

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

AGENDA

CLINTON COUNTY BOARD OF COMMISSIONERS MEETING

Board of Commissioners Room, Courthouse

100 E. State St., Suite 2200, St. Johns

TUESDAY, JANUARY 26, 2021

JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466

OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)

PURSUANT TO PUBLIC ACT 228 OF 2020, DUE TO COVID-19 PANDEMIC

- 9:00 a.m. Call to Order
Moment of Silence
Pledge of Allegiance
Roll Call
Approval of Agenda
Presentation of Minutes
- December 18, 2020 Board Meeting
 - January 5, 2021 Organizational Board Meeting
- Communications
1. Wexford County Resolution In Support of Local Businesses
- 9:04 a.m. Administrator's Report
- 9:07 a.m. Public Comments *(Please press *6 to unmute and identify yourself clearly before speaking. Press *6 afterwards)*
- 9:10 a.m. Mid-Michigan District Health Department COVID-19 Update
- 9:20 a.m. Declaration for Local State of Emergency (RC)
- 9:22 a.m. Retiree Health Care Trust Fund Annual Report – Fifth Third Bank
- 9:32 a.m. Approval of Commissioners' Expense Accounts
- 9:33 a.m. COMMITTEE MEETING REPORTS:
- Ways and Means Committee – January 21, 2021
 - Human Resources Committee – January 21, 2021
- 9:45 a.m. Commissioner's Comments
- Adjournment

All times are tentative. To request accommodations or materials in an alternative format, please contact Administration at 989-224-5120 or TDD users within Clinton County may Dial 9-1-1 for general county services or use Michigan Relay 1-800-649-3777 or the National Relay number of 7-1-1 no later than 48 hours prior to the meeting.

**WAYS AND MEANS COMMITTEE
THURSDAY, JANUARY 21, 2021 AT 9:00 A.M.**

**JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466
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PURSUANT TO PA 228 of 2020, DUE TO COVID-19 PANDEMIC**

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|----|-------|--|
| 1 | 9:00 | CALL TO ORDER, ADDITIONS TO THE AGENDA |
| 2 | 9:02 | LIMITED PUBLIC COMMENTS (PLEASE PRESS *6 TO UNMUTE AND IDENTIFY YOURSELF CLEARLY BEFORE SPEAKING. PRESS *6 AFTERWARDS) |
| 3 | 9:05 | TREASURER – BLANKET BOND REPORT (TINA WARD) |
| 4 | 9:10 | CLINTON AREA TRANSIT BUDGET APPROVAL FY 2022 (MALISSA SCHUTT) |
| 5 | 9:25 | MIS – CAPITAL IMPROVEMENT REQUEST FOR TECHNOLOGY PROJECTS (CRAIG THELEN) |
| 6 | 9:40 | MAINTENANCE – CAPITAL IMPROVEMENT REQUESTS (ROB WOOTEN): A) JAIL PLUMBING PHASE 2 B) JAIL KITCHEN STEAMERS REPLACEMENT C) JAIL SEWER BAR SCREEN REPLACEMENT D) COURTHOUSE TRANSFORMER SAMPLE PORTS E) HEALTH DEPARTMENT GENERATOR REPLACEMENT |
| 7 | 9:55 | REAPPROPRIATE 2020 PROJECTS (ADMINISTRATION) |
| 8 | 10:05 | PARKS & GREEN SPACE – 2021 MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) GRANT DISCUSSION (KYLE THORNTON): A) MNRTF GRANT APPLICATION APPROVAL B) SCHEDULE PUBLIC HEARING FOR MNRTF GRANT APPLICATION |
| 9 | 10:20 | EQUALIZATION – APPROVAL OF CONTRACT WITH MICHIGAN EQUALIZATION SERVICES FOR COMMERCIAL/INDUSTRIAL APPRAISAL STUDY (ERIC HARGER) |
| 10 | 10:25 | CLINTON COUNTY ECONOMIC ALLIANCE (DBA CLINTON COUNTY CATALYST) AGREEMENT FOR SERVICES |
| 11 | 10:30 | COMMUNITY DEVELOPMENT – ZONING ORDINANCE/COMP PLAN (DOUG RILEY) |
| 12 | 10:40 | PLANNING UPDATE (DOUG RILEY) – NO ATTACHMENT |
| 13 | 10:55 | EMERGENCY DECLARATION EXTENSION (ADMINISTRATION) |
| 14 | 11:00 | FEBRUARY 2021 COMMITTEE MEETING CALENDAR (ADMINISTRATION) |
| 15 | 11:05 | ACCOUNTS PAYABLE INVOICES PAID TOTALS |
| 16 | 11:10 | COMMISSIONERS' COMMENTS |
| 17 | 11:15 | ADMINISTRATOR'S REPORT |
| 18 | 11:20 | ANY OTHER BUSINESS |

**HUMAN RESOURCES COMMITTEE
THURSDAY, JANUARY 21, 2021 AT 11:30 A.M.**

**(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)
JOIN VIA TELEPHONIC CONFERENCE: Dial 1-253-215-8782 ~ MEETING ID: 991 177 466
OR VIDEO CONFERENCE: [HTTPS://US02WEB.ZOOM.US/J/991177466](https://us02web.zoom.us/j/991177466)
PURSUANT TO PA 228 of 2020, DUE TO COVID-19 PANDEMIC**

| | | |
|---|-------|--|
| 1 | 11:30 | CALL TO ORDER, ADDITIONS TO THE AGENDA |
| 2 | 11:35 | LIMITED PUBLIC COMMENTS (PLEASE PRESS *6 TO UNMUTE AND IDENTIFY YOURSELF CLEARLY BEFORE SPEAKING. PRESS *6 AFTERWARDS) |
| 3 | 11:40 | PROSECUTOR – EXTERN/OVERTIME REQUEST |
| 4 | 11:50 | EMERGENCY SERVICES REQUEST – ADDITIONAL HOURS FOR REGIONAL PLANNER |
| 5 | 12:00 | CENTRAL DISPATCH - PERSONNEL REQUEST (CHRISTINE COLLOM) |
| 6 | 12:10 | MERS RETIREMENT - APPROVAL OF REPORTING PROCESS (ADMINISTRATION) |
| 7 | 12:20 | COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION) |
| 8 | 12:25 | COMMISSIONERS' COMMENTS |
| 9 | 12:30 | ANY OTHER BUSINESS |

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VIA VIDEO AND TELEPHONIC CONFERENCE **Pursuant to PA 228 of 2020**

DATE 12/18/2020

The Clinton County Board of Commissioners met on Friday, December 18, 2020 at 9:00 a.m. with Chairperson Kam Washburn presiding.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

As the Clerk called the roll, each member identified the location in which they were attending the meeting from remotely. A quorum of members were in attendance as follows:

Kam Washburn (City of St. Johns, Michigan)

David Pohl (Dallas Township, Michigan)

Bruce DeLong (City of St. Johns, Michigan)

Kenneth B. Mitchell (Watertown Charter Township, Michigan)

Robert Showers (DeWitt Charter Township, Michigan)

Dwight Washington (Bath Charter Township, Michigan)

Adam Stacey (City of Lansing, Michigan)

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Penny Goerge, Wendy Ward, Anita Rositas, Krista Martin, Doug Riley, Hon. Michelle Rick, Terri Paradise, Cindy Moser, Gary Haffey, Eric Harger, Brian Ameche and Charles Sherman.

