

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

DATE 04/26/2022

The Clinton County Board of Commissioners met on Tuesday, April 26, 2022 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and quorum of the members were in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Hon. Shannon L. Schlegel, Lupe Kimmel, Sheriff Larry Jerue, Chris Smith, Cindy Plesko, Brittany Kuhnle, Kiley Bengel, Kate Morrow, Fritz Sandberg, Helen Lovato, Eric Harger, Doug Riley, Jessica Plesko, Sean Dush, Colton Sutliff, Penny Goerge, Tia Ware and Deb Sutherland.

VISITORS

Missy Davis, Bob Miller, Celia Sandberg, Judy Welling, Harold Rappuhn, Coraleen Peele, Bob Trezise and Emma Bostwick.

AGENDA

The agenda was amended to include the following item:

- Reassignment of Commissioner Representative and alternate on the Mid-State Health Network Substance Use Disorder Oversight Policy Board

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The March 29, 2022 minutes were presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Grand Traverse County Resolution of Solidarity with Residents of Ukrainian Descent
2. Grand Traverse County Resolution urging Legislature to Amend Auto Insurance Reform Act
3. Iosco County Resolution supporting Community Mental Health and Opposing Legislative changes to CMHA

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to acknowledge receipt of the communications. Motion carried.

COMMUNITY MENTAL
HEALTH
BUILDING STRONGER
COMMUNITIES COUNCIL
UPDATE

Missy Davis, Building Stronger Communities Council (BSCC) Community Collaborative Specialist with Community Mental Health introduced herself to the members and explained her role as the BSCC Specialist. Ms. Davis invited the members to attend the Community Mental Health's "Zoom Back to In-Person" community networking event being held on June 8, 2022 from 11 a.m.-1 p.m. at the St. Johns Depot and Rotary Pavilion.

RETIREMENT
RECOGNITIONS

Chairperson Washburn presented retirement recognitions to the following county employees:

Lupe Kimmel, Deputy Treasurer for her 36+ years of service in the Treasurer's Office from 1986-2022. She has always gone out of her way to take care of her customers with a kind, helpful and upbeat attitude. Lupe is also very patient and calm when dealing with trying customers. She will be missed by her colleagues.

Kate Morrow, Equalization Assistant for her 20+ years of service to the county from 2001-2022. She has always been kind and helpful to those she served. Her great personality and witty sense of humor has always made work more enjoyable for her co-workers. She has also done a remarkable job hosting our holiday luncheons over the years!

Helen Lovato, Corrections Officer for her 20 years of service to the county from 2002-2022. Helen has worked at the County for over twenty years as a correction officer. Helen was a tireless worker who often went above and beyond to make the jail a better place to work. Her colleagues will all miss her and her dedication to this office.

Chris Smith, Animal Control Officer for his 31-year career with Clinton County from 1991-2022. Officer Smith began his career in 1991 as one of the newly hired Corrections Officers when the new jail was about to be opened. In 1998 he made the transition to Animal Control. Being an Animal Control Officer is a challenging career that requires dedication, wit and patience. He was always kind and considerate of the animals placed in his care. He will be missed at Animal Control.

Undersheriff Fritz Sandberg has served as a law enforcement officer for 41 years. His first 6 years were with the Clare County Sheriff's Office, and he has proudly served Clinton County for 35 years from 1987- 2022. Undersheriff Sandberg served as an undercover narcotics Officer for almost 8 years and led Clinton County Detective Bureau for 15 years He was regarded as one of the top investigators in the Tri-county area.

Sheriff Lawrence Jerue has 45 years of combined law enforcement service. Sheriff Jerue is a graduate of the FBI National Academy, Northwestern University Traffic Institute, and the Senior Management Institute for Police at Harvard University. Sheriff Jerue retired as the Deputy Chief from the Ann Arbor Police Department with over 25 years of service, served as Police Chief in City of Dewitt for over ten years, and was appointed as Clinton County Sheriff in 2013, serving 9 years from 2013-2022. Sheriff Jerue exemplifies all things that a great law enforcement and leader stand for including honesty, integrity, fairness, and compassion.

RECESS

Chairperson Washburn declared a brief recess.

29th JUDICIAL CIRCUIT
COURT UPDATE

Hon. Shannon L. Schlegel, Judge of the 29th Judicial Circuit Court provided a brief update to the members regarding the Circuit Court.

