

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Kam J. Washburn

**Vice-Chairperson**  
Bruce DeLong

**Members**  
David W. Pohl  
Kenneth B. Mitchell  
Robert Showers  
Dwight Washington  
Adam C. Stacey

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator**  
Craig Longnecker  
**Clerk of the Board**  
Diane Zuker

DATE 01/04/2022

The Clinton County Board of Commissioners met on Tuesday, January 4, 2022 at 9:03 a.m. with Clerk Zuker calling the meeting to order.

MOMENT OF SILENCE AND  
PLEDGE OF ALLEGIANCE

Clerk Zuker called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and quorum of the members were in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell and Deb Sutherland.

VISITORS

None

AGENDA

The agenda was presented for review and approval.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Washburn to approve the agenda as printed. Motion carried.

ELECTION OF  
CHAIRPERSON

Clerk Zuker opened the nominations for Chairperson of the Board. Commissioner Stacey nominated Kam Washburn for Chairperson. Clerk Zuker called for further nominations. None were offered.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Showers to close the nominations and cast a unanimous ballot for the appointment of Commissioner Kam Washburn as Chairperson for 2022. Motion carried.

ELECTION OF  
VICE-CHAIRPERSON

Clerk Zuker opened the nominations for Vice-Chairperson of the Board. Commissioner Pohl nominated Bruce DeLong for Vice-Chairperson. Clerk Zuker called for further nominations. None were offered.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Stacey to close the nominations and cast a unanimous ballot for the appointment of Commissioner Bruce DeLong as Vice-Chairperson for 2022. Motion carried.

CHAIRPERSON ASSUMES  
THE CHAIR

Commissioner Washburn assumed the Chair.

CONFIRMATION OF 2022 MEETING SCHEDULE

Commissioners reviewed the 2022 proposed meeting schedule.

JANUARY 25 @ 9:00 a.m.  
FEBRUARY 22 @ 9:00 a.m.  
MARCH 29 @ 9:00 a.m.  
APRIL 26 @ 9:00 a.m.  
MAY 31 @ 9:00 a.m.  
JUNE 28 @ 9:00 a.m.

JULY 26 @ 9:00 a.m.  
AUGUST 30 @ 9:00 a.m.  
SEPTEMBER 27 @ 9:00 a.m.  
OCTOBER 11 @ 6:00 p.m.  
OCTOBER 25 @ 9:00 a.m.  
NOVEMBER 29 @ 9:00 a.m.  
DECEMBER 16 @ 10:00 a.m. (Friday)

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl to adopt the meeting schedule as proposed. Motion carried.

ADOPTION OF 2022 BY-LAWS AND RULES OF PROCEDURE

Chairperson Washburn introduced discussion regarding the 2022 By-Laws and Rules of Procedure. A draft was presented to the Board at their committee meeting in December for review. One amendment is being proposed under the Appointments to Boards and Commissions to change Clinton County Economic Alliance to Clinton County Economic Catalyst.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Showers to adopt the By-Laws and Rules of Procedure with the amendments:

- Change the name of the Clinton County Economic Alliance to Clinton County Catalyst under Appointments to Boards and Commissions.
- Under the Public Safety Committee item #2 change language to read: *Liaison with county-funded Court Offices and Department of Health and Human Services, as well as matters of emergency services policy.*

Motion carried unanimously. (INSERT BY-LAWS)

COMMITTEE APPOINTMENTS FOR 2022

The 2022 Committee Chairpersons, Committee Assignments and other Boards/Agencies was presented in detail with the following Committee Chairpersons being recommended by Chairperson Washburn:

Ways and Means Committee – Adam Stacey  
Human Resources Committee – David Pohl  
Public Safety Committee – Ken Mitchell

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl to concur with the recommendation of Chairperson Washburn to appoint the above named Commissioners as Chairpersons to the respective Committees, in addition concur with the Committee Assignments and Appointments to other Boards/Agencies. Motion carried. (INSERT BOARD COMMITTEES AND APPOINTMENTS)

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were none.

ADMINISTRATOR’S REPORT

Craig Longnecker, County Administrator spoke on the following operational issues:

- COVID – CDC is in the process of adjusting their recommended guidance on quarantine, as a result, the county policy may need to be modified. With the Board’s agreement, Administration will continue with the current procedures for making changes to the COVID policy.
- In November, the County’s Legal Counsel, Lizzie Mills provided information to the members on the OSHA Emergency Temporary Standards (ETS), which is being appealed in the Supreme Court. Depending on the Court Ruling, the county may be required to follow the Standards.
- The County’s Health Insurance Consultant and Third-Party Administrator 44 North has a program to assist with the process of maintaining records related to employee vaccinations. 44 North already has access to employee’s personal health information, so having them manage this as well would help reduce the burden and liability on Administrative staff.

Brief discussion followed regarding vaccine mandates and policies.

- 911 upgrade is expected to be completed by the end of January.

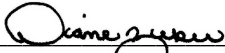
COMMISSIONERS'  
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Chairperson Washburn noted that we may have to call special meetings from time to time due to the nature of matters that are coming before the Board to allow more time for discussion. For future planning purposes, members would like to add to the monthly calendar an additional committee meeting and in the event there are no agenda items, the meeting will be cancelled.
- Commissioner Showers spoke regarding the County's progress and how the County has evolved over the last 20 years.
- Chairperson Washburn spoke regarding absent members attending meetings via remote means. Following research it was determined that attending a meeting via phone or remote means is only allowed for medical or military reasons under the OMA in order for a member to be considered in attendance. If a member is allowed to participate via remote means, then the Board would have to make remote participation available to the public as well.

ADJOURNMENT

**BOARD ACTION:** With no further business to come before the Board, Chairperson Washburn declared the meeting adjourned at 9:29 a.m.

  
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Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on January 25, 2022.