

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

DATE 01/25/2022

The Clinton County Board of Commissioners met on Tuesday, January 25, 2022 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called and quorum of the members were in attendance as follows: Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Dwight Washington and Adam Stacey. Commissioner Robert Showers was excused.

COUNTY PERSONNEL

Craig Longnecker and Deb Sutherland

VISITORS

Steve Currie, James Botsko, Liz Braddock, Carolyn Brokob, Kellie Nethaway, Elaine Fischhoff, Terry Link, Ellen Link, Theresa Kidd, Mike Kidd, Melany Mack, Ron Balzer and Bob Miller

AGENDA

The agenda was amended to add the approval of January 20, 2022 Human Resources Closed Session Minutes

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval:

- December 17, 2021 Board Meeting
- January 4, 2022 Board Organizational Meeting
- January 20, 2022 Ways and Means Committee Meeting Closed Session
- January 20, 2022 Human Resources Committee Meeting Closed Session Minutes

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Eaton County Resolution to Condemn Federal Vaccine and Testing Mandate

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Washington to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator

- Printed copies of the 2022 Budget documents have been distributed to each Board member.
- Jail/Public Safety facility study meeting was held last Friday to continue exploring space needs.

PUBLIC COMMENTS

Chairperson Washburn called for public comments.

- Ellen Link, Victor Township resident and member of the League of Woman Voters reiterated her previous request for the Board to act and publicly acknowledge the urgency of the climate crisis by adopting a Resolution to Declare a Climate Emergency, a sample which she shared with the members. She believes the passing of a Resolution will help send a message that climate change is real, that those who have been elected to lead the residents into the future take climate change seriously and will do what is necessary to safeguard homes, farms, schools etc. Ms. Link noted that countless documents and resources are available to help members better understand the crisis. To begin efforts to combat climate change, Ms. Link suggested the Board adopt the Resolution and in addition, establish a commission of concerned citizens to find ways to mitigate and respond to climate change.
- Elaine Fischhoff, resident of Lansing and member of League of Women Voters, member of Lansing Mayor's Advisory Sustainability Commission and a member of the Lansing Environmental Action Team urged the Board to adopt the Resolution to Declare the Climate Emergency shared by Ms. Link today or refer this matter to committee for consideration. Ms. Fischhoff offered her thoughts about the need to fight climate change, shared examples, as well as available programs to help facilitate in fight against climate change. She also provided details regarding climate change policies, action plans and sustainability both globally as well as in the tri-county communities.
- Terry Link, Victor Township resident and former County Commissioner shared his brief insights into the impending threats of climate change destabilization, noting that we all have a collective responsibility to make the world a better place for all. Mr. Link would like to county to continue to build on the climate change initiatives he spearheaded in the county more than 10 years ago. He is asking the Board to cease ignoring the signs of the threats of climate change, to launch and engage in a community dialog on how to reduce the threats and adapt to the changes lurking nearby. No one has the answers on how to deal with the threats, but we must do it together. He encouraged the members to view a video explanation of the limits to growth by the late Professor Dr. Albert Bartlett, University of Colorado emeritus professor of Physics at <https://www.youtube.com/watch?v=x5OYmRyfXBY>
- Kellie Nethaway, Ovid-Else resident reiterated her prior concerns expressed at previous meetings particularly regarding the quarantine guidelines segregating the vaccinated versus the unvaccinated. Ms. Nethaway spoke regarding a variety of statistics she has gathered regarding the COVID pandemic.

RETIREE HEALTH CARE TRUST FUND ANNUAL REPORT

Chairperson Washburn introduced James Botsko, Senior Portfolio Manager, Fifth Third Bank to provide a brief summary of the annual report on the performance of the Retiree Health Care Trust Fund during the 2021 calendar year. Members of the trust fund meet quarterly throughout the year to review the performance of the fund. Fifth Third Bank provides an annual report to the Board in the beginning of each year. The portfolio achieved strong growth throughout the 2021 year. The total return for the year was 11.8% and falls within the range of benchmarks. The results for the portfolio were well above the actuarial assumptions that we seek to achieve. The fund ended the year with a Market Value of \$18,328,800.06.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Showers to accept the report as presented. Motion carried.

