

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Debra A. Sutherland

DATE 8/30/2022

The Clinton County Board of Commissioners met on Tuesday, August 30, 2022 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called with a quorum of the members in attendance: Kam Washburn, David Pohl, Bruce DeLong, Robert Showers, Dwight Washington, and Adam Stacey. Kenneth B. Mitchell was excused.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Doug Riley, Joel Haviland

VISITORS

Liz Braddock, Benton Heisler, Bob Miller, Thomas Meagher

AGENDA

The agenda was amended to include the following items:

- Resolution Pledging Full Faith and Credit for Lake Victoria Branches Drain Notes
- Managed Assigned Counsel (MAC) vacancy
- Closed Session – To discuss a written legal opinion regarding election issues

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Pohl to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval:

- July 26, 2022 Board of Commissioners Meeting minutes
- August 25, 2022 Human Resources closed session minutes
- August 25, 2022 Ways & Means closed session minutes

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Allegan County Resolution to Support Amendment to the Michigan Auto Insurance Reform Act
2. Oceana County Resolution Request for Change to Michigan's No-Fault Insurance
3. Letter from Centered Care encouraging Resolution to change Michigan's No-Fault Insurance

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator:

- Provided an update on the request for proposal on Broadband process. The sealed bid deadline is September 30th and a tentative award date of November 30th has been scheduled. Eight or nine providers attended the pre-bid meeting with others inquiring afterwards. A favorable response is expected.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were none.

HEALTH DEPARTMENT UPDATE

Chairperson Washburn introduced Liz Braddock, Mid-Michigan District Health Officer and expressed appreciation for providing monthly written reports, as well as in person on a quarterly basis. Health Officer Braddock presented the following update:

- COVID-19 Update: Approximately 200 cases are reported weekly, keeping in mind that not all cases are reported to the Health Department. Later this week, Advisory Committee on Immunization Practices is scheduled to meet, and it is anticipated that the agenda will include discussion on the new Bivalent booster vaccine, that offers protection against both the Omicron subvariant and SARS-CoV-2. Both Pfizer and Moderna are seeking Emergency Use Authorization and the Health Department has pre-ordered 500 doses of the vaccine. As we begin planning for flu clinics in the Fall, the potential of being able to offer the new bivalent booster may factor into the planning phase of community clinics.
- School Year 2022-23: The Health Department was awarded a grant: *MI Safer Schools: Health Resource Advocates for Sustained In Person Learning* and is partnering with CCRESA. The funding will be used by the School District to employ clinical and non-clinical staff to work on school health and wellness. A second grant awarded to the Health Department through a CDC program to address health disparities in rural communities will supplement the second year of a school nurse program at Ovid-Elsie Area Schools.
- Summary of Michigan local cases data for August 11-25 provided by the CDC shows that:
 - Most common reason to get tested is a person is symptomatic (77%)
 - 49% of Michigan residents know how to access at-home medication for COVID-19 if it was needed compared to 37% Nationally
 - 72% of cases had at least three vaccination doses. Less than 1 in 10 (9%) were unvaccinated.
- Emerging issues:
 - Local Health and State Health Departments are working on raising awareness and educating the public on Monkeypox virus. Michigan is reporting 157 cases, we have 0 in Clinton County and 1 case in our district. The Health Department has received and administered the JYNNEOS vaccine. The vaccine can be given as a post exposure to a person following a confirmed exposure or to people with certain risk factors.
 - Michigan is a part of a National E.coli outbreak. There are 53 cases reported in Michigan this month and we have been notified of a Clinton County case. There is no known food source linked to the outbreak and no recalls issued. Sick people have reported eating sandwiches with Romaine lettuce from fast food restaurants. Wendy's has taken the precautionary measure of moving romaine lettuce from their sandwiches.

Health Officer Braddock answered questions from the members regarding

childhood immunizations in Michigan; COVID peaks with school beginning and holidays; slight peak in E.coli bacteria but no need to close any beaches all summer; COVID booster shots; and the decrease in the number of deaths from COVID.

