

Ryan L. Wood  
County Administrator

Craig Longnecker  
Deputy Administrator



100 E. State Street, Suite 2100  
St. Johns, Michigan 48879  
(989) 224-5120 • Fax: (989) 224-5102

[www.clinton-county.org](http://www.clinton-county.org)

**HUMAN RESOURCES COMMITTEE  
THURSDAY, MAY 16, 2019 AT 2:00 P.M.  
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)  
CLINTON COUNTY COURTHOUSE  
BOARD OF COMMISSIONERS ROOM  
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	2:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	2:02	LIMITED PUBLIC COMMENTS
3	2:05	MANAGERS AND ELECTED OFFICIALS SALARY SCHEDULE
4	2:20	COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION)
5	2:25	COMMISSIONERS' COMMENTS
6	2:30	ANY OTHER BUSINESS
<b>**MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING. AGENDA ITEM TIMES MAY VARY**</b>		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

Ryan L. Wood  
County Administrator

**CLINTON COUNTY  
OFFICE OF  
ADMINISTRATIVE SERVICES**

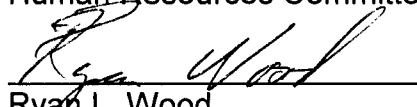
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**TO:** Human Resources Committee

**FROM:**

  
\_\_\_\_\_  
Ryan L. Wood  
County Administrator

**SUBJECT:** Elected Officials/Department Head Salary Schedule

**DATE:** May 8, 2019

The development of the 2020 budget has started. An early step in the process is the development of personnel costs projections. As a part of this process administration has conducted a review of elected officials and department head salaries.

In previous years this review was conducted in the fall of the year. Administration is suggesting a slight change from this process. The review has been completed and we would prefer to include these projected salaries in the first draft of the 2020 budget. This change will make the budget process more efficient and accurate.

Attached please find the salary schedule for these positions. All but four of the positions reflect a 2% salary change. The other changes are all upward based on comparable county data to the extent possible and internal equity.

**Suggested Action**

Move for the approval of the 2020 salary schedule for the elected officials and department heads and a 2% adjustment for all non-union employees subject to the adoption of the 2020 budget.

## SALARY SCHEDULE - JANUARY 1, 2020

### Elected Officials

1.02

Position	Salary
Clerk/Register	\$83,316
Drain Commissioner	\$71,215
Prosecutor	\$119,158
Sheriff	\$98,270
Treasurer	\$76,969

### Managers and Department Heads

Position	(Hire	1st Year	2nd Year
Admin. Magistrate	\$77,747	\$81,634	\$85,716
<i>Hourly</i>	<b>\$37.378</b>	<b>\$39.247</b>	<b>\$41.209</b>
Facilities Director/Project Manager	\$77,115	\$80,971	\$85,019
<i>Hourly</i>	<b>\$37.074</b>	<b>\$38.928</b>	<b>\$40.875</b>
County Administrator	\$0	\$0	\$131,307 *
<i>Hourly</i>	<b>\$0.000</b>	<b>\$0.000</b>	<b>\$63.128</b>
Deputy Administrator	\$90,332	\$94,848	\$99,591
<i>Hourly</i>	<b>\$43.429</b>	<b>\$45.600</b>	<b>\$47.880</b>
Development Director	\$77,714	\$81,600	\$85,680 *
<i>Hourly</i>	<b>\$37.363</b>	<b>\$39.231</b>	<b>\$41.192</b>
Dispatch Director	\$76,789	\$80,629	\$84,660 *
<i>Hourly</i>	<b>\$36.918</b>	<b>\$38.764</b>	<b>\$40.702</b>
Emergency Services	\$63,313	\$66,479	\$69,803
<i>Hourly</i>	<b>\$30.439</b>	<b>\$31.961</b>	<b>\$33.559</b>
Equalization Director	\$81,801	\$85,891	\$90,185
<i>Hourly</i>	<b>\$39.327</b>	<b>\$41.294</b>	<b>\$43.358</b>
Friend of the Court	\$93,780	\$98,469	\$103,392
<i>Hourly</i>	<b>\$45.086</b>	<b>\$47.341</b>	<b>\$49.708</b>
Parks & Greenspace Coordinator	\$57,645	\$60,527	\$63,553
<i>Hourly</i>	<b>\$27.714</b>	<b>\$29.099</b>	<b>\$30.554</b>
Jail Administrator	\$72,734	\$76,371	\$80,189
<i>Hourly</i>	<b>\$34.968</b>	<b>\$36.717</b>	<b>\$38.553</b>
IT Director	\$76,841	\$80,683	\$84,717
<i>Hourly</i>	<b>\$36.943</b>	<b>\$38.790</b>	<b>\$40.729</b>
UnderSheriff	\$83,265	\$87,429	\$91,800
<i>Hourly</i>	<b>\$40.031</b>	<b>\$42.033</b>	<b>\$44.135</b>
Waste Management Coord	\$55,548	\$58,326	\$61,242
<i>Hourly</i>	<b>\$26.706</b>	<b>\$28.041</b>	<b>\$29.443</b>

\* contracts

## COMMITTEE AGENDA ITEM

DATE OF MEETING: 5/16/19	ESTIMATE OF TIME NEEDED: 5 min	NUMBER OF ATTACHMENTS:	REQUESTOR: Administration
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**BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:**

**Vacancies:**

1. **Construction Appeal Board** - Bob Jesse's two (2) year term expired on December 31, 2018. He does not wish to be reappointed.
2. **Zoning Board of Appeals** – Shirley Smith is no longer able to serve as an alternate on the Zoning Board of Appeals.
3. **Parks and Green Space Commission** – Andrea Polverento has submitted her letter of resignation effective immediately. She is no longer able to serve on the commission to her own personal standards and wishes to allow another dedicated member of the community to take over and help the commission forward. Her three (3) year term expires January 1, 2021.

**Reappointments:**

1. **Library Board** – Bob Jesse's three (3) year term on the Clinton County Library Board is due to expire on June 30, 2019. He wishes to be reappointed.

**REQUESTED ACTION:**