

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

DATE 03/29/2022

The Clinton County Board of Commissioners met on Tuesday, March 29, 2022 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and quorum of the members were in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Robert Showers and Dwight Washington. Absent were Commissioners Kenneth B. Mitchell and Adam Stacey.

COUNTY PERSONNEL

Phil Hanes, Todd Campbell, Doug Riley, Jessica Plesko and Deb Sutherland.

VISITORS

Liz Braddock, Val Vail-Shirey, Harold Rappuhn, Ron Balzer, Bob Miller, Dale Greenhoe and Joan Bunker

AGENDA

The agenda was presented for approval.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Pohl to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES

The February 22, 2022 minutes were presented for review and approval.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Cheboygan County Resolution urging the return of State Workers to In-Person Operations
2. Iron County Resolution urging the return of State Workers to In-Person Operations
3. Grand Traverse County Resolution supporting Community Mental Health Authority (CMHA) and opposing current State Legislation to change CMHA
4. Muskegon County Resolution Honoring Black History Month

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Todd Campbell, Assistant County Administrator had nothing new to report.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were none.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT
UPDATE

Liz Braddock, Mid-Michigan District Health Officer provided the following update:

- COVID cases have fallen to 44 cases in the last 7 days, which is down from 64 cases the week before; this is good news and hoping things don't change following spring break.
- Food Safety Classes for food managers have resumed and are set for May, July and December here in Clinton County; classes are typically full; additional classes will be offered if there is a demand.
- Septic System Installers Class is typically offered every 2 years and is being held in Montcalm, Gratiot and Clinton Counties; a total of three classes are offered with one class in each MMDHD county.
- State accreditation of the programs offered by the MMDHD every 3 years; this was paused in 2020 but is expected to move forward again in 2024.
- Childhood Lead Program - Public health nurses are prepared to begin working on the program; hope there will be some funding to assist with this program.
- Condemnation of the Rotunda Trailer Park - MMDHD Environmental Health has notified residents that assistance is being offered if needed.

Brief discussion followed amongst the Commissioners and Ms. Braddock regarding:

- COVID cases, current hospitalizations, 4th boosters and the development of a vaccine that would cover individuals with a single vaccine.
- Discussion took place regarding the PFAS in the surface water at the airport.
- The class offered to Septic System Installers is for those who want to be licensed installers and is not designed for the general public, however MMDHD has partnered with the Conservation District, as well as MSU Extension to provide educational information to the general public regarding septic systems.
- MMDHD will begin beach monitoring at the lakes beginning the end of May, which will include testing and detection of agal blooms.

Members expressed their appreciation to Ms. Braddock for gathering and sharing these updates on a monthly basis.

ZONING

Doug Riley, Community Development Director presented the following zoning matters:

PC-02-22 SLU
SPECIAL LAND USE PERMIT
CORALEEN PEELE
BINGHAM TOWNSHIP
SECTION 6
POSTPONED TO APRIL 26,
2022 BOARD MEETING

PC-02-22 SLU Application for Special Land Use Permit Amendment submitted by Coraleen Peele to amend her existing farmer's market Special Land Use to add periodic events such as weddings on the property between May-October each year with no more than 2 events per month at 2806 North Airport Road, Section 6 of Bingham Township. (Parcel ID#: 030-006-200-015-00)

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to postpone this matter until the April 26, 2022 Board meeting, due to the lack of full board membership at the meeting to consider this application. Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Showers, Pohl and Washburn. Five ayes, zero nays, two absent. Motion carried.

PC-05-22 MA (OR 176-22)
CHANGE OF ZONE/MAP
AMENDMENT
AM MILLER TRUCKING LLC
A-2 GENERAL
AGRICULTURE TO MR
MINERAL RESOURCES
EXTRACTION DISTRICT
WESTPHALIA TOWNSHIP
SECTION 31

PC-05-22 MA (OR 176-22) Petition for Change of Zone/Map Amendment submitted by AM Miller Trucking, LLC in conjunction with the property owner, Daniel May to rezone approximately 20.3 acres from A-2 (General Agriculture) to MR (Mineral Resource Extraction District) on West Cutler Road, Section 31 of Westphalia Township. The property is adjacent to the existing "Carpenter Pit" on the north side of West Cutler Road and west of South Jones Road. (Parcel ID#: 160-031-400-005-50)

Chairperson Washburn called for comments and/or questions. There were none.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by AM Miller Trucking, LLC. Voting on the motion by roll call vote, those voting aye were Pohl, Showers, DeLong, Washington and Washburn. Five ayes, zero nays, two absent. Motion carried.