VISITORS

Geri Jastram, Carl Jastram, Marcus Cheatham and Dru Mitchell.

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to approve the agenda as printed. Motion carried.

APPROVAL OF MINUTES

The following minutes were presented for review and approval.

- November 24, 2020 Board Meeting
- December 3, 2020 Special Board Meeting
- December 15, 2020 Human Resources Committee Meeting Closed Session

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to approve the minutes as printed. Motion carried.

COMMUNICATIONS

The following communications were received:

1. Kalkaska County Resolution recommending impeachment of Governor Whitmer

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to acknowledge receipt of the communications. Motion carried.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator stated it is an understatement when we say 2020 has been a difficult year; he expressed his appreciation to the Board for their support, as well as the employees and is hoping for a better year in 2021.

Chairperson Washburn commended Administrator Longnecker for all his work in dealing with the unprecedented issues in 2020.

PRESENTATION OF CERTIFICATES OF RECOGNITION

Chairperson Washburn presented Certificates of Recognition to the following county employees leaving the county and moving on to other opportunities, as well as those retiring. These employees combined have 200+ years of service to Clinton County.

- Hon. Randy L. Tahvonen, Circuit Judge was not able to attend the meeting today, however the members recognized him for his service as Judge of the 29th Judicial Circuit Court for past 42 years (1979-2020). Judge Tahvonen's impact here in Clinton County has been phenomenal in so many ways.
- Hon. Michelle M. Rick, Judge of the 29th Judicial Circuit Court was recognized for her 13+ years of service to Clinton County from 2007 to 2020. Judge Rick was elected to the Michigan Court of Appeals at the November General Election. Judge Rick has been a champion for implementing many new programs within the courts. In the words of her secretary, shared by Chairperson Washburn, "she has administered justice in all matters that have come before her in a way that was both fair to litigants and protected the interests of the residents of this county". Judge Rick took a moment to thank the Board, Administration and everyone in the courthouse for welcoming her to the county and allowing her to expand programs, particularly in relationship to the criminal docket. She is grateful for the partnership she has had with the county during her tenure here.
- Barbara L. Stewart, 29th Circuit Court Assignment Clerk was unable to attend the meeting today, however the members recognized Barb for her 10+ years of service to Clinton County from 2010 to 2020 working in the Circuit Court particularly as Judge Rick's Assignment Clerk. Barb will continue working alongside Judge Rick in the Court of Appeals and will begin her new role there the first of the year. The Board wishes Barb well in her new endeavor.
- Gary W. Haffey has served 11+ years from 2009 to 2020 as the Director of the Friend of the Court (FOC) here in Clinton County. Director Haffey was instrumental in introducing the referee program, which has and continues to serve litigants well, even with remote hearings held during the pandemic. Director Haffey expressed his appreciation for the opportunity to work for Clinton County, noting that the FOC is an office where people do not necessarily embrace their services, in view of the fact that they are typically dealing with the FOC because of a court order. He recognized his office staff for their commitment to the mission of the FOC and their interaction with fractured families, the children and finances of these families, particularly during the pandemic. He also thanked the Circuit Court Judges as well as Administration for their support over the years.

- Charles D. Sherman, County Prosecutor is one of the longest serving elected Prosecuting Attorneys in the State of Michigan. He has served Clinton County for 39+ years from 1981 to 2020. Prosecutor Sherman thanked the Board for their support. He recalled coming to work for Clinton County a week after his last law school class making \$8.57 per hour. He stated that from the first day he began working in the Prosecutor's Office, he knew he wanted to make a career, because of his desire to help people. He proudly noted that during his career, four of his Assistant Prosecutors have become Judges. Elected for the first time at the age of 33, Prosecutor Sherman noted that over the years in all the conferences he attended he would hear stories about issues other counties were experiencing and can say that Clinton County is unlike other counties. The attitude, cooperation and doing what we can do to help the people of Clinton County from the top to the bottom here in Clinton County is something we can be proud of.
- Brian A. Ameche, Assistant Prosecutor has served Clinton County for 24+ years from 1996 to 2020. He has served relentlessly this entire time as an Assistant Prosecutor and never shied away from some of the toughest cases. Brian's goal was evident always doing what was in the best interest of the People of the State of Michigan. Mr. Ameche reiterated the comments of Prosecutor Sherman and Judge Rick. He particularly thanked Prosecutor Sherman, stating that he enjoyed every minute working with him.
- Anita Rositas, Victim/Witness Coordinator has served Clinton County for 20+ years from 2000-2020. Chairperson Washburn thanked Anita for her kindness and compassion shown to those she has served. Anita thanked Prosecutor Sherman for the opportunity to serve the community where she was born and raised. Anita recognized the hard work of the Prosecutor's Office and noted that it has always been her passion to work with people and that she loved her job.
- Wendy Ward, Planning and Zoning Secretary for serving Clinton County for 20 years from 2000-2020. Chairperson Washburn commended Wendy for her commitment, having only missed one meeting during her entire career. Wendy has also done a remarkable job planning and hosting the annual county holiday luncheons. Wendy thanked the Board for the privilege to serve, stating that she has taken great pride in working for Clinton County and has enjoyed her interaction with all the people. Members commended Wendy for a job well done.
- Cindy Presocki, Deputy Register of Deeds was unable to attend the meeting today, but was recognized for her service to Clinton County for 21+ years from 1999-2020. County Clerk/Register Zuker recognized Cindy for adapting to all the changes that she has endured during her tenure in the Register of Deeds Office, working under three different Registers. Clerk/Register Zuker stated that Cindy knows her job well and can put out a fair amount of work in a short period time. We will miss her in the Deeds Office.

MID-MICHIGAN DISTRICT
HEALTH DEPARTMENT
COVID-19 UPDATE

Marcus Cheatham, Director of the Mid-Michigan District Health Department (MMDHD) reporting from Haslett, Michigan provided the MMDHD monthly COVID-19 update for Clinton County.

