meet the recycling goals and, also, establishes a "per household" fee necessary to implement the Act 138 Plan within the participating local units for that year.
 - Coordinator Neese provided updates to the members regarding the upcoming tire collection and "Free for Fall" event taking place on Saturday, October 16th.
 - Brief discussion followed regarding the St. Johns Lions Club Recycling site.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommend** accepting the Recycling Service Plan for Clinton County 2022 and placing it on file. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

PROSECUTOR'S OFFICE
UPDATE

7. Ways and Means Committee Chairperson Stacey introduced Tony Spagnuolo, Clinton County's Prosecuting Attorney to provide an update regarding current activity and operations with the Prosecuting Attorney's Office.
- Prosecuting Attorney Spagnuolo introduced himself as Clinton County's new Prosecuting Attorney as of the first of this year.
 - The members were provided with pertinent information and background experience of each of his Assistant Prosecutors.
 - The members were advised that the 2020 Census revealed Clinton County as one of the top ten fastest growing counties in Michigan and Clinton County is the fastest growing in the tri-county area.
 - As a result, the Prosecuting Attorney's Office is in the process of transformation from a small rural county prosecutor's office to an office capable of serving one of the fastest growing counties in Michigan.
 - The members were briefed with current caseload information and discussion followed regarding the trajectory of the Prosecuting Attorney's office.
 - Prosecuting Attorney Spagnuolo emphasized that Administration has accommodated him where they can; however, a budgetary increase will be necessary in the future to continue to seek justice in every case, defend its convictions on appeal, represent the county in zoning issues; and ultimately better protect and serve the citizens of Clinton County.

No action required.

PLANNING UPDATE

8. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-30-21 MA (OR 167-21) – Petition for a change of zone/map amendment; Planning Commission recommends approval.
 - PC-32-21 MA (OR 168-21) – Petition for a change of zone/map amendment; Planning Commission recommends approval.
 - Director Riley briefed the members regarding upcoming zoning matters.

No action required.

VACCINE MANDATE
DISCUSSION

- 8a. Ways and Means Committee Chairperson Stacey introduced discussion regarding the proposed vaccine mandate.
- The members briefly discussed a federal rule on employers for COVID vaccines and testing.
 - Administrator Longnecker advised that the rules are still being promulgated at the federal level.
 - The Michigan Association of Counties has advised that the federal OSHA does not directly apply to Michigan employers; rather, Michigan has a State Plan of its own under the Michigan Occupational Safety and Health Act (MIOSHA).

No action required.

OCTOBER MEETING
CALENDAR

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the October 2021 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** the approval of the October 2021 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation.

ACCOUNTS PAYABLE
INVOICE PAID

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Washington, to approve the invoices paid from August 7 through September 2, 2021, in the amount of \$930,025.56. Motion carried.

ADMINISTRATOR'S
COMMENTS

11. Ways and Means Committee Chairperson Stacey requested comments from Administrator Longnecker.
- Administrator Longnecker notified the members that the courthouse elevator project is underway; fire alarms are also being replaced in coordination with this project.
 - Administration is continuing to meet with Guidehouse on a weekly basis to discuss American Rescue Plan projects and reporting.
 - The members were advised that cyber security continues to be a top priority at the County, policies are being reviewed and training continues to take place.
 - Discussion took place regarding an upcoming lease renewal with the Mid-Michigan District Health Department.
 - Administrator Longnecker advised the members that the County is still dealing with COVID-19 issues which has resulted in lower staffing within some of the county offices.

COMMISSIONERS'
COMMENTS

12. Ways and Means Committee Chairperson Stacey requested Commissioners' comments.
- Commissioner Washburn provided an update regarding the Apportionment Commission.
 - Commissioner Pohl provided an update on behalf of Capital Area Michigan Works.

AJOURNMENT OF
COMMITTEE MEETING

13. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:59 a.m.

END OF COMMITTEE
REPORTS

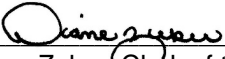
COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Commissioner Washburn recognized both the Health Department and Airport leaders for the work they are doing;
- Commissioner Washburn stated that we need to promote the Lansing Community College Aviation 2 year program and the job opportunities available for for students after graduation from this program.
- Commissioner Showers suggested that Michigan Works! be involved promoting the LCC program and job opportunities.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner DeLong to adjourn the meeting at 10:07 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on October 26, 2021.