

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Kam J. Washburn  
**Vice-Chairperson**  
Bruce DeLong

**Members**  
David W. Pohl  
Kenneth B. Mitchell  
Robert Showers  
Dwight Washington  
Adam C. Stacey

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator**  
Craig Longnecker  
**Clerk of the Board**  
Diane Zuker

## **VIA VIDEO AND TELEPHONIC CONFERENCE** **Pursuant to PA 228 of 2020**

DATE 04/27/2021

The Clinton County Board of Commissioners met on Tuesday, April 27, 2021 at 9:00 a.m. with Chairperson Kam Washburn presiding.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

**ROLL CALL**

As the Clerk called the roll, each member identified the location in which they were attending the meeting from remotely. A quorum of members were in attendance as follows:

Kam Washburn (Duplain Township, Michigan)  
David Pohl (Dallas Township, Michigan)  
Bruce DeLong (City of Lansing, Michigan)  
Kenneth B. Mitchell (Watertown Charter Township, Michigan)  
Robert Showers (DeWitt Charter Township, Michigan)  
Dwight Washington (Bath Charter Township, Michigan)  
Adam Stacey (City of Lansing, Michigan)

**COUNTY PERSONNEL**

Craig Longnecker, Todd Campbell, Penny Goerge, Krista Martin, Phil Hanses, Tina Ward, Eric Harger

**VISITORS**

Doug Steffen, MaLissa Schutt, Bob Miller, Marcus Cheatham,

**AGENDA**

The agenda was presented for review and approval.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Stacey to approve the agenda as printed. Motion carried.

**APPROVAL OF MINUTES**

The March 30, 2021 minutes were presented for review and approval. Clerk Zuker noted that the Resolution numbering sequence was incorrectly identified in the minutes on pages 12 and 13, however each of the individual Resolutions were correctly numbered. The sequence should have been 2, 3 & 4, not 3, 4 & 5 as printed in the minutes.

**BOARD ACTION:** Commissioner Mitchell moved, seconded by Commissioner Pohl to approve the minutes as corrected. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Berrien County Resolution regarding COVID Relief Funds
2. Hillsdale County Resolution regarding COVID Relief Funds
3. Cheboygan County Resolution in support of 4 year County Commissioner Terms
4. Genesee County Resolution in support of 4 year County Commissioner Terms
5. Huron County Resolution opposing SB 203 and HB 4432 regarding PACE Organizations in Michigan
6. Cheboygan County Resolution opposing unilateral orders issued by the Governor and State Agencies in response to COVID-19
7. Cheboygan County Resolution supporting SB 1 of 2021 to Amend the Public Health Code regarding orders issued related to COVID-19
8. Clinton County Annual Report to State regarding 911 Surcharge Collection

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Washington to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator noted that the county continues to encounter pandemic related issues and challenges each day with employee absences related to COVID, while at the same time remaining open to the public and conducting business.

PUBLIC COMMENTS

Chairperson Washburn called for public comments.

MaLissa Schutt, Executive Director of Clinton Area Transit System:

- Reported that the Clinton Transit's new Saturday service was well received with 80% of the trips being for people commuting to work;
- Provided a brief update on regional transportation, noting that all those involved in this effort share the same vision;
- Chairperson Washburn followed up noting that Clinton Transit has continued to provide excellent service throughout the pandemic, including the addition of weekend service.

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT COVID-19 UPDATE

Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) provided a MMDHD monthly COVID-19 update.

- Clinton County is overall doing well with 39% of the Clinton County population vaccinated;
- COVID cases are starting to drop, due to the vaccine distribution;
- Distribution of the vaccine continues this week providing many convenient locations for individuals to be vaccinated;
- The vaccine clinics in Clinton County continue to fill all their available appointments;
- The southern portion of Clinton County is nearing herd immunity, helping reduce the spread of the disease;
- Walk-in vaccines will be offered in the near future;
- J & J vaccine is once again available.

Discussion followed regarding:

- The metrics that will be used in the future to determine whether we continue in a state of emergency in the coming months.
- Vaccination of kids under the age of 12.