A copy of the 2021 Mid-Michigan District Health Department Board of Health Annual Report 2021 *Moving Forward* was distributed to the Commissioner's.

PUBLIC HEARING

RESOLUTION 2022-12
TO ADOPT AN ORDINANCE
AMENDING SOIL EROSION
AND SEDIMENTATION
CONTROL ORDINANCE

Doug Riley, Community Development Director, presented a Resolution to adopt an ordinance amending Soil Erosion and Sedimentation Control Ordinance and noted that the item was posted as a public hearing.

BOARD ACTION: Commissioner Pohl moved, supported by Commissioner Washington to open public hearing on the Resolution to adopt an ordinance amending soil erosion and sedimentation control ordinance. Voting on the motion by roll call vote, those voting aye were Pohl, Showers, DeLong, Stacey, Washington, and Washburn. Six ayes, zero nays, one absent. Motion carried.

Chairperson Washburn called for public comments. There were none.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to close the public hearing on the Resolution to adopt an ordinance amending soil erosion and sedimentation control ordinance. Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Showers, DeLong, Washington, and Washburn. Six ayes, zero nays, one absent. Motion carried.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Pohl to adopt a Resolution to adopt an ordinance amending soil erosion and sedimentation control ordinance. Voting on the motion by roll call vote, those voting aye were DeLong, Stacey, Showers, Stacey, Pohl, Washington, and Washburn. Six ayes, zero nays, one absent. Motion carried. (INSERT RESOLUTION)

RESOLUTION 2022-13
APPROVING APPLICATION
FOR WITHDRAWAL FROM
PA 116 FARMLAND
PROGRAM

The following PA-116 Farmland Application for withdrawal was submitted for review and adoption of a resolution:

- 2022-8 McElmurry Farms LLC, Eagle Township – Application for Withdrawal

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Pohl to adopt a Resolution approving the Application for Withdrawal submitted by McElmurry Farms LLC and further, direct the County Clerk to forward the applications to the State. Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Showers, DeLong, Washington, and Washburn. Six ayes, zero nays, one absent. Motion carried. (INSERT RESOLUTION)

RESOLUTION 2022-14
PLEDGING FULL FAITH AND
CREDIT FOR LAKE VICTORIA
BRANCHES DRAIN NOTES

Chairperson Showers requested a motion to adopt a resolution pledging full faith and credit for Lake Victoria Branches Drain Notes.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Washington to adopt a Resolution Pledging Full Faith and Credit for Lake Victoria Branches Drain Notes. Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Showers, Stacey, Pohl, and Washburn. Six ayes, zero nays, one absent. Motion carried. (INSERT RESOLUTION)

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Washington moved, seconded by Commissioner Stacey to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

MANAGED ASSIGNED
COUNSEL VACANCY

Administrator Craig Longnecker explained the urgency to fill the Managed Assigned Counsel vacancy as the courts cannot operate without this position. He is requesting the ability to fill an interim Managed Assigned Counsel position and then follow the original process to fill the vacancy on a permanent basis.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Pohl to approve the Administrator to establish a contract with an interim Managed Assigned Counsel vacancy, and to follow the original selection process for this position to hire a permanent replacement. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

WAYS & MEANS
COMMITTEE MEETING

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held August 25, 2022.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

Adam Stacey, W&M Committee Chairperson
David Pohl
Dwight Washington
Robert Showers
Bruce DeLong
Ken Mitchell
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker Penny Goerge
Todd Campbell Phil Hanses
Doug Riley Craig Thelen
Kyle Thornton Sheriff Dush
Undersheriff Gute Rob Wooten

Others Present

Adam Smiddy, Guidehouse
Nicole Fickes, Victor Township Trustee
Andrew Wiswasser

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m. Commissioner DeLong moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

