

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Kam J. Washburn  
**Vice-Chairperson**  
Bruce DeLong

**Members**  
David W. Pohl  
Kenneth B. Mitchell  
Robert Showers  
Dwight Washington  
Adam C. Stacey

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator**  
Craig Longnecker  
**Clerk of the Board**  
Diane Zuker

DATE 7/27/2021

The Clinton County Board of Commissioners met on Tuesday, July 27, 2021 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND  
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called with a quorum of the members in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Penny Goerge, Doug Riley, Dan Skorich, Stephanie Dush, Liz Dershem, Kelly Weber, Rachel Devereaux, Shari Loynes, Kyle Thornton and Tom Helms.

VISITORS

Liz Braddock, Liz Dershem, Bill Dershem and Bob Miller.

AGENDA

The agenda was amended to include:

- Infrastructure Committee Meeting report of July 15, 2021

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval:

- June 29, 2021 Board meeting
- July 13, 2021 Special Board meeting

**BOARD ACTION:** Commissioner Mitchell moved, seconded by Commissioner Washington to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Wexford County Resolution opposing Michigan Secretary of State by Appointment only

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl to acknowledge receipt of the communication. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator provided the following update:

- 911 office/dispatch center remodel project is making progress; new equipment arrived yesterday.
- Retiree Health Care Trust fund meeting was held yesterday; continue to meet our investment goals; ongoing costs to employees continue to be minimal.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

PRESENTATION OF  
CERTIFICATE OF  
APPRECIATION TO  
DEREK KOENIGSKNECHT

Chairperson Washburn introduced for the record a Certificate of Appreciation to be presented to Derek Koenigsknecht for his service to Clinton County as a county jail employee of the Sheriff's Office from 1998-2021. Mr. Koenigsknecht was unable to attend today's meeting to receive this recognition.

PRESENTATION OF  
CERTIFICATE OF  
APPRECIATION TO  
LIZ DERSHEM

Chairperson Washburn presented Liz Dershem with a Certificate of Appreciation in recognition of her years of service to Clinton County as an employee of District Court from 1999-2021.

MID-MICHIGAN DISTRICT  
HEALTH DEPARTMENT  
UPDATE

Liz Braddock, new Health Officer of the Mid-Michigan District Health Department presented an update to the members. She has worked in public health for 20 years.

- Sufficient supply of vaccines.
- Continue to offer walk-in and scheduled vaccines at the branch office.
- Vaccines are plentiful in the State, so individuals can go anywhere to obtain a vaccine; visit [www.vaccine.gov](http://www.vaccine.gov) for available locations.
- 57% of Clinton County residents are fully vaccinated with some zip code areas of Clinton County being 70% vaccinated.
- Working with Health and Human Services to help ensure that veterans and their family members are eligible for the MI Shot To Win Sweepstakes;
- CDC has released guidance for schools when students return to school this fall.
- Shared current numbers of positive cases in Clinton County; As of July 26, Clinton County has 58 positive cases; 3 hospitalized.
- Unfortunately, 1 death reported in July related to an 8 year old resident.
- Report that 13 people fully vaccinated have tested positive.
- 2 cases with new variants.

Brief dialog continued between the members and Ms. Braddock:

- Chairperson Washburn expressed the importance of participation by the Health Department in Emergency Operation meetings during the pandemic, as well as the importance of good communication to the public and the Board of Commissioners.
- Ms. Braddock advised the members that the Health Department Public Information Officer is communicating with the media on a regular basis to be in the forefront of media and try to provide accurate information to the public.
- Discussion took place regarding availability, requirement for and those who may need booster shots.
- Obtaining information on a weekly basis from the local Health Department on Clinton County COVID case trends; Ms. Braddock will work with Tom Helms, Emergency Operations to communicate this information.
- Mask mandates in public buildings; individuals making informed decisions about wearing masks, particularly in crowded spaces indoors.
- Symptoms of the new variants in comparison to the original COVID symptoms.
- Ability for the County to obtain information from the Health Department so the county has a bit more time to implement changes in COVID plan.
- Young healthy children becoming ill with COVID and the unvaccinated are now getting the Delta variant.
- Chairperson Washburn recognized Todd Campbell, Deputy Administrator and Tom Helms, Emergency Operations for their work related the pandemic.

