

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Kam J. Washburn  
**Vice-Chairperson**  
Bruce DeLong

**Members**  
David W. Pohl  
Kenneth B. Mitchell  
Robert Showers  
Dwight Washington  
Adam C. Stacey

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator**  
Craig Longnecker  
**Clerk of the Board**  
Debra A. Sutherland

## AGENDA

CLINTON COUNTY BOARD OF COMMISSIONERS MEETING  
Board of Commissioners Room, Courthouse  
100 E. State St., Suite 2200, St. Johns

**TUESDAY, NOVEMBER 29, 2022**

- 9:00 a.m. Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call  
Approval of Agenda  
Presentation of Minutes –
- October 25, 2022 Board of Commissioners Meeting Minutes
  - October 25, 2022 Board of Commissioners Meeting - 1<sup>st</sup> Closed Session Minutes
  - October 25, 2022 Board of Commissioners Meeting - 2<sup>nd</sup> Closed Session Minutes
  - November 10, 2022 Special Board Meeting Minutes
- 9:05 a.m. Administrator's Report
- 9:08 a.m. Public Comments
- 9:18 a.m. Beacon of Hope Family Care Center Annual Report – Karen Leif  
Presentation of Resolution proclaiming November as Homeless Awareness Month
- 9:22 a.m. Community Mental Health Authority of Clinton, Eaton, Ingham Counties - Sara Lurie
- 9:27 a.m. Health Department Update - Liz Braddock,
- 9:35 a.m. PA116 Farmland Applications
- 2022-11 Peter J. Kurncz, Greenbush Township, Section 35
  - 2022-12 Gloria and Gary Barker, Bingham Township, Section 13
  - 2022-13 Gloria and Gary Barker, Bingham Township, Section 12
  - 2022-14 Gloria and Gary Barker, Greenbush Township, Section 27
  - 2022-15 Peter J. Kurncz III and Stacy Kurncz, Greenbush Township, Section 13
  - 2022-16 Peter J. Kurncz, Greenbush Township, Section 35

- 9:43 a.m. Resolution Authorizing Submission of a Michigan Natural Resources Spark Grant Application
- (Clinton Lakes County Park)
- 9:44 a.m. Resolution Authorizing Submission of a Michigan Natural Resources Spark Grant Application
- (Motz Park)
- 9:45 a.m. Approval of Commissioners' Expense Accounts
- 9:46 a.m. COMMITTEE MEETING REPORTS:
- Ways & Means Committee – November 17, 2022
  - Human Resources Committee – November 17, 2022
- 9:56 a.m. Commissioner's Comments
- Adjournment

*All times are tentative. To request accommodations or materials in an alternative format, please contact Administration at 989-224-5120 or TDD users within Clinton County may Dial 9-1-1 for general county services or use Michigan Relay 1-800-649-3777 or the National Relay number of 7-1-1 no later than 48 hours prior to the meeting.*

**WAYS AND MEANS COMMITTEE  
THURSDAY, NOVEMBER 17, 2022 AT 9:00 A.M.  
CLINTON COUNTY COURTHOUSE  
BOARD OF COMMISSIONERS ROOM  
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	9:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	9:02	LIMITED PUBLIC COMMENTS
3	9:05	SHERIFF UPDATE (NO ATTACHMENT)
4	9:25	ROAD COMMISSION UPDATE (DOUG STEFFIN)
5	9:40	AMERICAN RESCUE PLAN ACT OF 2021 (ARPA): A) GUIDEHOUSE UPDATE (NO ATTACHMENT) B) GUIDEHOUSE CONTRACT AMENDMENT #2
6	10:00	FACILITY AND FLEET SERVICES – CIP REQUESTS (ROB WOOTEN): A) COURTHOUSE SUITE REMODEL (EQUALIZATION) B) COURTHOUSE FLOORING REPLACEMENT C) SNOW BROOM REPLACEMENT D) JAIL WASHING MACHINE REPLACEMENT E) JAIL DRYER REPLACEMENT
7	10:15	WASTE MANAGEMENT – SOLID WASTE MANAGEMENT PLAN AMENDMENT (KATE NEESE)
8	10:30	PARKS AND GREENSPACE – MDNR SPARK GRANT APPLICATION APPROVAL (KYLE THORNTON)
9	10:45	PLANNING UPDATE – NO ATTACHMENT
10	10:55	DECEMBER 2022 COMMITTEE MEETING CALENDAR (ADMINISTRATION)
11	11:00	ACCOUNTS PAYABLE INVOICES PAID TOTALS
12	11:05	COMMISSIONERS' COMMENTS
13	11:10	ADMINISTRATOR'S REPORT
14	11:15	ANY OTHER BUSINESS

**HUMAN RESOURCES COMMITTEE  
THURSDAY, NOVEMBER 17, 2022 AT 11:30 A.M.  
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)  
CLINTON COUNTY COURTHOUSE  
BOARD OF COMMISSIONERS ROOM  
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	11:30	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	11:32	LIMITED PUBLIC COMMENTS
3	11:35	COUNTY ADMINISTRATOR/CONTROLLER CONTRACT (NO ATTACHMENT)
4	11:50	COMMITTEE/COMMISSION APPOINTMENTS
5	11:55	COMMISSIONERS' COMMENTS
6	12:00	ANY OTHER BUSINESS

# CLINTON COUNTY BOARD OF COMMISSIONERS

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Chairperson**

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**Clerk of the Board**

Debra A. Sutherland

DATE 10/25/2022

The Clinton County Board of Commissioners met on Tuesday, October 25, 2022 at 9:00 a.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND  
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called with a quorum of the members in attendance:  
Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Stephanie Dush, Tony Spagnuolo, Jeff Miller, Doug Riley, Brenda Speers, Eric Harger, Kasey Heckman, Becky Miller, Ashton Gallagher

VISITORS

Brian Harrison, Frank Walsh, Margaret Spagnuolo, Bob Miller, Nicole Noll-Williams, Andrew Wiswasser

AGENDA

The agenda was amended to move the Administrator's Report following the committee meeting reports.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Washington to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval:

- September 27, 2022 Board Commissioners Meeting Minutes
- October 11, 2022 Board Commissioners Meeting Minutes

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Mitchell to approve the minutes as printed. Motion carried.

PUBLIC COMMENTS

Chairperson Washburn called for public comments.

- Andrew Wiswasser, candidate for County Commissioner. Mr. Wiswasser spoke regarding his concern and passion for what he believes to be violent crime coming into Clinton County. He gave examples of some recent incidents in Clinton County which he described as violent crimes committed by violent felons victimizing citizens in Clinton County and fleeing back to Lansing. Mr. Wiswasser stated that the Prosecutor's Office and the Sheriff's Department need more people and resources. He ended by stating that help is needed.

- Jeff Miller, Clinton County Assistant Prosecuting Attorney. Mr. Miller spoke of being overworked and understaffed in the Prosecutor's Office. He expressed frustration in the lack of funding for public safety, which is also unfair to the community. Mr. Miller spoke of the lack of time and resources to prepare for a recent jury trial which comes down to a lack of funding. Mr. Miller asked the members for change.
- Brenda Speers, Office Manager in the Clinton County Prosecutor's Office. Ms. Speers stated that she has worked for 22 years under two administrations and has seen a lot of changes. She has witnessed the workload in the Prosecutor's Office increase dramatically. Although the number of cases has not increased, she referred to processes that have increased the workload. Staff members will be off soon for medical/maternity issues which puts more stress on staff. She asked the members to consider all the information relayed and provide additional staff to the Prosecutor's Office.
- Kasey Heckman, Victim Advocate in Prosecuting Attorney's Office. She stated that the lack of staff affects the services available to victims. Ms. Heckman noted that she is the middleman between the victim and the attorneys. The victims want to speak to the Prosecutor; however, the Prosecutors do not have time because the office is short staffed.
- Becky Miller, Assistant Victim Advocate in the Prosecuting Attorney's Office. Ms. Miller stated that she has been working for the county for 4 months. She spoke about the communication with victims. The victims want answers and Prosecutors do not have the availability needed due to the lack of staff. She told the members that they would be doing a great service to Clinton County if they would help their office.
- Brian Harrison thanked the members for all the work that they do and taking care of those that they are serving. Mr. Harrison asked that the Board of Commissioners consider adopting a resolution to support the State to amend the auto insurance act. As a consumer advocate, Mr. Harrison indicated that he would like to see families get the care and support needed. He mentioned that 40 counties passed resolutions saying that something needs to be done from a consumer advocate/consumer protection standpoint to make sure that people are getting the care that they are purchasing. Mr. Harrison noted that he expects the Supreme Court ruling to be heard by March of 2023 and a decision may be reached by the end of next year.
- Tony Spagnuolo, Prosecuting Attorney. Mr. Spagnuolo stated that he would like to reiterate everything expressed by his staff. He noted that he has submitted three budget proposals on the need for staffing. He stated that he is very committed, passionate, and apologized for being loud at times, but explained that this is because of his passion. He referenced the jury trial that Mr. Miller spoke of during his public comments and his observation of most of the trial. Despite Mr. Miller's incredible work and efforts, more staff was needed for preparation. Mr. Spagnuolo restated that his staff is unable to take vacations. He noted that an Assistant Prosecutor is going on maternity leave, Brenda Speers will be going on medical leave and Brenda Young, Discovery Secretary, will also be off on medical leave. He indicated that, unless there is a true calling, attorneys fresh out of law school will not work in Clinton County for \$67,000. He stressed that the amount of work required on a case depends on the charges. Mr. Spagnuolo implored the members to look at the budget and look at the reports from PACC/PAAM which shows staffing recommendations for Prosecutor's Offices. Mr. Spagnuolo invited the members to visit the office to talk about what can be done to work together to make sure that everyone is protected and given the public safety deserved.

