

Ryan L. Wood  
County Administrator

Craig Longnecker  
Deputy Administrator



100 E. State Street, Suite 2100  
St. Johns, Michigan 48879  
(989) 224-5120 • Fax: (989) 224-5102

[www.clinton-county.org](http://www.clinton-county.org)

**HUMAN RESOURCES COMMITTEE  
THURSDAY, JANUARY 23, 2020 AT 11:00 A.M.  
(OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING)  
CLINTON COUNTY COURTHOUSE  
BOARD OF COMMISSIONERS ROOM  
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	11:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	11:02	LIMITED PUBLIC COMMENTS
3	11:05	PER DIEM DISCUSSION
4	11:10	PERSONNEL – TELECOMMUNICATORS (ADMINISTRATION)
5	11:15	COMMITTEE/COMMISSION APPOINTMENTS (ADMINISTRATION)
6	11:20	COMMISSIONERS' COMMENTS
7	11:25	ANY OTHER BUSINESS
<b>**MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED OR IMMEDIATELY FOLLOWING THE WAYS AND MEANS COMMITTEE MEETING. AGENDA ITEM TIMES MAY VARY**</b>		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

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**TO:** Human Resources Committee

**FROM:**

  
\_\_\_\_\_  
Ryan Wood  
Clinton County Administrator

**SUBJECT:** Per Diem Discussion

**DATE:** January 6, 2020

At the October 24th Human Resources Committee Meeting, members discussed increasing the per diem rate from \$60 to \$70 for each business period to incentivize participation on the various county boards, committees and commissions.

It was later decided that it would be best to implement this new per diem rate for everyone in 2021 as any per diem adjustment for commissioners would need to be made prior to the Commissioners' election filing deadline (April 2020) in order to be effective January 1, 2021.

**Suggested Action:**

Recommend increasing the per diem rate to \$70 per business meeting period (a maximum per diem amount of \$210 will be received for each business day) for the Board of Commissioners and all board members and committee members who are appointed by the Board of Commissioners, effective January 1, 2021.

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TO: Human Resources Committee

FROM:

  
\_\_\_\_\_  
Ryan L. Wood  
County Administrator

SUBJECT: Lead Telecommunicators

DATE: January 15, 2020

A)

As a general rule the county has maintained a reasonable wage spread between supervisory and non-supervisory personnel. With the most recent telecommunicators contract it has come to my attention that a lead telecommunicator (supervisory) below the one year step will only earn 3% more than a union telecommunicator at the top of the scale.

**Suggested Action**

Authorize the county administrator to adjust the placement of lead telecommunicators on the wage scale to maintain reasonable wage separation with non-supervisory telecommunicators.

B)

As with the above scenario a discrepancy has developed with compensation dealing with training pay. Both lead and senior non-supervisory telecommunicators serve as trainers for new hires. The most recent union contract has increased compensation from 1.5 hours to 2 hours of straight time pay per shift for personnel serving as trainers.

**Suggested Action**

Authorize 2 hour of straight time pay per shift for lead telecommunicators serving as trainers.

## COMMITTEE AGENDA ITEM

DATE OF MEETING: 1/23/2020	ESTIMATE OF TIME NEEDED: 5 min	NUMBER OF ATTACHMENTS:	REQUESTOR: Administration
<b>BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:</b>			
<b><u>Vacancies:</u></b>			
<ol style="list-style-type: none"><li>1. <b><u>Clinton County Library Board:</u></b> There is a vacancy on the Clinton County Library Board for the remainder of a three (3) year term expiring June 30, 2022.</li> <li>2. <b><u>Zoning Board of Appeals:</u></b> There is a vacancy for an Alternate Member on the Zoning Board of Appeals for the remainder of a three (3) year term expiring December 31, 2021.</li></ol>			
<b><u>Reappointments:</u></b>			
<b>REQUESTED ACTION:</b>			
<b>ADDITIONAL INFORMATION:</b>			