

John F. Fuentes
County Administrator/Controller

Todd Campbell
Deputy Administrator



Cindy Moser
Finance Director

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102
www.clinton-county.org

**HUMAN RESOURCES COMMITTEE
THURSDAY, JANUARY 26, 2023 AT 11:45 A.M.
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)
CLINTON COUNTY COURTHOUSE
BOARD OF COMMISSIONERS ROOM
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	11:45	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	11:47	LIMITED PUBLIC COMMENTS
3	11:50	COMMITTEE/COMMISSION APPOINTMENTS
4	11:55	COMMISSIONERS' COMMENTS
5	12:00	ANY OTHER BUSINESS
MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING. AGENDA ITEM TIMES MAY VARY		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

COMMITTEE AGENDA ITEM

DATE OF MEETING: January 26, 2023	ESTIMATE OF TIME NEEDED: 5 min	NUMBER OF ATTACHMENTS:	REQUESTOR: Administration
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BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

Vacancies:

1. **Library Board**: There is a vacancy on the Library Board for the remainder of a five (5) year term expiring June 30, 2027.
2. **Building Authority**: There are two vacancies on the Building Authority due to the retirements of Treasurer Tina Ward and Administrator Craig Longnecker. It is recommended our new County Administrator, John Fuentes be appointed to serve for the remainder of a three (3) year term expiring December 31, 2023.

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CLINTON COUNTY
OFFICE OF
ADMINISTRATIVE SERVICES



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TO: HR Committee

FROM:


John Fuentes
County Administrator/Controller

SUBJECT: County Clerk/ROD – Personnel Request

DATE: January 25, 2022

The Clerk has been utilizing an experienced previous employee over the past several months (16 hours per week) for training purposes and to assist the Clerk's Office during various staffing vacancies during 2022. The Clerk is requesting to continue utilizing this previous employee through the end of May 2023 to train a new Court Clerk and assist the Clerk's Office as another full-time employee transitions to part-time. Funds are available in the 2023 budget. The estimated cost is \$8,500.

Administration has reviewed and concurs with this request.

Suggested Action:

Recommend authorizing the Clerk's Office to continue utilizing an experienced previous employee for training purposes through May 31, 2023 at an amount not to exceed \$8,500, from within the current budget.