

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Robert Showers
Vice-Chairperson
Kenneth B. Mitchell
Members
Valerie Vail-Shirey
David W. Pohl
Bruce DeLong
John Andrews
Dwight Washington

COURTHOUSE
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ST. JOHNS, MICHIGAN 48879-1571
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Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

DATE 03/28/2023 The Clinton County Board of Commissioners met on Tuesday, March 28, 2023 at 9:00 a.m. with Chairperson Robert Showers presiding.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE Commissioner Vail-Shirey to lead the assembly in a moment of silence, requesting that the family of Commissioner Washington's mother, Marilyn Washington, be included. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL Roll was called with a quorum of the members in attendance:
Val Vail-Shirey, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, John Andrews and Dwight Washington.

COUNTY PERSONNEL John Fuentes, Todd Campbell, Steve Wiswasser, Phil Hanses, Doug Riley, Jamie Masarik

VISITORS Cori Feldpausch, Dennis Strahle, Melany Mack, Patti Schafer, Terry Link, Laurie Briggs-Dudley, Fred McLaughlin, John Husby, Rob Mack, Janine Dyer, Mike Dyer, Kurt Wolf, Brian Hurtekant, Michelle Lantz, Poter Psarouthcki, Ellen Link, Ron Balzer, Theresa Owen, Sandi VanderBroek, and Maggie Sayles

AGENDA The agenda was amended to include the following communication, as well as added as an action item:

- Communication #12 Eagle Township Resolution to Request Clinton County to Hold Amending Comprehensive Plan

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Pohl to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES The February 28, 2023 minutes were presented for review and approval.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Calhoun County Resolution Honoring the Michigan Association of Counties
2. Lapeer County Resolution Honoring the Michigan Association of Counties 125th Anniversary
3. Leelanau County Resolution Honoring the Michigan Association of Counties 125th Anniversary
4. Osceola County Resolution to Honor the Michigan Association of Counties 125th Anniversary Year
5. Schoolcraft County Resolution Honoring the Michigan Association of Counties
6. Tuscola County Resolution Honoring the Michigan Association of Counties 125th Anniversary
7. Cheboygan County Resolution Urging Repair of the Cornwall Creek Flooding Dam
8. Lake County Resolution Dedicating Courtroom A to the Honorable Mark S. Wickens
9. Lapeer County Resolution to Instruct our Representatives to Oppose All Firearms Control Legislation
10. Watertown Charter Township Resolution in Support of Agriculture in Watertown Charter Township
11. Tuscola County Resolution to Oppose the Camp Grayling Expansion
12. Eagle Township Resolution to Request Clinton County to Hold Amending Comprehensive Plan

BOARD ACTION: Commissioner Washington moved, seconded by Commissioner Pohl to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

John Fuentes, County Administrator, provided the following report:

- Beginning to conduct a review of policies, ensuring they are current and in line with county practices and statutory requirements.
- Later in the meeting will be approving a schedule for the 2024 budget process.

PUBLIC COMMENTS

Chairperson Showers called for public comments.

- Terry Link, Victor Township resident, spoke regarding the presentation from the International Panel on Climate Change's Synthesis Sixth Assessment Report on March 20th. Mr. Link shared some of the data from the report and the action required to combat climate change. He urged greenhouse gas emission inventory be conducted by Clinton County. Mr. Link implored the members to take seriously the need and urgency of action. He offered his assistance in the endeavor.
- Melany Mack, DeWitt Township resident, spoke of the solar project in Greenbush Township and the proposed megasite in Eagle Township, which have both sparked a lot of controversy in the county. She noted misinformation, mistrust, and perceived lack of transparency. Ms. Mack believes there is such a thing as healthy conflict when it leads to something useful. She requested setting up a formal but transparent process of community engagement and noted that the Tri-County Regional Planning Commission offers facilitation services such as this. Ms. Mack requested the members lead this charge.

EAGLE TOWNSHIP RESOLUTION TO REQUEST CLINTON COUNTY TO HOLD AMENDING COMPREHENSIVE PLAN

Chairperson Showers asked Administrator Fuentes to explain the requested action by Eagle Township.

- Administrator Fuentes explained that a Resolution was approved by the Eagle Township Board on March 25th requesting the County to instruct the consultant, Giffels Webster to hold the study until the Township has an opportunity to adopt an ordinance or to establish their own planning commission. He clarified that the requested action would stop the progress and there are no statutory or legal requirements by the county to continue the process. Administrator Fuentes verified that the county would still be liable for the work completed thus far.