Additional discussion took place between Ms. Braddock and the Board members regarding polyfluoroalkyl substance (PFAS) testing in the southern end of Clinton County; Ms. Braddock noted that there will be testing of PFAS of all airport locations, due to the content of former deicing agents that were used.

**ZONING MATTER:**

Doug Riley, Community Development Director presented the following zoning matter:

PC-21-21 MA  
(OR 166-21) CHANGE OF  
ZONE/MAP AMENDMENT  
BRIAN ZSOTER  
A-2 GENERAL AGRICULTURE  
TO A-3  
AGRICULTURE/RESIDENTIAL  
TRANSITION DISTRICT

PC-21-21 MA (OR 166-21) Petition for a Change of Zone/Map Amendment submitted by Brian Zsoter to rezone approximately 16.5 acres from A-2 (General Agriculture) to A-3 (Agricultural/Residential Transition) at 6241 S. Upton Road (southeast corner of S. Upton and E. Price Roads) in Section 11 of Victor Township (Parcel ID#: 140-011-200-010-00).

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Brian Zsoter.

Chairperson Washburn called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were Washington, Showers, Stacey, Pohl, Mitchell, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

PA116 FARMLAND  
APPLICATION

The following PA116 Farmland Application was submitted for review:

- 2021-4 Anthony P. and Sharon C. Hengesbach Revocable Trust, Westphalia Township

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to approve the PA116 Farmland Application submitted by Anthony P. and Sharon C. Hengesbach Revocable Trust and direct the Clerk to forward the application to the State. Motion carried.

APPROVAL OF  
COMMISSIONERS' EXPENSE  
ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

**COMMITTEE REPORTS**

The following are reports of Committee meetings:

**INFRASTRUCTURE  
COMMITTEE MEETING**

Commissioner Washburn, Chairperson of the Infrastructure Committee reported on a meeting held July 15, 2021.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Present**

Kam Washburn, Infrastructure Committee Chairperson  
Bruce DeLong  
Adam Stacey

**Staff Present**

Craig Longnecker  
Todd Campbell  
Rob Wooten

Cindy Moser  
Penny Goerge  
Alisha Johnson

**Others Present**

Marty Ruitter, Hobbs+Black

CALL TO ORDER/APPROVAL  
OF AGENDA

1. Infrastructure Committee Chairperson Washburn called the meeting to order at 9:00 a.m.

**COMMITTEE ACTION:** Commissioner DeLong moved, seconded by Commissioner Stacey, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Infrastructure Committee Chairperson Washburn requested limited public comments. There were none.

PUBLIC SAFETY  
JAIL FACILITY STUDY  
REVIEW OF PROPOSAL FOR  
CONSULTANT SERVICES

3. Infrastructure Committee Chairperson Washburn introduced discussion regarding a proposal from Hobbs+Black to conduct a public safety facility study.
  - In May, the Board approved a proposal from Hobbs+Black to update the Townsend Road Campus Master Plan for a not to exceed fee of \$27,950;
  - Since then, the Infrastructure Committee has had one public meeting and toured the Townsend Road facilities; as a result, Hobbs+Black was asked to provide a proposal for an assessment of the current public safety facility;
  - Administrator Longnecker introduced Marty Ruitter, Vice President and Regional Director from Hobbs+Black to provide an overview of the proposal; the study will cost an additional \$98,050 and will analyze three potential options:
    1. Potential for Renovation and Recycling the Existing Jail Facility
    2. Potential for Expansion of the Existing Jail Facility with Selective Recycling
    3. New Jail Facility Option (upon completion, re-purpose or remove the existing facility)
  - Mr. Ruitter emphasized that in order to establish a basis for evaluating the facility options for responding to Clinton County jail facility needs, analysis of the service demands presently being experienced is crucial; the entire range of activities that bring space needs must be established and it is essential to the evaluation and cost estimating of the facility;
  - Discussion also took place regarding future needs relative to justice system trends;
  - Since the additional cost of nearly \$100,000 is not currently budgeted, Administration recommends including the cost in the 2022 capital budget so the assessment can begin in January;
  - Hobbs+Black will still move forward with the development of an updated concept master plan that can be taken to the Board of Commissioners for adoption by October of 2021; there will be a placeholder for the jail piece which can be folded into the plan next spring;
  - Rob Wooten, Facilities and Project Management Director, provided an update on several projects his department is currently working on including the elevator project and the replacement of the entire fire

alarm system within the Courthouse.  
No action required.