- The trend of COVID cases coming into the MMDHD for case investigators to work on is starting to level off and is slowly trending down;
- The death rates are increasing right now, but as we start to trend downward, so will the rate of deaths;
- A snapshot of the trend in the mortality rate in Clinton, Gratiot and Montcalm counties was at 127, 2 days ago and as of today, we are at 137 deaths;
- Gratiot and Montcalm have both exceeded the state maximum rate of deaths and Clinton County has reached the state maximum rate, but not exceeded it like Gratiot and Montcalm Counties;
- Over the last 2 weeks these three counties have averaged 4 COVID deaths per day; Typically, the district averages 4 deaths per day, but for the past 2 weeks we have been seeing 4 death per day due to COVID, doubling our mortality rate in comparison to what we would usually see in the district;
- Director Cheatham used comparisons of deaths for heart disease and cancer in a typical year vs. COVID deaths within the district. He noted that as of right now, we will see about half as many people dying of COVID in comparison to heart disease or cancer in a typical year, however the COVID deaths could reach the same mortality rates we see of heart disease or cancer, therefore it is extremely important that we stop the risky behaviors that are driving the number of COVID cases;
- Expect the first shipment of the Moderna vaccine to go out next week; the plan is to administer the vaccines to emergency medical personnel/front line health care providers first; MMDHD is working out the details on setting up clinics to administer the vaccine;
- Director Cheatham does not think we will have any shortages of the vaccine as we are hearing in the media;
- The goal is to get to all the long term care facility residents vaccinated by the middle of January, followed by those with pre-existing conditions as well as the 65+ population;
- There are approximately 500 restaurant businesses in the district with the majority of them doing a great job following the orders, who have suffered from the shutdown, however he is expecting some relief for these businesses soon;
- There are a few restaurant facilities defying the epidemic orders, which have contributed to the spread of COVID and are now appearing before the Attorney General for Administrative hearings on their non-compliance.

DECLARATION FOR LOCAL
"STATE OF EMERGENCY"

Chairperson Washburn introduced discussion regarding extending the County's Declaration for a Local "State of Emergency". The Declaration will be slightly modified with it being extended to the last day of each month, rather than for a period of 30 days.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Washington to extend the Declaration for Local "State of Emergency" for Clinton County from December 18, 2020 through January 31, 2021 or until such time as the Board acts to cease or extend the state of emergency. Discussion followed. Voting on the motion by roll call vote, those voting aye were Mitchell, Pohl, Washington, Showers, DeLong, Stacey and Washburn. Seven ayes, zero nays. Motion carried.
(INSERT DECLARATION)

Declaration for a Local “State of Emergency”

To: Commanding Officer – Emergency Management and Homeland Security Division, MSP
District 1 Emergency Management and Homeland Security Division Coordinator

On **December 18, 2020** the County of Clinton continues to face the ongoing threat of the global Covid-19 Pandemic and related impacts. As a result of this situation, the following conditions exist: online learning for several K-12 schools and limitations on large assemblages and events, temporary restrictions on entry into specific health care and juvenile justice facilities, and significant changes to public health, healthcare, public safety, and government operations in accordance with all emergency orders, including, but not limited to, the October 9, 2020 emergency order issued by the State of Michigan Department of Health and Human Services per MCL 333.2253.”

Therefore, as Chairperson of the Clinton County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, I hereby declare that a "state of emergency" exists within our jurisdiction, that the response and recovery elements of our emergency operations plan have been activated, and that local resources are being utilized to the fullest possible extent. With consent of the full Board of Commissioners, and due to the prolonged nature of pandemic public health incidents, this state of emergency shall remain in effect through **January 31, 2021** or until such time as the Board acts to cease or extend the state of emergency.

PUBLIC COMMENTS

Chairperson Washburn called for public comments.

- Dru Mitchell, Clinton County Economic Alliance/Clinton Task Force on Employment was attending remotely from DeWitt Township. Ms. Mitchell informed the Board members that the Office of Research and Economic Development at the University of Michigan, Flint, is helping to facilitate the distribution of a business climate survey. The plan is to send the survey before the end of January; Ms. Mitchell asked the members to assist in distributing the survey within the county and is asking the members for their input on the survey as well prior to its distribution.

RESOLUTION 2020-18
TO AMEND RESOLUTION
2020-17 TO CORRECT DATA
CONTAINED IN
APPORTIONMENT REPORT

Chairperson Washburn introduced Eric Harger, Equalization Director to provide the members with a summary of the 2020 Apportionment Report process and the issues he encountered with the data upload to the state, which resulted in the Apportionment Report containing incorrect data in a couple areas of the report. As a result, the report discrepancies have been corrected at the State level and now need Board action to amend the Resolution previously adopted so the Clerk can notify all the appropriate locals units of government, as well other pertinent entities who utilize the report for various purposes.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner DeLong to adopt the Resolution to amend Resolution 2020-17 to correct data contained in the Apportionment Report. Motion carried.
(INSERT RESOLUTION & REPORTS)

Equalization Director Harger followed up with a couple items:

- The county designated assessor process is in the final stages;
- County Equalization studies were reported to the state yesterday.

Chairperson Washburn reminded the members that Eric Harger has achieved the Level 4 Assessor certification, which is not a simple feat and is serving the county well.

ZONING

Commissioner Stacey introduced Doug Riley, Community Development Director to present the following zoning matters:

PC-28-20 MA
OR 162-20
CHANGE OF ZONE/MAP
AMENDMENT
LUKE MARTIN
A-2 GENERAL
AGRICULTURE DISTRICT TO
RURAL RESIDENTIAL
DISTRICT
APPROVED

PC-28-20 MA Petition for Change of Zone/Map Amendment OR 162-20 submitted by Luke Martin to rezone a portion of a property totaling 3.09 acres (3 lots – Parcels A, B and C as shown on the survey) from A-2 (General Agriculture District) to RR (Rural Residential District) for property located at 14675 Hanses Road, Parcel ID#19-160-005-300-001-51, Section 5, Westphalia Township.

Chairperson Washburn called for comments and/or questions. There were none.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Mitchell to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Luke Martin. Voting on the motion by roll call vote, those voting aye were Showers, DeLong, Pohl, Mitchell, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

PC-29-20-MA
OR 163-20
LAURA MAXINE MOSHER
LIVING TRUST, ROBERT
MOSHER
C-2 GENERAL COMMERCIAL
DISTRICT TO R-1 SINGLE
FAMILY RESIDENTIAL
BINGHAM TOWNSHIP
SECTION 22
APPROVED

PC-29-20 MA Petition for Change of Zone/Map Amendment OR 163-20 submitted by Laura Maxine Mosher Living Trust, Robert Mosher, property owner to rezone three properties totaling 2.99 acres (Parcel A, B and C as shown on the survey) from C-2 (General Commercial District) to R-1(Single Family Residential) for property located at 1156 and 1184 E. Townsend Road, Parcel ID#19-030-022-200-010-01, #19-030-022-200-010-02, and #19-030-022-200-010-03, Section 22, Bingham Township.

Chairperson Washburn called for comments and/or questions.

- Commissioner Pohl noted that this will bring this property into compliance with its' current use, but does not preclude anyone from having it rezoned back to commercial in the future.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Washington to concur with the recommendation of the Planning Commission to approve the Change of Zone/Map Amendment submitted by Laura Maxine Mosher Living Trust, Robert Mosher. Voting on the motion by roll call vote, those voting aye were Stacey, Washington, Showers, Mitchell, Pohl, DeLong and Washburn. Seven ayes, zero nays. Motion carried.