- Community Development Director Riley summarized the background behind the study being conducted:
 - In November of 2022, the Board of Commissioners approved, at the request of Eagle Township, a study of the comprehensive plan to be conducted of the area in the southeast portion of Eagle Township;
 - The area being studied is designated as agricultural preservation in the current comprehensive plan;
 - The study is to determine if the area should be changed to accommodate some other type of development;
 - There was an open house held on March 2, 2023 in Eagle Township and an online survey to obtain public feedback;
 - The summary is being compiled and is set to be provided by April 5, 2023;
 - Following that would be the presentation of recommended amendments to the comprehensive plan;
 - Any land use or zoning matters within a township, gets that township's review and recommendation before presented to the Planning Commission and ultimately the County Board of Commissioners;
 - If changes are recommended and the Board of Commissioners follows the recommendations of Eagle Township and the County Planning Commission, would then have to authorize the distribution of those changes to the comprehensive plan and future land use maps to the public;
 - A statutory 63-day public review period, notification sent to all adjacent jurisdictions and public agencies review the changes.

Chairperson Showers explained that the request has been made by Eagle Township and read the request from the resolution and opened public comments on the matter.

- Laurie Briggs-Dudley, Eagle Township Clerk, spoke regarding the resolution. She requested that the Board of Commissioners consider the resolution and place a hold on Giffels Websters's work. Ms. Briggs-Dudley explained that the residents of Eagle Township are fearful that the process is on the fast track and there would be no way to undo any changes. She added that Eagle Township residents would like to have control of the growth in the township. Ms. Briggs-Dudley expressed frustration by residents, including herself that their voices are not being heard. She asked the members to follow the request in the resolution by Eagle Township.
- Janine Dyer, 15773 Tallman Road, Eagle, requested that the Board of Commissioners support the Eagle Township resolution to halt the study being conducted.
- Dennis Strahle, 12833 Clark Road, Eagle Township and Eagle Township Trustee noted that he cannot remain impartial on the megasite issue. He spoke of the hundreds of residents attending Eagle Township meetings, as well as the open house, that are against this and because they elected him, he must listen. Mr. Strahle talked about trust/distrust of township board members, as well as members of county boards. He asked the members to accept the resolution presented by Eagle Township and allow time to work with residents to determine the best plan for Eagle Township.

- Cori Feldpausch, 11780 State Road, Eagle, asked for support of the resolution for Eagle Township to help slow things down. She explained that she, as well as other residents, have conducted research on establishing the township's own zoning board, adding that it is not a new idea and provided history. Ms. Feldpausch shared that she feels like the idea is being shut down by the township board. She requested that the resolution be considered, allowing the voices of the people to be heard. Ms. Feldpausch reiterated that the request is to hold the project, not to stop it.
- Frederick McLaughlin, 1407 W. Holmes Road, Lansing, spoke of professional responsibility and service to the public. He mentioned experiences with professional designers and their role in solving problems rather than creating them. Mr. McLaughlin reminded the members of their obligation to represent and produce a public service. His observation of the current issue is that the resolution will allow an opportunity to take a more measured approach. Mr. McLaughlin believes that a bias survey was conducted and does not represent the public.
- Patti Schafer, Supervisor of Eagle Township spoke regarding the resolution from Eagle Township. She provided the history behind Eagle Township's request of the county to enter into a non-disclosure agreement. Ms. Schafer explained the action taken by the township board, the timeline that was established for the study, the reasons for the timeline and the steps taken to accommodate the Eagle Township April 20th Board Meeting. She asked that the Board receive the resolution and place on file or take no action until after April 20th.

Chairperson Showers clarified that when the Clinton County Board of Commissioners learned that the non-disclosure agreement was inappropriate, it was rescinded. Clinton County has not had any contact with LEAP or anyone else on any details on the megasite. He noted that until Planning & Zoning is resolved, there will be no project. The relationship between Clinton County and Eagle Township is contractual to provide planning and zoning services. Discussion followed among the members.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Vail-Shirey to concur with the Eagle Township resolution and instruct the consultant, Giffels Webster, to hold any further action on the contract to update the Comprehensive Plan until Eagle Township has had time to consider this important matter and makes a decision as to whether or not they will adopt an ordinance to create a Planning Commission Board AND alternatively, a referendum vote for local Planning Commission is completed by December 1, 2023. Voting on the motion by roll call, those voting aye were Mitchell, Pohl, Vail-Shirey, DeLong, Andrews, Washington and Showers. Seven ayes, zero nays. Motion carried.

