

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Robert Showers

Vice-Chairperson

Kam J. Washburn

Members

David W. Pohl

Bruce DeLong

Kenneth B. Mitchell

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

DATE 08/27/2019 The Clinton County Board of Commissioners met on Tuesday, August 27, 2019 at 9:00 a.m. in the Clinton County Board of Commissioners Room, Courthouse, St. Johns, Michigan with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE Chairperson Showers called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL Ryan Wood, Doug Riley and Craig Longnecker.

VISITORS None

AGENDA The agenda was presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, supported by Commissioner Washburn to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES The July 30, 2019 minutes were presented for review and approval.

BOARD ACTION: Commissioner Washburn moved, supported by Commissioner Pohl to approve the minutes as printed. Motion carried.

COMMUNICATIONS The following communications were received:

1. Letter from Shiawassee County regarding their intent to update their Future Land Use Plan
2. Kalkaska County Resolution supporting the Caro Center in Tuscola County
3. Livingston County Resolution regarding County Commissioner Candidates disclosing party affiliation
4. Menominee County Resolution supporting Medicare Prescription Drug revisions
5. Menominee County Resolution regarding funding the Great Lakes Restoration Initiative
6. Charlevoix County Resolution regarding funding the Great Lakes Restoration Initiative
7. Huron County Resolution urging the State Legislature to eliminate Section 928 from the State Budget Language

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to acknowledge receipt of the communications. Brief discussion followed. Chairperson Showers briefly spoke regarding the action taken during the Michigan Association of Counties conference relating to electing County Officials, including County Commissioners as non-partisan positons. Motion carried.

ADMINISTRATOR'S REPORT	Ryan Wood, County Administrator had nothing new to report.
PUBLIC COMMENTS	Chairperson Showers called for public comments. There were none.
ZONING	Adam Stacey introduced Doug Riley, Community Development Director to present the following zoning matters:
PC-18-19 SLU SPECIAL LAND USE PERMIT JENNIFER & TERRY LEITCH CONSTRUCTION OF SINGLE FAMILY RESIDENTIAL HOME VICTOR TOWNSHIP	<p>PC-18-19 SLU Application for a Special Land Use Permit submitted by Jennifer and Terry Leitch to construct a single-family residential home on property zoned MR, Mineral Resource Extraction District, located at 7220 E. Alward Road, Section 22, Victor Township</p> <p>BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit submitted by Jennifer and Terry Leitch.</p> <p>Chairperson Showers called for comments and/or questions. There were none.</p> <p>Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Washburn, DeLong, Mitchell, Washington and Showers. Seven ayes, zero nays. Motion carried.</p>
PC-19-19 SLU SPECIAL LAND USE PERMIT MARK & LISA BRINK CONSTRUCTION OF SINGLE FAMILY RESIDENTIAL HOME VICTOR TOWNSHIP	<p>PC-19-19 SLU Application for a Special Land Use Permit submitted by Mark and Lisa Brink to construct a single family residential home on property zoned MR, Mineral Resource Extraction District, located at 7470 E. Alward Road, Section 22, Victor Township.</p> <p>BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washburn to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit submitted by Mark and Lisa Brink.</p> <p>Chairperson Showers called for comments and/or questions. There were none.</p> <p>Voting on the motion by roll call vote, those voting aye were Mitchell, DeLong, Washington, Washburn, Pohl, Stacey and Showers. Seven ayes, zero nays. Motion carried.</p>
OR-150-19 PROPOSED LANGUAGE AMENDMENTS	<p>OR 150-19 – Proposed Language Amendments (PC-14-19 LA):</p> <ol style="list-style-type: none"> 1) Multiple Residence Drives (MRD's) – Would grant the County Planning Commission flexibility on the length of these drives, especially in order to avoid the creation of irregularly shaped lots. The amendment would also remove the requirement that any existing drive serving the property would have to be abandoned. 2) Agricultural Homestead Lots – Creates an automatic allowance for the size of the proposed homestead lot if it contains an existing lagoon system and the Health Department has previously dictated a minimum parcel size due to the lagoon. 3) Solar Panels for individual residential or business locations (Accessory Uses) – Clarifies that solar panels are permitted accessory uses in all zoning districts. Would also restrict panels to rooftop, side or rear yard locations with minimum setbacks from property lines. If solar panels are proposed in front of a residence or business, site plan review and approval by the County Planning Commission would be required. <p>BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the Zoning Language Amendment.</p> <p>Chairperson Showers called for comments and/or questions. There were none.</p>

Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Washburn, DeLong, Stacey, Washington and Showers. Seven ayes, zero nays. Motion carried.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS & MEANS
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held August 22, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
Bruce DeLong
Kam Washburn
Ken Mitchell
David Pohl
Robert Showers, Ex-Officio Member
Dwight Washington

Staff Present

Ryan Wood
Craig Longnecker
Penny Goerge
Phil Hanses
Doug Riley

Others Present

Shawn Middleton, Spicer Group

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 1:00 p.m.

COMMITTEE ACTION: Commissioner Mitchell moved, supported by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

SECURITY UPDATE

3. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, Deputy Administrator, to provide a security update to the members.
 - Deputy Administrator Longnecker provided a brief update to the members on behalf of the security committee that was created by mandate of the State Court Administrative Office (SCAO);
 - Honorable Judge Sullivan plans to attend a future committee meeting to provide an overview of the building updates that have been completed to enhance security and discuss training opportunities for our employees.

No action taken.

DRAIN OFFICE
FEDERAL EMERGENCY
MANAGEMENT AGENCY
FLOODPLAIN MAPPING
DISCUSSION

4. Ways and Means Committee Chairperson Stacey introduced Drain Commissioner Phil Hanses to discuss Federal Emergency Management Agency (FEMA) mapping.
 - The members briefly discussed the flood hazard maps that are created by FEMA outlining our community's flood risk areas;
 - There are concerns that these maps are not the most accurate and that residents are having to pay more for insurance because their home has been placed on this floodplain map;
 - Some county residents have had to spend a great deal of money and energy trying to prove they are not in a floodplain;
 - Drain Commissioner Hanses introduced Shawn Middleton, a certified floodplain manager from Spicer Group, to provide a detailed explanation regarding the lengthy process that must take place in order for FEMA to remap our county;
 - The members discussed the possibility of utilizing an outside consulting service to research the feasibility of going through this process in an attempt to correct certain areas within the County;
 - The members also discussed the advantages of using the County Website to guide residents through FEMA's process for appealing their flood insurance issues.

No action taken.

RESOLUTION 2019-13
AUTHORING AMENDMENT
TO CLINTON AREA TRANSIT
SYSTEM ARTICLES OF
INCORPORATION

5. Ways and Means Committee Chairperson Stacey introduced discussion regarding the amended Articles of Incorporation of the Clinton Area Transit System.
 - In March the Board of Commissioners activated the Transit Articles of Incorporation and Bylaws Review Committee for the purpose of conducting a thorough review of the articles of incorporation and bylaws of the Clinton Area Transit System Board;
 - This Review Committee met in April and as a result of that meeting they are recommending that the Board of Commissioners adopt the amended articles of incorporation as presented by form of a resolution;
 - Discussion followed and the proposed changes include the following modifications:
 - Removal of Section 6 under Article 4 that previously required an evaluation of the feasibility of partnering with other transportation providers for the purpose of developing a regional transportation network;
 - Amend Section 1 under Article 5 so that the Clinton Area Transit System Board of Directors shall consist of seven members (instead of nine members) and add language stating that the Board of Commissioners shall also appoint one member of the Board of Commissioners to serve as a non-voting ex-officio member;
 - Clarification of Section 2 under Article 5 with regard to per diem and mileage reimbursements;
 - Clarification under Article 9 pertaining to the effective date of the amended Articles of Incorporation.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, supported by Commissioner Washington, to **recommend** approving a resolution authorizing the amended Articles of Incorporation of the Clinton Area Transit System and the filing of these amended Articles with the Secretary of State, County Clerk and Director of the State Transportation Department. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell to concur with the committee recommendation. Motion carried.
(INSERT RESOLUTION)