LANSING ECONOMIC AREA  
PARTNERSHIP (LEAP)  
ASSISTANCE WITH  
AMERICAN RESCUE PLAN  
ACT (ARPA)

4. Infrastructure Committee Chairperson Washburn introduced discussion regarding a proposal created by LEAP for Ingham County.
- The members reviewed a proposal that LEAP created for Ingham County for ARPA fund use;
  - The members also reviewed an updated pie chart created by Administration/Accounting that shows potential uses of ARPA funds; it was noted that the majority is for revenue lost because of the pandemic;
  - Discussion followed regarding the pandemic and all of its impacts on local businesses; the members directed Administrator Longnecker to invite LEAP to attend an upcoming Ways and Means Committee to identify specific needs in Clinton County and develop a proposal for Clinton County for ARPA fund use;
  - Finance Director Moser notified the members that utilizing LEAP's service would require sub-recipient monitoring; since LEAP would be a sub-recipient of these dollars, Clinton County would be the party responsible with regard to auditing and federal guidelines;
  - Administrator Longnecker commended Cindy Moser, Finance Director for the time and effort she has put forth in staying current on the changing ARPA funding guidelines; the members requested that Finance Director Moser remain closely involved with this potential project to ensure that we receive all the required documentation for reporting and auditing as we move forward.

No action required.

BROADBAND INTERNET  
SURVEY

5. Infrastructure Committee Chairperson Washburn introduced discussion regarding a fiber feasibility survey for broadband internet.
- The members received a proposal from Inside Information to conduct a broadband internet feasibility survey within Clinton County;
  - Discussion followed and it was determined that this would be a good topic for LEAP to cover when they attend our upcoming Ways and Means Committee Meeting.

No action required.

COMMISSIONERS'  
COMMENTS

6. Infrastructure Committee Chairperson Washburn requested Commissioners' comments.
- Discussion took place regarding the next Infrastructure Committee Meeting that will take place on Wednesday, August 18, 2021 at 9:00 a.m.

No action required.

ADJOURNMENT OF  
COMMITTEE MEETING

Infrastructure Committee Chairperson Washburn adjourned the meeting at 10:16 a.m.

**PUBLIC SAFETY  
COMMITTEE MEETING**

Commissioner Mitchell, Chairperson of the Public Safety Committee reported on a meeting held July 22, 2021.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Attending by Electronic Means:**

Ken Mitchell, Public Safety Chairperson  
Adam Stacey  
Robert Showers  
Dwight Washington – arrived at 8:49 a.m.  
Bruce DeLong  
David Pohl  
Kam Washburn, Ex-Officio Member

**Staff Present**

Craig Longnecker  
Todd Campbell  
Penny Goerge  
Jennifer Richards

**Others Present**

Sheri Mandeville, Department of Health and Human Services (DHHS)  
Rebekah Anderson, Department of Health and Human Services (DHHS)

CALL TO ORDER/APPROVAL  
OF AGENDA

1. Chairperson Mitchell called the meeting to order at 8:31 a.m.

**COMMITTEE ACTION:** Commissioner DeLong moved, seconded by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Mitchell requested limited public comments. There were no public comments.

CHILD CARE FUND  
OVERVIEW

3. Chairperson Mitchell introduced Todd Campbell, Deputy Administrator, to discuss the Child Care Fund Budget.
  - A budget summary showing the status of the child care fund was provided;
  - Deputy Administrator Campbell noted that the Child Care Fund has been stable and is currently within the budget.

No action taken.