PC-32-20 SLU
SPECIAL LAND USE
CARL AND GERI JASTRAM
RILEY TOWNSHIP
SECTION 20
APPROVED

PC-32-20 SLU Application for a Special Land Use Permit submitted by Carl and Geri Jastram for a home based embroidery business for property located at 8020 W. Lehman Road, Parcel ID#19-130-020-400-025-00, Section 20, Riley Township. This has been a Special Land Use for years and has never received any complaints. The applicants are simply moving the business to another property location.

Chairperson Washburn called for comments and/or questions.

- Geri Jastram, applicant was attending remotely from Riley Township; she thanked everyone involved with their application for their input and help throughout the process; she stated that they are anxious to move forward with getting their business relocated.
- Commissioner Mitchell stated for the record that he has had financial transactions with their embroidery business; however, his interaction with their business does not have any influence on his vote.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with the recommendation of the Planning Commission to approve the Special Land Use Permit submitted by Carl and Geri Jastram. Voting on the motion by roll call vote, those voting aye were Showers, DeLong, Pohl, Mitchell, Stacey, Washington and Washburn. Seven ayes, zero nays. Motion carried.

PA 116 FARMLAND
APPLICATIONS

The following PA 116 Farmland Applications were presented for review:

- 2020-5 E.B. Ridge Dairy, LLC, Greenbush Township, Section 23
- 2020-6 E.B. Ridge Dairy, LLC, Greenbush Township, Section 23
- 2020-7 E.B. Ridge Dairy, LLC, Greenbush Township, Section 22
- 2020-8 Patrick J. & Becky B. Feldpausch, Dallas Township, Section 24

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to approve the PA 116 Farmland Applications and direct the Clerk to forward to the State. Motion carried.

APPROVAL OF
COMMISSIONERS'
EXPENSE ACCOUNTS

Commissioners' expense accounts were presented for review and approval.

BOARD ACTION: Commissioner Mitchell moved, seconded by Commissioner Pohl to approve the expense accounts, subject to review by the Chair and Clerk. Motion carried.

SET TIME AND DATE OF
JANUARY 2021
ORGANIZATIONAL MEETING

Chairperson Washburn introduced discussion regarding setting the time and date of January 2021 Organizational Meeting, which was briefly discussed during the Ways and Means Committee meeting last week.

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner DeLong to set the Board’s Organizational meeting for Tuesday, January 5, 2021 at 9:00 a.m. Motion carried.

COMMITTEE REPORTS

The following are reports of Committee meetings:

**WAYS & MEANS
COMMITTEE**

Commissioner Stacey, Chairperson of the Ways & Means Committee reported on a meeting held December 15, 2020.

ATTENDANCE AT
COMMITTEE MEETING

Members Attending by Electronic Means:

- Adam Stacey, W&M Committee Chairperson (Bath Charter Township, Michigan)
- David Pohl (Dallas Township, Michigan)
- Robert Showers (Dewitt Charter Township, Michigan)
- Dwight Washington (Bath Charter Township, Michigan)
- Bruce DeLong (City of St. Johns, Michigan)
- Ken Mitchell (Watertown Charter Township, Michigan)
- Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

Staff Present

- | | |
|------------------|---------------|
| Craig Longnecker | Todd Campbell |
| Penny Goerge | Chris Collom |
| Diane Zuker | Kyle Thornton |
| Doug Riley | Tina Ward |
| Cindy Moser | Sheriff Jerue |
| Deb Sutherland | |

CALL TO ORDER/APPROVAL
OF AGENDA

1. Ways and Means Committee Chairperson Stacey called the meeting to order at 9:00 a.m.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner Pohl, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Ways and Means Committee Chairperson Stacey requested limited public comments. There were none.

CENTRAL DISPATCH ITEMS

3. Central Dispatch: Ways and Means Committee Chairperson Stacey introduced Chris Collom, Central Dispatch Director, to discuss the Michigan Public Safety Communications System (MPSCS) agreements.
 - Central Dispatch Director Collom reported that the County is still scheduled to go live with the new system by December of 2021;
 - Progress is being made on the infrastructure portion of the project and the focus has been shifted to the user and lease agreements as well as coordination with our local partners for the programming of nearly 800 radios.

PUBLIC SAFETY
COMMUNICATIONS
SUBSCRIBER LEASE
AGREEMENT WITH
CLINTON AREA TRANSIT

A. Public Safety Communications Subscriber Lease Agreement with Clinton Area Transit:

- Central Dispatch is seeking approval for the amended Public Safety Communications Subscriber Lease Agreement and the Third-Party contract with the Clinton Area Transit (Transit);
- Transit is on the current EDAC system and has expressed its interest in transitioning to the MPSCS with the County; while Transit is not directly dispatched by Central Dispatch nor involved in the “day to day” operations of public safety, it does serve a vital role in the County’s emergency plans for the transportation of residents and/or victims in a large scale emergency situation;
- Transit’s project includes leasing portables and mobiles from the County and upgrading its dispatch capabilities; Transit is applying for a grant through MDOT to secure the funding to accomplish their goals;
- Transit has requested additional language to be added to the Lease Agreement to meet the requirements of the grant; in addition, the grant requires a Third-Party Contract to be signed by the County;
- Both agreements have been reviewed and approved by the county’s legal counsel; the Board is being asked to authorize both agreements with the understanding that the language may still need to be modified slightly to fulfill the requirements of the grant.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Washington, to **recommend** approving the Public Safety Communications Subscriber Lease Agreement and the Third-Party Contract with Clinton Area Transit System. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

PUBLIC SAFETY
COMMUNICATIONS USER
AGREEMENT

B. Public Safety Communications User Agreement:

- Central Dispatch is requesting the Board of Commissioners to review and approve the “Public Safety Communications User Agreement”;
- This user agreement is specific to the local units that currently have Project 25 compliant equipment and do not need to lease subscriber units from the County; the existing equipment will require re-programming, updates, and/or new software to operate on the state system;
- The lease agreement approved in October and this agreement are very similar in committing the local units and county to the expectation of operating on the MPSCS within Clinton County; one noteworthy change is in section four referencing user training, as the wording in the lease agreement was ambiguous and required clarification; section four in both agreements now reflects the updated language;
- The project 25 compliant equipment upgrades and programming are budgeted to cost approximately \$100,000;
- The county’s legal counsel assisted with the creation of this document and provided approval.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner Mitchell, to **recommend** approving the Public Safety Communications User Agreement for local units with Project 25 compliant equipment. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

SHERIFF’S OFFICE PUBLIC

C. Sheriff’s Office Public Safety Communications Subscriber Lease

SAFETY COMMUNICATIONS
SUBSCRIBER LEASE
AGREEMENT

Agreement and Administrator Signature:

- In October 2020, the Board of Commissioners approved Director Collom to move forward with the Public Safety Communications Subscriber Lease Agreement;
- All of the participating agencies including the Sheriff's Office have been provided a copy of the lease and an equipment list specific to their agency;
- Central Dispatch, in coordination with Sheriff Jerue, has evaluated the current and future communication needs for the Sheriff's Office;
- The current equipment was evaluated on the age of the equipment, functionality, associated costs for updates and future growth;
- The equipment listed in Appendix A will improve the Sheriff's ability to maintain functional and reliable communication equipment for several years;
- Sheriff Jerue is requesting approval to move forward with signing the agreement and purchasing the listed equipment;
- Director Collom has requested to have the agreements and equipment lists finalized by the end of the month so the County can place an order with Motorola in early January 2021; in order to accomplish this goal, the Board is being asked to authorize County Administrator/Controller Longnecker to sign the lease agreements with the agencies on behalf of the Board of Commissioners.