- She began her update by thanking the Board for their support in her endeavors to be on the bench and since taking the bench.
- The first year on the bench has been challenging.
- She initiated changes in the case type assignments in the Circuit Court.
- Lessons were learned from the COVID pandemic; the need to be flexible and the Judges covering for each other in the courts.
- Modifications were made to the shared court schedules between Clinton and Gratiot Counties with the Judges are now rotating every other week making them more available on a regular basis in each county.
- She continued with the Journey Court program that was implemented before she took office.
 - Program is funded exclusively by a State Court Administrative Office Grant.
 - Tia Ware is the Grant Coordinator.
 - Program was originally designed for women only, however Judge Schlegel has expanded the eligibility criteria and the program is no longer gender based.
 - Judge Schlegel shared a couple of her Journey Court success stories with the members.

Commissioner's comments:

- Chairperson Washburn thanked Judge Schlegel and expressed his support of the court system and programs the court has implemented to help people change their life for the better.
- Commissioner Showers expressed his appreciation and support to Judge Schlegel.
- Commissioner Pohl expressed his confidence in the transition to Judge Schlegel in the Circuit Court.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator provided the following update:

- Concerns regarding lack of 4-H fair staffing has been discussed with Cooperative Extension and they have advised they have sufficient staff for the fair.
- More information will be forthcoming on the Clinton Task Force on Employment (CTFE) funds being transferred to RESA.
- The required annual State 911 Committee Reporting has been submitted to the State by Director Christine Collom as statutorily required.

LANSING ECONOMIC AREA
PARTNERSHIP (LEAP)
ANNUAL REPORT

Bob Trezise, President and CEO of Lansing Economic Area Partnership (LEAP) and Emma Bostwick, Tri-County Development Director were in attendance to present LEAP's annual report.

Mr. Trezise presented a broad overview of LEAP's annual report highlighting the three large new companies that have landed in the region, generating \$121 million in private investment. Those companies being:

- Konnech, Inc. – Okemos-based premier software opened a new office.
- Amazon, Inc. – Fulfillment Center.
- BRP, Inc. – Industry-leading marine manufacturer expansion of their boat manufacturing and warehouse capacity.
- 2044 direct jobs have been created and twenty-five other companies were formed in the region
- He also briefly spoke about the supply chain shortage and political uncertainty, resulting in many companies' having to re-evaluate their businesses.

Emma Bostwick followed up with additional details regarding LEAP's annual report, noting the following Clinton County initiatives:

- Small Business Grants awarded to help sustain small businesses in Clinton County.
- Airport property – Site readiness, incentives and offers viable opportunities to help attract businesses to the area.
- AgTech Corridor Development - M-21 is home to a robust corridor of AgTech innovation. LEAP continues to rally partners along the corridor to make headway toward attracting viable opportunities for food processing and agricultural businesses. LEAP recently engaged with Piper & Gold Public Relations to help market the corridor and expand businesses in the area.

Mr. Trezise wrapped up the report by identifying a few weaknesses. First, during the pandemic and currently, LEAP has been unable to conduct retention visits, due to the lack of time and resources. Secondly, while LEAP's mission is regional, LEAP has mini contracts with local entities, one of those being with the City of Lansing. Unfortunately, the City of Lansing contract will not be continuing. This will impact some of LEAP's overhead costs, making it necessary for LEAP to trim their budget.

Brief discussion followed among the members, Mr. Trezise and Ms. Bostwick.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

ZONING ITEMS:

Doug Riley, Community Development Director presented the following zoning matters:

PC-02-22 SLU
SPECIAL LAND USE PERMIT
AMENDMENT
CORALEEN PEELE
AMEND EXISTING
FARMER'S MARKET
SPECIAL LAND USE TO
ALLOW PERIODIC EVENTS
ON THE PROPERTY
BINGHAM TOWNSHIP
SECTION 6

PC-02-22 SLU Application for Special Land Use Permit (Amendment) submitted by Coraleen Peele to amend her existing farmer's market Special Land Use to add periodic events (such as weddings) on the property between May-October each year with no more than two events per month at 2806 North Airport Road, Section 6 of Bingham Township.

Chairperson Washburn noted that this matter was postponed from the March 29, 2022 Board meeting.

Director Riley provided additional details regarding the application, the plans and limitations for the site as well as the conditions for the approval. He noted that the applicant scaled back her original application to limit the impact on the neighborhood. If approved, one of the conditions requires that this permit be reviewed in 3 years by the Planning Commission.

Commissioner Stacey noted that the primary use for this property is a farmer's market, and the secondary use is for events. Ms. Peele has gone to great lengths to discuss her plans with the neighboring property owners and satisfy the Planning Commission.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit Amendment submitted by Coraleen Peele.

Chairperson Washburn called for comments and/or questions.

- Coraleen Peele spoke regarding her application, noting that the primary use on the property is the farmer's market. A good share of her time is spent on the farmer's market. Those using the property for events will have specified hours.