GREATER LANSING FOOD BANK UPDATE

Chairperson Showers introduced Michelle Lantz, CEO of the Greater Lansing Food Bank to share current data as it pertains to Clinton County.

- Located in Bath Township, Michigan and has been in existence for 40 years
- There are seven in Michigan
- Food bank is different than food pantry; it is a warehouse and distribution center
- Partner with pantries, nonprofits, schools, churches, community centers/shelters
- Food insecurity definition: people who don't have access to the quantity of food needed to survive

- 2021 Clinton County food insecurity rate:
 - 9.2% of residents
 - 7.5% food stamps (SNAP)
 - National average 10% in a county
- The last 12 months rise has been rivaling the pandemic due to inflation, because of the high cost of food and other basic needs
- In 2022 the percentage was ticking up to a 26% increase in the last year which is pandemic levels
- 80% of people come to receive food have incomes but just need a little help
- The emergency allotment for SNAP ended in February
- Programs in Clinton County
 - 4 pantries and partners
 - Backpack partners for children
 - 5 community gardens
- 534,000 meals were provided last year/\$1.125 million in retail
- Previously received more donated food and are now purchasing more food
- Provide hope and provide food to residents
- Planning for upward trajectory in need for 2023 and probably in 2024
- Need to fund raise and food raise

Discussion followed among Ms. Lantz and the members.

CLINTON COUNTY DRAIN
COMMISSIONER
2022 ANNUAL REPORT

Phil Hanes, Clinton County Drain Commissioner presented the 2022 Annual Report. Drain Commissioner Hanes summarized projects, including the remonumentation project and assessment amounts. In addition, he noted the following:

- Staff turnover and asked the members to consider more than a 2% - 3% raise for employees to attract and retain employees, while acknowledging challenges faced in revenue.
- The drain code from 1956, numerous amendments through the years and spoke of legislation expected to be introduced this year.
- Drain Commissioner Hanes noted special recognition to Jesse Devereaux for all the work he did to coordinate the successful effort to keep contaminants from reaching the Maple River due to a tanker truck accident in 2022.
- Broadband and other utility upgrades create conflicts in crossing storm sewers.

Community Development Director Riley commended Drain Commissioner Hanes on his work.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT

Health Officer Liz Braddock, Mid-Michigan District Health Department submitted a written report to be placed on file.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS AND MEANS
COMMITTEE MEETING**

Commissioner DeLong, Chairperson of the Ways and Means Committee, reported on a meeting held March 23, 2023.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

Bruce DeLong, W&M Committee Chairperson
David Pohl
Dwight Washington
John Andrews
Val Vail-Shirey
Robert Showers, Ex-Officio Member

Members Excused:

Ken Mitchell

Staff Present:

John Fuentes	Kate Neese
Todd Campbell	Rob Wooten
Cindy Moser	Penny Goerge
Doug Riley	Phil Hanses

Others Present:

Dennis Strahle, Eagle Township
Adam Smiddy, Guidehouse
Jaclyn Hutchison, LEAP
Amy Pocan, Clinton and Ingham County Veteran Affairs
Kyle Beutler, Clinton and Ingham County Veteran Affairs
Mike Homier, Foster Swift
David Mittleman, Grewal Law PLLC
Pat Jackson, Clinton County RESA
Emily Fritz, Bath High School
Kelly Williams, Clinton County RESA
Mark Palmer, St. Johns Public Schools

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson DeLong called the meeting to order at 9:00 a.m. Commissioner Pohl moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson DeLong requested limited public comments.

- Dennis Strahle introduced himself as a Trustee on the Eagle Township Board and concerned citizen of Clinton County; he is disappointed that the November Board of Commissioners Meeting minutes reflect that Eagle Township requested Clinton County to partner with them to conduct the special study of the Clinton County parcel in Eagle Township: he believes it was actually the opposite and plans to make an official request to the County on how the background work was completed for this request; Mr. Strahle also expressed his frustration with the survey and process being used by Giffels Webster, the firm hired to conduct the special study of the land parcel in Eagle Township.

VETERAN AFFAIRS UPDATE

3. Ways and Means Committee Chairperson DeLong introduced Amy Pocan, Director of Ingham and Clinton County Department of Veteran Affairs, to discuss the proposed budget for the 2023 service agreement.

