

BRIAN J. ROSS, Chairperson
PHIL HANSES, Vice Chair
ADAM STACEY, Member
ERIC HARGER, Secretary



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**CLINTON COUNTY DPW MEETING
TUESDAY, FEBRUARY 2, 2021 AT 4:00 PM**
JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466
OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)
PURSUANT TO PA 228 of 2020, DUE TO COVID-19 PANDEMIC

AGENDA

1. Call to Order
2. Approval of Agenda
3. Annual organizational meeting of the Board of Public Works:
 - a. Elect officers: Chairperson, Vice-Chairperson
Secretary and Deputy Secretary
 - b. Discussion of 2021 Meeting Schedule and By-Law requirements
 - c. Establish time, place and date of regular meetings
 - d. Authorize Chairperson to sign all documents for and on behalf of the DPW; Vice-Chairperson, in the absence of the Chairperson, to sign all documents for and on behalf of the DPW; and Deputy Secretary to sign all documents for and on behalf of the Secretary.
 - e. Mileage reimbursement for 2021 is 0.56 and per diem rate is \$70
4. Approval of Minutes: February 5, 2020
5. Review of DPW Obligations
6. Public Comments
7. Adjournment

****MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED. AGENDA ITEM TIMES MAY VARY****

**** IF YOU WISH TO PROVIDE INPUT OR ASK QUESTIONS ON ANY BUSINESS THAT WILL COME BEFORE THE PUBLIC BODY AT THE MEETING, PLEASE CALL (989) 224-5120****

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE CLINTON COUNTY DEPARTMENT OF PUBLIC WORKS (DPW), HELD WEDNESDAY, FEBRUARY 5, 2020, AT THE CLINTON COUNTY COURTHOUSE, BOARD OF COMMISSIONERS ROOM, 100 EAST STATE STREET, ST. JOHNS, MI.

PRESENT: Member Eric Harger
Drain Commissioner Phil Hanses
Penny Goerge, Deputy Secretary
Chairperson Brian J. Ross
Commissioner Adam Stacey

1. **CALL TO ORDER**

The meeting was called to order by Chairperson Ross at 4:11 p.m.

2. **AGENDA**

It was moved by Member Hanses, supported by Member Harger, to approve the agenda. Motion carried.

3. **ORGANIZATIONAL ACTION**

- a. Chairperson Ross advised the Board that this being the first meeting of the year for 2020, it was necessary to elect officers and to take other organizational action as necessary.

Member Stacey moved, supported by Member Hanses, to nominate the following officers for 2020: Brian J. Ross, Chairperson of the Board of Public Works; Phil Hanses, Vice Chairperson; Eric Harger, Secretary; and Penny Goerge, Deputy Secretary. Motion carried.

- b. Discussion took place pertaining to DPW meetings being held four times a year. While this requirement is referenced in the Bylaws, the Chairperson has the authority to schedule the meetings and/or adjourn any meetings should he deem appropriate. Since there is only one active bond project at this time, Chairperson Ross believes it will only be necessary to meet once per year for the organizational meetings and/or on an "as needed" basis if any other matters are to arise.
- c. The 2020 Meetings will be held in the Clinton County Courthouse, or at some other location within Clinton County as may be specified by the Chairperson. The 2020 meeting dates (as needed) are scheduled for May 6, August 5, and November 4 at 4:00 p.m. The 2021 Organizational Meeting is scheduled for February 3, 2021 at 4:00 p.m.

Member Stacey moved, supported by Member Harger, to approve 2020 DPW meeting dates as presented. Motion carried.

- d. **Member Stacey moved, supported by Member Hanses, that the Chairperson of the Department of Public Works be authorized to sign all documents for and on behalf of the Board of the Department of Public Works; the Vice-Chairperson, in the absence of the Chairperson, be authorized to sign all documents for and on behalf of the Board of the Department of Public Works; the Deputy Secretary be authorized to sign all documents for and on behalf of the Secretary. Motion carried.**

- e. The Members were notified that the mileage reimbursement for 2020 is \$0.575 and the per diem rate is \$60.

Member Stacey moved, supported by Member Harger, to concur with the mileage and per diem rates that have been established for 2020. Motion carried.

4. APPROVAL OF MINUTES

Member Hanses moved, supported by Member Stacey, to approve the minutes from the Regular Board Meeting of February 6, 2019. Motion carried.

5. REVIEW OF DPW OBLIGATIONS

The Members reviewed the fund balance report for DPW payments. All bonds are paid off.

6. PUBLIC COMMENTS

No comments.

7. ADJOURNMENT

There being no further business or public comments, it was moved by Member Harger, supported by Member Hanses, that the meeting be adjourned. The meeting adjourned at 4:13 p.m.

Brian J. Ross, Chairperson

Eric Harger, Secretary

Penny Goerge, Deputy Secretary

BRIAN J. ROSS, Chairperson
PHIL HANSES, Vice Chair
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2021 DPW MEETING DATES:

Regular Meetings – 4 per year
(Set at organizational meeting – first meeting of the year)

Typically the 1st Wednesday of the months of
February, May, August and November at 4:00 p.m.

Tuesday, February 2, 2021

Wednesday, May 5, 2021 (if needed)

Wednesday, August 4, 2021 (if needed)

Wednesday, November 3, 2021 (if needed)

2022 Organizational Meeting – Wednesday, February 2, 2022