PC-06-22 MA (OR 177-21)
CHANGE OF ZONE/MAP
AMENDMENT
DALE GREENHOE
OVID TOWNSHIP
SECTION 12

PC-06-22 MA (OR 177-21) Petition for Change of Zone/Map Amendment submitted by Dale Greenhoe to rezone three (3) parcels totaling approximately 3.66 acres from A-2 (General Agriculture) to R-1 (Single Family Residential District) on the northeast corner of North Hollister Road and West High Street, Section 12 of Ovid Township. (Parcel ID#'s: 120-012-200-020-00, 120-012-200-021-00, 120-012-200-022-00) Director Riley, noted that the next step would be for the applicant to seek a Special Land Use permit where the public could express any concerns they may have.

Dale Greenhoe, applicant was present at the meeting and available for questions. Chairperson Washburn discussed the next step of applying for a Special Land Use permit with the applicant and other items related to the development of this property.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Dale Greenhoe. Voting on the motion by roll call vote, those voting aye were Pohl, DeLong, Showers, Washington and Washburn. Five ayes, zero nays, two absent. Motion carried.

PC-09-22 SLU
SPECIAL LAND USE PERMIT
LARGE ANIMAL
VETERINARY CLINIC
CICERO INC
RUSSELL SEIFFERLEIN
GREENBUSH TOWNSHIP
SECTION 34

PC-09-22 SLU Application for Special Land Use Permit for a Large Animal Veterinary Clinic submitted by Cicero Inc. on behalf of Russell Seifferlein at 3530 North Scott Road, Section 34 of Greenbush Township. (Parcel ID#: 090-034-200-025-00)

Chairperson Washburn called for comments and/or questions.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit submitted by Cicero Inc. on behalf of Russell Seifferlein. Voting on the motion by roll call vote, those voting aye were Washington, Showers, DeLong, Pohl and Washburn. Five ayes, zero nays, two absent. Motion carried.

DRAFT COMPREHENSIVE PLAN

Draft Comprehensive Plan - Planning Commission moved to forward the Draft Comprehensive Plan Update to the Board of County Commissioners with a recommendation to authorize its distribution and the beginning of the required 63-day review period.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to concur with the recommendation of the Planning Commission to authorize distribution of the Draft Comprehensive Plan Update for a period of 63-days for review. Voting on the motion by roll call vote, those voting aye were Washington, Showers, Pohl, DeLong and Washburn. Five ayes, zero nays, two absent. Motion carried.

DRAIN OFFICE ANNUAL REPORT

Phil Hanes, Drain Commissioner presented the 2021 Drain Office Annual report. Discussion followed among the members the Drain Commissioner Hanes.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to accept the report and place on file. Motion carried.

APPROVAL OF COMMISSIONERS' EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

WAYS AND MEANS COMMITTEE MEETING

Commissioner Pohl reported on the Ways and Means Committee held March 17, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
David Pohl
Dwight Washington
Bruce DeLong
Ken Mitchell
Robert Showers
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Todd Campbell
Cindy Moser
Penny Goerge
Rob Wooten

Others Present

Marty Ruitter, Hobbs+Black
Adam Smiddy, Guidehouse
Kari Dickenson
Richard Laing, Stellar Broadband
Bill Knapp, Stellar Broadband

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments.
 - Kari Dickenson introduced herself as a real estate agent in the area and expressed her appreciation to the Board for exploring opportunities to help facilitate access to quality affordable broadband service; she stated that the quality of internet service has become the number one priority for potential homebuyers in the area.