- Ms. Pocan introduced herself to the members and discussed the 40-year ongoing partnership between Clinton and Ingham Counties to serve veterans in Clinton County;
- The total cost to Clinton County for services rendered by the Ingham and Clinton County Department of Veteran Affairs for budget year 2023 is \$60,389.64;

- In addition, \$31,609 will need to be attached to the 2023 Service Agreement Contract to supplement the grant funded (full-time) Benefits Support Specialist position, for an adjusted 2023 Service Agreement amount of \$91,998.64;
- Discussion took place regarding the caseload data and variety of services provided to Clinton County veterans at the Courthouse;
- Administrator Fuentes advised that he and Ms. Pohan reviewed the history of calculations for the County's service agreement; it is agreed that further discussion needs to take place regarding terms and calculations prior to the implementation of a 2024 agreement.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Andrews, to **recommend** authorizing the appropriate signatures on the 2023 Veterans Affairs Contract with Ingham County for the amount of \$91,998.64 and to conduct a thorough review of the terms and calculation prior to the implementation of the 2024 service agreement. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

WASTE MANAGEMENT:
CLEAN COMMUNITY EVENT
– APPROVAL OF PROPERTY
USE AGREEMENTS

4. Ways and Means Committee Chairperson DeLong introduced Kate Neese, Waste Management Coordinator, to discuss property use agreements for this year's Clean Community Events.
 - The property use agreement for the fall collection event at Granger was provided to the members for review and approval; this agreement stipulates obligations of both the site host and the County, offers indemnification to both parties, and clarifies liability to the County, which would expedite claims in the event an accident were to occur; this property use agreement is the same as previous years except for the changes in the dates;
 - The Department of Waste Management is also seeking approval to utilize Motz County Park for the spring collection event on April 29, 2023.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Vail-Shirey, to **recommend** approving the Property Use Agreement with Granger for the October 7, 2023 collection event. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Vail-Shirey moved, seconded by Commissioner Washington, to **recommend** approval to utilize Motz County Park for the spring collection event on Saturday, April 29, 2023. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

LEAP – TRI-COUNTY
DEVELOPMENT

5. Ways and Means Committee Chairperson DeLong introduced Jacilyn Hutchison, Tri-County Development Manager of LEAP to discuss Clinton County’s engagement with LEAP as an Agent of the County.
- Ms. Hutchison, Tri-County Development Manager of LEAP, introduced herself to the Board and discussed her priorities and objectives for sparking economic development in Clinton County;
 - The main objective is to assist local businesses, with a strong focus on retention, attraction, and expansion efforts;
 - Discussion took place regarding collaboration efforts, and it was noted that a communication will be going out soon to inform the local community of her services;
 - It was discussed that it would be beneficial if LEAP made service available for small businesses that want to expand or create a home-based business, she will be able to help them navigate the review process, site plan, and special use permit applications through Planning and Zoning.

No action required.

2023-6 RESOLUTION
AUTHORIZING ENTRY OF
PARTICIPATION
AGREEMENTS IN PARTIAL
SETTLEMENT OF THE
NATIONAL PRESCRIPTION
OPIATE LITIGATION AND
ENTRY OF STATE LOCAL
GOVERNMENT INTRASTATE
AGREEMENT CONCERNING
ALLOCATION OF
SETTLEMENT PROCEEDS

6. Ways and Means Committee Chairperson DeLong introduced David Mittleman from Grewal Law PLLC to provide a status update regarding new proposed national opioid settlements that were reached in Michigan.
- Mr. Mittleman updated the members regarding the proposed national settlements with Walmart, Allergan, Teva and CVS Defendants in the County’s opioids lawsuit;
 - It is recommended that Clinton County join the national settlements by approving a resolution authorizing the entry of participation agreements in the partial settlements of the national prescription opiate litigation and entry of state local government intrastate agreement concerning allocation of settlement proceeds;
 - The allocation estimate for these settlement payments are estimated at \$961,811.60, however the actual amounts received will vary depending on the level of participation by local governments;
 - The deadline to participate in these settlements is April 18, 2023.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Pohl, to **recommend** approving a resolution authorizing entry of participation agreements in the partial settlement of the national prescription opiate litigation (Teva, Allergan, CVS, and Walmart) and entry of state local government intrastate agreement concerning allocation of settlement proceeds. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Vail-Shirey, DeLong, Pohl, Mitchell, Andrews, Washington and Showers. Seven ayes, zero nays. Motion carried.
(INSERT RESOLUTION)