MICHIGAN ASSOCIATION OF COUNTIES UPDATE

Steve Currie, Executive Director of the Michigan Association of Counties (MAC) provided an update to the members, highlighting the following:

- The MAC Leadership
- The MAC Board meets four times per year
- Services provided by MAC
- MACC 2022 Priorities:
 - Revising Open Meetings Act to meet the demands of the 21st Century
 - Enacting Reforms to ensure Proper Funding of Local Courts
 - Protecting and Improving Michigan’s Local and Public System for Mental Health
 - Creating a Fair Revenue Sharing System for Counties
 - Compensating Local Governments for funds diverted by the Veterans Property Tax Exemption
 - Revamping the Personal Property Tax Exemption to provide annual reimbursement to locals
 - Adopting the MI Roadmap to Use ARP Funds for Historic Investments in Michigan
- Legislative Update:
 - Four-year terms adopted for County Commissioners beginning in 2024 election cycle
 - 911 Funding Secured
- Advocacy
 - MAC Policy Committees that study legislation
 - Michigan Association of Counties Political Action Committee (MACPAC)
- Services
 - Conferences – Legislative and Annual
- Communications
 - Facebook; Podcast 83; Twitter; Instagram

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT UPDATE

Liz Braddock, Mid-Michigan District Health Officer provided the following update:

- January is National Radon Action Month; Exposure to Radon over long periods of time, can lead to lung cancer; Health Department offers free testing kits.
- Food Service License Reimbursement Program checks will be issued this month to forty-four food operating businesses, made available with ARPA Funds.
- Quarterly Service Report for Clinton County has been updated for the Community Health and Education, as well as the Environmental Health programs offered by the Health Department.
- PFAS at the Capital Region International Airport continues to be explored regarding the ground water contamination, due to the effective and mandated firefighting agents used, however the drinking water does not contain PFAS.
- COVID-19 Update:
 - Currently at a high transmission rate.
 - A total of 10,535 cases were reported for Clinton County in 2021:
 - 3,684 cases were reported from January 1 thru June 30, 2021
 - 6,841 cases were reported from July 1 thru December 31, 2021
 - A total of 2,446 cases were reported in the first 18 days of 2022:
 - 50 outbreaks have been reported in schools and congregate living settings for a period of 2 weeks
 - 609 cases were from 50 different settings such as schools, congregate living settings and health & rehabilitation facilities in Clinton County.

- Federal Government Testing Program was released on January 19, 2022; every home is eligible to order 4 free home test kits; kits can be ordered on the web at www.COVIDteests.gov
- 2000 K95 masks will be available and distributed by the Health Department to specific locations in the community.
- Health Department will partner with other locations within the county to assist with distribution of testing kits in the community once the kits are received by the Health Department.
- State Epidemic Order released on January 21, 2022 requires that Nursing Homes offer and provide vaccines. The order directs the Health Department to assist with distribution of vaccines and boosters to the home bound as well.
- Keeping schools open is a priority; Health Department continues to meet with schools on a regular basis.

Discussion followed regarding vaccines and testing, as well as the PFAS at the airport.

APPROVAL OF COMMISSIONERS' EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

INFRASTRUCTURE COMMITTEE MEETING

Commissioner Washburn, Chairperson of the Infrastructure Committee reported on a meeting held January 13, 2022.

ATTENDANCE AT COMMITTEE MEETING

Members Present

Kam Washburn, Infrastructure Committee Chairperson
 Bruce DeLong
 Adam Stacey

Others Present

Marty Ruiter, Hobbs+Black
 Robert Kudwa, City of St. Johns
 Kristina Kinde, City of St. Johns

Staff Present

Craig Longnecker
 Todd Campbell
 Kristie Helms
 Penny Goerge

CALL TO ORDER/APPROVAL OF AGENDA

1. Infrastructure Committee Chairperson Washburn called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Stacey, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Infrastructure Committee Chairperson Washburn requested limited public comments. There were none.