RESOLUTION 2022-14
PLEDGING FULL FAITH AND
CREDIT FOR LAKE VICTORIA
BRANCHES DRAIN NOTES

3. Ways and Means Committee Chairperson Stacey introduced Phil Hanses, Drain Commissioner, to discuss a full faith and credit resolution for the board's consideration.
 - The Lake Victoria Branches Drain was petitioned for improvements in 2019; a comprehensive study was completed and construction plans were developed, easements acquired, and proposals were received last month;
 - A computation of cost for the project is set at \$335,000 and the assessment is planned to be spread over three (3) years;
 - Drain notes will be sold to finance the project and a pledge of full faith and credit of the County will be beneficial to the district by receiving lower interest rates from bidders;

Legal Counsel has reviewed the drain proceedings to date and found them in compliance with the drain code

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** approval of the resolution pledging the full faith and credit of the County of Clinton to back the sale of the Lake Victoria Branches Drain Notes. Motion carried.

See page 3 for Board Action.

SHERIFF

MEDICAL EXAMINER

4.
 - A. Ways and Means Committee Chairperson Stacey introduced Administrator Longnecker to discuss the current arrangement for medical examiner services.
 - Administrator Longnecker notified the members that the current arrangement for medical examiner services is changing due to the departure of Dr. Minnick's longtime assistant;
 - The current arrangement involves a contract with Dr. Minnick for medical examiner services, a contract with Genesee County for autopsies, deputies performing some medical examiner investigator (MEI) duties, and a separate arrangement for body transport;
 - Genesee County is proposing a contract to provide Clinton County with medical examiner services and autopsies, separate (yet to be defined contracts) for administrative and MEI services, and yet another contract for body transport; this proposed solution is estimated to cost between the range of \$165,000 and \$175,000;
 - Sparrow offers an all-in-one contract in the amount of \$150,000 that provides all of these services under one professional umbrella;
 - Administrator Longnecker advised that it makes sense to combine these functions under one contract and further noted this option will avoid future disruption to service that occurs when fragmented arrangements fail due to over reliance on single individuals;
 - Sheriff Dush and Undersheriff Gute spoke in favor of the Sparrow Contract and emphasized this arrangement will be more beneficial to the Sheriff's Office relative to the amount of time deputies spend on the scene, as well as turnaround time for autopsy reports and death certificates.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** transiting to Sparrow for all medical examiner services for an amount up to \$150,000, pending legal review of the Sparrow contract and signature of the Board Chair. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

BODY CAMERAS

- B. Ways and Means Committee Chairperson Stacey introduced Sheriff Dush and Undersheriff Gute to discuss the implementation of a new body camera policy.
- Sheriff Dush and Undersheriff Gute discussed their plans to implement a new body camera policy in 2023;
 - The purchase of body camera equipment is included in the capital improvement plan;
 - It was noted this shift in policy will require a significant amount of staff time to review and redact body cam video;
 - Staffing will be addressed during the 2023 recommended budget presentation; given that, any request to move forward will come after the presentation of the 2023 recommended budget next month.

No action required.

PUBLIC SAFETY FACILITY

- C. Ways and Means Committee Chairperson Stacey introduced Administrator Longnecker to provide an update regarding the Public Safety Facility.
- On April 14, 2022, the County Architect presented the Public Safety Facility Study to the Ways and Means Committee and on May 12, 2022, the Ways and Means Committee held further discussions regarding options, recommendations, and cost;
 - Due to concern over the scope and cost of this project, the Architect enlisted the assistance of a construction management firm with experience in building these facilities to hold a workgroup to compare this project with similar projects and further explore other options;
 - The workgroup has since met and explored other options; to date, building a new facility remains the direction for project development;
 - The estimated cost for this option is \$68 million and would require a vote on a bond issue;
 - The estimated average annual millage to support the bond is 1.1 mills and the course forward will require stakeholder input and public education;
 - Discussion took place about creating a robust taskforce and hiring a public relations professional;
 - An effort starting early 2023 could result in a vote on a bond issue in early 2024.

No action required.

AMERICAN RESCUE PLAN ACT OF 2021

5.