DEPARTMENT OF HEALTH  
AND HUMAN SERVICES  
CHILD CARE FUND UPDATE

4. Chairperson Mitchell introduced Rebekah Anderson and Sheri Mandeville from DHHS to discuss the Child Care Fund.
  - Ms. Anderson provided an update on the status of the child care fund noting that we are currently under budget;
  - A report was provided to the members that compared Clinton County's data with surrounding counties (Eaton, Shiawassee, Gratiot, Ingham and Ionia); the members reviewed the number of children in care by county, children in care-out of home, CPS ongoing, complaints and percentage of intakes that were investigated;
  - Discussion followed about the pandemic's impact on child abuse reports; since children were not attending school, many of the mandated reporters who interact with children on a regular basis haven't been seeing those kids over the past year; DHHS continues to put a strong focus on prevention activities and has been reaching out to families to check on their well-being and offer resources;
  - Substance abuse disorder is a significant issue in a majority of the cases; discussion followed about the importance of mental health counseling in concurrence with substance abuse counseling.

No action taken.

JUVENILE COURT CHILD CARE FUND UPDATE

5. Chairperson Mitchell introduced Jennifer Richards, Manager of Juvenile Court and Juvenile Services to provide an update on behalf of the Child Care Fund.
  - Juvenile Services Manager Richards provided information to the Members regarding juvenile programming and treatment for the second quarter of 2021; it was noted that we anticipate a rise in truancy cases as students transition to in-person learning;
  - Discussion took place regarding the Raise the Age legislation; beginning October 1, 2021 Juvenile Court will provide services when the court exercises jurisdiction over a juvenile who is 17 year of age, but under the age of 18 at the time of the offense; PA 114 extends the already existing Child Care Fund (CCF) Reimbursement program to include reimbursement of juvenile justice services and/or placement for those youth; these expenditures will align with the types of costs normally eligible for CCF reimbursement at 100%;
  - Ms. Richards provided a status of the various community service programs she facilitates in her department with various organizations within the community;
  - Commissioner Showers commended Ms. Richards for her comprehensive reporting.

No action required.

COMMISSIONERS' COMMENTS

6. Chairperson Mitchell requested Commissioners' comments. There were none.

ADJOURNMENT OF COMMITTEE MEETING

7. Chairperson Mitchell adjourned the meeting at 9:06 a.m.

**WAYS AND MEANS COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held July 22, 2021.

ATTENDANCE AT COMMITTEE MEETING

**Members Present:**

Adam Stacey, W&M Committee Chairperson  
 David Pohl  
 Robert Showers  
 Dwight Washington  
 Bruce DeLong  
 Ken Mitchell  
 Kam Washburn, Ex-Officio Member

**Staff Present**

Craig Longnecker	Todd Campbell
Penny Goerge	Doug Riley
Kyle Thornton	Chris Collom

**Others Present**

Dillon Rush, Lansing Economic Area Partnership  
 Keith Lambert, Lansing Economic Area Partnership  
 Kate Long, Tri-County Office on Aging  
 Joe Wright, Spicer Group

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:10 a.m.

**COMMITTEE ACTION:** Commissioner DeLong moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

CENTRAL DISPATCH

DISPATCH DIRECTOR  
UPDATE

3. **Central Dispatch:**

- A. **Director Update:** Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to provide a departmental update to the members.
- Director Collom provided a remodeling update to the members and advised that Central Dispatch has moved full operations to the Emergency Operations Center; overall the transition has been smooth and the staff is doing well in the temporary environment;
  - Discussion took place regarding the radio project; the project remains on schedule with field testing of the system scheduled for September; Train the Trainer courses have been scheduled and approximately 25 people are scheduled to become trainers throughout the County; trainers will then schedule 8 hour trainings for all users in the system;
  - Discussion followed regarding the programming of the user equipment; Director Collom has met with all the chiefs collectively and individually to develop the talk groups and zones for the portables and mobiles; coordination with surrounding counties has occurred and every department will have the ability to talk to our bordering counties for mutual aid;
  - Director Collom notified the members that the FCC has reviewed the comments and changed the sections for allowable expenses to include radio infrastructure; however, it was noted that the FCC did leave it up to the strike force for further review; September is their target date to have this completed;
  - Discussion took place regarding House Bill 5026 which would extend the Emergency 9-1-1 Service Enabling Act through December 31, 2027, plus require a review of prepaid providers to ensure proper collection and remittance is occurring;
  - Director Collom and her whole team were praised for their hard work; it was further noted that Facilities Director Wooten and IT Director Thelen have been instrumental in the success of these projects.

