

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Kam J. Washburn

Vice-Chairperson
Bruce DeLong

Members
David W. Pohl
Kenneth B. Mitchell
Robert Showers
Dwight Washington
Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Ryan L. Wood
Clerk of the Board
Diane Zuker

VIA TELEPHONIC CONFERENCE **PER STATE EXECUTIVE ORDER NO. 2020-15 CONCERNING OMA & COVID-19**

DATE 06/30/2020

The Clinton County Board of Commissioners met on Tuesday, June 30, 2020 at 9:00 a.m. with Chairperson Kam Washburn presiding.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and a quorum reported. Present were Commissioners Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Ryan Wood, Craig Longnecker, Deb Sutherland, Penny Goerge and Sheriff Larry Jerue.

VISITORS

Marcus Cheatham

AGENDA

The agenda was amended to include the following item:

- COVID Compensation Adjustment Committee Report

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Pohl to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES

The May 26, 2020 minutes were presented for review and approval.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Department of Treasury Final Report of State Equalization 2020
2. Ingham County Resolution to Declare Racism as a Public Health Crisis
3. Livingston County Resolution supporting Reclassifying County
4. Muskegon County Resolution Statement of Support 'Love Lives Here'

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Ryan Wood, County Administrator provided the following update:

- Currently wrapping up the financing for the Emergency 911 Central Dispatch Center Improvements. Bond sale closing is set for July 7th. Project kick-off meeting with Motorola is planned for mid-July.
- Senate Bill 690 was approved by the house and senate and is now headed to governor for signature. This legislation provides hazard pay for our law enforcement, 911 and corrections officers. The maximum bonus is \$1000 and must be paid by September 30th. Expect to obtain additional information from the Department of Treasury through their website and webinars. Administration will track this issue and submit the appropriate paperwork on behalf of the counties. It is anticipated that other agencies within the county will also be submitting applications for hazard pay to the state.
- Since the reopening of the Courthouse, we are seeing moderate traffic in the building and operations are going quite well.

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT COVID-19 UPDATE

Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) provided the following COVID-19 Update:

COVID-19 activity in Clinton County has increased substantially.

- Clinton County has 176 lab confirmed cases of COVID-19 and 46 probable cases for a total of 222. This is 25 new cases in the past 10 days, with 19 of these new cases being DeWitt, DeWitt Township, Lansing and East Lansing addresses within Clinton County.
- Of the cases noted above, 56 are currently ill and 166 have recovered.
- The number of deaths remains at 12. This number may go down to 11, as there is one reported death that may have been misclassified.
- We are currently quarantining or monitoring 48 cases which is an increase of 42 over two weeks ago, which is alarming.
- MMDHD has not receive an update on the number of cases in Clinton County connected to Harpers Bar in East Lansing. The last number identified was 6 and is not expected to go much higher. The Harpers Bar outbreak came at the same time, as there was a rapid outbreak in the county.

There have been 95 primary and 12 secondary cases associated with the outbreak at Harpers Bar. 59 of those cases are in Ingham County. The other cases have been traced to 12 other counties in Michigan including Clinton.

Michigan Department of Health and Human Services has developed new contact tracing software and the health department is meeting with them virtually this afternoon to look at the new software. Funding is expected this week for additional contact tracing personnel. Currently there are 3 nurses and a Supervisor that work on contact tracing. Other 5 staff cannot help because once the Health Department opened back up they had to shift their focus to immunizations and getting caught up.

MMDHD does not currently have capability to do testing themselves but hope funding will allow them to do so in the future.

Dialog occurred between the Commissioners and Director Cheatham on the following items:

- Whether those who are not wearing masks, social distancing or following the guidelines are contributing to the outbreak;
- Discussed an outbreak at a daycare facility within the county;
- Getting the message out to people about the science of COVID, the effect of COVID on the younger vs. older population or those with compromised immune systems and the impact of risky behavior;

- The need for a vaccine before we can go back to normal; the availability of a vaccine to the general population; building immunity; the effectiveness of the vaccines;
- The possibility that it may be 2 years before we can go back to normal.

DECLARATION OF LOCAL STATE OF EMERGENCY

Chairperson Washburn introduced discussion regarding the Declaration for Local "State of Emergency".