PUBLIC SAFETY FACILITY
STUDY UPDATE

3. Ways and Means Committee Chairperson Stacey introduced Rob Wooten, Deputy Director of Facility and Fleet Services, and Marty Ruitter from Hobbs+Black to provide an update regarding the Public Safety Facility Study.
 - Over the last few months, County Staff has worked closely with Hobbs+Black Architects, in collaboration with their public safety experts, and have made significant progress on the Public Safety Facility Study.
 - The following activities have taken place since the last update:
 - **Programming** – The project team has continued to review and revise the program space allocation at each weekly meeting. The latest version was distributed to the members.
 - **Meeting with Chief Judge** – On January 25th, the project team met with the Chief Judge to discuss the future of existing specialty courts, potential justice reform, and other external pressures on the Courts that may impact the operations of the Sheriff’s Office and Jail.
 - **Concept Site Plan and Floorplan Development** – The project team held weekly meetings, as well as two full day workshops on February 15th, and February 24th, to further develop concept site plan and floorplan.
 - **Site Visits** – County Staff visited the new Branch County facility and made multiple visits to the Ingham County Justice Complex currently under construction.
 - **Next Steps** – Hobbs+Black will work with the project team to finalize the comprehensive study report.
 - Mr. Ruitter reviewed the site plans that were generated from the Clinton County jail needs study, and the members discussed the operational components of the proposed public safety facility.

No action required.

AMERICAN RESCUE PLAN
ACT OF 2021 (ARPA)
PROJECT UPDATE

4. Ways and Means Committee Chairperson Stacey introduced Adam Smiddy from Guidehouse to provide an update on current ARPA projects.
 - The members received an update regarding the technical assistance portion of the Small Business Grant Program.
 - Discussion took place regarding the Treasury’s new guidance and updated reporting requirements relative to the ARPA funds; the Treasury has restructured expenditure categories to better reflect the eligible use cases outlined in the final rule and as a result, the members received an updated ARPA project budget:

Project	Expenditure Category	Budget	Obligations	Expenses
Public Health-Negative Economic Impact	3.1: Public Sector Workforce: Payroll and Benefits	\$3,574,240	\$3,574,240	\$3,574,240
Broadband Infrastructure	5.19 Broadband: “Last Mile” Projects	\$3,000,000	\$0	\$0
Small Business Grants Program	2.29 Small Business Economic Assistance	\$2,000,000	\$2,000,000	\$1,762,113
Restaurant License Fee Reimbursement	2.35 Aid to Tourism, Travel, or Hospitality	\$26,324	\$26,324	\$26,324
Administration: Guidehouse & Broadband Survey	7.1 Administrative Expenses	\$325,082.53	\$129,889	\$129,889
Revenue Replacement/ Reserve	6.1 Provision of Government Services	\$6,534,749.47	\$0	\$0
Total	-	\$15,460,396	\$5,730,453	\$5,492,566

COMMITTEE RECOMMENDATION: Commissioner Showers, moved,

seconded by Commissioner Mitchell, to recommend approving the ARPA project budget with proposed changes. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

- Discussion took place regarding broadband analysis:
 - Administrator Longnecker reported that there was good attendance at last night's meeting with the local township officials; the purpose of the meeting was to update constituents regarding the County's broadband efforts.
 - Mr. Smiddy provided a chart to the members outlining current fiber services to Clinton County homes:
 - Fiber to Home – 7,786
 - Adequate Service (DeWitt and St. Johns) – 14,902
 - Unserved Homes – 7,040
 - The cost to build out service to the unserved homes alone would be \$25.3 million.
 - Mr. Smiddy discussed early opportunities and suggestions for securing fiber to facilitate builds in the upcoming years.
 - Discussion took place regarding potential grant opportunities.
 - Discussion took place regarding existing infrastructure and the County's engagement with internet service providers; the County will continue to work with the providers that are willing to engage with the County.
 - Richard Laing, President and CEO of Stellar Broadband, commented on supply chain issues; he stated that the County has good partners in the area with a known track record that can assist the County with their efforts.

No action required.

COMMISSIONERS' COMMENTS

5. Ways and Means Committee Chairperson Stacey requested Commissioners' comments.
 - The Commissioners commended Adam Smiddy from Guidehouse for doing an excellent job presenting the broadband information to our local officials.
 - Commissioner Washburn notified the members that the Capital Region International Airport has received over \$8 million in federal funding to boost its cargo ramp infrastructure; the Road Commission is already working with the Airport to plan and understand the potential need for road projects leading in and out of the airport.
 - Commissioner Showers provided an update on behalf of the Capitol Council of Governments.
 - Commissioner Washington provided an update on behalf of the Mid-Michigan District Health Department.

No action required.