GUIDEHOUSE UPDATE

- A. Ways and Means Committee Chairperson Stacey introduced Adam Smiddy, Senior Consultant with Guidehouse, to provide an update regarding the American Rescue Plan Act (ARPA) of 2021.
- Mr. Smiddy provided updated reporting requirements from Treasury and Federal Agencies; it was noted that the threshold amount for the Davis-Bacon Act has been reduced from \$10 million to \$5 million;
 - The members reviewed the ARPA Project Budget;

- Mr. Smiddy provided an update to the members regarding the Broadband Project:
 - The RFP for the County Broadband Infrastructure Development project was issued on August 2nd and the County had excellent participation at the August 15th pre-bid meeting;
 - Administration received 50 questions from nine providers relative to the RFP; Administrator Longnecker advised these questions will take significant time to answer, some of which require legal opinions;
 - The answers/addendum response deadline is August 29th and sealed proposals are due before 1:00 p.m. on September 30, 2022;
 - Community Outreach - To date, the County has reached out to 15 public school districts, seven private schools, six libraries, two consortium entities and seven community organizations and agencies; all entities have expressed an interest in being involved in future engagements;
 - Discussion took place regarding Mid-Michigan's Network (MMNET);
 - The members received an update regarding township contribution interest; Administrator Longnecker will work with our Guidehouse consultant on additional outreach efforts;
 - Discussion took place regarding a Statement of Work from Plante Moran to provide consulting/evaluation services within the confines of our contract with Guidehouse, to assist the County during the RFP review process.

No action required.

BROADBAND TASKFORCE APPOINTMENTS

- B. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Broadband Taskforce.
- A resolution was passed in July establishing a Taskforce to Guide the Expansion of Broadband Infrastructure within Clinton County that will be supported by staff from Clinton County Information Technology (IT) and members appointed from the following categories:
 - Clinton County Commissioner
 - Clinton County Commissioner
 - Clinton County Public Schools Representative
 - Clinton County Government Administrator or Designee
 - Clinton County Internet Service Provider
 - Business Community Representative
 - Clinton County Community Development Designee
 - Agricultural Community Representative
 - Local Government Representative
 - Discussion followed and the members agreed it would be beneficial to add two more appointments under the Local Government Representative category;
 - The first meeting should take place in December.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommended** appointing the following members to the Broadband Taskforce:

1. Clinton County Commissioner – Bob Showers
2. Clinton County Commissioner – Kam Washburn
3. Clinton County Public Schools Representative – Wayne Petroelje, RESA Superintendent
4. Clinton County Government Administrator or Designee – Craig Longnecker and Todd Campbell (alternate)
5. Clinton County Internet Service Provider – TO BE DETERMINED
6. Business Community Representative – Kari Dickenson, Real Estate Professional
7. Clinton County Community Development Designee – Doug Riley and Joel Haviland (alternate)
8. Agricultural Community Representative – Wayne Smith, Agriculture
9. Local Government Representative – Patti Schafer, Eagle Township Supervisor
10. Local Government Representative – Nicole Fickes, Victor Township Trustee
11. Local Government Representative – Bath Township Representative (TBD)

Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

CLINTON COUNTY
CATALYST

6. Ways and Means Committee Chairperson Stacey introduced discussion regarding Clinton County's participation with Clinton County Catalyst.
 - The members discussed Clinton County's participation with Clinton County Catalyst and agreed that the County should move toward a more regional approach.

No action required.

ROAD COMMISSION
SMITH HALL REQUEST

7. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request from the Clinton County Road Commission to use Smith Hall for their annual staff luncheon.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner DeLong, to **recommend** approving the request from the Clinton County Road Commission to use Smith Hall for their annual staff luncheon on December 22, 2022, from 11 a.m. to 2 p.m. Motion carried.

- The members reviewed a facility project update from the Road Commission.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

PLANNING

PLANNING UPDATE

8.
 - A. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
 - Discussion took place regarding a fee study being completed; a recommendation will be brought forward in the coming months;
 - Discussion took place regarding upcoming planning projects.

No action required.