No action required.

SHERIFF RADIO  
REPLACEMENT

- B. **CIP Request – Sheriff Radio Replacement:** Ways and Means Committee Chairperson Stacey introduced discussion regarding a capital improvement request for sheriff radios.
- Clinton County and the Clinton County Sheriff's Office have identified an inventory of subscriber units that do not meet the Project 25 Standard with advanced encryption abilities;
  - The sheriff radio replacement project will help the department take full advantage of the functionality available on the new Michigan Public Safety Communication System, as outlined and approved in the capital improvements section of the 2021 budget;
  - The total amount for equipment and services is well under budget at \$54,594 (originally budgeted at \$80,000).

**COMMITTEE ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl, to authorize the release of funds for the sheriff radio replacement project as outlined and approved in the capital improvements section of the 2021 budget. Motion carried.



LANSING ECONOMIC AREA  
PARTNERSHIP (LEAP)  
AMERICAN RESCUE PLAN  
ACT (ARPA) DISCUSSION

4. Ways and Means Committee Chairperson Stacey introduced Keith Lambert and Dillon Rush from LEAP to discuss a proposal for ARPA fund use.
- Discussion took place regarding the pandemic and all of its impacts on local businesses;
  - Mr. Lambert and Mr. Rush provided a brief overview of the proposal they put together for Ingham County;
  - The members directed LEAP to design a proposal for Clinton County specific to small business grants;
  - It is anticipated that a program could be launched in the fall.
- No action required.

RESOLUTION 2021-7  
APPROVING TRI-COUNTY  
OFFICE FY 2022 ANNUAL  
IMPLEMENTATION PLAN

5. Ways and Means Chairperson Stacey introduced Kate Long from Tri-County Office on Aging to discuss the Tri-County Office on Aging Fiscal Year 2022 Annual Implementation Plan.
- Ms. Long provided a brief overview and answered questions regarding the Tri-County Office on Aging's planning document which is required under the Older Americans Act and Older Michiganians Act;
  - Ms. Long discussed the statewide partnership they have developed for more evidence-based programs to be offered through virtual workshops, this partnership provides residents greater access to important programs;
  - Ms. Long commended and thanked the Mid-Michigan District Health Department and previous Health Director, Marcus Cheatham for their leadership and assistance through the pandemic.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Washington, to **recommend** the adoption of a Resolution approving the Tri-County Office on Aging's Fiscal Year 2022 Annual Implementation Plan. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.  
(INSERT RESOLUTION)

CLINTON LAKES PARK  
PROJECT

6. Ways and Means Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator, to discuss the Clinton Lakes Park Project.
- Clinton County received a Land & Water Conservation Fund Grant (L&WCFG) in 2020 for improvements at the Clinton Lakes Park; the MDNR gave the County permission to proceed with awarding a project bid, but was told they could not enter into an agreement with the contractor until the National Parks Service signed off on the grant;
  - County staff worked with Spicer Group to bid out the project in May 2021; however, due to no bids being received, the bid date was extended three weeks into June 2021;
  - The County received a single bid proposal from Anderson-Fischer which was higher than budgeted;
  - In reviewing each bid item and discussing project details with Anderson-Fischer, a portion of the difference between Spicer Group's cost estimate (using 2018-2019 pricing from similar projects and pre-COVID-19) is primarily due to industry and market conditions affected by state and national COVID-19 pandemic shutdowns;
  - The members reviewed three options:
    1. Includes all amenities within the grant scope and the alternates.
    2. Includes all the amenities within the grant scope, but excludes paving the road between the two parking lots.
    3. Includes all the grant amenities, except paving the east parking lot; the alternate to pave the road is included.
  - Discussion followed regarding the three options and the members

were supportive of the first option;