COMMITTEE RECOMMENDATION: Commissioner Mitchell moved, seconded by Commissioner DeLong, to **recommend** approving the Clinton County Sheriff's Public Safety Communications Subscriber Lease Agreement including Appendix 'A' and authorize the County Administrator/Controller to sign this agreement on behalf of the Board of Commissioners in addition to all other related lease and user agreements. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to concur with the committee recommendation. Motion carried.

COUNTY CLERK ITEMS

4. County Clerk:

BOARD OF
COMMISSIONER'S BYLAWS
AND RULES OF
PROCEDURE

- A. Ways and Means Committee Chairperson Stacey introduced discussion regarding the proposed Bylaws for 2021.
- The Commissioners were provided a copy of their Bylaws and Rules of Procedure for 2021;
 - Discussion followed regarding Article 3 of the bylaws relating to the appointments to boards and commissions;
 - This document will be formally adopted at the Board's organizational meeting in January.

No action required.

SET TIME AND DATE OF
BOARD ORGANIZATIONAL
MEETING

- B. Ways and Means Committee Chairperson Stacey introduced discussion regarding the 2021 Board of Commissioners Organizational Meeting.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** scheduling the 2021 Board of Commissioners Organizational Meeting for Tuesday, January 5, 2021 at 9:00 a.m. Motion carried. (See page 7 of minutes for Board Action)

PROPOSED 2021 MEETING
SCHEDULE

- C. Chairperson Stacey introduced discussion regarding the proposed calendar for 2021 Board Meetings.

COMMITTEE RECOMMENDATION: Commissioner DeLong moved, seconded by Commissioner Pohl, to **recommend** authorizing the proposed calendar for 2021 Board Meetings. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried. (Formal adoption of the schedule will occur at the January Organizational Meeting)

TREASURER REQUEST TO
EXTEND WAIVER OF
DELINQUENT DOG LICENSE
FEES DUE TO COVID-19

5. Ways and Means Committee Chairperson Stacey introduced Tina Ward, County Treasurer, to discuss a request to extend the waiver for delinquent dog license fees due to COVID-19.
- At the May 26th Board of Commissioners Meeting, the Board authorized a waiver of delinquent dog license fees for the remainder of 2020 due to limited access to veterinary services because of the COVID-19 pandemic;
 - Since the rationale used to authorize this waiver is still valid, the Board is being asked to continue this waiver through the first quarter of 2021; at that time, this matter will be reviewed again.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to **recommend** authorizing a waiver of delinquent dog license fees through the first quarter of 2021 due to the COVID-19 pandemic. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Washington to concur with the committee recommendation. Motion carried.

PARKS AND GREEN SPACE
GRANT UPDATE

6. Ways and Means Committee Chairperson Stacey introduced Kyle Thornton, Parks and Green Space Coordinator, to provide updates regarding the 2020 Michigan Natural Resources Trust Fund Grant (MNRTF) and the 2019 Land and Water Conservation Fund grant (LWCF).
- Mr. Thornton provided a power point presentation to the members regarding the 2020 Michigan Natural Resources Trust Fund (MNRTF) grant that was submitted earlier this year for the acquisition of the Pratt Road property in order to develop another county park;
 - The members were notified that the County was not successful in being awarded the MNRTF grant for acquisition of this property;
 - Administrator Longnecker reported that the owner is willing to go through the grant process again; discussion followed and the members are supportive of reapplying for the grant next year;
 - The members agreed that it would be prudent for them to hold a meeting during the first quarter of 2021 for the purpose of reviewing and discussing long term planning with regard to capital improvement projects and to outline their next steps if the grant application is denied again next fall;
 - An update was also provided regarding the 2019 Land and Water Conservation Fund (LWCF) grant that was previously submitted for improvements at Clinton Lakes Park;
 - The Michigan Department of Natural Resources has recommended the LWCF grant for Clinton Lakes Park improvements, however the County is still waiting for final review from the National Parks Service; this review is taking much longer due to the pandemic.

No action required.

4TH QUARTER BUDGET
ADJUSTMENTS
GOVERNMENTAL FUND
COMMITMENTS

7. Ways and Means Committee Chairperson Stacey introduced Craig Longnecker, County Administrator, to discuss the 4th quarter budget adjustments/governmental fund commitments.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner DeLong, to **recommend** the approval of the 4th quarter budget adjustments as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Showers to concur with the committee recommendation. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Pohl, to **recommend** approving governmental fund commitments as presented and as adjusted to actual for variable calculated amounts as presented. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Pohl to concur with the committee recommendation. Motion carried.

EXTENSION OF
DECLARATION FOR "LOCAL
STATE OF EMERGENCY:

8. Ways and Means Committee Chairperson Stacey introduced discussion regarding the continuation of the County's emergency declaration.

COMMITTEE RECOMMENDATION: Commissioner Washington moved, seconded by Commissioner Mitchell, to **recommend** authorizing the extension of the Declaration for a Local "State of Emergency" through January 31, 2021 or until such time as the Board acts to cease or extend the state of emergency. Motion carried. (See page 4 for Board Action)

PLANNING UPDATE

9. Ways and Means Committee Chairperson Stacey introduced Doug Riley, Community Development Director, to provide a planning update.
- PC-28-20 MA – Petition for Change of Zone/Map Amendment OR 162-20 (Public Hearing); Planning Commission recommends approval;
 - PC-29-20 MA – Petition for Change of Zone/Map Amendment OR 163-20 (Public Hearing); Planning Commission recommends approval;
 - PC-32-20 SLU – Application for Special Land Use Permit (Public Hearing); Planning Commission recommends approval;
 - Director Riley briefly discussed the update to the County Comprehensive Plan; the majority of this work is now being proposed to be completed internally (instead of contracted out); discussion followed regarding bringing on qualified interns at a reasonable cost to assist with this project;
 - Director Riley briefly discussed modernizing the Zoning Ordinance; the county would be best served by hiring a consultant who specializes in reformatting the zoning ordinance by using more graphics and providing a streamlined and user-friendly approach for the user; an official request will be forthcoming.

No action taken.