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to extend the Declaration for a Local "State of Emergency" for Clinton County for a period of 30 days or until such time as the Board acts to cease or extend the state of emergency. Discussion followed. For the record paid administrative leave is ending today. Voting on the motion by roll call vote, those voting aye were Pohl, Showers, DeLong, Mitchell, Washington, Stacey and Washburn. Seven ayes, zero nays. Motion carried.
(INSERT DECLARATION)

SHERIFF'S OFFICE ANNUAL REPORT

Sheriff Larry Jerue presented the Sheriff's Office 2019 Annual Report. Brief discussion followed regarding recruitment of individuals for positions within the Sheriff's Office.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Showers to accept the report and place on file. Motion carried.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

APPROVAL OF COMMISSIONERS' EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

COVID COMPENSATION ADJUSTMENT COMMITTEE MEETING

Commissioner DeLong, Chair of the COVID Compensation Adjustment Committee reported on a meeting held June 16, 2020.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Bruce DeLong, Committee Chairperson
Ken Mitchell
Adam Stacey
Kam Washburn, Ex-Officio Member

Staff Present

Ryan Wood
Penny Goerge
Craig Longnecker

CALL TO ORDER/APPROVAL OF AGENDA

1. Committee Chairperson DeLong called the meeting to order at 8:03 a.m.

COMMITTEE ACTION: Commissioner Stacey moved, supported by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Committee Chairperson DeLong requested limited public comments. There were none.

COMPENSATION OF QUALIFYING EMPLOYEES DURING COVID-19 PANDEMIC

3. Committee Chairperson DeLong introduced discussion regarding recognition for county employees as it relates to the overall work changes and requirements that have come about as a result of the COVID-19 pandemic.
 - Administrator Wood provided background information to the Members with regard to the Families First Coronavirus Response Act (FFCRA) that was signed into law on March 18, 2020 and became effective on April 1, 2020:

- The FFCRA created two relevant categories of paid leave related to the outbreak of COVID-19: Expanded “Emergency Family and Medical Leave” and “Emergency Paid Sick Leave”; the FFCRA and its implementing regulations authorized employers to exempt/exclude certain employees from these leave provisions, including “emergency responders,” in recognition of the indispensable role these employees play for our communities during this crisis;
- To ensure we would provide sufficient staffing to provide critical and essential services, all Sheriff’s Office, Emergency (EOC) and Central Dispatch Personnel received notice that they are identified as exempt emergency responders employees and therefore exempt from eligibility for Emergency Family and Medical Leave and Emergency Paid Sick Leave;
- Concurrently, the same personnel received notice that due to heightened risks of COVID-19 exposure for those FFCRA defined “emergency responders” who are diligently serving the county during the COVID-19 pandemic, the county was implementing a uniform policy of minimum staffing for the Sheriff’s Department, EOC and 911 Central Dispatch; this allowed for limited public contact and exposure for our law-enforcement personnel and limited contact and exposure amongst colleagues in the close quarters of 911 Central Dispatch;
- Therefore, each employee was to be scheduled one paid administrative leave day per pay period providing they remained at home and were available to work, reported to work as directed if another employee called in sick, and/or reported within one hour of being contacted; this policy ensured that we could provide quality emergency response services to the residents of Clinton County while doing our part to reduce the spread of COVID-19 and reduce the stress accompanied by service in these critical emergency responder roles;
- Administrator Wood advised the committee that the County will be lifting this designation soon and he is certain that the Emergency Operations Staff were not able to take their designated administrative leave day; Administrator Wood also highlighted the fact that there are three information technology staff who deserve recognition as they worked around the clock while ramping up the remote ability for county employees;
- Thus, it is suggested that identified staff be acknowledged for their efforts by way of additional leave time providing that it doesn’t necessitate the need for overtime, is utilized within a certain timeframe and has no cash value upon separation of employment;
- The members briefly reviewed the qualification parameters for granting such leave time and also discussed the appropriate amount of leave time that should be granted to qualifying employees;
- Administrator Wood advised the members that any action taken at the board level will not take immediate effect with the union groups as they are required under the collective bargaining arrangement to negotiate the terms of the agreement.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Stacey, to **recommend** authorizing Administration the authority to grant 72 hours of administrative leave time to qualifying employees (providing it does not necessitate the need for overtime) to be used over a period of five (5) years with no cash value upon separation of employment. Motion carried. (See page 7 of minutes for Board Action)

COMMISSIONERS' COMMENTS

4. Committee Chairperson DeLong requested Commissioners' comments.
 - Chairperson Washburn expressed his appreciation to the Committee for providing this needed recognition to our employees as it relates to the overall work changes and requirements that have come about as a result of the COVID-19 pandemic.