WASTE MANAGEMENT  
ADOPTION OF RECYCLING  
SERVICE PLAN  
PUBLIC COMMENT

Chairperson Washburn introduced discussion regarding the Clinton County Recycling Service Plan for 2023 pursuant to PA 69 of 2005. The service period of this plan commences on January 1, 2023 and ends December 31, 2023. This annual plan is between the County and local municipalities to help oversee the recycling drop off sites within the County. The plan is part of the annual budget approval process.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl to adopt the Clinton County Recycling Service Plan for 2023 as presented at the Ways and Means Committee.

Chairperson Washburn called for public comments on the Plan. There were none.

Voting on the motion by roll call vote, those voting aye were DeLong, Stacey, Washington, Showers, Pohl, Mitchell and Washburn. Seven ayes, zero nays. Motion carried.

RESOLUTION 2022-16  
ADOPTING 2023 COUNTY  
BUDGET, GENERAL  
APPROPRIATIONS ACT AND  
MILLAGE

Chairperson Washburn introduced discussion regarding the Resolution to adopt the 2023 County Budget, General Appropriations Act and Millage. The public hearing on the budget, as required by statute, was held on October 11, 2022.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to approve the Resolution to adopt the 2023 Clinton County Budget, General Appropriations Act and Millage. Voting on the motion by roll call vote, those voting aye were Commissioners Mitchell, Pohl, Showers, DeLong, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

RESOLUTION 2022-17  
APPROVING  
APPORTIONMENT, DRAIN  
AND SPECIAL ASSESSMENT  
REPORTS

Chairperson Washburn introduced discussion regarding the 2022 Apportionment, Drain and Special Assessment Reports. The Apportionment Report was prepared by the Equalization Department and is due to the State by November 1<sup>st</sup>. The Drain Report was compiled by the Drain Office and the Special Assessment Report was compiled by the County Clerk and is ready for approval as well.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Mitchell to adopt the Resolution approving the Apportionment, Drain and Special Assessment reports and authorize the local units to spread the millages and assessments contained in the reports. Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Showers, DeLong, Mitchell, Washington and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION & REPORTS)

RESOLUTION 2022-18  
PROCLAIMING NOVEMBER  
AS HOMELESS  
AWARENESS MONTH

Chairperson Washburn introduced discussion on a Resolution Proclaiming November as Homeless Awareness Month.

**BOARD ACTION:** Commissioner Mitchell moved, seconded by Commissioner Pohl to adopt a Resolution proclaiming November as Homeless Awareness Month in Clinton County. Voting on the motion by roll call vote, those voting aye were Washington, Showers, Stacey, Pohl, Mitchell, DeLong and Washburn. Seven ayes, zero nays. Motion carried. (INSERT RESOLUTION)

RESOLUTION 2022-19  
RESOLUTION ADOPTING  
FEES

Chairperson Washburn introduced discussion on a Resolution to adopt fees by Clinton County in the County Clerk's Office, Animal Control, Sheriff's Office, County Equalization, Drain Commissioner, Planning and Zoning, Code Enforcement and Soil Erosion & Sedimentation Control as recommended by the departments based on a recent fee study.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to adopt a Resolution Adopting Fees to be Assessed by Clinton County. Voting on the motion by roll call vote, those voting aye were Pohl, Stacey, DeLong, Showers, Washington, Mitchell and Washburn. Seven ayes, zero nays. Motion carried.  
(INSERT RESOLUTION)

RESOLUTION 2022-20  
ASSESSING COSTS TO THE  
HOWE ROAD DRAINAGE  
DISTRICT AND THAT THE  
CLINTON COUNTY DRAIN  
COMMISSIONER  
APPORTION THE SUM TO  
THE PARTIES THAT WOULD  
HAVE BENEFITTED IN THE  
HOWE ROAD DRAIN  
DRAINAGE DISTRICT

Chairperson Showers requested a motion to adopt a resolution assessing costs to the Howe Road Drainage District and that the Clinton County Drain Commission apportion the sum to the parties that would have benefitted in the Howe Road Drain Drainage District.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong to adopt a resolution assessing costs to the Howe Road Drainage District and that the Clinton County Drain Commission apportion the sum to the parties that would have benefitted in the Howe Road Drain Drainage District. Voting on the motion by roll call vote, those voting aye were Stacey, Pohl, Showers, DeLong, Mitchell, Washington and Washburn. Seven ayes, zero nays. Motion carried.  
(INSERT RESOLUTION)

CAPITAL REGION AIRPORT  
AUTHORITY UPDATE

Chairperson Washburn introduced Nicole Noll-Williams, President and CEO of Capital Region Airport Authority, and highlighted some of her accomplishments in the last year:

- \$8.183 million Federal appropriation for cargo ramp expansion in Lansing
- \$3.6 million Economic Development Administration grant in Lansing
- Grant related money to PFAS testing
- \$30,000 Vevay Township Grant for Mason Airport
- Reduced EGLE fines associated with insinuator by more than \$170,000 and submitted the updated permit application
- Executed leases for existing or Lansing space and available hangers

Ms. Noll-Williams provided the members with copies of her:

- The Capital Region Airport Authority (CRAA) is the owner and operator of the Capital Region International Airport and Mason Jewett Field Airport
- **Four Key Priorities:**
  - Retain and expand domestic and international passenger air service
  - Increase cargo tonnage
  - Increase land development
  - Support corporate and general aviation development
- **Capital Region International Airport**
  - \$1 billion in annual economic impact
  - 2,083 acres located in the boundary of Clinton, Eaton and Ingham counties
  - Over 700 people employed at the airport
  - One of two airports in the state with a U.S. Customs and Border Protection Federal Inspection Station
  - International passenger and cargo clearance
  - UPS Michigan Air Operations Hub
  - 63 million pounds of cargo moved annually
  - Annual Operating budget of \$9.3 million

- **Mason Jewitt Field Airport**
  - 81 Based Aircraft
  - 335 acres
  - \$18 million economic impact
  - Corporate and General Aviation hangar development opportunities
  - Only publicly-owned public use airport in Ingham County
  - Lansing Community College's Aviation Technology program
- **Lansing Community College Impact on Aviation**
  - LCC's Aviation Maintenance Technology Program has been in existence for over 65 years
  - Administered by LCC through oversight from the Federal Aviation Administration (FAA)
  - LCC's program is six consecutive semesters and takes two years to complete – 89 students enrolled
  - Completion of LCC's program and the nine FAA examinations, graduates receive an FAA Airframe and Powerplant License which authorize holders to work on any airplane, any engine or any component, anywhere in the United States
  - Delta Air Lines Partnership Program 2016
- **Overview and Update**
  - Airline Development
  - Flight School
  - Cargo Ramp Expansion
  - Site Readiness and Utility Infrastructure Development Project (EDA Grant)
  - Foreign Trade Zone #275
  - Airport Capital Improvement Program
  - Master Plan Update
  - Mid-Michigan Business Travel Coalition
- **Airline Development**
  - **AVELO**
    - Began service in 2021
    - Celebrated 1 Million Passengers
    - Non-stop flights to Orlando (MCO)
    - Fort Myers (RSW) postponed due to hurricane
    - Inaugural MCO flight
    - Service begins October 26, 2022
- **Airline Development - Announced non-stop International Flights for 2023**
  - Cancun, Mexico (CUN)
  - Saturday, Monday, Wednesday
  - Punta Cana, Dominican Republic (PUJ)
  - Sunday, Thursday
  - Montego Bay, Jamaica (MBJ)
  - Friday
  - Jan 28, 2023 - April 6, 2023
  - Apple Vacations, Funjet Vacations, and Travel Impressions brands
  - **Delta Air Lines**
    - Detroit Metropolitan Wayne County Airport (DTW)
    - **American Airlines**
      - Chicago O'Hare International Airport (ORD)
      - Ronald Reagan Washington National Airport (DCA)