- Commissioner Washington followed up regarding ensuring the impact on neighbors is minimal. Ms. Peele noted that all neighbors have agreed to the use, noting that one neighbor did have concerns with noise and lights, however their concerns have since been satisfied. Ms. Peele also advised that additional landscape will be added to the site. She will continue to work with any neighbors that may raise concerns. Ms. Peele also advised that she lives on the property.
- Harold Rappuhn, former property owner advised that he still owns property adjacent to this site. The adjacent property is farmland that is under active cultivation and pursuant to the Right to Farm Act, farming may occur during an event. Mr. Rappuhn raised concerns regarding trespassing on the farmland, adding appropriate fencing to avoid trash blowing into the farmland and making sure those using the property understand the potential for noise and dust due to cultivation during an event. He is not opposed to events on the property but wants to make sure they are aware of the potential for disruption due to the farming operations.
- Commissioner Stacey acknowledged Mr. Rappuhn's concerns and advised the members that Ms. Peele understand his concerns and the fact that she has no control over the farming operations.
- Director Riley advised that the SUP addresses the installation of aesthetically pleasing fencing between the event property and farm ground that as well as functional in reducing debris that may blow onto the land.
- Chairperson Washburn noted that it is vitally important to state for the record that the Planning Commission has spent several hours vetting this permit.
- Commissioner Pohl stated he is opposed to this permit due to its proximity to several residential homes.

Voting on the motion by roll call vote, those voting aye were Stacey, DeLong, Showers, Washington, Mitchell and Washburn. Voting nay was Commissioner Pohl. Six ayes, one nay. Motion carried.

OR-178-22 ZONING
ORDINANCE AMENDMENT
MARIHUANA RELATED
BUSINESSES

OR 178-22 Zoning Ordinance Amendment – Marihuana Related Businesses – Township Regulation

Director Riley advised that the purpose of this amendment is to make is clear in the Ordinance Language that Marihuana related business are regulated by the municipalities and not the county. The law defines a municipality as a City, Village or Township, not County. Therefore, the county does not have the authority to regulate these types of businesses within a municipality under the law.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Pohl to concur with the recommendation of the Planning Commission to approve Zoning Ordinance Amendment regarding Township Regulation of Marihuana related businesses.

Chairperson Washburn called for comments and/or questions. There were none.

Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Mitchell, Showers, Stacey, Pohl and Washburn. Seven ayes, zero nays. Motion carried.

RESOLUTION 2022-5
ADOPTING FINAL COUNTY
EQUALIZATION AND
APPOINTING
REPRESENTATIVES AT
STATE EQUALIZATION

Chairperson Washburn introduced discussion regarding a Resolution to adopt Final County Equalization and Appoint Representatives at State Equalization. These items were reviewed during the Ways and Means Committee meeting held on April 21, 2022.

The total Real Property Value is \$4,347,340,350 and the total Personal Property Value is \$200,815,382 for a total County Equalized Value for 2022 of \$4,548,155,732. The total Tentative Taxable Value for 2022 is \$3,348,980,696.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Washington to approve the Resolution adopting Final County Equalization and Appointing Eric Harger, MMAO (4), Clinton County Equalization and Adam Stacey, Clinton County Commissioner to serve as Representatives at State Equalization. Voting on the motion by roll call vote, those voting aye were Washington, Showers, DeLong, Stacey, Mitchell, Pohl and Washburn. Seven ayes, zero nays. Motion carried.
(INSERT RESOLUTION & L-4024 REPORT)

PA116 FARMLAND
APPLICATION

The following PA116 Farmland Application was submitted for review:

- 2022-1 Edward L. and Linda S. Favior, Olive Township, Section 10

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to approve the PA116 Farmland Application submitted by Edward L. and Linda S. Favior and direct the Clerk to forward the application to the state for processing. Motion carried.

MID-STATE HEALTH
NETWORK SUBSTANCE
USE DISORDER
OVERSIGHT POLICY BOARD
MEMBER REASSIGNMENT

Chairperson Washburn introduced discussion regarding the board member assigned to serve on the Mid-State Health Network Substance Use Disorder Oversight Policy Board. He advised the members that member Ken Mitchell has a conflict with another assignment, therefore Alternate, Dwight Washington will be taking Ken Mitchell's place on the Board and Dave Pohl, who has previously served on the Board will become the alternate.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT
(MMDHD) UPDATE

Liz Braddock, Mid-Michigan District Health Officer provided a written Health Department update for the month of April. The report highlighted the following:

- MMDHD is now offering appointments for second booster vaccine to certain immunocompromised residents, as well as those over 50 who received the initial booster dose at least 4 months ago.
- Public health emergency declaration Federal Waiver Guidelines have extended the virtual option for Women Infant and Children (WIC) appointment through mid-October; In-person appointments are being offered as well.
- Algal Bloom testing and identification training is being held on May 12th; MMDHD will be provided with testing kits to allow staff to conduct testing of algal blooms reported to the office by the public.
- A report was received by the MMDHD regarding a wild bird testing positive for the Highly Pathogenic Avian Flu (HPAI) found in Clinton County with more cases expected as wild birds migrate back to Michigan.
- Food and Drug Administration (FDA) is involved in a national investigation reviewing reports of illness associated with eating Lucky Charms; Michigan has received illness reports with one case within the MMDHD.
- PFAS investigation has been conducted at the Michigan Army National Guard (MIARNG) Lansing Hangar located on the Capital Region International Airport property.
- MMDHD has received a large supply of COVID-19 antigen self-test kits and are available free of charge to residents.

Chairperson Washburn advised that Officer Braddock present a verbal report on a quarterly basis with written reports in between.

RESOLUTION 2022-6
AUTHORIZING A BALLOT
PROPOSAL FOR SEPARATE
TAX LIMITATIONS

Chairperson Stacey introduced discussion regarding a Resolution adopted by the Clinton County Tax Allocation Board on April 18, 2022 petitioning the Board of Commissioners to submit Separate Tax Limitations to the Electors of the County for a period of 4 years. This matter was also discussed at the Ways and Means Committee meeting on April 21, 2022.

BOARD ACTION: Commissioner Showers moved, supported by Commissioner Stacey to adopt the Resolution to authorize a Ballot Proposal for Separate Tax Limitations to be placed on the August 2, 2022 Primary Election. Brief discussion followed.

Voting on the motion by roll call vote, those voting aye were Showers, DeLong, Pohl, Mitchell, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**PUBLIC SAFETY
COMMITTEE MEETING**

Commissioner Ken Mitchell, Chairperson of the Public Safety Committee reported on a meeting held April 14, 2022

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

Ken Mitchell, Public Safety Chairperson
Adam Stacey
Robert Showers
Dwight Washington
Bruce DeLong
David Pohl
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Todd Campbell
Penny Goerge
Jennifer Richards
Dan Gibson
Cindy Moser

Others Present

Sheri Mandeville, Department of Health and Human Services (DHHS)
Stacy Houghtaling, Department of Health and Human Services (DHHS)
Rebekah Anderson, Department of Health and Human Services (DHHS)

CALL TO ORDER/APPROVAL
OF AGENDA

1. Chairperson Mitchell called the meeting to order at 8:00 a.m.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Chairperson Mitchell requested limited public comments. There were no public comments.

CHILD CARE FUND
OVERVIEW

3. Chairperson Mitchell introduced Todd Campbell, Deputy Administrator to discuss the Child Care Fund Budget.
- A budget summary showing the status of the child care fund was provided.
 - Deputy Administrator Campbell noted that the budget for state wards is under budget while the budget for court wards is overbudget; however, the Child Care Fund overall is currently within the budget.

No action required.

DEPARTMENT OF HEALTH
AND HUMAN SERVICES
(DHHS) CHILD CARE FUND
UPDATE

4. Chairperson Mitchell introduced Stacy Houghtaling, Rebekah Anderson, and Sheri Mandeville from DHHS to discuss the Child Care Fund.
- Stacy Houghtaling introduced herself to the members as the new DHHS Director for Clinton and Eaton Counties.
 - Rebekah Anderson provided an update on the status of the childcare fund and discussion followed regarding treatment and programming services.
 - Discussion took place regarding importance of prevention services; DHHS continues to work hard to engage with the family early on and offer treatment and programming services to those in need in hopes of keeping children with their parents.
 - Ms. Houghtaling and Ms. Anderson emphasized the strong need for foster families and asked the members to help spread that message around the community.
 - Administrator Longnecker commended DHHS for their efforts regarding costs and placements relative to federal funding opportunities that are available.

No action required.

JUVENILE COURT
CHILD CARE FUND UPDATE

5. Chairperson Mitchell introduced Jennifer Richards, Manager of Juvenile Court and Juvenile Services, and Dan Gibson, Juvenile Facilities Manager, to provide an update on behalf of the Child Care Fund.
- Juvenile Facilities Manager Gibson provided information to the Members regarding juvenile programming and treatment; data was provided regarding caseloads and trends for 2021 and the first quarter of this year.
 - Discussion took place regarding an uptick of cases resulting from the Raise the Age Legislation; it was noted however, that most of these cases are traffic offenses.
 - Members discussed truancy cases and Ms. Richards explained that often there are additional underlying issues that need to be addressed along with the truancy case itself; these cases will continue to be monitored closely to ensure the parents and students are receiving the treatment necessary for the student to succeed.
 - Data was provided for the number of youths that have resided at Green Haven for either secure detention or residential care in the open setting; it was noted that Clinton County is very fortunate to have this facility available for treatment programs.
 - Ms. Richards provided a status update of the various community service programs that she facilitates in her department with community organizations.
 - Brief discussion took place regarding the Triple P (Positive Parenting Program), Y.E.S. (Youth Empowered to Succeed) program, Teen Court, Victim/Community Awareness Program, Truancy Intervention Program (TIP) and Criminal Responsibility to Stand Trial.
 - Administrator Longnecker expressed his appreciation to the Juvenile Court staff for proactively adjusting the juvenile programming to help Clinton County youth, as well as keep costs down; the members appreciate the strong partnership that is currently in place in Clinton County.

