

John F. Fuentes
County Administrator/Controller

Todd J. Campbell
Deputy Administrator



Cindy Moser
Finance Director

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**HUMAN RESOURCES COMMITTEE
THURSDAY, JUNE 22, 2023 AT 10:00 A.M.
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)
CLINTON COUNTY COURTHOUSE
BOARD OF COMMISSIONERS ROOM
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	10:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	10:02	LIMITED PUBLIC COMMENTS
3	10:05	PROSECUTING ATTORNEY – PERSONNEL REQUEST (ADMINISTRATION)
4	10:10	DEPUTY ADMINISTRATOR CONTRACT RENEWAL (ADMINISTRATION) - NO ATTACHMENT
5	10:20	ADMINISTRATOR'S REPORT
6	10:15	COMMISSIONERS' COMMENTS
7	10:30	ANY OTHER BUSINESS
MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING. AGENDA ITEM TIMES MAY VARY		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATIVE SERVICES AT 989-224-5120 OR VIA EMAIL AT ADMIN@CLINTON-COUNTY.ORG NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

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CLINTON COUNTY
OFFICE OF
ADMINISTRATIVE SERVICES



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TO: Human Resources Committee

FROM:



John F. Fuentes, County Administrator/Controller

SUBJECT: Prosecuting Attorney Office – Personnel Request

DATE: June 12, 2023

Prosecuting Attorney Spagnuolo is requesting consideration to hire a Legal Assistant at the two-year rate, based on the candidate's twenty years of legal secretary experience and education.

Administration supports this request based on the candidate's experience; however, the County Administrator/Controller is only authorized to approve hiring at the one-year rate.

Suggested Action:

Recommend approving the hiring of a Legal Assistant in the Prosecuting Attorney's Office at the two-year rate based on candidate's background education and experience.