- **Pilot Program/Flight School**
  - Working closely with local school districts in support of a new aviation program for the mid-Michigan region
  - Program will officially be through Eaton Regional Education Service Agency (RESA), in partnership with Ingham Intermediate School District (ISD), Clinton RESA
  - Will be open to students in Lansing School District
  - Program will likely be located at LAN (at Avflight Lansing)
  - Eaton RESA submitted an FAA Grant application in June 2022 for the program to help with start-up costs
  - Grant request was for roughly \$260,000
  - Working on curriculum and partnership opportunities for college credits, etc.
  - Projected timeline for the program:
    - Goal is to announce the program details by EOY 2022
    - Open enrollment in Spring 2023
    - First students/program officially opens in Fall 2023
- **Cargo Ramp Expansion**
  - Estimated total project cost: \$17.84 million
    - **Federal government funding approved \$8.183 million**
    - Projected timeline for completion of the project is 14-18 months
    - Airport Improvement Program and local match cover the remaining cost
  - Design to be completed in 4<sup>th</sup> quarter 2022
  - Construction starting in spring/summer 2023
  - 90 Minutes to 90% of the state's population
- **Site Readiness and Utility Infrastructure Project**
  - Estimated total cost: \$4.4 million
  - **EDA approved \$3.6 million**
  - Utility infrastructure for site readiness for future development and growth of airport owned property at Capital Region International Airport (LAN):
    - Sanitary sewer expansion
    - Storm sewer expansion
    - Electrical infrastructure
    - Fiber infrastructure
    - Water main relocation
  - Creating build-ready sites allows LAN to better target new businesses to the community, specifically those in advanced manufacturing and biotech engineering
  - Allows for existing businesses on-site to expand in the area, as opposed to moving operations to new locations that can offer additional space for more growth opportunities
- **Foreign Trade Zone #275**
  - Foreign Trade Zones (FTZ) are designated areas in U.S. Ports of Entry where foreign and domestic products are considered outside U.S. Customs Territory. Benefits include:
    - **Improved cash flow:** Delay, reduce or eliminating duties
    - **Duty reduction:** Final product vs. all the individual parts
    - **Lower taxes:** Goods in a FTZ normally avoid federal excise taxes
- FTZ #275 covers eight counties including:
  - Clinton, Eaton, Gratiot, Ingham, Isabella, Jackson, Livingston, Shiawassee

- **Airport Capital Improvement Program**

Capital Region International Airport						
Year	Project	Entitlements	Discretionary	State	Local	Total
2022	Rehab. Twy C Construct	\$1,524,150		\$84,675	\$84,675	\$1,693,500
2022	FBO Ramp Twy Construct	\$415,800		\$23,100	\$23,100	\$462,000
2022	Master Plan	\$1,125,000		\$62,500	\$62,500	\$1,250,000
2022	Cargo Ramp Design	\$659,610		\$36,645	\$36,645	\$732,900
2023	Cargo Ramp Construct	\$1,899,250	\$8,183,000	\$560,125	\$560,125	\$11,202,500
2023	Rehab Apron Design	\$90,000		\$5,000	\$5,000	\$100,000
2024	Rehab Apron Construct	\$1,575,000		\$87,500	\$87,500	\$1,750,000

Mason Jewett Field						
Year	Project	Entitlements	Discretionary	State	Local	Total
2022	Rehab. Taxilane Design	\$45,000		\$2,500	\$2,500	\$50,000
2023	Rehab Taxilane Construct	\$499,500		\$27,750	\$27,750	\$555,000
2024	Obst. Removal	\$135,000		\$7,500	\$7,500	\$150,000
2026	Rehab. Rwy Design	\$109,800		\$6,100	\$6,100	\$122,000

- **Master Plan Update**

- An Airport Master Plan is a comprehensive study of the airport and typically describes short, medium, and long-term plans for airport development
- Draft Master Plan Scope of Work has been submitted to Federal Aviation Administration for review and comment
- Specific elements to be addressed during the Master Plan Update include:
  - Review/update aviation forecasts
  - Conduct airspace and obstruction identification analysis
    - Review compliance with design and safety standards (i.e., airfield geometry, runway safety areas, etc.)
    - Review need and justification for existing/future Rwy 10L-28R
    - Review need and justification for existing/future Rwy 6-24

The members continued discussion with Ms. Noll-Williams regarding:

- The anticipation of the need for additional property in the future and the Masterplan addressing the growth
- Environmental impact studies also addressed in the Masterplan and rely on consultants RS & H
  - Working with FAA on the growth of trees, trimming and/or removing
  - The airport has been working closely with the Health Department on PFAS situation and there is currently no impact to any home in the Clinton County area

## ZONING

PC-28-22 SLU  
APPLICATION FOR SPECIAL  
LAND USE PERMIT  
CONSTRUCT THREE  
DUPLEXES  
OVID TOWNSHIP  
SECTION 12

Doug Riley, Development Director presented the following zoning matters:

PC-28-22 SLU Application for Special Land Use Permit submitted by Dale Greenhoe to construct three (3) duplexes on the north side of W. High Street, east of N. Hollister Road in Section 12 of Ovid Township

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit submitted by Dale Greenhoe. Chairperson Washburn called for comments and/or questions. Voting on the motion by roll call vote, those voting aye were Pohl, Stacey, DeLong, Showers, Washington, Mitchell and Washburn. Seven ayes, zero nays. Motion carried.

RESOLUTION 2022-21  
PA 116 FARMLAND  
APPLICATION FOR PARTIAL  
TERMINATION

The following PA-116 Farmland Application was submitted for review and approval:

- 2022-10 - 5380 Herbison LLC, Olive Township – Application for Partial Withdrawal

**BOARD ACTION:** Commissioner Stacey moved, supported by Commissioner DeLong to adopt a Resolution approving the Application for Partial Withdrawal submitted by 5380 Herbison LCC and further, direct the County Clerk to forward the application to the State. Voting on the motion by roll call vote, those voting aye were DeLong, Washington, Mitchell, Showers, Stacey, Pohl and Washburn. Seven ayes, zero nays. Motion carried.  
(INSERT RESOLUTION)

**CLOSED SESSION**  
TO DISCUSS A  
CONFIDENTIAL WRITTEN  
LEGAL OPINION

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to proceed to closed session to consider a confidential written legal opinion as permitted under the Michigan Open Meetings Act, MCL 15.268(h). Voting on the motion by roll call vote, those voting aye were Washington, Showers, DeLong, Stacey, Mitchell, Pohl and Washburn. Seven ayes, zero nays. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl, to return to open session. Motion carried.

APPEAL OF DENIAL OF FOIA  
REQUEST BY  
SUANNE THOMPSON

The members discussed the appeal of the denial of a FOIA request received from Suanne Thompson. The original FOIA request was received by the County Clerk.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner DeLong to deny the appeal of the FOIA request by Suanne Thompson. Motion carried.

**CLOSED SESSION**  
CLINTON COUNTY  
ADMINISTRATOR POSITION  
APPLICATION CONTENTS

**BOARD ACTION:** Commissioner DeLong moved, seconded by Commissioner Showers to proceed to closed session to review and consider the contents of applicants who have requested confidentiality as permitted under the Michigan Open Meetings Act MCL 15.268, Section 8(f) for the position of Clinton County Administrator. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Showers, DeLong, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Showers, to return to open session. Motion carried.

CHOOSING OF  
CANDIDATES

**BOARD ACTION:** Commissioner DeLong moved, seconded by Commissioner Washington, to schedule a Special Board Meeting on Thursday, November 10, 2022 at 1:00 pm to conduct public interviews with candidates 6, 7, 8 and 14. Motion carried.