RESOLUTION 2019-14
DEDICATING FRANCIS
MOTZ COUNTY PARK
PAVILION IN MEMORY OF
LARRY E. MARTIN

6. Ways and Means Committee Chairperson Stacey introduced discussion regarding the pavilion at Francis Motz County Park.
 - At last month's meeting, the Board authorized naming the venue at Francis Motz County Park as the "Larry E. Martin Memorial Pavilion" in dedication to Larry Martin's memory;
 - Larry Martin served as a Clinton County Commissioner from January 1, 1993 through December 31, 2012 with twenty years of county service; during this time he served on several county boards and commissions resulting in a positive impact for Clinton County;
 - Mr. Martin had a vision to preserve open space and to promote recreation services in the community; he was instrumental in championing the acquisition and development of Motz County Park;
 - The adoption of the proposed resolution will formalize this dedication and authorize a permanent placard to be placed at Francis Motz County Park establishing the "Larry E. Martin Memorial Pavilion".

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Pohl, to **recommend** authorizing the Resolution dedicating the venue at Francis Motz County Park as the "Larry E. Martin Memorial Pavilion". Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washington to concur with the committee recommendation. Motion carried.
(INSERT RESOLUTION)

HEALTH DEPARTMENT
TOWNSEND ROAD
SIGNAGE

7. Ways and Means Committee Chairperson Stacey introduced discussion regarding the proposed Townsend Road signage at the Health Department.
 - The Health Department has proposed the installation of a new sign off Townsend Road to identify/serve their operation and have requested the County's signature authorizing construction (i.e. as the landlord);
 - The Community Development Department has identified a few issues with the proposed sign:
 - 1) The design does not match the basic theme or aesthetics of the County's already established signs for the "Townsend Campus" especially at the campus entrance off Townsend Road; the members were provided with a map (aerial photo) showing the proposed sign location along with photos of the existing "Townsend Campus" sign and the Health Department's existing wall signage (over the building entry) to illustrate this difference;
 - 2) The proposed signage does not meet the City of St. Johns zoning standards due to the size of the sign; it would also be the second sign on the County frontage along Townsend Road (where typically only one would be allowed), therefore, a variance from the City Zoning Board of Appeals would be required;
 - 3) The durability of the sign, especially the proposed foundation detail, is somewhat concerning; the County Building Official indicated that he would require engineering certification to verify structural adequacy prior to the County being able to issue a building permit for the sign.
 - Discussion followed and Administration was directed to address these issues with the Health Department and work with them to modify their proposal.

No action taken.

PLANNING UPDATE

8. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-18-19 SLU – Application for a Special Land Use Permit (Public Hearing); Planning Commission recommends approval;
 - PC-19-19 SLU - Application for a Special Land Use Permit (Public Hearing); Planning Commission recommends approval;
 - OR-150-19 –Proposed Language Amendments (PC-14-19 LA) (Public Hearing); Planning Commission recommends approval.

No action taken.

POST-RETIREMENT
HEALTH CARE PLAN TRUST
QUARTERLY UPDATE

9. Ways and Means Committee Chairperson Stacey introduced Trust Chairperson Washburn to present the quarterly update for the Post-Retirement Health Care Plan Trust.
- Trust Chairperson Washburn provided a brief overview and answered questions regarding the quarterly trust fund report.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, supported by Commissioner Pohl, to **recommend** accepting the Post-Retirement Health Care Plan Trust Quarterly Report and placing it on file. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Pohl to concur with the committee recommendation. Motion carried.

SEPTEMBER 2019
COMMITTEE MEETING
CALENDAR

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the September 2019 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner DeLong, to **recommend** the approval of the September 2019 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, supported by Commissioner Washington to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID

11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Mitchell moved, supported by Commissioner Washburn, to approve the invoices paid from July 4 through August 2, 2019 in the amount of \$1,251,442.78. Motion carried.

COMMISSIONERS'
COMMENTS

12. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S
COMMENTS

13. Ways and Means Committee Chairperson Stacey requested comments from Administrator Wood.
- Administrator Wood provided an Administrator's Report to the Members.