PUBLIC SAFETY FACILITY STUDY UPDATE

3. Infrastructure Committee Chairperson Washburn introduced Kristie Helms, Deputy Director of Facilities and Fleet Services, and Marty Ruiter from Hobbs+Black to provide an update regarding the Public Safety Facility Study.
 - Over the last few months, County Staff have worked closely with Hobbs+Black Architects, in collaboration with their public safety experts, performing the following information gathering and evaluation tasks:
 - Questionnaires - In November 2021, the design team prepared and issued a targeted questionnaire to county staff (Jail, IT and

- Facility and Fleet Services) as the initial data gathering effort; the purpose of the survey was to allow all staff the opportunity to provide documentable feedback as to the operations and maintenance of the existing facility from their unique perspective.
- Programming Workshops - In December 2021, prior to the Holidays, the design team and key county staff conducted two (2) day long programming workshops; the information gathered from the questionnaires provided the starting point for the first workshop; the workshops conducted deeper exploration and conversation regarding the operational elements, both existing and desired to support the operational mission of the jail.
 - Programming Verification Meeting – On January 11, 2022, the design team and key county staff conducted a program verification meeting at which the team reviewed the spatial allocations for each program area identified during the programming workshops; the project team also reviewed some preliminary exploration by the design team of how the identified program may fit on the Townsend Road Campus as a renovation & addition to the existing facility.
 - Discussion following regarding the next steps:
 - Key staff will be reviewing the programming information provided by the design team and providing further feedback by 1/14/22.
 - The project team will be meeting again on 1/21/22 and 1/25/22 to review and refine the programming documents and conduct a meeting with the Chief Judge.
 - The month of February will be used to refine the programming document into concept plans for the project team’s evaluation and budgeting with the idea of presenting the final report findings in March 2022.
 - Commissioners’ Comments:
 - Chairperson Washburn spoke regarding the challenges involved with addressing both the physical and mental health needs at the Jail, as well as the physical infrastructure that is required to support these needs; this will be a key component moving forward.
 - Commissioner DeLong was invited to attend the January 21st meeting to provide further input regarding the proposed sizes of housing units.
 - The members discussed the future impacts of prison reform.
 - Commissioner Stacey emphasized that the major focus of this study is to improve operational efficiencies, safety, and support for the Jail and staff; however, every effort should be made to use the most cost-efficient building materials.

No action is required at this time.

M21 CORRIDOR IMPROVEMENTS

4. Infrastructure Committee Chairperson Washburn introduced Dave Kudwa and Kristina Kinde from the City of St. Johns to discuss future improvements to M-21 through St. Johns.
 - Over the past few years, the City of St. Johns has been talking with MDOT about needed improvements to the M-21 corridor; the members were notified that design will begin later this year for these improvements.
 - Typically, the scope of improvements would be limited to a mill and fill of the asphalt surface with very little structural improvements;

however, given the amount of semi-truck and commercial traffic on M-21, the City feels a more aggressive improvement is needed.

- The City is proposing the following improvements:
 1. Structural improvements to the road base
 2. Replacement of existing watermain – removal of any existing lead service lines
 3. Replacement of existing sanitary sewer
 4. Construction of a new roundabout at Scott Road (applied to the state, but the proposal did not meet approval criteria)
 5. Construction of new boulevard sections for corridor signage
- Mr. Kudwa emphasized that upgrading the utilities and sidewalk are a priority for the City and they feel that coordinating this activity with the road improvements will be a more cost-effective approach.
- Discussion followed and the members are supportive of the City's efforts.
- Mr. Kudwa will provide a sample resolution of support for the full board to review and adopt at a future Board meeting.
- Brief discussion took place regarding the possible future development at the Wilson Center.

No action is required at this time.

COMMISSIONERS' COMMENTS

5. Infrastructure Committee Chairperson Washburn requested Commissioners' comments. There were none.

ADJOURNMENT OF COMMITTEE MEETING

6. Infrastructure Committee Chairperson Washburn adjourned the meeting at 10:05 a.m.

WAYS AND MEANS COMMITTEE MEETING

Commissioner Stacey, Chairperson of the Ways and Means Committee reported on meeting held January 20, 2022.