AMERICAN RESCUE PLAN
ACT OF 2021 (ARPA) -
GUIDEHOUSE UPDATE

7. Ways and Means Committee Chairperson DeLong introduced Adam Smiddy from Guidehouse to provide an update regarding Clinton County’s Broadband Initiative.
- Mr. Smiddy provided an update regarding the ROBIN grant process and confirmed the application was submitted to the Michigan High-Speed Internet (MIHI) Office by Frontier within the required timeframe;
 - The total cost of the proposed project is \$27,746,086.21 and the grant funding requested is \$16,370,190.87; Frontier’s match is \$8.9 million with Clinton County’s match at \$2.4 million;

- Overall, there are 3,604 proposed locations in the grant application; the number of locations dropped from 4,300 because some of the locations were deemed ineligible by MIHI and due to inflationary cost increases;
- MIHI received 154 applications with total project cost requested at \$2.291 billion for 380,000 locations; the total grant funding requested was \$1.32 billion and there is \$238.7 million available;
- Discussion took place regarding digital equity; Frontier is developing a new curriculum with Learning.com to provide a digital access program and there are 11 institutions in the county interested in partnering with the County in this endeavor;
- Mr. Smiddy provided an economic analysis to the members; he estimates this grant could have an overall impact of \$43 million annually and create 1,772 additional jobs in Clinton County;
- The next Broadband Task Force Meeting will likely take place in May after the preliminary results are released for the ROBIN Grants;
- Administrator Fuentes advised the members that Frontier plans to attend an upcoming meeting in May or June to provide an update to the Board.

No action required.

FACILITY AND FLEET
SERVICES – HEALTH DEPT
GENERATOR
REPLACEMENT PROJECT

8. Ways and Means Committee Chairperson DeLong introduced Rob Wooten, Facilities and Project Management Director, to discuss the Health Department Generator Replacement Project.
 - The existing generator at the Health Department was put into service at the Jail in 1990 and was relocated to the Health Department in 2007; the equipment reached the end of its useful life, has significant ongoing maintenance issues, and repair parts are no longer available;
 - There is currently \$196,250 in the 2023 budget for replacement of the Health Department generator, Automatic Transfer Switch (ATS) and related equipment;
 - It was determined that there is an opportunity for the County to save more than \$10,000 by purchasing equipment directly from the supplier under the MiDEAL contract;
 - Overall the total expected project cost is over budget at \$235,000; generator and ATS lead times are currently estimated to be more than 40 weeks, minimal work is expected to be completed in fall of 2023 with final install in spring 2024.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Washington, to **recommend** approving up to \$235,000 for the replacement of the Health Department generator and related equipment. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Washington, Vail-Shirey, DeLong, Andrews and Showers. Seven ayes, zero nays. Motion carried.

CLINTON COUNTY POST-RETIREMENT (HEALTH CARE PLAN) TRUST – INVESTMENT POLICY STATEMENT UPDATE

9. Ways and Means Chairperson DeLong introduced Administrator Fuentes to discuss the investment policy statement for the Clinton County Post-Retirement (Health Care Plan) Trust.
- The members received an updated policy statement for the Clinton County Post Retirement (Health Care Plan) Trust Agreement;
 - The updated statement establishes a clear understanding of the investment objectives and philosophy for the Clinton County Post Retirement Health Care Plan and Trust, as well as issue guidance of the Plan's Trustees and Investment Advisor in the management and investment of the assets of the Plan;
 - The updated Policy has been reviewed by the County's investment advisor and legal counsel;
 - The members received information from Fifth Third, the financial institution that manages the County's Retiree Health Trust Fund investments, that explains how assets at Fifth Third Bank are protected.

COMMITTEE RECOMMENDATION: Commissioner Vail-Shirey moved, seconded by Commissioner Pohl, to **recommend** approval of the updated Policy Statement for the Clinton County Post-Retirement Health Care Plan and Trust Agreement as presented. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Vail-Shirey to concur with the committee recommendation.