RESOLUTION 2022-14
PLEDGING FULL FAITH AND
CREDIT FOR LAKE VICTORIA
BRANCHES DRAIN NOTES

- A. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to discuss the SESC Ordinance.
- As discussed in March of 2021, following the last SESC program review with the State Office of Environment, Great Lakes, and Energy (EGLE), staff has been working with the same consultant that reformatted the County's Zoning Ordinance to reformat the County's SESC Ordinance to make it more user-friendly and to make two key amendments;
 - Director Riley noted the current County SESC Ordinance was originally adopted in 2004 and was last amended in 2013;
 - The reformatting includes making the document interactive (able to click to other sections or on key words for definitions), inserts past amendments, includes graphics, and incorporates minor changes to language and references;
 - The two new (key) amendments are section 3.1 which was previously discussed regarding changing the requirement for permits from within 500 feet of a county drain to within 100 feet to a county drain (which is more practical) and section 5.2 which clearly outlines current enforcement procedures;
 - The draft reformatted Ordinance has been reviewed and approved by EGLE as required under Statute prior to County adoption;
 - Public notice of the potential adoption of the amended Ordinance at the Board of County Commissioners meeting on August 30, 2022 has been completed.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** authorizing a resolution to adopt an ordinance amending the Soil Erosion and Sedimentation Control (SESC) Ordinance. Motion carried.

See page 3 for Board action.

PARKS & GREEN SPACE

9.

CLINTON LAKES DOG
BEACH ENFORCEMENT

- A. Ways and Means Committee Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator, to discuss ordinance enforcement for the Clinton Lakes Dog Beach.
- Coordinator Thornton notified the members that throughout the summer, park staff have been working to inform park users of the new ordinances, such as no dogs on Big Clinton Lakes Beach;
 - The members reviewed a non-exhaustive list of actions that park staff have taken to enforce this ordinance that include installation of directional and enforcement signs, applying for EGLE Permit to complete additional maintenance work within the water of Little Clinton Lakes Dog Beach, and the completion of monthly surface water tests of all beaches.

No action required.

PARK SIDEWALK
IMPROVEMENTS

- B. Ways and Means Committee Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator, to discuss park sidewalk improvements.
- The first item is replacing a portion of the sidewalk at Motz Park beach that has failed; the project includes improving drainage to stop the erosion that caused the sidewalk failure; County staff have received three quotes for this project and the lowest bid came in at \$18,021.73;

- The second item discussed is the adding of a small segment of boardwalk at the Big Clinton Lake beach to bridge a swale between the parking lot and beach that is typically wet most of the summer; County staff have received one quote from Anderson-Fischer in the amount of \$5,860;
- It was noted the sidewalk and drainage repair at Motz Park is not included in the 2022 budget, however it is a safety/liability issue and needs to be completed as soon as possible; this project is proposed to be paid from the Public Improvements Fund and the current timeline has the repair work being completed sometime in 2022 after Labor Day;
- The small boardwalk project at Big Clinton Lake beach came about after the Clinton Lakes Park Improvement Project was completed, similar to the demolition of the scale house and capping of the existing water well on the park site; this project is proposed to be paid from the Public Improvements Fund (Parks & Greenspace Ground Improvements) and the proposed timeline has this project being completed at the same time as the Motz Park sidewalk repair.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** awarding the Motz Park sidewalk project to Smith Landscapes in the amount of \$18,021.73 and award the Clinton Lakes Park boardwalk project to Anderson-Fischer in the amount of \$5,860. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Showers, Stacey, Pohl, and Washburn. Six ayes, zero nays, one absent. Motion carried.

**CLOSED SESSION
TO CONSIDER THE
PURCHASE OF REAL
PROPOERTY AS
PERMITTED BY SECTION
8(D) OF THE OPEN
MEETINGS ACT**

10. Ways and Means Committee Chairperson Stacey requested a motion to proceed to closed session to consider the purchase of real property as permitted by section 8(D) of the Open Meetings Act.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Mitchell, to proceed to closed session to consider the purchase of real property as permitted by section 8(D) of the Open Meetings Act. Voting on the motion by roll call vote, those voting aye were Pohl, DeLong, Showers, Mitchell, Washington, and Stacey. Six ayes, zero nays. Motion carried.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to return to open session. Voting on the motion by roll call vote, those voting aye were Washington, Showers, Pohl, Mitchell, DeLong, and Stacey. Six ayes, zero nays. Motion carried.