No action required.

COMMISSIONERS' COMMENTS

6. Chairperson Mitchell requested Commissioners' comments. There were none.

ADJOURNMENT OF COMMITTEE MEETING

7. Chairperson Mitchell adjourned the meeting at 8:51 a.m.

WAYS & MEANS COMMITTEE MEETING

Commissioner Pohl reported on the Ways and Means Committee meeting held April 14, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present:

Adam Stacey, W&M Committee Chairperson – Arrived at 9:33 a.m.
David Pohl
Dwight Washington
Bruce DeLong
Ken Mitchell
Robert Showers
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker Penny Goerge
Todd Campbell Rob Wooten
Cindy Moser Undersheriff Sandberg
Captain Wirth Sgt. Clarke

Others Present

Marty Ruitter, Hobbs+Black
Fred Moyer, Fred Moyer Associates
Todd Butler, Granger Construction
Adam Smiddy, Guidehouse
Richard Laing, Stellar Broadband
Bill Knapp, Stellar Broadband
Emma Bostwick, LEAP
Todd Heckman, Westphalia Broadband Inc.
Zach Bollinger, Westphalia Broadband Inc.
Ken Wieber
Tony Jandernoa

CALL TO ORDER/APPROVAL OF AGENDA

1. Acting W&M Committee Chairperson Pohl called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Washington, to approve the agenda as amended. Motion carried.

- Addition to Agenda – Janitorial Services Contract – 3A

PUBLIC COMMENTS

2. Acting W&M Committee Chairperson Pohl requested limited public comments.

- Ken Wieber from Wieber Dairy in Lebanon Township spoke regarding solar farms and asked that the following statement be inserted into the official record: "Rural counties and townships are faced with many land-use issues. The most critical is the protection of agricultural lands and open space. Most rural counties and townships have prioritized the preservation of agricultural and open space land through zoning, regulatory controls, and other mechanisms, such as PDR, TDR, and PA116. They now face a new challenge. Heavily subsidized, solar energy companies are leasing vast amounts of ag land and offering far more than tenant farmers can justify paying. We feel the impacts to local economies, and to our industry, will be far reaching. We therefore ask the counties and townships of our state to

enact ordinances which will protect agricultural lands from solar sprawl. We further ask them to incentivize the production of solar energy of non-agricultural use areas such as brownfields, public property, parking lots, Department of Transportation rights-of-ways and other marginal lands, as well as industrial, residential, and agricultural buildings, to reduce easements across farms for solar energy projects and protect prime farmland. We also encourage the MSU Extension Land Use Education Services to recommend model zoning ordinance language that will keep ag land in agricultural production. We support limiting the installation of utility scale solar energy facilities on all productive agricultural lands.”

- Tony Jandernoa from Dutch Meadows Dairy expressed his concerns regarding solar farms, noting that farmland is hard to get and if the county begins covering the land with solar panels, it is going to be tough to grow enough food for the growing population.

No action required.

PUBLIC SAFETY FACILITY STUDY UPDATE

3. Ways and Means Committee Chairperson Stacey introduced Marty Ruiter from Hobbs+Black and Fred Moyer from Fred Moyer Associates to provide an update regarding the Public Safety Facility Study.
 - Over the last few months, County Staff has worked closely with Hobbs+Black Architects, in collaboration with Fred Moyer Associates, their public safety experts, and have made significant progress on the Public Safety Facility Study.
 - Mr. Moyer from Fred Moyer Associates presented the final Clinton County Public Safety Facility Needs Study to the Members that was included in the April 14th Ways and Means Committee Agenda Packet.
 - Sheriff Jerue and staff were commended for how clean they keep the facilities, and it was noted that the Sheriff is doing a heroic job keeping operations going in very unforgiving circumstances.
 - Mr. Moyer discussed scenario A which assessed the potential for adapting its existing facility resource that is presently serving Clinton County, it was the finding of this study that it is not a feasible solution based on site space limitations, existing underground utilities, co-habitation of the facility during construction activities and/or the cost of relocation of operations.
 - Scenario B features all-new construction on the northern portion of the County-owned site, avoiding the insurmountable obstacles that come with Option A.
 - The project team, which included Clinton County personnel and consultant personnel, had numerous planning sessions together and each of these meetings furthered the consultant's understanding of important functional relationships for Clinton County, site consideration and other issues for a successful project.
 - Each scheme concept that was developed contributed to the process and its value was carried to the next.
 - Scenario C brings forward the facility and site planning principles and positive features developed in the preceding Option B, adding important refinements and further development of functional components; it is the recommendation of this study that Option C presents the best direction for project development.
 - Discussion followed and the members discussed the bed capacity and potential for growth if necessary.
 - Mr. Ruiter introduced Todd Butler from Granger Construction to present a conceptual estimate for Option C which totals \$68,365,855.
 - Discussion followed regarding the details that went into applying unit cost data to this project (\$664 per square foot); it was noted that Granger Construction consistently maintains a database and