ATTENDANCE AT COMMITTEE MEETING

<p><u>Members Present:</u> Adam Stacey, W&M Committee Chairperson David Pohl Dwight Washington Bruce DeLong Ken Mitchell Kam Washburn, Ex-Officio Member</p>	<p><u>Members Excused:</u> Robert Showers</p>
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Staff Present

<p>Craig Longnecker Todd Campbell Doug Riley Kyle Thornton Rob Wooten</p>	<p>Penny Goerge Tina Ward Cindy Moser Chris Collom Kristie Helms</p>
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Others Present

Amy Pocan, Veteran Affairs
Emma Bostwick, Lansing Economic Area Partnership (LEAP)
Dillon Rush, Lansing Economic Area Partnership (LEAP)
Adam Smiddy, Guidehouse
Mike Homier, Foster Swift

CALL TO ORDER/APPROVAL OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

TREASURER BLANKET BOND

3. Ways and Means Committee Chairperson Stacey introduced Tina Ward, Clinton County Treasurer, to discuss the One Million Dollar Blanket Bond covering the County Treasurer.
 - As required by Public Act 211 of 2007, County Treasurer Ward provided a copy of the Blanket Faithful Performance Bond in the amount of One Million Dollars issued to Clinton County by the Michigan Municipal Risk Management Authority.
 - The Bond is valid for the upcoming year and meets the statutory threshold amount required by this Act.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** acknowledging submission of the Blanket Bond Report for 2022 as required by Public Act 211 of 2007. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

VETERAN AFFAIRS UPDATE

4. Ways and Means Committee Chairperson Stacey introduced Amy Pocan, Acting Director from the Ingham County Department of Veteran Affairs, to provide an update regarding Clinton County's service agreement.
 - Since 1981, Ingham County Department of Veteran Affairs has maintained a service agreement with Clinton County; this agreement renders Clinton County veterans and dependents identical services to those in Ingham County.
 - Ms. Pocan notified the members that Ingham County Department of Veteran Affairs entered into a grant agreement on behalf of Clinton County with the Michigan Veteran Affairs Agency for the 2022 County Veteran Service Fund Grant; under this agreement, the County shall receive the amount of \$83,582, to be administered by Ingham County Department of Veteran Affairs.
 - This grant will be used to fund a Benefits Support Specialist position who will work a minimum of three days a week in Clinton County; this position will be in addition to the services already being provided by Barry Walter from the VFW State Service Office.
 - This grant will also provide financial emergency assistance to aid reservists, peacetime and wartime veterans who reside in Clinton County and are experiencing temporary financial hardship.
 - The members were notified that the Michigan Legislature has appropriated an additional \$900,000 to enhance the work that is being done in the counties that were awarded grants through the FY22 MVAA County Veteran Service Fund grant; these additional grant funds would be used for providing free transportation to Clinton County veterans in collaboration with the Clinton Area Transit System.
 - Ms. Pocan advised that she and Administrator Longnecker have been reviewing the service agreement history, and it is recommended that a new service agreement be put in place to accurately reflect the needs of Clinton County veterans and the mission of Clinton County.
 - Discussion followed and the members were pleased to hear that the Courthouse will have someone on site to assist our veterans for nearly every day of the week.

No action required at this time.

AMERICAN RESCUE PLAN
ACT OF 2021 (ARPA)

LEAP UPDATE

5. American Rescue Plan Act of 2021 (ARPA)

- A. Ways and Means Committee Chairperson Stacey introduced Emma Bostwick and Dillon Rush from Lansing Economic Area Partnership (LEAP) to present their monthly report.
- Mr. Rush and Ms. Bostwick provided an update to the Board regarding the Clinton County Small Business Relief Program that was launched in response to the COVID-19 pandemic utilizing American Rescue Plan Act funding.
 - The competitive portion of the Clinton County Small Business Relief Grant Program has concluded; 107 businesses were awarded grants for a total of \$1,640,000.
 - Starting in January 2022, LEAP will begin focusing on the development of small business technical assistance with the remaining funds of \$210,000.
 - LEAP has already begun researching with relevant partners, such as the region's Small Business Development Center, the most effective forms of technical assistance.
 - Initially, a few areas determined as critical needs were bookkeeping assistance, e-commerce preparedness and development, and marketing and advertising.
 - Discussion followed regarding the state of the COVID-19 pandemic and how the selection process will take place.
 - The Technical assistance portion of the project will go through 2023.

No action required.