- Parks and Greenspace Coordinator Thornton notified the members the National Park Service officially signed-off on the L&WCFG this week;
- Administrator Longnecker advised that the County will need to draft and authorize a resolution to formally accept the 2019 Clinton Lakes Passive Development Grant.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** an adjustment to the budget allocation for the Clinton Lakes Park Improvement Project in the amount of \$47,279.05, award the project bid for Option #1 to Anderson-Fischer in the amount of \$170,357, accept the paving pricing from Michigan Paving in the amount of \$74,640.55, and authorize the County Administrator to sign the appropriate documents with vendors. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

RESOLUTION 2021-8  
ACCEPTING 2019 CLINTON  
LAKES PASSIVE  
DEVELOPMENT GRANT

Commissioner Stacey introduced a Resolution to accept the 2019 Clinton Lakes Passive Development Grant.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to approve the Resolution to accept the Land and Water Conservation Fund grant for the 2019 Clinton Lakes Passive Development Grant as presented. Motion carried. (INSERT RESOLUTION)

CLINTON LAKES LAND AND  
WATER CONSERVATION  
FUND DEVELOPMENT  
PROJECT AGREEMENT

Commissioner Stacey introduced for approval the Land and Water Conservation Fund Development Project Agreement for the Clinton Lakes Passive Development Project.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Washington to approve the Land and Water Conservation Fund Development Project Agreement for the Clinton Lakes Passive Development Project and to give the County Administrator the authority to sign the grant agreement upon staff receiving satisfactory responses to grant agreement questions from the Michigan Department of Natural Resources. Motion carried.

MID-STATE HEALTH  
NETWORK (MSHN)  
SUBSTANCE USE DISORDER  
OVERSIGHT POLICY BOARD  
INTERGOVERNMENTAL  
AGREEMENT

7. Ways and Means Committee Chairperson Stacey introduced discussion regarding an addendum to the MSHN Intergovernmental Agreement.
- The members were provided with a proposed addendum from Mid-State Health Network (MSHN) pertaining to the 2019 MSHN Substance Use Disorder Oversight Policy Advisory Board Intergovernmental Agreement that was authorized by the Board of Commissioners in December 2018 for the term of January 1, 2019 to December 31, 2021;
  - The proposed addendum is inclusive of two (2) housekeeping changes and it is recommended for approval.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Washington, to **recommend** authorizing the Addendum to the 2019 Mid-State Health Network Substance Use Disorder Oversight Policy Board Intergovernmental Agreement. Motion carried.

**BOARD ACTION:** Commissioner Stacy moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

VETERAN AFFAIRS  
CONTRACT

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Ingham County Veterans Affairs Contract for 2021.
- The annual amount is established via a formula that calculates percentages of services provided; the previous contract amount was \$22,556.15 compared to this year's amount of \$16,224.61;
  - Discussion followed regarding the additional services that Mr. Barry Walter (VFW) has been providing on a weekly basis at the Clinton County Courthouse to assist veterans and their family members with access to veteran's benefit information and claim assistance;
  - It was noted that the high volume of services currently being provided by the VFW may be contributing to the decrease in the amount of our contract with Ingham County.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** authorizing the appropriate signatures on the 2021 Veterans Affairs Contract with Ingham County. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

QUARTERLY BUDGET  
UPDATE

9. Ways and Means Committee Chairperson Stacey introduced Todd Campbell, Deputy Administrator, to provide the 2nd quarter budget update.
- Overall, the 2021 general fund continues to be on target for the approved budget; the Register of Deeds revenue is very strong and currently exceeding 2021 budget projections;
  - It was noted that property tax and state revenue sharing continue to be the two main sources of revenue in the general fund;
  - District Court revenue continues to be less than previous years; despite these developments, Clinton County remains in sound financial condition.

No action required.

PLANNING UPDATE

10. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-21-21 MA – Petition for a change of zone/map amendment; Planning Commission recommends approval;
  - Director Riley briefly discussed the progress that has been made with the 5-year comprehensive plan as well as updating the zoning ordinance;
  - Discussion took place regarding an overlay of census-tracked info with future land use maps;
  - Director Riley provided an update regarding alternative energy projects being discussed in Clinton County.

No action required.