evaluates changes in market conditions; this estimate includes everything from the design, bonds, insurance, and contingencies.

- The members thanked the team and noted that there will have to be more lengthy discussions moving forward; the members will need to research financing options as this estimate is significantly higher than anticipated.

No action required.

JANITORIAL SERVICES CONTRACT

- 3A. Ways and Means Committee Chairperson Stacey introduced Rob Wooten, Facilities Director to discuss the janitorial services contract.
- Thomas Janitorial Inc. has provided janitorial services for Clinton County for more than twenty years and is currently contracted to provide services at the Courthouse, Health Department, Sheriff's Office, and Fairgrounds through December 31, 2024.
 - On March 23rd, Thomas Janitorial notified the County that they are planning to cease operations on April 30th and advised that they would be unable to fulfil the remainder of the existing contract.
 - County staff met several times with Thomas Janitorial to consider multiple potential options for ongoing service, including several levels of reduced services; unfortunately, none of these options appear to be viable.
 - Thomas Janitorial has agreed to provide the current level of service through May 31, 2022.
 - County staff will continue to explore all potential options and work towards a solution that will provide continuity of janitorial services for all impacted county facilities.
 - The Board is being asked to authorize the issuance of RFPs and further authorize Administrator Longnecker to sign a new janitorial services contract, with the understanding that board leadership will receive regular updates on the status of the project.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommend** authorizing the issuance of a request for proposals (RFP) for janitorial services and authorize the County Administrator to sign the new Janitorial Services contract. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) PROJECT UPDATE

4. Ways and Means Committee Chairperson Stacey introduced discussion regarding the County's current ARPA projects.
- Emma Bostwick from LEAP provided an update regarding the technical assistance portion of the Small Business Grant Program; it was noted that cyber integrity has been added to the list of offerings under this grant.
 - Adam Smiddy from Guidehouse reported that the County's next project and expenditure quarterly report is due to the Treasury on April 30th and will cover the period between January 1, 2022, and March 31, 2022.
 - The members were notified that the Restaurant License Reimbursement Program will be audited soon and there are no issues foreseen on that front.
 - The members reviewed the ARPA Project Budget; there are no changes from the last report.
 - Mr. Smiddy provided an update regarding the County's broadband efforts:
 - Mr. Smiddy explained that the County has completed phase 1 which involved data gathering; the County is now entering the second phase which involves interviews with external

stakeholders, public meetings, and development of broadband and socioeconomic maps.

- o Discussion took place regarding the funding strategy; specific discussion revolved around the Michigan Grant Opportunity (PA 53 of 2022) and Investment Infrastructure and Jobs Act 2021.
- o Mr. Smiddy reported on the next steps that will need to be taken relative to a broadband roadmap and community engagement; Mr. Smiddy will continue to reach out to local townships and update the officers on broadband initiatives; the County will also host another meeting with Townships in May/early June.
- o It was noted that the County has received a lot of positive feedback from different service providers; representatives from WBI and Stellar Broadband were in attendance and spoke in favor of the County's efforts.
- o The members agreed that the local townships and service providers must all become participants to make this opportunity become a reality.

No action required.

COMMISSIONERS' COMMENTS

5. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S REPORT

6. Ways and Means Committee Chairperson Stacey requested the report from Administrator Longnecker.
- Administrator Longnecker:
 - o Provided an update regarding the Road Commission Facility Project.
 - o Notified the members that the Health Department had a small water leak this week; however, there was minimal damage.
 - o Provided an update regarding the County's health insurance renewal; the Health Alliance will meet again next week to finalize some outstanding details.

No action required.

ADJOURNMENT OF COMMITTEE MEETING

7. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:30 a.m.