No action taken.

ADJOURNMENT OF
COMMITTEE MEETING

14. Ways and Means Committee Chairperson Stacey adjourned the meeting at 2:17 p.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner DeLong, Chairperson of the Human Resources Committee reported on a meeting held August 22, 2019.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

Bruce DeLong, HR Committee Chairperson
Adam Stacey
Kam Washburn
Dwight Washington
Ken Mitchell
David Pohl
Robert Showers, Ex-Officio Member

Staff Present

Ryan Wood
Craig Longnecker
Penny Goerge
Phil Hanses

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson DeLong called the meeting to order at 2:22 p.m.

COMMITTEE ACTION: Commissioner Pohl moved, supported by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson DeLong requested limited public comments. There were none.

DRAIN COMMISSIONER
PERSONNEL REQUEST TO
WAIVE WAITING PERIOD
FOR INSURANCE
COVERAGE

3. Human Resources Committee Chairperson DeLong introduced Phil Hanses, Clinton County Drain Commissioner to discuss a personnel request.
 - Drain Commissioner Hanses has made an offer of employment for the position of Drain Maintenance Worker and is requesting that the Board waive the 90-day waiting period for insurance benefits so that his new employee will have coverage beginning with his start date;
 - Drain Commissioner Hanses noted that the wages and fringes for this position are 100% reimbursed quarterly by his office so there should be little or no effect on the county budget.

COMMITTEE RECOMMENDATION: Commissioner Washburn moved, supported by Commissioner Mitchell, to **recommend** authorizing the waiver of the 90-day waiting period for insurance coverage for the new Drain Maintenance Worker with insurance coverage becoming effective on his start date. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Washburn to concur with the committee recommendation. Motion carried.

INSIGHT BENEFIT
ADMINISTRATORS FOR
COUNTY DENTAL, VISION
AND SHORT TERM
DISABILITY BENEFITS

4. Human Resources Committee Chairperson DeLong introduced Administrator Wood to discuss third party administration of county benefits.
 - In recent years, Clinton County has utilized Meritain Health for third party administration of dental, vision and short term disability benefits;
 - After numerous administrative issues and poor customer service situations the County coordinated with 44 North to seek proposals from other third party administrators;
 - Insight Benefit Administrators submitted a proposal that is very competitive with existing fees and mirrors the benefits and networks currently being offered through Meritain;
 - The proposal suggests implementation of a timeline that would create a seamless transition for the employee.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, supported by Commissioner Mitchell, to **recommend** authorizing the transition to Insight Benefit Administrators for benefit administration of the county's dental, vision and short term disability benefits. Motion carried.

BOARD ACTION: Commissioner DeLong moved, supported by Commissioner Washington to concur with the committee recommendation. Motion carried.

COMMITTEE/COMMISSION APPOINTMENTS

5. Human Resources Committee Chairperson DeLong introduced discussion regarding appointments to various Committees and Commissions. No action taken.

COMMISSIONERS' COMMENTS

6. Human Resources Committee Chairperson DeLong requested Commissioners' comments.
- Commissioner Showers provided an update on behalf of Lansing Economic Area Partnership (LEAP) and Capitol Council of Governments (CAPCOG);
 - Commissioner Washburn provided an update on behalf of the Clinton County Road Commission;
 - Commissioner Washington briefly discussed the future of electric vehicles and the placement of electric vehicle stations throughout Michigan in the next ten years;
 - Commissioner Mitchell provided an update on behalf of the MAC Judicial Committee and the State of Michigan Criminal Justice Policy Commission;
 - Commissioner Stacey briefly discussed the Opioid Task Force created by Governor Whitmer and provided an update on behalf of his district.

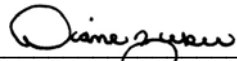
ADJOURNMENT OF COMMITTEE MEETING

7. Human Resources Committee Chairperson DeLong adjourned the meeting at 2:54 p.m.

END OF COMMITTEE REPORTS

ADJOURNMENT

With no further business to come before the Board, Chairperson Showers declared the meeting adjourned at 9:14 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on September 24, 2019.