RESA CLINTON CAREER NETWORK

10. Ways and Means Committee Chairperson DeLong introduced Pat Jackson from RESA to discuss funding for the Career Connections program administered by Clinton County RESA.
- The members received information and pamphlets regarding the Career Connections programs administered by Clinton County RESA;
 - Ms. Jackson also introduced Emily Fritz from Bath High School, Kelly Williams from Clinton County RESA, and Mark Palmer from St. Johns Public Schools, who spoke in favor of the Clinton Career Connections program and Clinton County Career Expo;
 - The Board of Commissioners were thanked for their past support and asked to consider reinstating their sponsorship of \$10,000 annually toward the Clinton County Career Expo;
 - All six Clinton County local school districts participate in the Expo which includes pre and post activities, career classes, seminars, apprenticeships, work-based learning, job shadowing, class visits, classroom speakers, etc.;
 - It was emphasized this event focuses on 8th and 10th graders and complements the Michigan Works program that is currently in place; if approved, county funds will help subsidize bussing expenses and fund student backpacks and lanyards;
 - Ms. Jackson also informed the members that Clinton County RESA is contacted by many families and businesses thinking about coming to Clinton County; and that business communities keep returning to the Expo because they are impressed with the students in Clinton County.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Andrews, to **recommend** authorizing funding in the amount of \$10,000 to Clinton County RESA to sponsor the Clinton County Career Expo. Motion carried.

- Ms. Jackson expressed her appreciation to the Board of Commissioners and Administrative staff for their support.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Washington, Vail-Shirey, DeLong, Andrews and Showers. Seven ayes, zero nays. Motion carried.

LOCAL CHAMBER
MEMBERSHIP

11. Ways and Means Committee Chairperson DeLong introduced discussion regarding local chamber membership.
- At the request of the Board, Administrative staff researched the membership of local Chambers and found that the Board authorized a bronze membership with the St. Johns Area Chamber (previously known as Clinton County Chamber) in December 2005 and has already paid \$255 for this year's membership;
 - In addition, the Board authorized a bronze membership with the Lansing Regional Chamber in August of 2013 and will soon pay \$855 for this year's membership;
 - Discussion regarding the authorization of a general membership with the DeWitt Chamber of Commerce for an annual amount of \$250.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Vail-Shirey, to **recommend** authorizing a general membership with the DeWitt Chamber of Commerce for an annual amount of \$250. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

ROAD COMMISSION
UPDATE

12. Ways and Means Committee Chairperson DeLong introduced discussion regarding an update from the Road Commission.
- The members were notified the Clinton County Road Commission is seeking project specific funding from multiple sources for a DeWitt Road reconstruction project in the future; earliest funding announcement is expected in 2024;
 - The members received a project update regarding the new Road Commission Facility; the project is on schedule to be 100% complete by the end of October 2023.

No action required.

APPROVAL OF BUDGET
CALENDAR

13. Ways and Means Committee Chairperson DeLong introduced discussion regarding the 2024 Budget Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Washington, to **recommend** the adoption of the 2024 Budget Calendar. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

PLANNING UPDATE –
DISCUSSION REGARDING
RENEWABLE ENERGY
REGULATIONS

14. Ways and Means Committee Chairperson DeLong introduced Doug Riley, Community Development Director, to provide a planning update.
- Community Development Director Riley introduced attorney Mike Homier from Foster Swift to discuss the County's renewable energy (i.e., solar and wind) regulations in the Clinton County Zoning Ordinance;

- It has been several years since Mr. Homier last reviewed the County's wind energy standards, and approximately six years since he reviewed/assisted with the current solar farm standards;
- Discussion took place regarding items the County may want to consider amending/changing in the future;
- The members discussed the importance of taking the time to review the regulations in a thoughtful manner; the members agreed there needs to be an open discussion and the County needs to seek input from the represented townships at an upcoming Planning Commission meeting.

COMMITTEE RECOMMENDATION: Commissioner Vail-Shirey moved, seconded by Commissioner Pohl, to **recommend** authorizing the Community Development Director to consult with legal counsel and coordinate required services for future discussions with local townships regarding renewable energy regulations in the Clinton County Zoning Ordinance. Motion carried.

- Director Riley provided an update regarding the March 2nd Open House that was held in Eagle Township relative to the Clinton County Comprehensive Plan update; the open house was well attended, and the County will soon receive a formal summary of the public input received.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Vail-Shirey to concur with the committee recommendation. Motion carried.

APRIL COMMITTEE MEETING
CALENDAR

15. Ways and Means Committee Chairperson DeLong introduced discussion regarding the April 2023 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Vail-Shirey , to **recommend** approval of the April 2023 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID TOTALS

16. Ways and Means Committee Chairperson DeLong introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Andrews, to approve the invoices paid from February 4 through March 3, 2023, in the amount of \$1,039,578.31. Motion carried.