DECLARATION FOR LOCAL STATE OF EMERGENCY

Chairperson Washburn introduced discussion regarding extending the County's Declaration for a Local "State of Emergency" through May 31, 2021.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Washington to extend the Declaration for Local "State of Emergency" for Clinton County through May 31, 2021 or until such time as the Board acts to cease or extend the state of emergency. Brief discussion followed. Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Mitchell, Showers, Stacey, Pohl and Washburn. Seven ayes, zero nays. Motion carried. (INSERT DECLARATION)

RESOLUTION 2021-5  
FOR ADOPTION OF FINAL  
COUNTY EQUALIZATION  
AND APPOINTING  
REPRESENTATIVES AT  
STATE EQUALIZATION

Chairperson Washburn introduced Eric Harger regarding the Resolution to adopt Final County Equalization and Appoint Representatives at State Equalization.

The total Real Property Value is \$4,087,872,450 and the total Personal Property Value is \$178,244,451 for a total County Equalized Value for 2021 of \$4,266,116,901. The total Tentative Taxable Value for 2021 is \$3,166,149,253.

**BOARD ACTION:** Commissioner DeLong moved, seconded by Commissioner Stacey to approve the Resolution adopting Final County Equalization and Appointing Eric Harger, MMAO (4), Clinton County Equalization and Adam Stacey, Clinton County Commissioner to serve as Representatives at State Equalization. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Showers, Mitchell, Pohl, DeLong and Washburn. Seven ayes, zero nays. Motion carried.  
(INSERT RESOLUTION & REPORT)

ROAD COMMISSION  
FACILITY PROJECT

Doug Steffen, Managing Director of Clinton County Road Commission provided a report to the members regarding their current facilities. Road Commission obtained bids to have their facilities evaluated with Hobbs & Black Architects awarded the job. The Road Commission is looking long term and needs to construct facilities that will last. The project could take up to 18 months to complete. New facilities will allow the Road Commission to store all their equipment on-site and not continue to pay for off-site storage, as well as accommodate many other parts of their operations. The proposed design will allow for future growth if needed as well. Director Steffen reported that they met with Bendzinski & Co., Municipal Finance Advisors to discuss the funding of the project and it appears they may need to consider bonding for the project.

Director Steffen also provided members with an update on all the county road projects planned for this year.

PA 116 FARMLAND  
APPLICATION

The following PA 116 Farmland application was presented for review and approval:

- 2021-3 Linda L. Chant, Olive Township, Section 18

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong to approve the PA 116 Farmland Application and direct the Clerk to forward the Application to the State. Motion carried.

APPROVAL OF  
COMMISSIONERS'  
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

**BOARD ACTION:** Commissioner Washington moved, seconded by Commissioner Mitchell to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**PUBLIC SAFETY  
COMMITTEE MEETING**

Commissioner Mitchell, Chairperson of the Public Safety Committee reported on a meeting held April 22, 2021.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Attending by Electronic Means**

Ken Mitchell, Public Safety Chairperson (Watertown Charter Township, Michigan)  
Adam Stacey (City of Lansing, Michigan)  
Robert Showers (Dewitt Charter Township, Michigan)  
Dwight Washington (Bath Charter Township, Michigan)  
Bruce DeLong (City of St. Johns, Michigan)  
David Pohl (Dallas Township, Michigan)  
Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

**Staff Present**

Craig Longnecker  
Todd Campbell  
Penny Goerge  
Diane Zuker  
Deb Sutherland  
Dan Gibson  
Jennifer Richards

**Others Present**

Honorable Lisa Sullivan, Clinton County Probate Chief Judge  
Honorable Cori E. Barkman, 29<sup>th</sup> Circuit Court  
Honorable Shannon L.W. Schlegel, 29<sup>th</sup> Circuit Court  
Jamie Lovelace, Department of Health and Human Services (DHHS)  
Sheri Mandeville, Department of Health and Human Services (DHHS)  
Rebekah Anderson, Department of Health and Human Services (DHHS)

CALL TO ORDER/APPROVAL  
OF AGENDA

1. Chairperson Mitchell called the meeting to order at 8:32 a.m.

**COMMITTEE ACTION:** Commissioner Washington moved, seconded by Commissioner Stacey, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Mitchell requested limited public comments. There were no public comments.