JANUARY MEETING AND
EVENTS CALENDAR

10. Ways and Means Committee Chairperson Stacey introduced discussion regarding the January 2021 Open Meetings and Events Calendar.

COMMITTEE RECOMMENDATION: Commissioner Pohl moved, seconded by Commissioner DeLong, to **recommend** the approval of the January 2021 Open Meetings and Events Calendar. Motion carried.

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner DeLong to concur with the committee recommendation. Motion carried.

ACCOUNTS PAYABLE

11. Ways and Means Committee Chairperson Stacey introduced discussion

INVOICES PAID TOTALS

regarding the Accounts Payable Invoices Paid.

COMMITTEE ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl, to approve the invoices paid from November 6 through December 4, 2020 in the amount of \$746,108.60. Motion carried.

COMMISSIONERS' COMMENTS

12. Ways and Means Committee Chairperson Stacey requested Commissioners' comments. There were none.

ADMINISTRATOR'S COMMENTS

13. Ways and Means Committee Chairperson Stacey requested comments from Administrator Longnecker.

- Administrator Longnecker notified the Members that he and Deputy Administrator Campbell had a successful meeting with Clinton Area Transit to discuss their budget; in addition, they discussed long term planning and how to structure long term capital improvements;
- Administrator Longnecker and Deputy Administrator Campbell will be meeting with the incoming Prosecutor, Tony Spagnuolo, to discuss his transition to Clinton County;
- The Continuity of Operations team started meeting with departments to learn from their remote work efforts and solidify plans for transitioning out of the pandemic;
 - Friend of the Court has provided an excellent example given the obstacles they had to overcome with the state's security concerns in order to be successful; once those concerns were overcome, operations were transformed;
 - Remote hearings have been incredibly successful, not only with staff, but with the clients and attorneys as well; parties save time on travel and there is less need to take time off work;
 - The state court system will continue to push successful technology efforts and the FOC plans to continue the current remote work rotation schedule of having 50% of employees working remotely;
- Administrator Longnecker reported that the County will receive the updated aerial photos this week from the flyover that was completed earlier this year.

No action required.

ADJOURNMENT OF COMMITTEE MEETING

14. Ways and Means Committee Chairperson Stacey adjourned the meeting at 10:41 a.m.

HUMAN RESOURCES COMMITTEE

Commissioner Pohl, Chairperson of the Human Resources Committee reported on a meeting held December 15, 2020.

ATTENDANCE AT COMMITTEE MEETING

Members Attending by Electronic Means:

- David Pohl, HR Committee Chairperson (Dallas Township, Michigan)
- Adam Stacey (Bath Charter Township, Michigan)
- Robert Showers (Dewitt Charter Township, Michigan)
- Dwight Washington (Bath Charter Township, Michigan)
- Bruce DeLong (City of St. Johns, Michigan)
- Ken Mitchell (Watertown Charter Township, Michigan)
- Kam Washburn, Ex-Officio Member (Duplain Township, Michigan)

Staff Present

- Craig Longnecker
- Penny Goerge
- Deb Sutherland

- Todd Campbell
- Diane Zuker

CALL TO ORDER/APPROVAL OF AGENDA

1. Human Resources Committee Chairperson Pohl called the meeting to order at 10:45 a.m.

COMMITTEE ACTION: Commissioner Stacey moved, seconded by Commissioner Showers, to approve the agenda. Motion carried.

PUBLIC COMMENTS

2. Human Resources Committee Chairperson Pohl requested limited public comments. There were none.

COMMITTEE/COMMISSION APPOINTMENTS

3. Human Resources Committee Chairperson Pohl introduced discussion regarding appointments to various Committees and Commissions. No action taken.

CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING

4. Human Resources Committee Chairperson Pohl requested a motion to proceed to closed session for the purpose of discussing collective bargaining.

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner DeLong, to proceed to closed session for the purpose of discussing collective bargaining with the Correction Officers (Police Officers Association of Michigan) and Assistant Prosecutors (Public Employees Representative Association). Voting on the motion by roll call vote, those voting aye were Pohl, Washington, Showers, Stacey and DeLong. Five ayes, zero nays. Motion carried. (Commissioner Mitchell was dropped off the call and unable to vote.)

COMMITTEE ACTION: Commissioner Showers moved, seconded by Commissioner DeLong, to return to open session. Voting on the motion by roll call vote, those voting aye were Pohl, Washington, Showers, Stacey, Mitchell and DeLong. Six ayes, zero nays. Motion carried.

COMMITTEE RECOMMENDATION: Commissioner Showers moved, seconded by Commissioner Washington, to **recommend** ratifying a three (3) year agreement with the Police Officers Association of Michigan (POAM) unit for the Clinton County Correction Officers. Motion carried.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to concur with committee recommendation to ratify the three (3) year agreement with the Police Officers Association of Michigan (POAM) unit for the Clinton County Correction Officers. Motion carried.

ADMINISTRATOR'S COMMENTS

5. Human Resources Committee Chairperson Pohl requested Administrator's comments. There was none.

COMMISSIONERS' COMMENTS

6. Human Resources Committee Chairperson Pohl requested Commissioners' comments.
 - Chairperson Washburn provided an update on behalf of the Lansing Economic Area Partnership (LEAP) and Capital Council of Governments (CAPCOG);
 - Commissioner Washington reported that the social and health committees are trudging along as they navigate through this pandemic;
 - Commissioner Showers provided an update on behalf of the Lansing Economic Area Partnership (LEAP) and Capital Council of Governments (CAPCOG);
 - Commissioner Stacey shared his perspective regarding the election process;
 - Commissioner Pohl provided an update on behalf of the Clinton County Road Commission.

ADJOURNMENT OF
COMMITTEE MEETING

7. Human Resources Committee Chairperson Pohl adjourned the meeting at 11:25 a.m.

**END OF COMMITTEE
REPORTS**

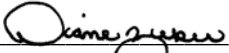
COMMISSIONERS'
COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Commissioner Showers stated that despite all the issues, Administration and Chairperson Washburn have done a fine job keeping the county moving forward.
- Commissioner Pohl stated that so much has happened in 2020 making it memorable, in unfortunately not so many good ways, but we are looking forward to brighter things to happen in 2021.
- Commissioner Mitchell is ready for the new year after all the challenges we faced in 2020.
- Commissioner DeLong is anxious to get back to some normalcy in 2021 and hoping we will be able to meet in person again soon.
- Commissioner Washington expressed his pleasure in working with the board, as he continues to learn something new every year; he never expected 2020 would bring about so many new challenges.
- Chairperson Washburn noted that Marcus Cheatham provided us with a ray of light in his COVID-19 update with a vaccine on the way; he thanked all the employees for keeping the protocols in place during the pandemic, as well as continuing to do the business recognizing it has been a monumental task under the circumstances.
- The Commissioners extended Holidays wishes to all.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl, moved, seconded by Commissioner Mitchell to adjourn the meeting at 10:56 a.m.