COMMISSIONERS'
COMMENTS

17. Ways and Means Committee Chairperson DeLong requested Commissioners comments. There were none.

ADMINISTRATOR'S REPORT

18. Ways and Means Committee Chairperson DeLong requested the administrator's report from Administrator Fuentes.
- Administrator Fuentes notified the members Administration is initiating a series of policy reviews to examine changes in operational practices or needs, and ensure continuous improvement; therefore, the Board can expect to see some policy revisions for consideration in the future.
 - Administrator Fuentes provided an update regarding a county legal matter.

ADJOURNMENT OF
COMMITTEE MEETING

19. Ways and Means Committee Chairperson DeLong adjourned the meeting at 12:17 p.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner Vail-Shirey, Chairperson of the Human Resources Committee, reported on a meeting held March 23, 2023.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

Val Vail-Shirey, HR Committee Chairperson
Dwight Washington
Bruce DeLong
David Pohl
John Andrews
Robert Showers, Ex-Officio Member

Members Excused:

Ken Mitchell

Staff Present

John Fuentes
Todd Campbell
Penny Goerge
Cindy Moser
Shari Thomsen

CALL TO ORDER/ APPROVE
OF AGENDA

1. Human Resources Committee Chairperson Vail-Shirey called the meeting to order at 12:25 p.m. Commissioner DeLong moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Vail-Shirey requested limited public comments. There were none.

COMMITTEE/COMMISSION
APPOINTMENTS

3. Human Resources Committee Chairperson Vail-Shirey introduced discussion regarding appointments to various committees and commissions.

No action required.

EMPLOYEE APPRECIATION
LUNCHEON

4. Human Resources Committee Chairperson Vail-Shirey introduced discussion regarding the Employee Appreciation Luncheon for 2023.

- Discussion took place regarding this year's Employee Appreciation Luncheon, and it was recommended that instead of having a summer picnic this year, the County revert to hosting the luncheon at Agro Liquid in December;
- Agro Liquid has a room available on Thursday, December 21st and it is suggested the Courthouse be closed from 11:30 a.m. to 1:00 p.m. for employees to attend;
- Total estimated cost for hall rental, catering and supplies is \$5,000.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Andrews, to **recommend** authorizing funding up to \$5,000 for the Clinton County Employee Appreciation Luncheon at Agro Liquid on Thursday, December 21, 2023, and close the Courthouse from 11:30 a.m. to 1:00 p.m. for employees to attend. Motion carried.

BOARD ACTION: Commissioner Vail-Shirey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

DISTRICT COURT –
APPOINTMENT OF NON-
ATTORNEY MAGISTRATE

5. Human Resources Committee Chairperson Vail-Shirey introduced discussion regarding the appointment of Charles E. Perkins as a Non-Attorney Magistrate in Gratiot County.
- Mr. Perkins has been appointed as a non-attorney Magistrate in Gratiot County; since he resides in Clinton County, his Local Administrative Orders require approval from the Clinton and Gratiot Counties Board of Commissioners;
 - The Administrative Order is dated March 6, 2023 and signed by Chief Judge Sullivan and both District Judges of the 65A and 65B District, this Order will accommodate the 65B District Court for Gratiot County and service the interests of 65A District Court in Clinton County as needed, under the Multiple Plan for Magistrates, Joint Administrative Order 2021-06J, at no financial expense to Clinton County;
 - Mr. Perkins will also need a performance bond of \$50,000 filed with the Clinton County Treasurer and Chief Judge.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** appointing Charles E. Perkins as a Non-Attorney Magistrate in accordance with the Local Administrative Order dated March 6, 2023 and signed by Chief Judge Sullivan and both District Judges of the 65A and 65B District Courts. Motion carried.

BOARD ACTION: Commissioner Vail-Shirey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

HEALTH ALLIANCE –
INSURANCE RENEWAL
UPDATE

6. Human Resources Committee Chairperson Vail-Shirey introduced County Administrator Fuentes to provide an update regarding the health insurance renewal.
- Administrator Fuentes notified the members that the Health Alliance has met to review and discuss health insurance proposals for plan year 2023-2024;
 - 44 North, the County's health insurance broker, solicited the proposals for comparable benefit coverage;
 - After review and analysis of the proposals, the Health Alliance is recommending a change in providers to Blue Cross and Blue Shield (BCBS) Simply Blue PPO;
 - The recommendation is based on a rate reduction offered by BCBS that keeps the overall budget for health benefits under 3%, resulting in no required increase to employee cost sharing;
 - The proposal also included a rate cap increase guarantee for a 2024-2025 renewal;
 - Clinton County Insurance/Wellness Coordinator Thomsen notified the members the current level of the health insurance benefit will stay the same, and will require different types of reimbursements; it was also noted the prescription, dental and vision benefits will remain the same;
 - Administrator Fuentes informed the members a network disruption analysis was performed resulting in a positive match to the current McLaren network over 93%.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Andrews, to **recommend** authorizing changing the medical benefit provider coverage to Blue Cross and Blue Shield with no employee cost share increase, as recommended by the Health Alliance for the 2023-2024 plan year. Motion carried.