GUIDEHOUSE UPDATE

- B. Ways and Means Committee Chairperson Stacey introduced Adam Smiddy, Senior Consultant with Guidehouse, to provide an update regarding the American Rescue Plan Act (ARPA) of 2021.
- Mr. Smiddy provided a final rule update to the members regarding the Coronavirus State and Local Fiscal Recovery Fund (SLFRF); the new guidance will take effect on April 1, 2022 and will replace the Interim Final Rule issued in May 2021; however, recipients can choose to begin complying with the Final Rule before the date it takes effect.
 - The new guidance also provides increased flexibility in use of the funds and provides a clearer process for considering the eligibility of use cases not outlined in the guidance.
 - The members received an update regarding the Restaurant License Reimbursement Program.
 - The members reviewed the project budget as of December 31, 2021.
 - Discussion took place regarding additional project proposals; a procedure will need to be put in place to determine if there is valid interest and if they meet the eligibility criteria.

No action required.

BROADBAND SURVEY
UPDATE

- C. Ways and Means Committee Chairperson Stacey introduced Administrator Longnecker and Adam Smiddy, Senior Consultant with Guidehouse, to discuss broadband in Clinton County.
- Clinton County has contracted with Mitchell Research and Communications, Inc. to conduct a fiber feasibility survey for the County.
 - The press release was sent to all local municipalities and media outlets on January 6th to strongly encourage residents to participate in the survey.
 - The online survey took place via SurveyMonkey and received 1,667 responses; the phone campaign resulted in 400 responses.
 - Discussion followed regarding the three phases involved with the

Broadband project:

- Data Gathering & Preparation for Action
- Selected Partners & Commence Action
- Report Writing and Presentation

- It was determined that a special Ways and Means Committee meeting should take place in February to further discuss broadband.

No action required.

FACILITY AND FLEET
SERVICES CAPITAL
IMPROVEMENT PROJECT
REQUESTS

6. Ways and Means Committee Chairperson Stacey introduced Rob Wooten, Facilities and Project Management Director, to discuss capital improvement project requests on behalf of the Facility and Fleet Services Department.

COURTHOUSE
HEATING/COOLING SYSTEM
PUMP REPLACEMENT

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to approve up to \$85,000 of 2022 CIP funds for Courthouse heating/cooling system pump replacement, as outlined and approved in the capital improvements section of the 2022 budget. Motion carried.

HEALTH DEPARTMENT
PARKING LOT PAVING

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Washington, to approve up to \$55,000 of 2022 CIP funds for Health Department parking lot paving, as outlined and approved in the capital improvements section of the 2022 budget. Motion carried.

HEALTH DEPARTMENT
SNOWMELT SYSTEM
REPLACEMENT

COMMITTEE ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong, to approve up to \$35,000 of 2022 CIP funds for Health Department snowmelt system replacement, as outlined and approved in the capital improvements section of the 2022 budget. Motion carried.

RE-APPROPRIATE 2021
PROJECTS TO THE 2022
BUDGET

7. Ways and Means Committee Chairperson Stacey introduced discussion regarding the re-appropriation of 2021 projects.
- Deputy Administrator Campbell provided an overview of the projects that were approved in 2021 that have yet to be completed; it is recommended that these projects be carried over to 2022.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** approving the re-appropriation of the 2021 projects to the 2022 Budget as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

CENTRAL DISPATCH
UPDATE

8. Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to provide an update regarding the Clinton County Public Safety Radio Project.
- Discussion took place regarding the drive signal testing that took place in the fall; it had an overall 100% success rate countywide; another test will be completed in the spring.
 - Ms. Collom provided a budget update, noting only three change orders have occurred equaling less than \$140,000.
 - All radios and portables have been distributed to law enforcement agencies; fire radios will be distributed at the end of the week.
 - The system will go live on February 9, 2022.

No action required.

RESOLUTION 2022-1
SUPPORTING PAVING OF
FRED MEIJER CIS TRAIL

9. Ways and Means Committee Chairperson Stacey introduced discussion regarding a resolution supporting the asphalt paving of the rail trail in Clinton County.
- As part of Governor Whitmer’s plan for the allocation of Federal American Rescue Act (ARPA) Plan relief dollars, a significant and essential investment of \$250 million was proposed for infrastructure improvements to State Parks and Trails.
 - The Governor also announced a historic investment of \$150 million for local Parks and Trails using ARPA funds, to boost local economics, enhance tourism and recreation, rebound from the COVID public health crisis, and help support Michigan businesses.
 - Therefore, the Mid-West Michigan Trail Committee is asking the Board to authorize a resolution encouraging our Governor and Michigan State Legislators to designate enough funding of the proposed \$400 million investment to increase the quality of life for surrounding communities by paving with asphalt the remaining rural 34 miles of the Fred Meijer CIS Trail from Ionia Township east to Owosso Township.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioners Washington, to **recommend** adopting a Resolution in support of asphalt paving of the rural 34 miles Fred Meijer CIS Trail Section of Mid-West Michigan Trail Authority between Ionia and Owosso, Michigan. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried. (INSERT RESOLUTION)