MID-MICHIGAN DISTRICT  
HEALTH DEPARTMENT  
UPDATE

Liz Braddock, Mid-Michigan District Health Department Officer provided a written report:

- **Update on Clinic Events:** Our office in Saint Johns is offering COVID-19 bivalent boosters and primary covid series for ages 5 years and up, flu for 6 months and up, and high dose flu for ages 65 years and up. We are working with the jail staff to get both vaccines to the jail population.
- **Clinton County 4th Quarter Program Data Comparison 2019 through 2022.**

ENVIRONMENTAL HEALTH PROGRAMS	Clinton County 4 <sup>th</sup> Quarter			
	21/22	20/21	19/20	18/19
<b>FOOD SERVICE SANITATION</b>				
A. # of Licensed Establishments (Fixed, Mobile)	202	205	209	200
B. # of Temporary Food Licenses	16	22	6	30
C. # of Completed Inspections (Fixed, Mobile)	166	70	83	88
1. Routine	141	61	74	77
2. Follow-up	25	9	9	11
E. Licensed Establishment Plan Review	2	2	3	3
F. Enforcement Activities	0	0	0	0
G. # of Advanced Food Training Participants	15	17	0	36
<b>ON-SITE SEWAGE DISPOSAL</b>				
A. # of Permit Applications Issued	38	40	42	45
B. Parcels Evaluated	48	40	62	57
C. Inspections Conducted during and/or after construction	87	76	70	120
<b>WATER QUALITY CONTROL (Private, Public, Non-Comm)</b>				
A. # of Permit Applications Issued	24	35	40	43
B. # of Site Inspections of Completed Water Well Systems	25	17	32	30
C. # of Approvals Issued for Newly Completed Water Well Systems	34	16	19	32
<b>NUISANCE ABATEMENT</b>				
A. # of Complaints Submitted	12	7	42	11
1. Initial Visit	9	8	36	7
2. Follow-up Visit	4	10	16	5

COMMUNITY HEALTH & EDUCATION PROGRAMS	Clinton County 4 <sup>th</sup> Quarter			
	21/22	20/21	19/20	18/19
<b>HEARING SCREENING</b>				
A. # of Screenings	103	75	47	77
<b>VISION SCREENING</b>				
A. # of Screenings	204	75	84	312
<b>FLUORIDE VARNISH</b>				
A. # of Clients Served during Clinic	1	6	0	0
<b>BLOOD LEAD</b>				
A. Clients Served	7	0	0	75
<b>BREAST &amp; CERVICAL CANCER CONTROL</b>				
A. Clients Served	3	0	3	7
<b>HIV SCREENING</b>				
A. Clients Served	7	5	7	3

COMMUNITY HEALTH & EDUCATION PROGRAMS	Clinton County 4 <sup>th</sup> Quarter			
	21/22	20/21	19/20	18/19
<b>WOMEN, INFANTS &amp; CHILDREN</b>				
A. Clients Served	624	609	685	804
B. Client Visits	691	403	78	910
<b>FAMILY PLANNING</b>				
A. Clients Served	43	48	60	81
B. Client Visits	46	52	65	90
<b>IMMUNIZATION</b>				
A. Clients Served	373	307	266	301
B. Client Visits	443	337	277	328
C. Waivers Provided	112	N/A	N/A	N/A
D. Immunizations Administered	714	465	360	611
<b>CHILDREN SPECIAL HEALTH CARE</b>				
A. Clients Served	157	194	140	130
B. Billable Client Contacts	20	20	9	11
D. Non-Billable Client Contacts	391	455	275	216
<b>COMMUNICABLE DISEASE/TB CONTROL</b>				
A. Case Count	3040	1471	1402	197
<b>SEXUALLY TRANSMITTED DISEASE CONTROL</b>				
A. Clients Served	9	4	14	14
B. Client Visits	9	4	14	14

- The Federal Emergency Management Agency (FEMA) recently released the Local Elected and Appointed Officials Guide: Roles and Resources in Emergency Management. This guide provides an executive-level introduction to emergency management concepts and principles for local senior officials and identifies local senior officials' roles and responsibilities for incident emergency management before, during, and after disasters. The guide also explains how to access additional resources.

APPROVAL OF  
COMMISSIONERS'  
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

**BOARD ACTION:** Commissioner Showers moved, seconded by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

PUBLIC SAFETY  
COMMITTEE MEETING

Commissioner Mitchell, Chairperson of the Public Safety Committee reported on a meeting held October 20, 2022.

ATTENDANCE AT  
COMMITTEE MEETING

**Members Present:**  
Ken Mitchell, Public Safety Chairperson  
Adam Stacey  
Robert Showers  
Dwight Washington  
Bruce DeLong  
David Pohl  
Kam Washburn, Ex-Officio Member

**Staff Present**  
Craig Longnecker  
Penny Goerge  
Dan Gibson  
Honorable Judge Lisa Sullivan  
Sheriff Sean Dush  
Cindy Moser

### Others Present

Sheri Mandeville, Department of Health and Human Services (DHHS)  
Stacy Houghtaling, Department of Health and Human Services (DHHS)  
Rebekah Anderson, Department of Health and Human Services (DHHS)  
Andrew Wiswasser  
Val Vail-Shirey

#### CALL TO ORDER/APPROVAL OF AGENDA

1. Chairperson Mitchell called the meeting to order at 8:00 a.m. Commissioner Pohl moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

#### PUBLIC COMMENTS

2. Chairperson Mitchell requested limited public comments. There were no public comments.

#### CHILD CARE FUND OVERVIEW

3. Chairperson Mitchell introduced Deputy Administrator Campbell to discuss the Child Care Fund Budget.
  - A budget summary showing the status of the childcare fund was provided;
  - Deputy Administrator Campbell noted the court ward placements are over budget, however the Child Care Fund overall is currently within the budget.

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD CARE FUND UPDATE

4. Chairperson Mitchell introduced Stacy Houghtaling, Rebekah Anderson, and Sheri Mandeville from DHHS to discuss the Child Care Fund.
  - The members reviewed a report from DHHS detailing the number of cases, recipients, and payments for various assistance programs;
  - Discussion took place regarding the impact of inflation on the number of assistance applications received.

No action required.

#### JUVENILE COURT CHILD CARE FUND UPDATE

5. Chairperson Mitchell introduced Honorable Lisa Sullivan, Probate Judge and Dan Gibson, Juvenile Facilities Manager to provide an update on behalf of the Child Care Fund.
  - Juvenile Facilities Manager Gibson provided information to the members regarding juvenile programming and treatment for the first three quarters of 2022;
  - Data was provided for the number of youths that have resided at Green Haven for either secure detention or residential care in the open setting; it was noted that Clinton County is very fortunate to have this facility available for treatment programs;
  - Honorable Lisa Sullivan informed the members there are a growing number of youths with serious mental health issues;
  - Discussion followed regarding a bed shortage for juveniles in the State of Michigan; waiting lists are full and this crisis is creating a safety issue for communities statewide;
  - Honorable Lisa Sullivan plans to join the Governor and other Probate Judges in a small stakeholder meeting to discuss how to address this problem.

No action required.

#### COMMISSIONERS' COMMENTS

6. Chairperson Mitchell requested Commissioners' comments. There were none.

#### ADJOURNMENT OF COMMITTEE MEETING

7. Chairperson Mitchell adjourned the meeting at 8:29 a.m.

**WAYS & MEANS  
COMMITTEE MEETING**

Commissioner Stacey reported on the Ways and Means Committee held October 20, 2022.

**ATTENDANCE AT  
COMMITTEE MEETING**

**Members Present:**

Adam Stacey, W&M Committee Chairperson  
David Pohl  
Dwight Washington  
Robert Showers  
Bruce DeLong  
Ken Mitchell  
Kam Washburn, Ex-Officio Member

**Staff Present**

Craig Longnecker	Penny Goerge
Todd Campbell	Rob Wooten
Doug Riley	Chris Collom
Kate Neese	Eric Harger
Phil Hanses	Honorable Lisa Sullivan
Sheriff Sean Dush	Tony Spagnuolo
Cindy Moser	Brenda Speers
Becky Miller	Kasey Heckman
Jon Morrison	Jeff Clarke

**Others Present**

Andrew Wiswasser  
Val Vail-Shirey  
Douglas Corwin  
Bob Bishop

**CALL TO ORDER/APPROVAL  
OF AGENDA**

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m. Commissioner Pohl moved, seconded by Commissioner Washington, to approve the agenda. Motion carried.

