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**BROADBAND TASK FORCE
FEBRUARY 23, 2026 AT 3:00 P.M.
CLINTON COUNTY COURTHOUSE
BOARD OF COMMISSIONERS ROOM
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	3:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	3:02	LIMITED PUBLIC COMMENTS
3	3:05	APPROVAL OF MINUTES
4	3:10	BROADBAND UPDATE - NO ATTACHMENT
5	3:50	ANY OTHER BUSINESS
MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED. AGENDA ITEM TIMES MAY VARY		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATIVE SERVICES AT 989-224-5120 OR VIA EMAIL AT ADMIN@CLINTON-COUNTY.ORG NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

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Cindy Moser
Finance Director

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BROADBAND TASK FORCE

Monday, October 27, 2025

Members Present:

Bruce DeLong, Chairperson
Nicole Fickes
John Fuentes
Todd Campbell
Tammy Ashley
Todd Kruse, Frontier (via conference call)
Kari Dickensen

Staff Present:

Penny Goerge
Craig Thelen
Cindy Moser
Phil Hanses

Members Excused

Scott Koenigs knecht

Others Present

Anna Lam, Guidehouse
Peter Klein, RESA
Doug Steffen, Clinton County Road Commission

Items of Business

1. **Call to Order:** The meeting was called to order at 3:00 p.m. Member Ashley moved, seconded by Member Fickes, to approve the agenda. Motion carried.
2. **Limited Public Comments:** Broadband Task Force Chairperson DeLong requested limited public comments.
 - Member Ashley briefly discussed some issues in Victor Township and it was noted that Frontier needed to receive more specific details to appropriately follow up with them; Member Ashley will share more details (dates, times, locations, and pictures) with Anna so she can follow up with Frontier.
3. **Approval of Minutes:** The April 21, 2025 minutes were presented for review and approval.

Member Fickes moved, seconded by Member Ashley, to approve of the minutes as presented. Motion carried.

4. **Guidehouse – Broadband Update:** Broadband Task Force Chairperson DeLong introduced discussion regarding Clinton County's Broadband Initiative.
 - Anna Lam from Guidehouse provided an update regarding the Realizing Opportunities with Broadband Infrastructure Networks (ROBIN) Grant Program:
 - The members reviewed the project timeline, and it was noted the project is 58% complete with 1,928 locations now "passed" out of 3,297 grant locations with a 16% (314 locations) subscription rate; there will likely be an uptick in the subscription rate as the project moves forward;
 - Todd Kruse from Frontier provided a progress update:
 - There are eight transport projects, four feeder projects, and 21 distribution projects that have been completed; the new service covers much of St. Johns and Elsie;

- Frontier continues to collaborate with Farm Bureau and farmers in addition to navigating the delay in Greenbush Township, and they are addressing the St. Johns gas line damage and permitting along with addressing individual resident inquiries;
- The members were notified that Frontier has received a preliminary award of BEAD funds for an additional 812 broadband serviceable locations; presuming Frontier wins the final award in December, construction timeframe would be 2026-2029;
- The members reviewed a map of current and upcoming areas for service and Ms. Lam reported the highlights of the most recent project shadowing that took place in Ovid and Olive Townships;
- Discussion took place regarding the digital literacy component of the broadband project:
 - Ms. Lam is working with Frontier and Ingham County to stand up a digital literacy curriculum; topics may include:
 - Accessing online education, telehealth, and government social services
 - Cybersecurity (in addition to suggestion from East Olive Community Center, “classes [for parents] supporting their children in internet savviness;
 - Employing technologies for business
 - Internet basics (computer, email, video conferencing)
 - Google Tools (Drive, Docs, Sheets)
 - Job search navigation
 - Frontier will have two digital literacy trainers ready to support deployment of digital literacy sessions;
 - Ms. Lam is currently reaching out to potential community partners to gauge interest in becoming a digital trainer and/or providing the space to host digital training;
 - Member Dickenson will reach out to the Elsie Library, Member Fickes will check with Ovid Township Library, and Peter Klein with RESA will find out if there is an interest with RESA staff in collaborating and building a curriculum at these locations;
- Doug Steffen, Road Commission Director, expressed safety concerns with Frontier’s subcontractors regarding signage and working in the dark; Mr. Steffen will be sure to pass this information on directly to his contacts at Frontier; Todd Kruse acknowledged these concerns and assured the members they will be addressed;
- The next meeting will be scheduled for February to receive further updates from Frontier on project progress.

No action required.

5. **Motion to Adjourn:** Broadband Task Force Chairperson DeLong adjourned the meeting at 3:47 p.m.