ADMINISTRATOR'S REPORT

6. Ways and Means Committee Chairperson Stacey requested the report from Administrator Longnecker.
 - Administrator Longnecker provided an update to the members regarding the County's participation in the national opioid settlement with J&J and the three wholesale distributor defendants Amerisource, Cardinal, and McKesson (the "Big Three"); in Michigan, 100% of the litigating governments signed onto the deal; Clinton County is estimated to receive 1.7 million over eighteen years and the first settlement payment is projected to be distributed in May 2022.
 - The members were notified that the Central Dispatch project is going well, and they will be testing the tornado sirens tomorrow.
 - The County has completed all the work on the Road Commission bonds which will be sold for 18 million; it was noted that the gas tax is our source of revenue for paying off the bonds.

No action required.

ADJOURNMENT OF COMMITTEE MEETING

7. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:59 a.m.

WAYS AND MEANS COMMITTEE MEETING

Commissioner Pohl reported on a Ways and Means Committee meeting held March 24, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Adam Stacey, W&M Committee Chairperson
 David Pohl
 Dwight Washington
 Bruce DeLong
 Ken Mitchell
 Robert Showers
 Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker	Penny Goerge
Todd Campbell	Kate Neese
Doug Riley	Eric Harger
Phil Hanses	Jessica Plesko
Tom Helms	

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner Washington, to approve the agenda as amended. Motion carried.

- Addition to Agenda: Pratt Road Property Discussion – 10A

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

CENTRAL DISPATCH
UPDATE

3. Ways and Means Committee Chairperson Stacey introduced Administrator Longnecker to provide an update regarding the Clinton County Public Safety Radio Project.
 - The transition to the MPSCS has gone smoothly, but the project is far from being over.
 - The County is still meeting with Motorola as we complete the next phase of the project.
 - The second drive and signal test will occur in the spring once we have full foliage.
 - The projected completion date for the mobile installs is the first part of June (this includes the Clinton Transit radios).
 - Tornado sirens have been tested twice now, and another test will be completed soon as they work through adding the sirens to the new VHF system.
 - The decommissioning of the Harris equipment will begin in a few months.

No action required.

RESOLUTION 2022-4
AUTHORIZING GREATER
LANSING COMMITTEE FOR
STORM WATER
MANAGEMENT
MEMORANDUM OF
AGREEMENT

4. Ways and Means Chairperson Stacey introduced Phil Hanes, Drain Commissioner to discuss Clinton County's membership with the Greater Lansing Regional Committee (GLRC) on Phase II Nonpoint Source Pollution Prevention.
 - The GLRC is a regional cooperative of counties, municipalities, school districts, and other entities who work together to meet the requirements of their National Pollutant Discharge Elimination System (NPDES) permits, specific to Phase 2 storm water discharge.
 - Our current GLRC Memorandum of Agreement is set to expire April 30, 2022; the GLRC has drafted a revised Memorandum of Agreement that will continue the organization through the next NPDES permit cycle ending in 2027.
 - Members are required to pass a formal resolution that approves the GLRC Memorandum of Agreement, including authorizing payment of their annual dues, and appoints a county representative to the GLRC.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Washington, to **recommend** adoption of the Resolution approving the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement revised December 2, 2021 and appointment of the representative to the Committee. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.
(INSERT RESOLUTION)

EQUALIZATION
CONTRACTS FOR
PROFESSIONAL APPRAISAL
AND ASSESSING SERVICES

5. Ways and Means Chairperson Stacey introduced Eric Harger, Equalization Director to discuss the annual contracts for professional appraisal/assessing services.
 - Director Harger provided a brief overview of the contractual services that are provided relative to our commercial/industrial and agricultural studies.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** authorizing the Clinton County Contract with Equalization Appraisal Services in the amount of \$25,000 for the commercial/industrial studies in 2022 as described in the agreement. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to recommend authorizing the Clinton County Contract with Dr. Mark Holley, Complete Appraisal Service in the amount of \$20,020 for the agricultural studies in 2022 as described in the agreement. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried. Chairperson Washburn abstained from voting on this motion.