**PUBLIC COMMENTS**

2. Ways and Means Committee Chairperson Stacey requested limited public comments.
  - Mr. Bob Bishop from DeWitt shared his recent experience as a crime victim in Clinton County; Mr. Bishop expressed his frustration with the legal system and suggested the County disregard talk about building a new jail and instead provide more staff and funding to the Prosecutor's Office to better protect the citizens of Clinton County.

No action taken.

**PROSECUTOR  
2023 BUDGET  
RECOMMENDATION**

3. Ways and Means Committee Chairperson Stacey introduced Prosecutor Tony Spagnuolo to discuss Clinton County's recommended 2023 budget.
  - Discussion took place regarding the crime and dangerous individuals coming into Clinton County;
  - Prosecutor Spagnuolo expressed his frustration regarding his department's recommended budget for 2023; his department requires more funding to better protect the citizens of Clinton County;
  - Prosecutor Spagnuolo advocated for a Public Defender system at Clinton County, and introduced Mr. Douglas Corwin, Public Defender from Shiawassee County to provide a brief overview of operations at Shiawassee County.

No action taken.

**CENTRAL DISPATCH**

4.

**KITCHEN AND BATHROOM REMODEL**

- A. Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss renovations to the 911 kitchen and bathroom.
  - Director Collom is seeking approval for the release of funds to renovate the 911 kitchen and bathroom, as detailed and approved in the capital improvements section of the 2022 budget;
  - The renovation includes countertop, cabinets, additional storage units and appliances.

**COMMITTEE ACTION:** Commissioner Mitchell moved, seconded by Commissioner Pohl, to approve up to \$25,000 for renovations to the 911 kitchen and bathroom, as outlined and approved in the capital improvements section of the 2022 budget. Motion carried.

**MICHIGAN PUBLIC SAFETY COMMUNICATION SYSTEM CHANGE ORDER #4**

- B. Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss the Michigan Public Safety Communication System.
  - Director Collom reported the project is near completion and expressed her appreciation for the Board’s guidance and assistance during the implementation of this state-of-the-art system;
  - The members were notified that Central Dispatch’s 2023 capital improvement budget allows for the purchase of subscriber units for several fire agencies at a net cost to the County of \$425,000;
  - Through successful negotiations, Motorola Solutions has agreed to honor the 2020 pricing platform until November 25, 2022; due to the timeline, Director Collom is seeking approval to purchase the Motorola APX6000 portable radios, equipment, and pay for the MPSCS on-boarding fees now;
  - Director Collom is seeking approval for \$455,000 for invoicing purposes; the local units of government collectively will pay up to \$44,472 with the County paying the remaining amount of \$410,000.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** approving change order #4 with Motorola Solution’s Inc. for the purchase of subscriber units not to exceed the amount of \$455,000. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those vote aye were Washington, Showers, DeLong, Stacey, Mitchell, Pohl and Washburn. Seven ayes, zero nays. Motion carried.

**PUBLIC SAFETY COMMUNICATIONS SUBSCRIBER LEASE AGREEMENT**

- C. Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss an amended public safety communications subscriber lease agreement.
  - Director Collom is seeking approval of an amended Subscriber Lease Agreement that was originally approved in October 2020;
  - Director Collom outlined the proposed administrative changes due to the system go-live:
    - Section 1.2: Remove verbiage that identified the Harris equipment (no longer applicable)
    - Section 4.3: Added that the local units will be solely responsible for all non-Motorola equipment
    - Section 4.7: Train the Trainer, all departments received training in 2021 (no longer applicable)
    - Section 4.19: Removed required training on the system (no longer applicable)



- The local units of government will be afforded the same pricing proposal that was outlined in overview and appendix A of the agreement; the MPSCS onboarding fees will be paid by Central Dispatch, as noted in Section 3.5.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Washington, to **recommend** approval of the amended Public Safety Communications Subscriber Lease Agreement and authorize Administrator Longnecker to sign the agreements. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Voting on the motion by roll call vote, those vote aye were Washington, Showers, DeLong, Stacey, Mitchell, Pohl and Washburn. Seven ayes, zero nays. Motion carried.

FACILITY AND FLEET  
SERVICES  
2023 VEHICLE PURCHASING

5. Ways and Means Committee Chairperson Stacey introduced Rob Wooten, Facilities and Project Management Director, to discuss vehicle purchasing for 2023.
  - Ongoing global supply chain issues continue to delay delivery of equipment and supplies impacting many current and upcoming projects, including vehicle replacement;
  - The County's order for two Sheriff's Office 2022 patrol vehicles (ordered in January) has been cancelled by the manufacturer due to their inability to meet demand; other 2022 vehicles were only received due to the County's willingness to accept vehicles with different specs, after other agencies cancelled their orders;
  - Ford Government fleet pricing for 2023 vehicles has increased \$7,500 to \$20,000 per vehicle and the order window will only be open November 7 through November 10, 2022;
  - The order window for 2023 GM government fleet vehicles is not yet known but is expected to be similarly limited; GM government fleet pricing is not yet known, and may not be available before their order window closes;
  - Director Wooten is seeking authorization to immediately place orders for 2023 budgeted vehicles and to increase budgeted amounts;
  - Administrator Longnecker advised that the County will be able to draw down on the Vehicle Fund fund balance and it will not affect operations.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** authorizing county staff to immediately place orders for 2023 budgeted vehicles. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Voting on the motion by roll call vote, those vote aye were Mitchell, Pohl, Showers, DeLong, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** increasing the 2022 budgeted amount for two patrol vehicles; the dollar amount will increase from \$39,500 to \$50,000 per patrol vehicle. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Showers, Stacey, DeLong, Washington and Washburn. Seven ayes, zero nays. Motion carried.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** increasing the 2023 budget amounts for the following vehicles:

- Patrol Vehicles (4) from \$40,000 to \$50,000
- CCSO Admin Vehicle (1) from \$32,5000 to \$40,000
- Animal Control Truck (1) from \$35,000 to \$55,000
- Facility and Fleet Services Truck (1) from \$51,000 to \$70,000

Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Voting on the motion by roll call vote, those voting aye were Washington, Showers, Stacey, Pohl, Mitchell, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

RESOLUTION  
PROCLAIMING NOVEMBER  
AS HOMELESS  
AWARENESS MONTH

6. Ways and Means Committee Chairperson Stacey introduced discussion regarding a Resolution proclaiming November as Homeless Awareness Month in Clinton County.
- Members from the Clinton County Housing and Homeless Coalition are planning to attend the November 29th Board of Commissioners meeting to provide an update on behalf of the Coalition;
  - The County is being asked to support the Coalition by way of resolution proclaiming November as Homeless Awareness Month.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** approving a Resolution proclaiming November as Homeless Awareness Month in Clinton County. Motion carried.

(See page 3 for Board action)

WASTE MANAGEMENT

ANNUAL RECYCLING  
SERVICE PLAN

- 7.
- A. Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to present the 2023 Recycling Service Plan for Clinton County.
- Waste Management Coordinator Neese presented the Annual Service Plan in accordance with Public Act 69 of 2005 (formerly Act 138 of 1989) which describes the methods whereby the county and local units will meet the recycling goals and, also, establishes a “per household” fee necessary to implement the Act 138 Plan within the participating local units for that year;
  - Discussion followed regarding the County’s recycling goals and the economic feasibility of recycling in certain areas of the County.

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, seconded by Commissioner Washington, to **recommend** approving the Recycling Service Plan for Clinton County 2023. Motion carried.

(See page 3 for Board action)

ANNUAL RECYCLING  
OPTIONS REPORT

- B. Ways and Means Committee Chairperson Stacey introduced Kate Neese, Waste Management Coordinator, to provide an annual report on residential recycling options and costs for Clinton County.
- The members discussed operations at the St. Johns Lions Club recycling site.

No action required.

2023 BUDGET APPROVAL

- 8. Ways and Means Committee Chairperson Stacey introduced Administrator Longnecker to discuss the proposed 2023 Budget Resolution.
  - The members were provided with a draft copy of the proposed Resolution to adopt the 2023 Clinton County Budget, General Appropriations Act and Millage.