ADJOURNMENT OF COMMITTEE MEETING

5. Committee Chairperson DeLong adjourned the meeting at 8:31 a.m.

ACCEPTANCE OF COMMITTEE MINUTES

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to accept the minutes and report of the COVID Compensation Adjustment Committee and place on file. Motion carried.

WAYS & MEANS COMMITTEE MEETING

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held June 25, 2020.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
 Bruce DeLong
 Robert Showers
 Ken Mitchell
 David Pohl
 Dwight Washington
 Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
 Ryan Wood
 Penny Goerge
 Kate Neese
 Doug Riley
 Craig Thelen
 Diane Zuker
 Deb Sutherland

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Washington moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

EQUALIZATION ADOPTION OF COUNTY TAXABLE VALUES

3. Ways and Means Chairperson Stacey introduced discussion regarding the statement of taxable valuation for 2020.
 - The Members reviewed the report from Equalization containing the 2020 Clinton County Taxable Valuations;
 - This report is to be filed with the State Tax Commission on or before the fourth Monday in June.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner DeLong, to **recommend** approving Form L-4046 stating the County Taxable Values for 2020. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

WASTE MANAGEMENT RURAL RECYCLING UPDATE

4. Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to provide an annual report on the activities related to the rural recycling program.
 - Discussion took place regarding how much material has been collected through the rural recycling program since its inception;
 - The department offers a wide range of outreach services to educate residents and businesses on ways to reduce, reuse, recycle, compost, and properly dispose of problem waste materials; future initiatives are always being developed.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to **recommend** accepting the annual

report for the Clinton County Rural Recycling Program and place on file.
Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

MIS
CYBERSECURITY
CAPITAL IMPROVEMENT
REQUEST

5. Ways and Means Committee Chairperson Stacey introduced Craig Thelen, MIS Director to discuss a capital improvement request.
 - Director Thelen is requesting the purchase of a cybersecurity product called Dark Trace that watches all of the traffic on Clinton County's network and collects data traffic and patterns;
 - This product will alert MIS if there is any abnormal activity; it can also be programmed for recording traffic, blocking the traffic and/or sending alert emails to MIS for authorization.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Washington, to authorize up to \$15,000 for the purchase of the cybersecurity product, Dark Trace, as outlined in the capital improvement section of the 2020 budget. Motion carried.

2020 REMOTE WORK
UPDATE

6. Ways and Means Committee Chairperson Stacey introduced Deputy Administrator Longnecker to discuss the remote work effort.
 - On March 16th the Clinton County Board of Commissioners held a special board meeting to respond to the COVID-19 crisis; at that time 21% of the courthouse employees were capable of remote work;
 - Due to the investment in technology and the extraordinary effort of the county IT team, 69% of courthouse employees are now capable of remote work;
 - This effort has allowed departments to establish remote work rotation plans that enable proper social distancing within offices keeping employees and the public safe;
 - The members reviewed a table summarizing data from a spreadsheet that tracks the maximum remote hours possible per established rotation plans and the actual remote hours worked; it was noted that the data presented in this table is a moving target and departments are still finalizing plans;
 - Initial hours were established through departmental dialog with IT and future hours will be tracked by payroll coding of remote hours worked; this tracking mechanism will allow IT to plan for the support and maintenance of ongoing remote work efforts;
 - MIS Director Thelen described the various technology enhancements that enabled departments to ramp up the ability to work remotely;
 - The Members discussed the Continuity of Operations Plan that was put in place prior to the pandemic and how this type of planning put the county in a favorable position to allow remote work immediately; the Members were informed that Deputy Longnecker has written an article for the Michigan Association of Counties that will appear in the June issue of Michigan Counties;
 - Discussion took place regarding the responsibility of supervisors to properly manage their employees as they are working remotely.

No action required.

COVID COMPENSATION
ADJUSTMENT COMMITTEE
RECOMMENDATION

7. Ways and Means Committee Chairperson Stacey introduced discussion regarding a recommendation from the COVID Compensation Adjustment Committee.
- The Members reviewed the committee minutes from the COVID Compensation Adjustment Committee Meeting that took place on Tuesday, June 16, 2020;
 - In summary, due to the overall work changes and requirements that came about at the Central Dispatch Center, Sheriff's Office, EOC operations and IT department as a result of the COVID-19 pandemic, it is recommended that qualifying staff be acknowledged for their efforts by way of additional leave time;
 - This cost neutral recommendation would authorize Administration to grant up to 72 hours of administrative leave time to qualifying employees, providing that it doesn't necessitate the need for overtime and is used over a period of five (5) years with no cash value upon separation of employment;
 - Administrator Wood advised the members that any action taken at the board level will not take immediate effect with the union groups as they are required under the collective bargaining arrangement to negotiate the terms of the agreement.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Showers, to concur with the COVID Compensation Adjustment Committee's recommendation to authorize Administration the authority to grant 72 hours of administrative leave time to qualifying employees (providing it does not necessitate the need for overtime) to be used over a period of five (5) years with no cash value upon separation of employment. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