FACILITY AND FLEET
SERVICES
HVAC IMPROVEMENT AT
GREENHAVEN

6. Ways and Means Chairperson Stacey introduced discussion regarding supplemental heating at Greenhaven.
- The HVAC system at Greenhaven is unable to adequately heat the facility during the winter months resulting in unacceptable conditions for both residents and staff.
 - It has been determined that the addition of electric supplemental heat equipment is the best option to eliminate this issue.
 - If authorized, this equipment will be installed in the existing HVAC system ducts and will supplement the existing system when it is unable to maintain an acceptable temperature.
 - Discussion followed and Administration was asked to report back on what the cost would be to put in a new system instead.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** approval of \$21,500 for supplemental heating at Greenhaven. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Discussion followed with Deputy Administrator Campbell providing additional details to the members on the costs for a new heating system. Voting on the motion by roll call vote, those voting aye were Washington, Showers, Pohl, DeLong and Washburn. Five ayes, zero nays, two absent. Motion carried.

EMERGENCY
MANAGEMENT HOMELAND
SECURITY GRANT

7. Emergency Management – Homeland Security Grant:

FIDUCIARY AGREEMENT
WITH INGHAM COUNTY

- A. Ways and Means Committee Chairperson Stacey introduced Tom Helms, Emergency Management Director, to discuss the Homeland Security Grant.
- This proposed agreement allows Clinton County to be a sub-recipient of the 2021 Homeland Security Grant Program; this federal grant is passed through the State and then to the Region 1 Homeland Security Planning Board.
 - Ingham County is currently the fiduciary agent for this grant.
 - The agreement outlines some of the conditions that the County must adhere to, in order to be reimbursed; Clinton County has participated in this program since 2004.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** approving the FY 2021 HSGP Region 1 Board Sub-Recipient Agreement authorizing Ingham County to serve as the fiduciary for the region. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Discussion followed. Motion carried.

HOMELAND SECURITY
GRANT FY 2021
PRE-FUNDING REQUEST

- B. Ways and Means Committee Chairperson Stacey introduced Tom Helms, Emergency Management Director, to discuss pre-funding Clinton County's allocation of the 2021 Homeland Security Grant Program (HSGP) funds.
- Mr. Helms is asking for pre-funding of Clinton County's local share of the FY 2021 Region 1 Homeland Security Grant in the amount of \$61,328.23.
 - The members were provided with an outline of the proposed expenditures of the 2021 grant funds.
 - Grant funds must be used on projects that align with current state homeland security investment strategies, guidance and local threat and risk assessments.
 - A portion of these funds must also be used for law enforcement terrorism prevention activities and five National Priorities as identified by the Department of Homeland Security.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Washington, to **recommend** approving the pre-funding of Clinton County's local share of the FY 2021 Homeland Security Grant (HSGP) funds in the amount of \$61,328.23. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

WASTE MANAGEMENT
PROPERTY USE
AGREEMENT WITH
GRANGER FOR CLEAN
COMMUNITY EVENT

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding a property use agreement with Granger for the 2022 Free for Fall Event.
- The Department of Waste Management (DWM) is seeking approval to enter a property use agreement with Granger to conduct the 2022 Free for Fall event at their location.
 - This agreement stipulates the obligations of both the site host and the County, offers indemnification to both parties, and clarifies liability to the County,

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** approval of the property use agreement with Granger for the 2022 Free for Fall Event. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

CLINTON COUNTY
ECONOMIC ALLIANCE
DOING BUSINESS AS
CLINTON COUNTY
CATALYST ANNUAL
AGREEMENT FOR
SERVICES

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Clinton County Economic Alliance (dba Clinton County Catalyst) annual agreement for services.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** authorizing a one- year agreement for services with the Clinton County Economic Alliance (dba Clinton County Catalyst) for \$5,000. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

AMERICAN RESCUE PLAN
ACT (ARPA) CONTRACT

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the ARPA Contract amendment with Guidehouse.
- The contract with Guidehouse for consulting services is estimated to cost \$150,000 per year; the contract started in August of 2021 with just over \$70,000 spent through December of 2021.
 - The members were presented with an amendment to the Statement of Work; the amendment simply increases the not-to-exceed amount from \$150,000 to \$300,000.
 - The time the consultant puts into the project can be scaled up or down depending on the level of effort required; this will be a multi-year effort.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** approval of Amendment 1 to the Guidehouse Statement of Work. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. It was noted that the consultant fees are being paid from ARPA funds and is certainly paying off. Motion carried.