INTRODUCTION OF CIRCUIT  
COURT JUDGES

3. Chairperson Mitchell introduced Honorable Lisa Sullivan, Clinton County Probate Chief Judge, to introduce Clinton County's new judges for the 29<sup>th</sup> Circuit Court, serving both Clinton and Gratiot Counties.
  - Honorable Shannon L.W. Schlegel was recently sworn-in as a new judge for the 29<sup>th</sup> Circuit Court to take over for Judge Randy Tahvonen, who has retired; Judge Schlegel opened her own law firm 19 years ago in DeWitt and believes her experience as a trial attorney will serve her well in this judicial role;
  - Honorable Cori E. Barkman was named by Gov. Gretchen Whitmer to serve the last two years of a term as 29<sup>th</sup> Circuit Court Judge, formerly held by Judge Michelle Rick; Judge Barkman previously worked as an administrative law judge at the St. Louis Correctional Facility and as a senior litigation attorney in the AG's office; she believes her experience and record of service will strengthen our judicial system.

No action taken.

CHILD CARE FUND  
OVERVIEW

4. Chairperson Mitchell introduced Todd Campbell, Deputy Administrator, to discuss the Child Care Fund Budget.
  - A budget summary showing the status of the child care fund was provided;
  - Deputy Administrator Campbell noted that the Child Care Fund has been stable and is currently within the budget.

No action taken.

DEPARTMENT OF HEALTH  
AND HUMAN SERVICES  
CHILD CARE FUND UPDATE

5. Chairperson Mitchell introduced Jamie Lovelace from DHHS to discuss the Child Care Fund.
- Mr. Lovelace provided an update on the status of the child care fund noting that we are currently under budget;
  - DHHS continues to put a strong focus on prevention activities and has been reaching out to families to check on their well-being;
  - Discussion took place regarding a new process being followed through the Families First Prevention Act; the goal is to keep children out of residential care, however if they do go into residential care, the goal is to keep them there under six months;
  - The members briefly discussed recurrent cases and how substance abuse disorder is often a component in these situations; discussion followed about how to best engage families and get them involved with substance use disorder treatment;
  - Mr. Lovelace commended the County's Finance Manager, Cindy Moser and Sheri Mandeville from DHHS for their instrumental role in accounting for the child care fund.

No action taken.

JUVENILE COURT  
CHILD CARE FUND UPDATE

6. Chairperson Mitchell introduced Jennifer Richards, Manager of Juvenile Court and Juvenile Services, and Dan Gibson, Juvenile Facilities Manager, to provide an update on behalf of the Child Care Fund.
- Juvenile Court Manager Richards provided an agency overview and discussed the restorative justice model that includes accountability, community safety and competency development; discussion followed on how juvenile court meets these principles of restorative justice;
  - Juvenile Facilities Manager Gibson provided information to the Members regarding juvenile programming and treatment for 2020 and the first quarter of 2021;
  - Juvenile Services Manager Richards briefly discussed the youth level of service/case management inventory risk assessment that takes place for youth that are entered into services with Juvenile Court;
  - Ms. Richards provided a status of the various community service programs that she facilitates in her department with various organizations within the community;
  - Brief discussion took place regarding the Y.E.S. (Youth Empowered to Succeed) program, Teen Court, Victim/Community Awareness Program, Truancy Intervention Program (TIP) and Criminal Responsibility to Stand Trial;
  - Discussion took place regarding PA 389 of 2020 limiting the use of detention for status offenders; discussion also took place regarding Public Act 97 establishing a Raise the Age Fund within the department of Treasury, which will be administered by MDHHS for reimbursement and auditing purposes.

No action required.

COMMISSIONERS'  
COMMENTS

7. Chairperson Mitchell requested Commissioners' comments. There were none.

ADJOURNMENT OF  
COMMITTEE MEETING

8. Chairperson Mitchell adjourned the meeting at 9:45 a.m.

**WAYS AND MEANS  
COMMITTEE MEETING**

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on a meeting held April 22, 2021.

**ATTENDANCE AT  
COMMITTEE MEETING**

**Members Attending by Electronic Means:**

- Adam Stacey, W&M Committee Chairperson (City of Lansing, Michigan)
- David Pohl (Dallas Township, Michigan)
- Robert Showers (Dewitt Charter Township, Michigan)
- Dwight Washington (Bath Charter Township, Michigan)
- Bruce DeLong (City of St. Johns, Michigan)
- Ken Mitchell (Watertown Charter Township, Michigan)
- Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

**Staff Present**

- |                  |               |
|------------------|---------------|
| Craig Longnecker | Todd Campbell |
| Penny Goerge     | Eric Harger   |
| Doug Riley       | Diane Zuker   |
| Cindy Moser      | Tina Ward     |
| Deb Sutherland   | Kyle Thornton |
| Rob Wooten       | Chris Collom  |
| Corissa Harris   |               |

**Others Present**

- Dru Mitchell – Clinton County Catalyst
- Karen Carpenter Schoels, 4-H Fair Board

**CALL TO ORDER/APPROVAL  
OF AGENDA**

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:45 a.m.