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommend** approving the Resolution to Adopt the 2023 Clinton County Budget, General Appropriations Act and Millage. Motion carried.  
(See page 3 for Board action)

QUARTERLY BUDGET UPDATE

- 9. Ways and Means Committee Chairperson Stacey introduced Todd Campbell, Deputy Administrator, to provide the 3rd quarter budget update.
  - As of the end of the third quarter the 2022 general fund budget has begun to reflect the on-going state of the national economy (extreme inflation and significantly high fuel prices);
  - Facility and Fleet Services and Sheriff’s Office budgets are both requiring budget adjustments for fuel usage; staff is assuming that fuel costs will remain high through at least the end of the year, if not longer;
  - Staff is also keeping an eye on other line items such as legal services, overtime, health services, maintenance costs and utilities in various departments; it is expected that there may be a need for additional budget adjustments in the fourth quarter based upon the current trajectory.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** the approval of the 3rd quarter budget adjustments as presented. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

CLINTON COUNTY FEE SCHEDULE

- 10. Ways and Means Committee Chairperson Stacey introduced Deputy Administrator Campbell to discuss a fee study that was completed by MGT Consulting.
  - Clinton County partnered with MGT Consulting this summer to conduct a fee study of the following departments: County Clerk, Sheriff’s Office, Animal Control, Equalization, Drain Commissioner’s Office, and Community Development; the last fee study was completed in 2005;
  - The project methodology that MGT utilized involved the cost calculation, assessment of current level of cost recovery, annualizing cost and revenue data, and development of proposed changes to fees;
  - Deputy Administrator Campbell presented the result findings and recommended fee changes for the County Clerk’s Office, Sheriff’s Office, Animal Control and Equalization;
  - Drain Commissioner Hanses presented the proposed fees for service for the Clinton County Drain Commissioner’s Office; it was noted the Minor Site Plan (less than 2 acres) base fee for construction administration should be corrected to \$300 instead of \$1,500;
  - Community Development Director provided an overview and answered questions regarding the proposed fee adjustments for Planning/Zoning services, Code Enforcement (construction related) services and Soil Erosion and Sedimentation Control (SESC) services;

- Discussion followed and it was determined the County will evaluate/adjust fees every five (5) years moving forward.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** adopting the resolutions amending the following Clinton County departments' fee schedules as presented: Clerk's Office, Animal Control, Sheriff's Office, Equalization, Drain Office and Community Development (Planning & Zoning, Building and Soil Erosion) and to make the new fees effective January 1, 2023. Motion carried. (See page 4 for Board action)

EQUALIZATION  
APPORTIONMENT REPORT

11. Ways and Means Committee Chairperson Stacey introduced Eric Harger, Equalization Director, to discuss the 2022 Equalization Apportionment Report.
- Equalization Director Harger presented the County Apportionment Report to the members;
  - MCL 211.37 dictates that approval must be completed by October 31 of each year; if there are any ballot items in November of any year, a new L-4029 is to be completed by affected government and a revised apportionment report is to be generated and acted upon by the BOC at their November meeting.

**COMMITTEE RECOMMENDATION:** Commissioner Pohl moved, seconded by Commissioner Showers, to **recommend** approval of the 2022 Equalization Apportionment Report as presented. Motion carried. (See page 3 for Board action)

DRAIN COMMISSIONER  
HOWE ROAD DRAIN  
RESOLUTION

12. Ways and Means Committee Chairperson Stacey introduced Drain Commissioner Hansas to discuss the adoption of a resolution.
- In 2002 the Drain Commissioner received a petition asking for the locating, establishment, and construction of a drain that would be known as the Howe Road Drain in Eagle Township along Howe Road between the Looking Glass River and Hinman Road;
  - Since that time, any project has been strongly opposed by drainage district landowners and little has been accomplished to move the project to construction;
  - Formal plans have not been developed and no easements have been acquired; even if the project had progressed, it likely would have been too expensive in relation to the benefit it would have provided;
  - Drain Code has a provision that if a contract for construction has not been let within five years after the date of filing of the petition, the Drain Commissioner may determine that the petition shall be considered abandoned;
  - Over the years, different landowners have undertaken their own projects that have improved the conditions that led to the filing of the petition initially; furthermore, none of the five signers of the petition currently own land in the drainage district and have not for many years;
  - For these reasons, the Drain Commissioner is requesting the Board adopt a resolution that will allow him to assess the accumulated expenses of nearly \$32,100 to the Howe Road Drain District; at such time he will sign an Order of Abandonment of the petition;
  - The Eagle Township Board has taken action to approve payment of their apportionment share of 88.1038% of the costs with the remaining 11.8962% to be assessed to Clinton County at-large.

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** adopting a resolution approving the assessment of \$32,082.11 to the Howe Road Drain Drainage District and approve payment of the County's share totaling \$3,816.55. Motion carried.  
(See page 4 for Board action)

PLANNING UPDATE

13. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-28-22 SLU – Application for a Special Land Use Permit; Planning Commission recommends approval;
  - Director Riley briefed the members regarding upcoming zoning matters; and discussion took place regarding solar farms.

No action required.

OPEN MEETINGS AND  
EVENTS CALENDAR

14. Ways and Means Committee Chairperson Stacey introduced discussion regarding the November 2022 Open Meetings and Events Calendar.
- The November Planning Commission meeting is cancelled.

**COMMITTEE RECOMMENDATION:** Commissioner Mitchell moved, seconded by Commissioner Pohl, to **recommend** approval of the November 2022 Open Meetings and Events Calendar as amended. Motion carried.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE  
INVOICES PAID TOTALS

15. Ways and Means Committee Chairperson Stacey introduced discussion regarding the Accounts Payable Invoices Paid.

**COMMITTEE ACTION:** Commissioner DeLong moved, seconded by Commissioner Pohl, to approve the invoices paid from September 2 through October 7, 2022, in the amount of \$1,822,576.85. Motion carried.

COMMISSIONERS'  
COMMENTS

16. Ways and Means Committee Chairperson Stacey requested Commissioners comments. There were none.

ADMINISTRATOR'S REPORT

17. Ways and Means Committee Chairperson Stacey requested the administrator's report from Administrator Longnecker.
- Administrator Longnecker notified the members that Finance Director Cindy Moser will be attending future committee meetings to ensure continuity of operations as the County transitions to a new County Administrator;
  - Administrator Longnecker provided an update regarding Clinton County's Broadband initiative; grant applications are now due in mid-February which allows the County more time to review maps and evaluate proposals; it is possible the County will extend the award deadline to the end of December;
  - Deputy Administrator Campbell notified the members that the Parks and Greenspace Commission will be forwarding a recommendation next month to apply for a Spark Grant from the Michigan DNR (ARPA funds); potential projects include ADA compliant vaulted toilets for both lakes, paving a universally accessible trail around Motz Park, and the addition of another fishing pier on the back side of Motz Park;
  - Deputy Administrator Campbell provided an update regarding the Road Commission Facility Project; the project continues to move forward and there has been very noticeable progress on site.

ADJOURNMENT OF  
COMMITTEE MEETING

18. Ways and Means Committee Chairperson Stacey adjourned the meeting at 11:16 a.m.

**HUMAN RESOURCES  
COMMITTEE MEETING**

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held October 20, 2022.

**ATTENDANCE AT  
COMMITTEE MEETING**

**Members Present:**

David Pohl, HR Committee Chairperson  
Dwight Washington  
Bruce DeLong  
Ken Mitchell  
Adam Stacey  
Robert Showers  
Kam Washburn, Ex-Officio Member

**Staff Present**

Craig Longnecker  
Todd Campbell  
Penny Goerge  
Cindy Moser

**Others Present**

Val Vail-Shirey

**CALL TO ORDER/APPROVAL  
OF AGENDA**

1. Human Resources Committee Chairperson Pohl called the meeting to order at 11:17 a.m. Commissioner Showers moved, seconded by Commissioner Mitchell, to approve the agenda. Motion carried.

**PUBLIC COMMENTS**

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

**MANAGED ASSIGNED  
COUNSEL VACANCY**

3. Human Resources Committee Chairperson Pohl introduced discussion regarding the Managed Assigned Counsel vacancy.
  - Administrator Longnecker discussed the Managed Assigned Counsel (MAC) vacancy created by the resignation of Karen Phillips;
  - In August the Board approved the hiring of an interim MAC who was tasked with managing the Michigan Indigent Defense Commission (MIDC) plans/grants for Clinton and Gratiot counties until a permanent placement is in place;
  - It is recommended a panel be assembled to select the permanent replacement; this panel would include one Circuit Court Judge, both District Court Judges, the president of the Clinton County Bar Association, the Public Safety Committee Chair, and the Clinton County Administrator;
  - Applications would be collected by Administration, distributed to the panel, and each member of the panel would select their top three choices; interviews would then be scheduled;
  - All panel members are welcome to participate in the interview process; since the MAC will be an employee of Clinton County, the Clinton County Administrator, after consulting with the panel, will make the final decision;
  - Administrator Longnecker explained the extensive process that took place in 2017 which led to the system that Clinton County has in place today and was used as a model for the Gratiot County plan; the MAC is employed by Clinton County but serves both Clinton and Gratiot Counties;

- By way of background there are 102 funding units throughout the State with 70 of those choosing the MAC system and 32 choosing the Public Defender system; all Clinton County Judges agree that this remains the best model for both Clinton and Gratiot Counties and fully support continuing the current system.