PRATT ROAD PROPERTY
PLANS, SURVEY WORK,
DESIGN AND
CONSTRUCTION
MANAGEMENT

- 10A. Ways and Means Committee Chairperson Stacey introduced Todd Campbell, Deputy Administrator to discuss the Pratt Road Property.
- Per the direction from the Board of Commissioners, the Administrative staff is developing a buy/sell agreement for the property located at 7575 Pratt Road for a future County park.
 - Discussion has taken place with the property owner regarding the possibility of completing some phase I improvements to the property as part of the buy/sell agreement.
 - The three proposed property improvements include an all-season parking lot, development of a beach, and constructing an emergency access path around the lake.
 - The owner is willing to construct the minimum improvements needed to be able to provide limited access to park users; this will be done for a fee, to be negotiated, separate from the sales price of the property.
 - Administration is proposing the County contract with an engineering firm to develop plans that would be used to construct the phase I improvements.
 - The Spicer Group is the engineering firm that designed and provided project over-site for the Clinton Lakes Park improvements, and they did a very solid job for the County at Clinton Lakes Park.
 - The Spicer Groups' proposal includes the necessary scope items to construct the three proposed improvements: 1. Survey work – property lines, topography, and water depth, 2. Conceptual design, 3. Preliminary design, 4. Final design and 5. Construction management.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** approving the Spicer Group's proposal as presented at a cost not to exceed \$21,000. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

2023 BUDGET CALENDAR

11. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 2023 Budget Calendar.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** the adoption of the 2023 Budget Calendar. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

PLANNING UPDATE

12. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director and Jessica Plesko, Planning/Permit Technician to provide a planning update.

- PC-02-22 SLU – Application for a Special Land Use Permit (Amendment); Planning Commission recommends approval.
 - Discussion followed and the members expressed their concerns regarding disruptions to the community; it is suggested the applicant attend the BOC meeting to plead their case.
- PC-05-22 MA – Petition for a change of zone/map amendment; Planning Commission recommends approval.
- PC-06-22 MA – Petition for a change of zone/map amendment; Planning Commission recommends approval.
- PC-09-22 SLU – Application for a Special Land Use Permit; Planning Commission recommends approval.
- Draft Comprehensive Plan (Update) - Planning Commission moved to forward the Draft Comprehensive Plan (Update) to the Board of County Commissioners with a recommendation to authorize its distribution and the beginning of the required 63-day review period.
 - Jessica Plesko, Planning/Permit Technician was commended for her involvement with the comprehensive plan update.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Showers, to **recommend** authorizing the public distribution of the draft Comprehensive Plan (Update) to begin the required 63-day review period prior to considering formal adoption of the plan. Motion carried. (See page 4 of minutes for Board Action)

APRIL MEETING AND EVENTS CALENDAR

13. Ways and Means Committee Chairperson Stacey introduced discussion regarding the April 2022 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** approval of the April 2022 Open Meetings and Events Calendar as presented. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE INVOICE PAID

14. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner DeLong, to approve the invoices paid from February 5 through March 4, 2022, in the amount of \$830,005.58. Motion carried.

COMMISSIONERS' COMMENTS

15. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were no comments.

ADMINISTRATOR'S REPORT 16. Ways and Means Committee Chairperson Stacey requested the report from Administrator Longnecker.

- Administrator Longnecker provided an update on the Road Commission bonds that were sold on Tuesday; it was noted that the County received an AA+ rating from Standard and Poor's and a solid bid was received from Raymond James & Associates, Inc. with a true interest cost of 2.89%.

ADJOURNMENT OF COMMITTEE MEETING 17. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:37 a.m.

HUMAN RESOURCES COMMITTEE MEETING Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held March 24, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present:

David Pohl, HR Committee Chairperson
Dwight Washington
Bruce DeLong
Adam Stacey
Robert Showers
Ken Mitchell
Kam Washburn, Ex-Officio Member

Staff Present

Craig Longnecker
Todd Campbell
Penny Goerge

CALL TO ORDER/ APPROVE OF AGENDA 1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:37 a.m.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS 2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

HEALTH INSURANCE RENEWAL UPDATE 3. Human Resources Committee Chairperson Pohl introduced County Administrator Longnecker to provide an update regarding the health insurance renewal.