**SEPTEMBER MEETING AND
EVENTS CALENDAR**

11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the September 2022 Open Meetings and Events Calendar.
- The September 15th committee meetings were moved from 9:00 a.m. to 1:00 p.m.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** approval of the September 2022 Open Meetings and Events Calendar as amended. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICE PAID

12. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to approve the invoices paid from July 9 through August 5, 2022, in the amount of \$1,342,593.03. Motion carried.

COMMISSIONERS'
COMMENTS

13. Ways and Means Committee Chairperson Stacey requested Commissioners comments. There were none.

ADMINISTRATOR'S REPORT

14. Ways and Means Committee Chairperson Stacey requested the report from Administrator Longnecker. No report was given.

ADJOURNMENT OF
COMMITTEE MEETING

15. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:47 a.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held August 25, 2022.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

David Pohl, HR Committee Chairperson
Dwight Washington
Bruce DeLong
Ken Mitchell
Adam Stacey
Robert Showers
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 11:49 a.m. Commissioner Stacey moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

CLOSED SESSION
COLLECTIVE BARGAINING
DISCUSSION

3. Human Resources Committee Chairperson Pohl requested a motion to proceed to closed session for the purpose of discussing collective bargaining.

Commissioner Showers moved, seconded by Commissioner Stacey, to proceed to closed session for the purpose of discussing collective bargaining with the Capital City Labor Program, Inc. (CCLP) - Road Patrol Unit. Voting on the motion by roll call vote, those voting aye were Pohl, Stacey, Showers, Washington, Mitchell, and DeLong. Six ayes, zero nays. Motion carried.

Commissioner Stacey moved, seconded by Commissioner Showers, to return to open session. Voting on the motion by roll call vote, those voting aye were Pohl, Showers, Stacey, Washington, Mitchell, and DeLong. Six ayes, zero nays. Motion carried.

No action taken.

COMMITTEE/COMMISSION APPOINTMENTS

APPOINTMENT OF RONI CHRISTMAS AS PLANNING REPRESENTATIVE TO THE ZONING BOARD OF APPEALS

APPOINTMENT OF CLARE FELDPAUSCH TO THE DHHS BOARD

COMMISSIONERS' COMMENTS

ADJOURNMENT OF COMMITTEE MEETING

END OF COMMITTEE REPORTS

CLOSED SESSION
TO DISCUSS A WRITTEN LEGAL OPINION REGARDING ELECTION ISSUES

COMMISSIONERS' COMMENTS

4. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various committees and commissions.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** appointing Roni Christmas as the Planning Representative on the Zoning Board of Appeals for the remainder of a three (3) year term expiring December 31, 2023. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation to appoint Roni Christmas as the Planning Representative on the Zoning Board of Appeals. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner DeLong, to **recommend** reappointing Clare Feldpausch to the DHHS Board for a three (3) year term expiring October 31, 2025. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation to reappoint Clare Feldpausch to the DHHS Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

5. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
- Commissioner Washburn briefly discussed economic development;
 - Commissioner Showers was commended by the Board for being chosen to receive a Michigan Works! Impact Award;
 - Commissioner Washington provided updates on behalf of the Mid-Michigan District Health Department and Capital Area Community Services;
 - Commissioner Mitchell provided an update regarding the status of the Clinton Task Force on Employment (CTFE) funds.

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 12:51 p.m.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to proceed to closed session to discuss a written legal opinion regarding election issues. Voting on the motion by roll call vote, those voting aye were Washington, Showers, DeLong, Stacey, Pohl and Washburn. Six ayes, zero nays, one absent. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers, to return to open session. Motion carried.

Chairperson Washburn called for Commissioners' comments. There were none.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Washington to adjourn the meeting at 9:55 a.m.



Debra A. Sutherland, Clerk of the Board

NOTE: These minutes are subject to approval on September 27, 2022.