Diane Zuker, Clerk of the Board

NOTE: These minutes were approved on regular meeting of the Board on January 26, 2021.

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Kam J. Washburn

Vice-Chairperson

Bruce DeLong

Members

David W. Pohl

Kenneth B. Mitchell

Robert Showers

Dwight Washington

Adam C. Stacey

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator
Craig Longnecker
Clerk of the Board
Diane Zuker

VIA VIDEO AND TELEPHONIC CONFERENCE

Pursuant to PA 228 of 2020

DATE 01/05/2021

The Clinton County Board of Commissioners met on Tuesday, January 5, 2021 at 9:00 a.m. with Clerk Zuker calling the meeting to order.

- Members of the public were advised that throughout the telephonic conference meeting they will be provided an opportunity to speak on specific matters and also during public comment at the end of the meeting. Any individuals wishing to speak should identify themselves for the record before speaking.
- Roll call votes will be taken. Any formal roll call votes required on motions will be specifically identified in the minutes.

MOMENT OF SILENCE AND
PLEDGE OF ALLEGIANCE

Chairperson Washburn called for a moment of silence. The pledge of allegiance was given to the flag of the United States of America.

ROLL CALL

As the Clerk called the roll, each member identified the location in which they were attending the meeting from remotely. A quorum of members were in attendance as follows:

Kam Washburn (Duplain Township, Michigan)

David Pohl (Dallas Township, Michigan)

Bruce DeLong (City of St. Johns, Michigan)

Kenneth B. Mitchell (Watertown Charter Township, Michigan)

Robert Showers (DeWitt Charter Township, Michigan)

Dwight Washington (Bath Charter Township, Michigan)

Adam Stacey (City of Lansing, Michigan)

COUNTY PERSONNEL

Craig Longnecker, Todd Campbell, Cindy Moser, Krista Martin and Penny Goerge.

VISITORS

None

AGENDA

The agenda was presented for review and approval.

BOARD ACTION: Commissioner Washington moved, seconded by Commissioner Pohl to approve the agenda as printed. Motion carried.

ELECTION OF
CHAIRPERSON

Clerk Zuker opened the nominations for Chairperson of the Board. Commissioner Showers nominated Kam Washburn for Chairperson. Commissioner Pohl supported the nomination. Clerk Zuker called for further nominations. None were offered.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Showers to close the nominations and cast a unanimous ballot for the appointment of Commissioner Kam Washburn as Chairperson for 2021. Motion carried.

ELECTION OF
VICE-CHAIRPERSON

Clerk Zuker opened the nominations for Vice-Chairperson of the Board. Commissioner Pohl nominated Bruce DeLong for Vice-Chairperson. Commissioner Showers seconded the nomination. Clerk Zuker called for further nominations. None were offered.

BOARD ACTION: Commissioner Pohl moved, seconded by Commissioner Stacey to close the nominations and cast a unanimous ballot for the appointment of Commissioner Bruce DeLong as Vice-Chairperson for 2021. Motion carried.

CHAIRPERSON ASSUMES
THE CHAIR

Commissioner Washburn assumed the Chair.

Chairperson Washburn thanked the members for their confidence in allowing him to serve as Chair of the Board again in 2021.

VICE CHAIRPERSON
COMMENTS

Commissioner DeLong thanked the members for their confidence and support in selecting him to serve as Vice-Chairperson of the Board in 2021.

CONFIRMATION OF 2021
MEETING SCHEDULE AND
COMMITTEE MEETING
SCHEDULES

Commissioners reviewed the 2021 proposed meeting schedule.

| | |
|-------------------------|-----------------------------------|
| JANUARY 26 @ 9:00 a.m. | JULY 27 @ 9:00 a.m. |
| FEBRUARY 23 @ 9:00 a.m. | AUGUST 31 @ 9:00 a.m. |
| MARCH 30 @ 9:00 a.m. | SEPTEMBER 21 @ 9:00 a.m. |
| APRIL 20 @ 9:00 a.m. | OCTOBER 12 @ 6:00 p.m. |
| MAY 25 @ 9:00 a.m. | OCTOBER 26 @ 9:00 a.m. |
| JUNE 29 @ 9:00 a.m. | NOVEMBER 30 @ 9:00 a.m. |
| | DECEMBER 17 @ 10:00 a.m. (Friday) |

BOARD ACTION: Commissioner Stacey moved, seconded by Commissioner Mitchell to adopt the meeting schedule as proposed. Motion carried.

ADOPTION OF 2021 BY-
LAWS AND RULES OF
PROCEDURE

Chairperson Washburn introduced discussion regarding the 2021 By-Laws and Rules of Procedure. A draft was presented to the Board at their committee meeting in December for review. Amendments are being proposed to Appointments to Boards and Commissions and the Per Diem rates.

BOARD ACTION: Commissioner DeLong moved, seconded by Commissioner Pohl to adopt the By-Laws and Rules of Procedure with the amendments discussed. Motion carried unanimously. (INSERT BY-LAWS)

COMMITTEE
APPOINTMENTS FOR 2021

The 2021 Committee Chairpersons, Committee Assignments and other Boards/Agencies was presented in detail with the following Committee Chairpersons being recommended by Chairperson Washburn:

Ways and Means Committee – Adam Stacey
Human Resources Committee – David Pohl
Public Safety Committee – Ken Mitchell

BOARD ACTION: Commissioner Showers moved, seconded by Commissioner Washington to concur with the recommendation of Chairperson Washburn to appoint the above named Commissioners as Chairpersons to the respective Committees, in addition concur with the Committee Assignments and Appointments to other Boards/Agencies. Brief

discussion followed regarding changing the name of the Clinton County Economic Alliance to Clinton County Catalyst. Motion carried. (INSERT BOARD COMMITTEES AND APPOINTMENTS)

PUBLIC COMMENTS

Chairperson Washburn called for public comments. There were no public comments.

ADMINISTRATOR'S REPORT

Craig Longnecker, County Administrator provided a brief update:

- We are looking for a better year here in the County in 2021;
- Thanked the Board members for their support throughout the last several months;
- We continue to follow the COVID response plan;
- We are dealing with COVID related issues on a daily basis;
- It is challenge to handle workplace absences under normal circumstances, but now we have the added layer of the COVID pandemic to deal with on top of everything else from day to day;
- Resources are stretched thin, so we may need to be cautious about adding more projects to our plates;
- The pandemic will have long-term effects, which we will realize in the years to come.

COMMISSIONERS' COMMENTS

Chairperson Washburn called for Commissioners' comments.