- Administrator Longnecker informed the members that the Health Alliance has reviewed the health insurance renewal proposals and narrowed them down to two options:
 1. Option 1 – Stay with McLaren and carve out RX (self-funded through ARORX)
 2. Option 2 – Insight Self-Funded Plan and carve out RX (self-funded through ARORX)
- Administrator Longnecker explained that the Alliance is still waiting on McLaren to release medical only rates under Option 1, but if it works out the way the Alliance has designed, the County will stay under 3%, there will be no change to employee cost sharing, and benefit levels will remain the same.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** authorizing Administrator Longnecker to move forward within the parameters of Option 1 as outlined, pending review from the Health Alliance. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Deputy Administrator Campbell noted that discussions are continuing with McLaren on a proposal with other alternatives being considered if things don't materialize with McLaren. Motion carried.

COMMISSIONER
COMPENSATION

4. Human Resources Committee Chairperson Pohl to discuss Commissioner Compensation and per diem rates.
- The members discussed commissioner compensation and it was noted that any change in the rate of compensation for commissioners may take effect only with the beginning of a new term.
 - Human Resources Chairperson Pohl provided a salary survey to the members and recommends increasing commissioner compensation by \$750 effective January 1, 2023.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** the establishment of the following Board of Commissioners' salaries effective January 1, 2023:

Board Chair	\$13,250
Vice Chair	\$12,250
Board Member	\$11,250

Motion carried. Commissioner DeLong voted no.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried. Commissioner DeLong voted no.

- Discussion took place regarding per diem rates; HR Chairperson Pohl recommends the per diem rate be increased from \$70 to \$75 per business meeting period, effective January 1, 2023.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** increasing the per diem rate from \$70 to \$75 per business meeting period, effective January 1, 2023. Motion carried.

- The members discussed the Road Commissioners' salaries and their strong contributions to the County.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation, noting that this increase applies to all committees and boards of the county. Commissioner Showers outlined his reasons for supporting the increase in the Commissioner salaries, noting Clinton County is financially in good standing with no debt in comparison to neighboring entities who have significant debt, pension and OPEB liabilities. Motion carried. Commissioner DeLong voted no.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Mitchell, to **recommend** increasing the salary rate of each Road Commissioner to \$8,000 annually, effective January 1, 2023. Motion carried. Commissioner Stacey voted no.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the committee recommendation. Commissioner Showers noted that the pension and OPEB liability of the Road Commission has been significantly reduced in the last 10 years, while at the same time maintaining and improving the county roads, this due to the good financial management and the work of the Board of Road Commissioners. Motion carried.

COMMITTEE/COMMISSION APPOINTMENTS

5. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various committees and commissions.

APPOINTMENT OF RUSS HICKS TO DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Stacey, to **recommend** appointing Russ Hicks to the Department of Health and Human Services (DHHS) Board for the remainder of a three (3) year term expiring October 31, 2023.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation to appoint Russ Hicks to the Department of Health and Human Services (DHHS) Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

APPOINTMENT OF DAVE SEEGER TO THE SOLID WASTE COUNSEL

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** reappointing Dave Seeger to the Solid Waste Council as DeWitt Charter Township's Representative for a three-year term expiring April 1, 2025. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation to reappoint Dave Seeger to the Solid Waste Council. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS' COMMENTS

6. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
- The members discussed the County's budget process and expressed their support to Administration for the current procedures they have in place relative to budget requests; having these procedures in place has led to the County's positive financial position.
 - Commissioner Washburn reported an update regarding broadband.
 - Commissioner Showers provided an update on behalf of the Capitol Council of Governments (CAPCOG) and briefly discussed regional transportation efforts.
 - Commissioner Washington reported an update on behalf of his district.
 - Commissioner Mitchell notified the members that the new Department of Health and Human Services Director for Clinton County will be Stacy Houghtaling.
 - Commissioner Pohl briefly discussed cybersecurity.

ADJOURNMENT OF COMMITTEE MEETING

7. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:32 a.m.

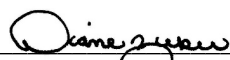
END OF COMMITTEE REPORTS

COMMISSIONERS' COMMENTS

Chairperson Washburn called for Commissioners' comments. There were none.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner DeLong moved, seconded by Commissioner Pohl to adjourn the meeting at 10:37 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on April 26, 2022.