WAYS & MEANS COMMITTEE MEETING

Commissioner Pohl reported on the Ways and Means Committee meeting held April 21, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present:

Adam Stacey, W&M Committee Chairperson
David Pohl
Dwight Washington
Bruce DeLong
Ken Mitchell
Robert Showers
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker	Penny Goerge
Todd Campbell	Kyle Thornton
Doug Riley	Eric Harger

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Showers, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

RESOLUTION ADOPTING FINAL COUNTY EQUALIZATION AND FOR REPRESENTATION AT STATE EQUALIZATION

3. Ways and Means Committee Chairperson Stacey introduced Eric Harger from Equalization to discuss a Resolution for adoption of final county equalization and representation at state equalization for 2022.

- Mr. Harger provided a brief presentation and answered questions from the Members regarding the equalization studies.
- The assessed value increased 6.20% to \$4,548,155,732; this amount reflects the anticipated increase in market value identified from the Equalization Studies on existing properties and new value from new construction and/or formerly exempt properties returning to the roll.
- Taxable value increased 5.77% to \$3,348,980,696; the increase in taxable value comes from the 3.3% CPI where the 2022 assessed value was greater than the 2021 taxable value on properties not sold in 2021; the balance of the increase is realized from the uncapping of taxable values for properties that sold in 2021 from new construction and formerly exempt property returning to the roll.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** approving the Resolution for Adoption of Final County Equalization and Appointment of Representatives at State Equalization for 2022. Motion carried. (See page 6 of minutes for Board Action)

RESOLUTION AUTHORIZING BALLOT PROPOSAL FOR SEPARATE TAX LIMITATION

4. Ways and Means Committee Chairperson Stacey introduced a Resolution authorizing a ballot proposal for separate tax limitation.

- The Clinton County Tax Allocation Board (TAB) met on April 18, 2022 @ 1:00 p.m. pursuant to statute to determine how the maximum allowable millage rate among the County, General Law Townships and the Intermediate School District will be allocated.
- In 2018, the Separate Tax Limitation Ballot proposal was presented to the voters and passed with a vote of 9169 Votes in favor and 5536 against the proposal; as a result, the Separate Tax Limitation was approved for the years 2019, 2020, 2021 & 2022.
- At the April 18, 2022, TAB meeting, the members approved a Resolution to Petition the Board of Commissioners to submit Separate Tax Limitations to the Electors of the County at the August 2, 2022, Primary Election.
- It is now up to the County Board of Commissioners to take action to authorize the placement of the ballot proposal on the August 2, 2022, ballot.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** the adoption of a Resolution to authorize a proposal for separate tax limitations to be placed on the ballot at the August 2, 2022, Primary Election. Motion carried. (See page 7 of minutes for Board Action)

PARKS AND GREENSPACE
CLINTON LAKES DOG
BEACH RULES ORDINANCE

5. Ways and Means Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator, to discuss the Clinton Lakes Dog Beach Rules Ordinance.
- At the April 1, 2022, Parks and Green Space Commission (PGSC) meeting the PGSC Board discussed and voted unanimously to approve the Clinton Lakes Dog Beach Rules and Regulations.
 - During the process of reviewing the Clinton County Ordinance #2008-1, staff noticed the ordinance was missing the current park rules and regulations; therefore, the rules and regulations for Motz Park and Big Clinton Lakes Beach plus the Larry Martin Pavilion, have been included along with the Clinton Lakes Dog Beach Rules and Regulations.
 - Discussion took place regarding the Clinton Lakes County Park improvements and the members were notified that the Ribbon Cutting Ceremony will take place at Clinton Lakes County Park on Friday, June 24th at 10:00 a.m.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** amending the Clinton County Ordinance #2008-1 Park Rules to include three additional sections under Article III – Conduct Related to Recreational Activities. These include section 7 for Motz & Big Clinton Lakes Beach, section 8 for Little Clinton Lakes Dog Beach, and section 9 for Larry Martin Pavilion. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

MINT FESTIVAL
AGREEMENT FOR USE OF
COUNTY FAIRGROUNDS

6. Ways and Means Committee Chairperson Stacey introduced discussion regarding a request from the St. Johns Mint Festival Steering Committee to use the County Fairgrounds.
- The St. Johns Mint Festival Steering Committee is requesting to use the County Fairgrounds beginning Tuesday, August 9 through Tuesday, August 16, 2022.
 - The County has a standard agreement for their utilization; in this agreement the Mint Festival is responsible for paying \$1,600 for utility costs at the Fairgrounds resulting from their utilization.
 - Maintenance Director Wooten will work with the Steering Committee throughout the Festival; he has reviewed the request and is comfortable with continuing this relationship.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, supported by Commissioner Washington, to **recommend** authorizing Administration to execute an agreement with the St. Johns Mint Festival Steering Committee to use the County Fairgrounds beginning Tuesday, August 9 through Tuesday, August 16, 2022. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