**COMMITTEE RECOMMENDATION:** Commissioner DeLong moved, seconded by Commissioner Mitchell, to **recommend** approving the proposed hiring process for the vacant Managed Assigned Counsel position. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

APPOINTMENTS TO  
COMMITTEES AND  
COMMISSIONS

4. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various committees and commissions.

APPOINTMENT OF WILLIAM  
NUREMBERG TO THE  
PLANNING COMMISSION

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** appointing William Nurenberg to the Planning Commission for the remainder of a three (3) year term expiring May 1, 2023. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong to concur with the committee recommendation and appoint William Nurenberg to the Planning Commission. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF TINA  
WARD TO THE BUILDING  
AUTHORITY

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Tina Ward to the Building Authority for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Tina Ward to the Building Authority. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF ERIC  
HARGER TO THE  
DEPARTMENT OF PUBLIC  
WORKS BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Eric Harger to the Department of Public Works Board for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Eric Harger to the Department of Public Works Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF  
TIMOTHY HANNA TO THE  
COMMUNITY MENTAL  
HEALTH BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Timothy Hanna to the Community Mental Health Board for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Timothy Hanna to the Community Mental Health Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF PAT JACKSON AND GARY BOERSEN TO THE PARKS AND GREEN SPACE COMMISSION

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Pat Jackson and Gary Boersen to the Parks and Green Space Commission for three (3) year terms expiring January 1, 2026. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Pat Jackson and Gary Boersen to the Parks and Green Space Commission. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF JAMES RADEMACHER, SCOTT SCHRAUBEN AND WILLIAM ARENS TO THE CONSTRUCTION APPEAL BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing James Rademacher, Scott Schrauben, and William Arens to the Construction Appeal Board for two (2) year terms expiring December 31, 2024. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint James Rademacher, Scott Schrauben, and William Arens to the Construction Appeal Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF REX FERGUSON TO THE ZONING BOARD OF APPEAL

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Rex Ferguson to the Zoning Board of Appeals for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Rex Ferguson to the Zoning Board of Appeals. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF LISA GRYSYEN TO THE CLINTON AREA TRANSIT SYSTEM BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Lisa Grysen to the Clinton Area Transit System Board for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Lisa Grysen to the Clinton Area Transit System Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF CHARITY LITTLE AS MID-MICHIGAN DISTRICT HEALTH DEPARTMENT'S REPRESENTATIVE ON THE SOLID WASTE COUNCIL

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Charity Little as Mid-Michigan District Health Department's (MMDHD) representative on the Solid Waste Council for a three (3) year term expiring November 30, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Charity Little as Mid-Michigan District Health Department's (MMDHD) representative on the Solid Waste Council. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF CHIEF JOE SPAGNUOLO AS THE FIRE REPRESENTATIVE ON THE CLINTON COUNTY CENTRAL DISPATCH ADMINISTRATIVE POLICY BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** reappointing Chief Joe Spagnuolo as the Fire Representative on the Clinton County Central Dispatch Administrative Policy Board for a three (3) year term expiring December 31, 2025. Motion carried.



**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Chief Joe Spagnuolo as the Fire Representative on the Clinton County Central Dispatch Administrative Policy Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF DENNIS STRAHLE AS THE CITIZEN REPRESENTATIVE ON THE CLINTON COUNTY CENTRAL DISPATCH ADMINISTRATIVE POLICY BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to recommend reappointing Dennis Strahle as the Citizen Representative on the Clinton County Central Dispatch Administrative Policy Board for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Dennis Strahle as the Citizen Representative on the Clinton County Central Dispatch Administrative Policy Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF LYNN WEBER AS THE EMS REPRESENTATIVE ON THE CLINTON COUNTY CENTRAL DISPATCH ADMINISTRATIVE POLICY BOARD

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to recommend reappointing Lynn Weber as the EMS Representative on the Clinton County Central Dispatch Administrative Policy Board for a three (3) year term expiring December 31, 2025. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Lynn Weber as the EMS Representative on the Clinton County Central Dispatch Administrative Policy Board. Chairperson Washburn called for further nominations. None were offered. Motion carried.

REAPPOINTMENT OF KEVIN HOLT TO THE CLINTON COUNTY ROAD COMMISSION

**COMMITTEE RECOMMENDATION:** Commissioner Showers moved, seconded by Commissioner Washington, to recommend reappointing Kevin Holt to the Clinton County Road Commission for a six (6) year term expiring December 31, 2028. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the committee recommendation and reappoint Kevin Holt to the Clinton County Road Commission. Chairperson Washburn called for further nominations. None were offered. Motion carried.

COMMISSIONERS' COMMENTS

5. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
  - Commissioner Washburn provided an update on behalf of the Capital Region Airport Authority;
  - Commissioner DeLong notified the members that M-21 will be closed from BR US 27 to Lansing Street on October 28<sup>th</sup> between 8 a.m. and 12 p.m. for the Michigan State Capitol Christmas Tree cutting ceremony;
  - Commissioner Showers provided an update on behalf of the Capital Council of Governments and Capital Area Michigan Works;
  - Commissioner Washington notified the members that there are continued staffing struggles at most social service agencies;
  - Commissioner Mitchell discussed the unintended consequences of the Michigan No-Fault reform and provided an update on behalf of the Tri-County Office on Aging;
  - Commissioner Pohl provided an update on behalf of the Clinton County Road Commission.

ADJOURNMENT OF  
COMMITTEE MEETING

6. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:36 a.m.

**END OF COMMITTEE  
REPORTS**

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator reported the following:

- Administrator Longnecker reported on recent correspondence with the county's attorney regarding a lawsuit against the county. He shared with the members his intent to attend a settlement conference in Federal Court on November 9, 2022. Administrator Longnecker will obtain our attorney's advice and report back to the members for approval. Discussion among the members followed.

COMMISSIONERS'  
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Chairperson Washburn expressed disappointment in the handling of budget issues by the Prosecutor. There has been a budget process in place for years and it has worked well. This process should continue to be followed.
- The members continued the discussion.
  - Clinton County has always been a team with judges, prosecutors and law enforcement working together cooperatively.
  - Attempts have been made to obtain statistics on the office activity from the Prosecutor, however they have not been provided.
  - Administrator Longnecker stated that we have one of the most most pro public safety budgets we have ever had. Additional staffing has been added to the Sheriff's Office budget and dash cameras are being added to patrol vehicles. He would like the opportunity to speak with the judges and see if there is something that can be done collectively to address this situation. There has been an Assistant Prosecuting Attorney position open for some time and efforts are being made to advertise the vacant position to make it look more attractive to applicants.
- Chairperson Washburn announced that on Friday, October 28, 2022 from 11:30 – 1:30, there will be an employee appreciation pizza party for employees to celebrate rivalry weekend.
- Chairperson Washburn praised Frank Walsh on his services.

ADJOURNMENT

**BOARD ACTION:** With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Washington to adjourn the meeting at 12:07 p.m.



Debra A. Sutherland, Clerk of the Board

NOTE: These minutes are subject to approval on November 29, 2022.

# CLINTON COUNTY BOARD OF COMMISSIONERS

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Chairperson**  
Kam J. Washburn  
**Vice-Chairperson**  
Bruce DeLong

**Members**  
David W. Pohl  
Kenneth B. Mitchell  
Robert Showers  
Dwight Washington  
Adam C. Stacey

**Administrator**  
Craig Longnecker  
**Clerk of the Board**  
Debra A. Sutherland

DATE 11/10/2022

The Clinton County Board of Commissioners met on Thursday, November 10, 2022 at 1:00 p.m. with Chairperson Kam Washburn presiding.

MOMENT OF SILENCE AND  
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

Roll was called with a quorum of the members in attendance:  
Kam Washburn, David Pohl, Bruce DeLong, Kenneth B. Mitchell, Robert Showers, Dwight Washington and Adam Stacey.