**Additions to Agenda:**

- Central Dispatch Change Order Request – 1A
- Clinton County’s Remote Participation Procedures Update – 7A

**COMMITTEE ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl, to approve the agenda as amended. Motion carried.

**CENTRAL DISPATCH  
CHANGE ORDER REQUEST  
WITH MOTOROLA  
SOLUTIONS FOR VHF  
PAGING SYSTEM  
INTEGRATION**

- 1A. Central Dispatch Change Order Request: Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss a change order request relative to the VHF paging solution.
  - Director Collom provided a brief update regarding the radio project; everything is on track and we are making good progress with the project;
  - Discussion took place regarding the VHF paging system integration with the new radio system;
  - Originally the VHF upgrade was identified in the Central Dispatch Operations capital plan to occur in 2023 with projected costs of \$500,000;
  - Engineering professionals from Motorola Solutions, L3 Harris, and the Televate Consultant reviewed and presented two viable options:
    1. Provide a temporary or interim solution until the scheduled replacement in 2023 or
    2. Replace the VHF system to be added to occur with the current project;
  - After consideration and consultation with Televate, it was noted that the second option makes the most logical and financial sense;
  - Requested budgetary quotes and solutions were sought from Motorola Solutions and L3 Harris and found the Motorola solution and price quote to be acceptable and reasonable in terms of cost; the Motorola Solution will not exceed \$100,000 while the L3 Harris budgetary quote was considerably higher;
  - As a result, Director Collom is requesting approval to upgrade the VHF

- system with the Public Safety Radio Communications system;
- Director Collom and Administrator Longnecker have reviewed the Project 25 budget and have determined that there are sufficient funds in the project budget to pay for this VHF upgrade;
- To date, the budgetary amount for Motorola has not been exceeded and monies from the contingency fund will not need to be expended.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner DeLong, to **recommend** authorizing Administrator Longnecker to sign the Motorola Solution's, Change Order #3 for the VHF paging system integration not to exceed the amount of \$100,000. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

RESOLUTION ADOPTING  
FINAL COUNTY  
EQUALIZATION AND  
APPOINTMENT  
REPRESENTATIVES AT  
STATE EQUALIZATION

3. Ways and Means Committee Chairperson Stacey introduced Eric Harger from Equalization to discuss the resolution for adoption of final county equalization and representation at state equalization for 2021.
- Mr. Harger provided a brief presentation and answered questions from the Members regarding the equalization studies;
  - The assessed value increased 4.90% to \$4,266,116,901;
  - Taxable value increased 4.60% to \$3,166,149,253.

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** approving the Resolution for Adoption of Final County Equalization and Appointment of Representatives at State Equalization for 2021. Motion carried. (See page 3 of minutes for adoption of Resolution)

HABITAT FOR HUMANITY  
REQUEST TO WAIVE  
PERMIT FEES

4. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request from the Habitat for Humanity to waive permit fees for a building project near the City of .St. Johns.

**COMMITTEE RECOMMENDATION:** Commissioner Washington moved, supported by Commissioner Mitchell, to **recommend** waiving the Clinton County permit fees for the Habitat for Humanity new home being built near the City of St. Johns, subject to the provisions of section 6 in the "Waiver of Construction Fees Policy". Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

COUNTY FACILITIES  
DISUCSSION

5. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, County Administrator/Controller, to discuss the county facility status and use for 2021.
- The Mint Festival will be held this year at the City Park and a scaled back version of the 4-H Fair is being proposed that would not require the use of Smith Hall; there would be no public entertainment and the purpose of the fair would be to provide an opportunity for youth to present and have their projects judged;
  - Administration has no objection to the proposed scaled back event as long as health related protocols are followed; however, it is recommended that this be the only outside event held at the fairgrounds this year; it is further recommended that the fairgrounds, specifically Smith Hall, should only be reserved for county operations including vaccinations, jury selection and law enforcement training for the remainder of 2021;
  - Discussion followed regarding Motz Park; Administration recommends that all aspects of the parks be available, including pavilion rental and the playground; current health related protocols will be followed, including relevant capacity limits regarding the pavilion;
  - These recommendations have been reviewed and approved by our Health Officer.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** allowing a scaled back 4-H Fair at the fairgrounds as the only outside event and reserve fairgrounds for county use for the remainder of 2021. The County will open county parks following health related protocols. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