PLANNING UPDATE AND
AUTHORIZATION FOR
PLANNING DEPARTMENT
TO WORK WITH LEGAL
COUNSEL ON POLICY
REGARDING MEDICAL
MARIHUANA FACILITIES
AND ADULT-USE
MARIHUANA
ESTABLISHMENTS

10. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- Director Riley introduced Michael Homier from Foster Swift to discuss the County’s zoning options for medical marihuana facilities and adult-use marihuana establishments if townships under County zoning “opt in” to allow those land uses.
 - Attorney Homier outlined the county’s options and suggested that an amendment can be made to the zoning ordinance to classify adult-use and medical marihuana as activities that are regulated directly by local townships or municipalities.
 - Discussion followed and the members were supportive of providing the local townships and municipalities with the authority to regulate these types of activities within their own jurisdictions.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommend** authorizing the Planning Department to work with legal counsel in creating a draft concept of designated activity use and prepare a draft memo explaining the county’s policy regarding this matter. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

CLOSED SESSION TO
DISCUSS REAL PROPERTY

11. Ways and Means Committee Chairperson Stacey requested a motion to proceed to closed session to consider the purchase of real property as permitted by section 8(D) of the Open Meetings Act.

COMMITTEE ACTION: Commissioner Mitchell moved, seconded by Commissioner Pohl, to proceed to closed session to consider the purchase of real property as permitted by section 8(D) of the Open Meetings Act. Voting on the motion by roll call vote, those voting aye were Pohl, DeLong, Mitchell, Washington, and Stacey. Five ayes, zero nays. Motion carried.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl, to return to open session. Voting on the motion by roll call vote, those voting aye were Washington, Pohl, Mitchell, DeLong, and Stacey. Five ayes, zero nays. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** moving forward based on the closed session discussion. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

FEBRUARY MEETING
CALENDAR

12. Ways and Means Committee Chairperson Stacey introduced discussion regarding the February 2022 Open Meetings and Events Calendar.

- Addition to Calendar: Ways and Means Committee Meeting on February 10th at 9:00 a.m.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner DeLong, to **recommend** approval of the February 2022 Open Meetings and Events Calendar as amended. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE
INVOICES PAID

13. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl, to approve the invoices paid from December 4, 2021, through January 7, 2022, in the amount of \$1,567,019.70. Motion carried.

COMMISSIONERS'
COMMENTS

14. Ways and Means Committee Chairperson Stacey requested Commissioners comments. There were none.

ADMINISTRATOR'S REPORT

15. Ways and Means Committee Chairperson Stacey requested the report from Administrator Longnecker.

- Administrator Longnecker notified the members that there will be a preliminary health care renewal meeting this afternoon.
- The project team for the Public Safety Facility Study will meet on Friday to review and refine the programming documents and conduct a meeting with the Chief judge.

ADJOURNMENT OF
COMMITTEE MEETING

16. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:43 a.m.

**HUMAN RESOURCES
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held January 20, 2022.

ATTENDANCE AT
COMMITTEE MEETING

Members Present:

David Pohl, HR Committee Chairperson
Dwight Washington
Bruce DeLong
Ken Mitchell
Kam Washburn, Ex-Officio Member

Members Excused:

Adam Stacey
Robert Showers

Staff Present

Craig Longnecker
Todd Campbell
Penny Goerge

CALL TO ORDER/APPROVAL
OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 11:45 a.m.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

CLOSED SESSION TO
DISCUSS COLLECTIVE
BARGAINING

3. Human Resources Committee Chairperson Pohl requested a motion to proceed to closed session for the purpose of discussing collective bargaining.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Washington, to proceed to closed session for the purpose of discussing collective bargaining with the Command Officers Association of Michigan (COAM) and Capital City Labor Program, Inc. (CCLP) - Road Patrol Unit. Voting on the motion by roll call vote, those voting aye were Pohl, Washington, Mitchell, and DeLong. Four ayes, zero nays. Motion carried.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to return to open session. Voting on the motion by roll call vote, those voting aye were Pohl, Washington, Mitchell, and DeLong. Four ayes, zero nays. Motion carried.