AUGUST 2021 COMMITTEE  
MEETING CALENDAR

11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the August 2021 Open Meetings and Events Calendar.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** the approval of the August 2021 Open Meetings and Events Calendar. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE  
INVOICES PAID TOTALS

12. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

**COMMITTEE ACTION:** Commissioner DeLong moved, seconded by Commissioner Washington, to approve the invoices paid from June 5 through July 1, 2021 in the amount of \$1,002,580.01. Motion carried.

ADMINISTRATOR'S  
COMMENTS

13. Ways and Means Committee Chairperson Stacey requested comments from Administrator Longnecker.

- Administrator Longnecker provided an update to the members regarding cybersecurity; it was noted that this is a top priority at the county and will continue to be so;
- Administrator Longnecker and Deputy Administrator Campbell plan to meet with Doug Steffen at the Clinton County Road Commission next week to discuss financing bond payments for their proposed new facility;
- A proposal will be brought to the committee next month for consulting services relative to the spending of ARPA funds.

COMMISSIONERS'  
COMMENTS

14. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADJOURNMENT OF  
COMMITTEE MEETING

15. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:17 a.m.

**HUMAN RESOURCES  
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held July 22, 2021.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Present:**

David Pohl, HR Committee Chairperson  
Adam Stacey  
Robert Showers  
Dwight Washington

Bruce DeLong  
Ken Mitchell  
Kam Washburn

**Staff Present**

Craig Longnecker  
Penny Goerge  
Todd Campbell

CALL TO ORDER/APPROVAL  
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 11:17 a.m.

**COMMITTEE ACTION:** Commissioner Stacey moved, seconded by Commissioner Showers, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

EMPLOYEE AND EMPLOYER  
DELEGATES TO MERS  
ANNUAL MEETING

3. Human Resources Committee Chairperson Pohl introduced discussion regarding the appointment of the employee and employer delegates to the 2021 MERS Annual Meeting that is taking place October 7-8 at the Amway Grand Plaza Hotel in Grand Rapids.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** the approval of Cindy Moser as the employee delegate to the 2021 MERS Annual Meeting as selected by secret ballot. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** the appointment of Craig Longnecker as the officer representative and Todd Campbell as the alternate officer representative to the 2021 MERS Annual Meeting. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

COMMITTEE/COMMISSION APPOINTMENTS

4. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions.

APPOINTMENT TO SOLD WASTE COUNCIL

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** reappointing Mark Simon to the Solid Waste Council as the Planning Commission Representative for a three (3) year term expiring September 8, 2024. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation to reappoint Mark Simon to the Solid Waste Council as the Planning Commission Representative. Chairperson Washburn called for further nominations. None were offered. Motion carried.

APPOINTMENTS TO COMMUNITY CORRECTIONS ADVISORY BOARD

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** appointing the following members to the Clinton County Community Corrections Advisory Board (in accordance with Public Act 1988, specifically MCL 791.407):

- Honorable Cori Barkman, Judge of Circuit Court
- Anthony Spagnuolo, Prosecuting Attorney

Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation to appoint Honorable Cori Barkman and Prosecuting Attorney, Anthony Spagnuolo to the Community Corrections Advisory Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS' COMMENTS

5. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
- Commissioner Washburn briefly discussed the American Rescue Plan Act and stated that a meeting will be held in the near future to discuss these funds in more detail; discussion also took place regarding the many changes taking place in public safety programming;
  - Commissioner Showers provided an update on regional bus transportation;
  - Commissioner Washington briefly discussed climate change and provided an update on behalf of Community Mental Health
  - Commissioner Mitchell provided an update on behalf of the Community Corrections Advisory Board;
  - Commissioner Pohl provided an update regarding a Michigan Association Counties meeting he recently attended.

ADJOURNMENT OF COMMITTEE MEETING

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:46 a.m.

END OF COMMITTEE REPORTS

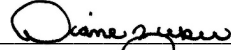
COMMISSIONERS'  
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Chairperson Washburn thanked Health Officer, Liz Braddock for attending the meeting and providing the MMDHD update, the members are looking forward to hearing from her on a regular basis.

ADJOURNMENT

**BOARD ACTION:** With no further business to come before the Board, Commissioner Showers moved, seconded by Commissioner Pohl to adjourn the meeting at 9:59 a.m.



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Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on August 31, 2021.