QUARTERLY BUDGET  
UPDATE

6. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 1<sup>st</sup> quarter budget summary/adjustments.
- At the end of the first quarter, the 2021 general fund budget remains on target;
  - There is one housekeeping adjustment for this quarter that includes overtime for the Prosecutor's Office as they continue to move forward with the transition of the new prosecutor and his team, including significant technology improvements.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** the approval of the 1<sup>st</sup> quarter budget adjustments as presented. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.  
(INSERT BUDGET ADJUSTMENTS)

PLANNING UPDATE

7. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- Director Riley provided an update regarding the Comprehensive Plan Update project.

No action taken.



REMOTE PARTICIPATION PROCEDURES

- 7A. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, County Administrator, to discuss an update to Clinton County's Remote Participation Procedures.
- Administration reached out to legal counsel to review the Open Meetings Act and provide confirmation that the County is still following the correct procedures pertaining to remote meetings;
  - As a result, it is recommended that the Board of Commissioners update their current procedures to allow more flexibility in the policy so that revisions are not required if the Legislature extends the deadline again.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner DeLong, to **recommend** authorizing the revised remote participation procedures, as presented. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

EMERGENCY DECLARATION EXTENSION

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the continuation of the County's emergency declaration.

**COMMITTEE RECOMMENDATION:** Commissioner Washington moved, seconded by Commissioner Pohl, to **recommend** authorizing the extension of the Declaration for a Local "State of Emergency" through May 31, 2021 or until such time as the Board acts to cease or extend the state of emergency. Motion carried. (See page 2 of minutes for Board Action)

MAY COMMITTEE MEETING CALENDAR

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the May 2021 Open Meetings and Events Calendar.

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** the approval of the May 2021 Open Meetings and Events Calendar. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE INVOICES PAID

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

**COMMITTEE ACTION:** Commissioner DeLong moved, seconded by Commissioner Mitchell, to approve the invoices paid from March 6 through April 2, 2021 in the amount of \$4,929,901.65. Motion carried.

COMMISSIONERS' COMMENTS

11. Ways and Means Committee Chairperson Stacey requested Commissioners' comments.
- Commissioner Stacey notified the members that Natrenah Blackstock from Veteran Affairs will be attending an upcoming Ways and Means Committee Meeting to provide an update.
- No action required.

ADMINISTRATOR'S  
COMMENTS

12. Ways and Means Committee Chairperson Stacey requested comments from Administrator Longnecker.
  - Administrator Longnecker notified the members that the Cybersecurity and Infrastructure Security Agency issued an emergency directive late yesterday regarding the Pulse Connect Secure product; the directive advised that there are vulnerabilities in the product; The County took immediate action to eliminate the risk; IT Director Thelen consulted with Cyber Security experts and the State of Michigan to confirm that all protocols were followed correctly;
  - The members were provided an update on the impact of the COVID-19 surge on staffing levels at the County; all of the departments deserve praise for how well they have successfully navigated through the many challenges and obstacles brought on by this pandemic and reduced staffing levels;
  - Administration will be starting the 2022 budget process soon and budget materials will go out to the departments next week;
  - It was noted that future capital improvement needs will be discussed during our committee meetings next month and the county's financial audit will be presented as well.

ADJOURNMENT OF  
COMMITTEE MEETING

13. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:43 a.m.

**HUMAN RESOURCES  
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held April 22, 2021.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Attending by Electronic Means:**

David Pohl, HR Committee Chairperson (Dallas Township, Michigan)  
Adam Stacey (City of Lansing, Michigan)  
Robert Showers (Dewitt Charter Township, Michigan)  
Dwight Washington (Bath Charter Township, Michigan)  
Bruce DeLong (City of St. Johns, Michigan)  
Ken Mitchell (Watertown Charter Township, Michigan)  
Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

**Staff Present**

Craig Longnecker	Todd Campbell
Penny Goerge	Cindy Moser
Deb Sutherland	Rob Wooten
Diane Zuker	Doug Riley

CALL TO ORDER/APPROVAL  
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:44 a.m.