2020/201 STAFFING
ADJUSTMENTS

8. Ways and Means Committee Chairperson Stacey introduced Administrator Wood to discuss 2020/2021 staffing adjustments.
- As previously reported, the County is experiencing significant revenue reductions; current projections indicate a reduction of \$1.8 million in 2020 and \$2.4 million in 2021;
 - Over the past few weeks administration has been working on the 2021 budget; preliminary indications are that the revenue loss can be largely accounted for by reducing the annual general fund appropriation to the public improvement fund, reducing the general fund contingency and line item cuts throughout the budget; it is imperative, however, that appropriations to the public improvement fund remain at a level to ensure that the equipment replacement needs of the County are met;
 - Other cost savings are anticipated by eliminating one currently vacant position from the budget, reduction of overtime and the reorganization of offices upon anticipated retirements;
 - Unfortunately, even with these adjustments, more cuts will be necessary and the only viable option is personnel;
 - Administration will continue to closely monitor the budget, evaluate service demands and search for operational efficiencies, but limited personnel reductions (3-5 FTEs) are inevitable.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** authorizing the County Administrator to initiate personnel layoffs as needed due to significant revenue reductions. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner

Mitchell to concur with the committee recommendation. Motion carried.

EMERGENCY
DECLARATION DISCUSSION

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the continuation of the County's emergency declaration and employee compensation/administrative leave.
- The members briefly discussed the declaration and it was noted that the proposed extension of an emergency declaration will assist the county from a financial perspective for possible reimbursement opportunities from FEMA in the future;
 - Discussion took place regarding the weekly departmental updates and it was agreed that they are no longer necessary at this time;
 - The Members also discussed the frequency of emergency operation center updates and the possibility of reducing them to once per week.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** authorizing the extension of the Declaration for a Local "State of Emergency" for Clinton County for a period of 30 days. Motion carried.

PENSION AND OPEB
REPORTS IN COMPLIANCE
WITH PUBLIC ACT 202 OF
2017

10. Ways and Means Committee Chairperson Stacey introduced Deputy Administrator Longnecker to discuss the pension and OPEB reports that have been submitted to the Michigan Department of Treasury.
- Public Act 202 of 2017 requires management to submit the pension and OPEB reports to the Michigan Department of Treasury and to the governing body;
 - The reported numbers were derived from the most recent audit which was received by the Board last month; as noted by the auditor during the presentation, the reported audit numbers are based on rules established by the Governmental Accounting Standards Board (GASB);
 - In addition, funding levels and required contributions are determined separately through an annual actuarial process for the pension and once every two years for OPEB; the numbers from the actuarial process are examined closely by management as they have the most implications for county finances;
 - Clinton County plans are well funded; both pension and OPEB exceed the funding triggers and are well within the contribution fractions; therefore, no underfunded status is triggered.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Washington, to recommend acknowledging receipt of the required Public Act 202 reports submitted to the Michigan Department of Treasury. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

PLANNING UPDATE

11. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update. No action taken.

JULY 2020 MEETING
CALENDAR

12. Ways and Means Committee Chairperson Stacey introduced discussion regarding the July 2020 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner DeLong, to **recommend** the approval of the July 2020 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID

13. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Mitchell, to approve the invoices paid from May 9 through June 5, 2020 in the amount of \$851,075.58. Motion carried.

COMMISSIONERS'
COMMENTS

14. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S REPORT

15. Ways and Means Committee Chairperson Stacey requested comments from Administrator Wood.
- Administrator Wood notified the Members that the Bonds were sold for the 911 project and it went reasonably well; the contract with Motorola has been signed and the down payment was wired to them today; we have not received the bond proceeds yet but that is scheduled for July 7, 2020; there will be additional agreements related to this project coming forward;
 - Deputy Administrator Longnecker informed the Members that the budget meetings have been completed and they are currently sorting through all of the cost saving options.

No action required.

ADJOURNMENT OF
COMMITTEE MEETING

16. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:46 a.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Human Resources Committee reported on a meeting held June 25, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Present

David Pohl, HR Committee Chairperson
Adam Stacey
Robert Showers
Dwight Washington
Ken Mitchell
Bruce DeLong
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Penny Goerge
Ryan Wood
Diane Zuker
Deb Sutherland

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:46 a.m.