COUNTY PERSONNEL

Craig Longnecker, Tony Spagnuolo, Rob Wooten, Doug Riley

VISITORS

Margaret Spagnuolo, Frank Walsh

AGENDA

The agenda was presented for review and approval.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner DeLong to approve the agenda as printed. Motion carried.

INTERVIEWS OF  
CANDIDATES FOR CLINTON  
COUNTY ADMINISTRATOR

Chairperson Washburn explained the interview process to the members. Frank Walsh, Walsh Municipal Services, LLC, escorted and introduced each candidate as they arrived for their interview.

INTERVIEW WITH MICHAEL  
SELDEN

Michael Selden, currently employed as the Director of Member Information Services with Michigan Township Association.

INTERVIEW WITH TODD  
CAMPBELL

Todd Campbell, currently employed as the Deputy County Administrator with Clinton County, Michigan.

INTERVIEW WITH JOHN  
FUENTES

John Fuentes, currently employed as the Controller/Administrator with Eaton County, Michigan.

INTERVIEW WITH DANIEL  
COSS

Daniel Coss, currently employed as the City Administrator with the City of DeWitt, Michigan.

COMMISSIONERS'  
DELIBERATION

Mr. Walsh explained the available options:

- If there are no candidates that seem viable, begin the process again with new candidates;
- Hold a second interview(s) with candidate(s);
- Make an offer to a candidate;
- Make a contingent offer to a first choice candidate based on negotiations and also name a second choice.

Chairperson Washburn commended Mr. Walsh for the seamless process and for recruiting some excellent candidates.

Chairperson Washburn introduced discussion among the members regarding the options and the candidates. The members shared their feelings about each candidate and voiced their choices for the first and second offer.

**BOARD ACTION:** Commissioner Stacey moved, seconded by Commissioner Showers to extend a conditional offer of employment to John Fuentes to serve as Clinton County Administrator, contingent upon successful background check and contract negotiations. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Showers, DeLong, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

**BOARD ACTION:** Commissioner Pohl moved, seconded by Commissioner DeLong, should negotiations not move forward with the first candidate, extend a conditional offer of employment to Dan Coss to serve as Clinton County Administrator, contingent upon successful background check and contract negotiations. Voting on the motion by roll call vote, those voting aye were DeLong, Stacey, Washington, Showers, Pohl, Mitchell and Washburn. Seven ayes, zero nays. Motion carried.

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were none.

ADJOURNMENT

**BOARD ACTION:** With no further business to come before the Board, Chairperson Washburn declared the meeting adjourned at 4:52 p.m.



Debra A. Sutherland, Clerk of the Board

NOTE: These minutes are subject to approval on November 29, 2022.

# 2022 Report on Homelessness in Clinton County

## Overview of Homelessness in Clinton County

Clinton County's literally homeless population continues to grow, although unseen, because the rural homeless tend to live in the woods, campgrounds, cars, abandoned buildings or other places not intended for habitation, so they are out of sight of the communities in which they live, work, or send their children to school.

In addition, the lack of an emergency shelter in Clinton County creates "Doubled Up" situations – those living in the home of a friend or family member. When people are doubled up ("couch homeless"), they tend to change locations frequently, making it difficult for agencies to provide the support and services they need. Doubled up homeless also contribute to the "hidden" nature of homelessness in Clinton County.

The response to the Covid-19 pandemic impacted the homeless or those at risk of homelessness. Due to restrictions in shelter population levels, federal funding was provided to place people in hotels (either the Sleep Inn in DeWitt or the St. Johns Motel). During the eviction moratorium, people could not be evicted for non-payment of rent (although they could be evicted for other reasons). Emergency federal Covid funding provided direct assistance to those at risk of homelessness through two programs:

- **Covid Emergency Rental Assistance (CERA)** provided help with rent (including back rent) and utilities.
- **Shared Housing Intervention Program (SHIP)** provided help with rent and is specifically targeted to doubled-up households with children from birth to 18 years of age.

Much of the response to the pandemic is over. Shelters are at 100% capacity, the eviction moratorium is lifted, and the CERA program is no longer available for assistance. Agencies now must deal with the consequences of the pandemic response and the current economic climate. For example, the eviction moratorium created a situation where the normal cycle of housing openings was disrupted, making it difficult for many to locate affordable housing, and led some landlords to quit renting altogether. Add to this the all-time high inflation rate, and many families are struggling to find or maintain their housing.

## Data for Clinton County (Last year's numbers appear in the parentheses)

### Housing Services Mid-Michigan

Housing Services is the HARA (Housing Assessment Resource Agency) for Clinton County and was the recipient of both the CERA and SHIP funding. From 1/1/2021 through 12/31/2021 across all programs, Housing Services assisted **206** (186) **households**. Of those, **132** (57) were **literally homeless** (not doubled up). In addition, **1210** (334) **nights** of shelter were provided at the Sleep Inn and St. Johns Motel.

**CERA Funds:** From April 1, 2021, through December 31, 2021, **377** (225) **households** were served using \$1.6 million. This program has ended.

**SHIP Program:** A total of **27** (17) **families** in Clinton County have received services through the SHIP program. Most of these referrals have come through Housing Services and a few through the school districts, mainly Dewitt and SJ schools.

**PATH Program:** Projects for Assistance in Transition from Homelessness  
The PATH program finds and assists the area's homeless population in securing shelter options which will lead to permanent housing possibilities. Program activities include:

- Face to face interactions with people living on the streets, vehicles, camps, or in other non-traditional settings unfit for human habitation.
- Engaging clients and connecting them to services; coordinating other MDHHS resources that support housing stability.
- Connecting homeless individuals to the Housing Assistance Resource Agencies (HARA) using the coordinated entry process.

From 1/1/2022 to 10/15/2022 PATH program staff reported **70 instances of contact** with the homeless. Of those, six enrolled in PATH. These individuals ranged in age from 24 to 61.

### **Capital Area Community Services**

From 10/1/2021 through 9/30/2022, Capital Area Community Services assisted **24** (21) households in the Rapid Rehousing Program. Of those, **24** (21) were literally homeless (not doubled up).

### **SafeCenter**

Clinton County residents served through **10/1/2021 – 9/30/2022**

- Residential (Shelter\*) = **3** (9) **Adults**

\*Shelter at 50% capacity due to Covid restrictions until 3/1/2022.

- Transitional Housing = **7** (8) **Adults** and **7** (6) **children**

### **McKinney-Vento Data on Homeless Students**

Total number in **September 2022** = 41 (Note: Due to a high turnover in Mc-Kinney Vento school liaisons, not all schools are reporting data yet)

- Bath = 0
- St. Johns = 30
- Ovid-Elsie = 0
- CCRESA = 0
- Pewamo-Westphalia = 9
- DeWitt = 2
- Fowler = 0

### **Project Connect 2022** (Based on **286** Households Registered)

- Homeless households = **7** (2) with 1 literally homeless and 6 staying with friends or family)
- Afraid of losing housing = **17** (19)

### **Who helps the homeless or those at-risk of homelessness?**

- **Housing Services Mid-Michigan** (Clinton County HARA responsible for multiple programs)
- **Capital Area Community Services** (Rapid Re-Housing program until 9/30/2023)
- **SafeCenter** (for victims/survivors of Domestic and Sexual Violence)
- **Child and Family Charities** (Homeless youth)
- **St. Vincent DePaul** (Motel stays to establish literal homelessness, deposits and first month's rent). St. Vincent de Paul received **45** calls (10/1/21-9/30/22) from homeless individuals and referred **24** to the appropriate agency. Collaborated with other referring agencies to provide monetary assistance totaling **\$8,171.63**: \$3,225 for motel stays and \$4,946.63 for past utility bills, furniture, auto insurance/repairs/auto license, and Clinton Transit rides. St. Vincent also provided additional in-kind donations of clothing, furniture, and household items.
- **Beacon of Hope Family Care Center** – So far this year, Beacon provided food to **25** (18) **homeless households** – **17** (16) of those were “literally” homeless – housed at a hotel or living in their vehicle and **8** (2) households were “doubled up.” Beacon also provided shower and laundry facilities, gas cards, and distributed **6** “Welcome Home Baskets” to those who went from homeless to housed.
- **Local churches** (Deposits and first month's rent)

### **Greatest Needs in Clinton County**

- Emergency housing
- **More housing** that is affordable, meets the needs of single adults and larger families (3 or more bedrooms), and can pass inspections
- Services for the currently homeless: showers, laundry, safe place to store belongings
- Warming centers open during the evenings and on weekends