AGREEMENT WITH
COMMAND OFFICERS
ASSOCIATION OF
MICHIGAN

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** authorizing an agreement with the Command Officers Association of Michigan (COAM) as presented during closed session. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

COUNTY CLERK/REGISTER
OF DEEDS PERSONNEL
REQUEST FOR TRAINING

4. Human Resources Committee Chairperson Pohl introduced Administrator Longnecker to discuss a personnel request from the County Clerk/Register of Deeds.
 - The County Clerk/ROD would like to bring back an experienced previous employee for a limited time (16 hours per week for 8 weeks) to train two new Court Clerks.
 - Funds are available in contingency for this purpose; the estimated cost is \$3,000.
 - Administration has reviewed and concurs with this request.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Mitchell, to recommend authorizing a \$3,000

transfer from the contingency fund to the Clerk's budget for training purposes. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

COMMITTEE/COMMISSION APPOINTMENTS

5. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various committees and commissions.

APPOINTMENT TO TAX ALLOCATION BOARD

Discussion took place regarding the Tax Allocation Board; pursuant to MCL 211.205 (e), the Board of Commissioners are responsible for selecting an individual to serve on this Board; names should be submitted to Clerk Zuker no later than the end of March, so she can begin preparing for the statutorily set meeting scheduled for April 18, 2022. No action taken.

APPOINTMENT TO CONSTRUCTION APPEAL BOARD

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to **recommend** appointing Mark Klein to the Construction Appeal Board for the remainder of a two (2) year term expiring December 31, 2023. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS' COMMENTS

6. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
- Commissioner Washburn:
 - Provided an update on behalf of the Infrastructure Committee and spoke specifically regarding future improvements to M21 through the City of St. Johns; the City is asking for the County's support on several improvements being proposed to MDOT; Chairperson Washburn will ensure that this project is added to CAPCOG's list of priorities.
 - Provided an update on behalf of the Capital Region Airport Authority.
 - Notified the members that the County was well represented at the recent Township Officials meeting held at Ovid Township where they provided an update regarding the County's broadband efforts.
 - Commissioner Mitchell provided an update on behalf of the Department of Health and Human Services.
 - Commissioner Pohl provided an update on behalf of the Ag Tech Committee.

ADJOURNMENT OF COMMITTEE MEETING

7. Human Resources Committee Chairperson Pohl adjourned the meeting at 12:20 p.m.

END OF COMMITTEE REPORTS

APPOINTMENT TO TRI-COUNTY AGING ADVISORY COUNCIL

Commissioner Pohl introduced discussion regarding an appointment to the Tri-County Aging Advisory Council, noting that Tom Nobach has expressed a willingness to serve.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to appoint Tom Nobach to the Tri-County Aging Advisory Council for a 3 year term ending December 31, 2024, subject to review of his application and qualifications. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS'

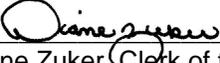
Chairperson Washburn called for Commissioners' comments.

COMMENTS REGARDING
NACo ATTENDANCE AND
VIRTUAL ATTENDANCE BY
MEMBERS FOR BOARD
MEETINGS

- Chairperson Washburn informed the members that the Michigan Association of Counties' interaction with National Association of Counties (NACo) is very beneficial. He believes that participation in NACo by County Board members can be beneficial as well, particularly when there are issues directly affecting the county. With this being said, he believes and the members agreed that if a commissioner participates in an NACo event in the future, the commissioners attending should be compensated, subject to the approval of the Chair and the Clerk.
- Chairperson Washburn noted that we are continuing to follow the guidance provided by legal counsel for Commissioners attending meetings remotely. As advised, Board members can phone in, but not participate in a meeting. Likewise, this does not allow a member to use their cell phone to broadcast a meeting. Legal counsel has further advised that if a member is allowed to participate remotely, then the county would have to offer the same ability to the public, which can become problematic. If the law should change at some point in the future, this issue will be revisited. It was noted that the county is however taking a look at this preliminarily, as it will require some significant technology changes at a rather substantial cost.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner DeLong moved, seconded by Commissioner Stacey to adjourn the meeting at 10:20 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on February 22, 2022.