COMMITTEE ACTION: Commissioner Stacey moved, seconded by Commissioner Showers, to approve the agenda as amended. Motion carried.

- Addition to Agenda: Personnel - Administration – 2A

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

COUNTY ADMINISTRATOR
RESIGNATION

- 2A. Human Resources Committee Chairperson Pohl introduced discussion regarding a letter of resignation from Administrator Wood effective September 22, 2020.
- The members expressed their appreciation to Administrator Wood for his twenty-one years of dedicated service to Clinton County.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** receiving and accepting Ryan Wood's resignation effective September 22nd. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

PROMOTION OF DEPUTY
ADMINISTRATOR TO
COUNTY ADMINISTRATOR
POSITION

- Chairperson Washburn reported that he has spoken to each committee member separately and each member has expressed their support to promote Deputy Administrator Craig Longnecker to the County Administrator position; he requested a formal motion for the record.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Washington, to **recommend** appointing Craig Longnecker as the County Administrator and further direct Administration to move forward with the process of searching and hiring for the Deputy Administrator position. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

COMMITTEE/COMMISSION
APPOINTMENTS

3. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions.
- The Members were notified that Kevin Kirk has officially resigned from the Planning Commission; his three (3) year term is due to expire on May 1, 2022 (which appointees/replacements are to fulfill an unexpired term).

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Stacey, to **recommend** sending Mr. Kirk a letter of thanks for his service to Clinton County. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to concur with the committee recommendation. Motion carried.

PUBLIC COMMENTS

4. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

ADMINISTRATOR'S
COMMENTS

5. Human Resources Committee Chairperson Pohl requested Administrator's comments.
- Deputy Administrator Longnecker expressed his appreciation to the Members for their support in promoting him as County Administrator; he is very pleased that Administrator Wood is staying until September while they search for a new Deputy Administrator.

**COMMISSIONERS'
COMMENTS**

6. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
 - Commissioner Mitchell provided an update on behalf of the Mid-Michigan District Health Department;
 - Chairperson Washburn:
 - Expressed his appreciation to Administrator Wood for his years of service to the County with special mention of everything he has done for the County these past few months; Administrator Wood's experience and expertise have made this process much easier in developing all of the plans and procedures that we now have in place as a result of the pandemic; it was further emphasized that the procedures have been adhered to due to phenomenal leadership at the top, getting the protocol and procedures out there and communicating in a way that makes it easier to comply with;
 - Commended Chris Collom, Central Dispatch Director and Administration for all that they have accomplished with regard to the 911 Project;
 - Reported that the County Jail remains COVID free and emphasized that the County must remain vigilant with our protective measures for county employees and visitors;
 - Commissioner Showers:
 - Notified the Members that the Clinton County residential attraction project has received a Pinnacle PACE Award in the Brochures Tactic category; the PACE Awards are the Central Michigan Public Relations Society of America's annual awards, and Pinnacle is the highest level honor;
 - Provided an update regarding the Coleman Road Project;
 - Provided an update on behalf of the Capitol Council of Governments (CAPCOG);
 - Commissioner Stacey provided an update on behalf of the Tri-County Regional Planning Commission;
 - Commissioner Washington provided an update on behalf of the Mid-Michigan District Health Department and Community Mental Health;
 - Commissioner DeLong expressed his appreciation to Administrator Wood for his years of service to the County and congratulated Deputy Administrator Longnecker for his promotion;
 - Commissioner Pohl provided an update on behalf of the Clinton County Road Commission;
 - The Commissioners commended all county employees for keeping the county running well as we navigate through this pandemic.

**ADJOURNMENT OF
COMMITTEE MEETING**

7. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:28 a.m.

**END OF COMMITTEE
REPORTS**

COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

Commissioner Washburn:

- Agroliquid discuss how county is reopening. Ag event in August and want a sense of how the county has been handling the pandemic. Agroliquid is currently planning to move forward with this event, while as the same time assessing the situation as it gets closer. Agroliquid has invested a large sum of money in this already.
- Mint Festival and OxRoast has been cancelled, along with the 4-H Fair.

Commissioner Pohl:

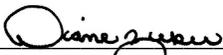
- Community Festivals in both Fowler and Westphalia have been cancelled.

Commissioner Stacey:

- Mid-year cuts to County Revenue sharing for 2020 and possible reduction in 2021.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Showers to adjourn the meeting at 10:11 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on July 28, 2020.