- Commissioner Mitchell noted that we seem to have a good plan in place to handle all the issues we have been facing, particularly when we take a look at what is happening in other locations around the state.
- Commissioner Showers spoke about the regional area and some of the changes in leadership for 2021.
- Commissioner Stacey stated that the wheels of democracy continue to grind in the Michigan Legislature.
- Commissioner Pohl:
 - Recognized the County Clerk for her efforts in dealing with the election related issues during 2020 and the remote meetings;
 - Expressed his thanks to former Administrator Wood for helping put the county in a good position to weather the 2020 pandemic.
- Commissioner DeLong:
 - Thanked the members for their confidence in allowing him to serve as the Vice-Chair of the Board;
 - Thanked the entire county staff for all their efforts during 2020.
- Commissioner Washington shared the same comments expressed by the members of the board and extended his appreciation to all the county employees;
- Chairperson Washburn:
 - Reviewed the 2020 year noting the following:
 - In March we began our journey with the COVID pandemic, with multiple phone calls on a daily basis trying to figure out what direction to go;
 - We successfully passed the 911 millage, with Chris Collom taking the lead on the project and keeping it on schedule;
 - We had a seamless transition from Administrator Wood to Administrator Longnecker, as well as the hiring of Todd Campbell as the new Deputy Administrator
 - Clinton Transit millage passed successfully;
 - The County Clerk's Office carried out an election under some of the most trying circumstances during a very difficult year with Diane Zuker at the helm;
 - The Coleman Road project overseen by Clinton County was completed with credit going to Commissioner Showers for taking the lead on this positive addition to the southern end of the county;
 - Moving forward to 2021, we need to stay on course:

- Continue to have each county employee complete a health screening before coming to work with Administration remaining vigilant on how this health information is handled;
- Anxiously awaiting the day when we can meet again in person in the County Commissioner's room;
- The pandemic has forced us to look at alternate ways of doing business and now we need to examine how we move forward with business as well as conducting meetings, while at the same time continue to offer remote accessibility;
- Look at economic development and growing the county's tax base;
- Review our capital improvement plan in 2021;
- In closing, Chairperson Washburn thanked all the employees for their dedication and the work they do to keep the county running smoothly.

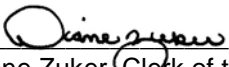
OTHER COMMENTS

Chairperson Washburn called for other comments:

- Clerk Zuker thanked the Board for their kind words, however wanted to recognize all the employees who worked behind the scenes to run meetings as well as the election, as well as give credit to all the county employees for their efforts during a difficult time, as she could not do her job without their support.

ADJOURNMENT

BOARD ACTION: With no further business to come before the Board, Commissioner Pohl moved, seconded by Commissioner Stacey to adjourn the meeting at 9:38 a.m.



 Diane Zuker, Clerk of the Board

NOTE: These minutes are subject to approval on January 26, 2021.

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixteenth day of December 2020 at 4:00 p.m.

PRESENT: Hurlburt, Musta, Townsend, Bengelink, Bush, Theobald, Nichols, Potter, & Taylor.

ABSENT: None.

The following preamble and resolution were offered by Commissioner Bengelink and supported by Commissioner Bush.

**RESOLUTION NO. 20-30
IN SUPPORT OF LOCAL BUSINESSES**

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death; and

WHEREAS, the Wexford County Board of Commissioners recognizes that COVID-19 is having direct impacts on all County residents, impacts which include, but are not limited to, physical and mental health care difficulties, educational constraints, and financial strains; and

WHEREAS, the Wexford County Board of Commissioners understands that many local businesses have suffered and continue to suffer economic harm due to COVID-19; and

WHEREAS, the Wexford County Board of Commissioners furthermore recognizes that the local hospitality industry is being hit particularly hard with financial losses due to COVID-19; and

WHEREAS, the Wexford County Board of Commissioners believes that the ability of County residents and visitors to patronize local restaurants, hotels, recreation venues, etc., contributes substantially to the overall well-being of the County; and

WHEREAS, the Wexford County Board of Commissioners is aware of many options to support Wexford County small businesses, such as ordering takeout food, making advance reservations, and purchasing gift cards.

NOW THEREFORE, BE IT RESOLVED, that the Wexford County Board of Commissioners encourages County residents to support local businesses at all times, but particularly during this global pandemic.


BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Whitmer, both Speakers of the House of Representative and the Senate, along with the Michigan Association of Counties and all Counties within Michigan.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

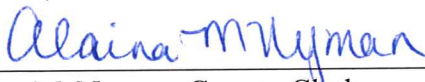
AYES: Musta, Townsend, Bengelink, Bush, Theobald, Nichols, Potter, Hurlburt, and Taylor.

NAYS: None.

RESOLUTION DECLARED ADOPTED.



Gary Taylor, Chairman, Wexford County Board of Commissioners



Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 20-30 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on December 16, 2020, and I further certify that public notice of such meeting was given as provided by law.



Alaina M. Nyman, County Clerk

FOR IMMEDIATE RELEASE: 01-01919

More Vaccine Arrives in Mid-Michigan

Ithaca, Stanton, St. Johns – Like other counties in Michigan, Clinton, Gratiot and Montcalm will be receiving only a small amount of COVID-19 vaccine this week. All of it is the Moderna vaccine. The total number of doses of COVID-19 vaccine expected to come into our district is 9,550. Out of that, MMDHD is receiving 1,100 doses and plans to vaccinate certain essential workers in all of our counties this weekend with those doses. The remaining 8,450 doses are primarily going to hospitals.

The health department and hospitals are currently vaccinating those in priority group 1B (over 65 and essential workers) and working to finish vaccinating those in priority group 1A (health care). The health department continues to operate clinics for people over age 65. However only a small number of doses remain and all of the appointments are taken.

The shortfall in vaccinations is disappointing, but significant work is still being done. The National Guard is finishing up vaccinating staff and employees in adult foster care facilities. CVS Pharmacy is also working on vaccinating people in long term care facilities throughout the jurisdiction. These two efforts will protect many vulnerable adults at serious risk if exposed to COVID-19.

In addition, some area health care providers and pharmacies have vaccine and have begun to reach out to their patients offering vaccinations. Again, they have only a tiny amount of vaccine and most people will have to wait a few weeks before they can be vaccinated.

Next week MMDHD will order the Pfizer vaccine and schedule more clinics for if we receive it. Be sure to check our website, www.mmdhd.org, regularly to see if we have openings. You can also sign up to receive an emailed notice of when additional clinics are scheduled. Simply go to www.mmdhd.org and look for the “sign up for updates” section. Facilities with essential workers that wish to be notified when vaccine is available can also sign up there. Residents now have more options for getting vaccinated and can find those on our website including Sparrow Hospital, Spectrum Health and MidMichigan Medical Center-Gratiot.

There were reports in the media we want to follow up on. It was reported that some vaccines delivered to Michigan may have gone out of temperature range. This did not happen to us and those facilities that did have problems have ordered replacement doses. It was also reported that unusual reactions occurred in California associated with a certain lot of Moderna. Upon further investigation it was found that these reactions were normal, and this lot of vaccine did not come to Michigan.

Mid-Michigan District Health Department serves the residents of Clinton, Gratiot and Montcalm Counties.

We take action to protect, maintain and improve the health of our community.

Advancing innovative solutions to achieve healthier outcomes

###