QUARTERLY BUDGET
UPDATE

7. Ways and Means Committee Chairperson Stacey introduced Todd Campbell, Deputy Administrator, to provide the 1st quarter budget update.
- Overall, the 2022 general fund is trending towards the approved budget.
 - As noted in the Equalization report, taxable value for 2022 has been established and Equalization is reporting an increase in taxable value of 5.77%; while the increase in taxable value exceeds the projected increase of 4%, it comes with inflation that will affect general fund expenditures.
 - Overall, expenditures as of the end of the first quarter are within the

allocated budget; however, staff will continue to keep a sharp eye on expenditures, specifically in the areas of vehicle fuel, utilities, maintenance equipment and supplies.

No action required.

PLANNING UPDATE

8. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director to provide a planning update.
- PC-02-22 SLU – Application for a Special Land Use Permit (Amendment); Planning Commission recommends approval; this case was postponed by the Board of Commissioners in March and is being brought back for review and consideration in April.
 - OR 178-22 – Zoning Ordinance Amendment – Marihuana Related Businesses – Township Regulation; Planning Commission recommends approval.

No action required.

MAY COMMITTEE MEETING CALENDAR

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the May 2022 Open Meetings and Events Calendar.
- Addition to Calendar: Meeting for Townships on Wednesday, May 18th at 6:00 p.m. to provide an update regarding broadband efforts.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Showers, to **recommend** approval of the May 2022 Open Meetings and Events Calendar as amended. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE INVOICES PAID TOTALS

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner Washington, to approve the invoices paid from March 5 through April 8, 2022, in the amount of \$3,523,559.56. Motion carried.

COMMISSIONERS' COMMENTS

11. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were no comments.

ADMINISTRATOR'S REPORT

12. Ways and Means Committee Chairperson Stacey requested the report from Administrator Longnecker.
- Administrator Longnecker provided an update regarding county lawsuits.

ADJOURNMENT OF COMMITTEE MEETING

13. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:11a.m.

HUMAN RESOURCES COMMITTEE MEETING

Commissioner David Pohl, Chairperson of the Human Resources Committee reported on a meeting held April 21, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present:

David Pohl, HR Committee Chairperson
Dwight Washington
Bruce DeLong
Adam Stacey
Robert Showers
Ken Mitchell
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Todd Campbell
Penny Goerge

CALL TO ORDER/APPROVAL OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:12 a.m.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner Stacey, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

RESOLUTION 2022-7
DECLARING CLINTON
COUNTY IN COMPLIANCE
WITH SECITON 3 OF PUBLIC
ACT 152 OF 2011

3. Human Resources Committee Chairperson Pohl introduced County Administrator Longnecker to provide an update regarding the health insurance renewal.
- The Health Alliance members agreed to move forward with the medical only McLaren benefit as well as the self-funded prescription benefit for the 2022-2023 plan year resulting in no increase to the employee monthly cost share.
 - The members were advised that the County is required to pass a resolution declaring their compliance with section 3 of Public Act 152 of 2011 known as the "Publicly Funded Health Insurance Act".

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Showers, to **recommend** authorizing a Resolution declaring Clinton County in compliance with section 3 of Public Act 152 of 2011. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Brief discussion followed. Motion carried. (INSERT RESOLUTION)

COMMITTEE/COMMISSION
APPOINTMENTS

4. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various committees and commissions.

APPOINTMENT OF PATTI
SCHAFFER TO PLANNING
COMMISSION

COMMITTEE RECOMMENDATION: Commissioner Stacey moved, seconded by Commissioner DeLong, to **recommend** reappointing Patti Schafer to the Planning Commission for a three (3) year term expiring May 1, 2025. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation to appoint Patti Schafer to the Planning Commission. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS'
COMMENTS

5. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
- Commissioner Washburn provided an update on behalf of the Capitol Council of Governments (CAPCOG), Capital Region Airport Authority, and Mid-Michigan District Health Department.
 - Commissioner Washington provided an update on behalf of the Tri-County Office on Aging.
 - Commissioner Mitchell briefly discussed community mental health and asked Administrator Longnecker to follow up with the Clinton Task Force on Employment regarding leftover funds.
 - Commissioner Stacey briefly discussed the current political landscape in the Lansing area.

ADJOURNMENT OF
COMMITTEE MEETING

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 10:35 a.m.

**END OF COMMITTEE
REPORTS**

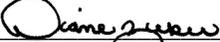
COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Chairperson Washburn thanked those present at the meeting today for their indulgence as there were several very important issues to take care of at this meeting.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Washington to adjourn the meeting at 11:09 p.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on May 31, 2022.