BOARD ACTION: Commissioner Vail-Shirey moved, seconded by

Commissioner Andrews to concur with the committee recommendation.
Motion carried.

- The members were advised that the County is required to pass a resolution declaring their compliance with section 3 of Public Act 152 of 2011 known as the “Publicly Funded Health Insurance Act”.

2023-7 RESOLUTION IN COMPLIANCE WITH SECTION 3 OF PUBLIC ACT 152 OF 2011

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Andrews, to **recommend** authorizing a Resolution declaring Clinton County is in compliance with Section 3 of Public Act 152 of 2011. Motion carried.

BOARD ACTION: Commissioner Vail-Shirey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Pohl, Mitchell, Washington, Vail-Shirey, DeLong, Andrews and Showers. Seven ayes, zero nays. Motion carried.
(INSERT RESOLUTION)

COLLECTIVE BARGAINING UPDATE – POAM (CORRECTION OFFICERS) REQUEST TO OPEN NEGOTIATIONS

7. Human Resources Committee Chairperson Vail-Shirey introduced Administrator Fuentes to discuss POAM’s request to open negotiations with the Clinton County Correction Officers Association.
 - The Administration Office received a request from the Police Officers Association of Michigan dated March 8, 2023, to begin negotiations to amend the current collective bargaining agreement between Clinton County and Clinton County Correction Officers Association;
 - The members were informed that the Administration team will develop a strategy to discuss with the Board of Commissioners at the April HR Committee Meeting.

No action required.

ALLOWABLE EXPENDITURES POLICY

8. Human Resources Committee Chairperson Vail-Shirey introduced Deputy Administrator Campbell to discuss proposed policy amendments to the Allowable Expenditures Policy.
 - Staff received a request from the Drain Commissioner’s Office to add a line item to their annual budget for required uniform and safety equipment expenses for (\$200/employee) for three (3) employees that primarily perform outside work; it was noted this change will not increase the Drain Commissioner’s Office over-all budget;
 - In addition to a budget amendment to add the new line item, a modification to the Allowable Expenditure Policy, Section 6.2 Health and Safety is recommended to make this change; the Allowable Expenditures Policy is based upon the Michigan Department of Treasury, “Determining Lawful Expenditures” advisory;
 - Staff has also been working on making changes to job recruitment measures as the County works toward filling vacant positions; for example, the County has begun to use employee search services such as Indeed and attending job/career fairs to recruit possible candidates to fill County job vacancies;
 - As a result of these new activities, staff is recommending that Section 6.3 Recruitment/Retention of the Allowable Expenditures Policy be amended as well;
 - The members received a redlined version of the proposed changes to Sections 6.2 and 6.3 for review and consideration.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded

by Commissioner Washington, to **recommend** adopting the amended language for Sections 6.2 Health and Safety and 6.3 Recruitment/Retention of the Allowable Expenditures Policy at presented. Motion carried.

BOARD ACTION: Commissioner Vail-Shirey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ADMINISTRATOR'S REPORT

9. Human Resources Committee Chairperson Vail-Shirey requested the administrator's report from Administrator Fuentes.
- The members briefly discussed the holiday schedule as it relates to the Courts' recognition of Juneteenth.

No action taken.

COMMISSIONERS' COMMENTS

10. Human Resources Committee Chairperson Vail-Shirey requested Commissioners' Comments.

ADJOURNMENT OF COMMITTEE MEETING

11. Human Resources Committee Chairperson Vail-Shirey adjourned the meeting at 12:39 p.m.

END OF COMMITTEE REPORTS

COMMISSIONERS' COMMENTS

Chairperson Showers called for Commissioners' comments.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Chairperson Showers adjourned the meeting at 11:00 a.m.



Debra A. Sutherland, Clerk of the Board

NOTE: These minutes are subject to approval on April 18, 2023.