**COMMITTEE ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

PERSONNEL UPDATES

- 3. Human Resources Committee Chairperson Pohl introduced Administrator Longnecker and Deputy Administrator Campbell to discuss personnel updates.
  - The managers and elected officials survey has been completed and a recommendation will be presented at next month’s HR Committee Meeting;
  - Discussion took place regarding a transitional incentive program in the Sheriff’s Office;
  - The members were notified that the assistant prosecutors have voted to leave the union; administration has been reviewing the former contract in comparison with our current non-union benefits; these positions will be included in the managers and elected officials survey and a recommendation will come forward next month.

No action required.

COMMITTEE/COMMISSION APPOINTMENTS

- 4. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions.

APPOINTMENT OF NANCY HUGHSON TO COUNTY LIBRARY BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Washington moved, seconded by Commissioner Showers, to **recommend** reappointing Nancy Hughson to the County Library Board for a five (5) year term expiring June 30, 2026. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation to reappoint Nancy Hughson to the County Library Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

APPOINTMENT OF BETH BOTKE TO ZONING BOARD OF APPEALS

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** appointing Beth Botke as a regular member of the Zoning Board of Appeals for the remainder of a three (3) year term expiring December 31, 2023. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation to appoint Beth Botke to the Zoning Board of Appeals. Chairperson Washburn called for further nominations. None were offered. Motion carried.

APPOINTMENT OF LOGAN BYRNE AS THE FIRST ALTERNATE TO ZONING BOARD OF APPEALS

**COMMITTEE RECOMMENDATION:** Commissioner Washington moved, seconded by Commissioner Stacey, to **recommend** appointing Logan Byrne as the first alternate to the Zoning Board of Appeals for the remainder of a three (3) year term expiring December 31, 2023. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation to appoint Logan Byrne as the first alternate to the Zoning Board of Appeals. Chairperson Washburn called for further nominations. None were offered. Motion carried.

APPOINTMENT OF GREG ARMBRUSTMACHER AS THE SECOND ALTERNATE TO ZONING BOARD OF APPEALS

**COMMITTEE RECOMMENDATION:** Commissioner Stacey moved, seconded by Commissioner Mitchell, to **recommend** appointing Greg Armbrustmacher as the second alternate to the Zoning Board of Appeals for the remainder of a three (3) year term expiring December 31, 2021. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Stacey to concur with the committee recommendation to appoint Greg Armbrustmacher as the second alternate to the Zoning Board of Appeals. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS’

- 5. Human Resources Committee Chairperson Pohl requested

COMMENTS

Commissioners' comments.

- Commissioner Washburn provided an update on behalf of CAPCOG, Lansing Economic Area Partnership (LEAP), Capital Region Airport Authority and Clinton County Catalyst;
- Commissioner Stacey provided an update on behalf of the Planning Commission;
- Commissioner Showers discussed recent activities taking place with Lansing Economic Area Partnership (LEAP);
- Commissioner Mitchell provided an update on behalf of the Mid-Michigan District Health Department;
- Commissioner Washington briefly discussed the climate action plan and provided an update regarding Clinton County's nomination of Becky Stoddard for the Hometown Health Hero Award;
- Commissioner Pohl provided an update on behalf of the Clinton County Road Commission.

ADJOURNMENT OF COMMITTEE MEETING

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:23 a.m.

END OF COMMITTEE REPORTS

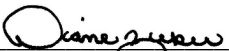
COMMISSIONERS' COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Chairperson Washburn reminded members of Michigan Association of Counties virtual conference being held over the next few days;
- Commissioner DeLong provided a brief update regarding changes on the horizon at Clinton Transit; he also noted that they are currently working with Hobbs & Black regarding their facilities.
- Commissioner Mitchell provided an update on the successful Clinton County Waste Management Clean Community Event held last weekend.

ADJOURNMENT

**BOARD ACTION:** With no further business to come before the Board, Commissioner DeLong moved, seconded by Commissioner Mitchell to adjourn the meeting at 10:09 a.m.

  
 \_\_\_\_\_  
 Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on May 25, 2021.