

John F. Fuentes
County Administrator/Controller

Todd J. Campbell
Deputy Administrator



Cindy Moser
Finance Director

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102
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**WAYS AND MEANS COMMITTEE
JANUARY 22, 2026 AT 9:00 A.M.
CLINTON COUNTY COURTHOUSE
BOARD OF COMMISSIONERS ROOM
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	9:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	9:02	LIMITED PUBLIC COMMENTS (LIMIT OF 3 MINUTES PER SPEAKER)
3	9:05	LEAP UPDATE (DEVON PINGEL)
4	9:20	DRAIN COMMISSIONER: A. APPROVAL OF REMONUMENTATION CONTRACTS AND APPOINTMENTS TO REMONUMENTATION PEER GROUP B. APPOINTMENTS OF REMONUMENTATION GRANT REP AND GRANT ADMINISTRATOR
5	9:30	EQUALIZATION - ANNUAL CONTRACT FOR PROFESSIONAL APPRAISAL/ASSESSING SERVICES (ERIC HARGER)
6	9:40	CENTRAL DISPATCH – CAPITAL IMPROVEMENT PROJECT (CHRIS COLLOM)
7	9:50	MATERIALS MANAGEMENT PLANNING – AMENDMENT TO CONSULTANT AGREEMENT (ADMINISTRATION)
8	10:00	INFORMATION TECHNOLOGY – WEBSITE ADA COMPLIANCE UPDATE (CRAIG THELEN)
9	10:10	REAPPROPRIATION OF 2025 PROJECTS (ADMINISTRATION)
10	10:20	RECOVERY WORX OPIOID SETTLEMENT GRANT – LINE ITEM TRANSFER REQUEST (ADMINISTRATION)
11	10:25	RESOLUTION APPOINTING CLINTON COUNTY MEDICAL EXAMINERS (ADMINISTRATION)
12	10:30	PLANNING UPDATE (LYNN WILSON)
13	10:40	2026 COMMITTEE MEETING SCHEDULE (ADMINISTRATION)
14	10:50	FEBRUARY 2026 OPEN MEETINGS AND EVENTS CALENDAR (ADMINISTRATION)
15	10:55	ACCOUNTS PAYABLE INVOICES PAID TOTALS (ADMINISTRATION)
16	11:00	COMMISSIONERS' COMMENTS
17	11:05	ADMINISTRATOR'S REPORT
18	11:10	ANY OTHER BUSINESS
MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED. AGENDA ITEM TIMES MAY VARY		

LINK to County YouTube Channel: <https://www.youtube.com/@ClintonCounty-MI>

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATIVE SERVICES AT 989-224-5120 OR VIA EMAIL AT ADMIN@CLINTON-COUNTY.ORG NO LATER THAN 48 HOURS PRIOR TO THE MEETING.



Report of LEAP economic development contract scope of services for Clinton County
for the month of December of 2025

The outline below offers a brief overview of LEAP's activities for the month prior to this submission. Should anyone have any questions, please contact Controller John Fuentes.

- LEAP continues to support Niowave, the MedTech company planning to be located near the Capital Region International Airport through the Port Lansing Next Michigan Development Corporation.
 - A public meeting was held on October 22, 2025, at 2:30 PM in the Community Room at Capital Region International Airport (4100 Capital City Boulevard, Lansing). The meeting was administered by LEAP through our County Contract services, with Niowave providing an overview of its proposed project and the Lansing Economic Development Corporation (LEDC) outlining potential local incentives. During the session, the Port Lansing Next Michigan Development Corporation advanced a motion to schedule a public hearing to consider establishing an Industrial Development District (IDD) and an Industrial Facilities Tax Exemption under Public Act 198 (PA 198).
 - A follow-up meeting was held on November 12, 2025, at 2:30 PM in the Community Room at the airport. At this meeting, a public hearing was conducted to consider the creation of the Industrial Development District. The IDD was approved unanimously. The Niowave Industrial Facilities Tax Exemption request under PA 198 was then considered and approved with a 3–0 vote, with one abstention.
- LEAP is assisting Michigan Milk Producers Association (MMPA), which is investing \$47,816,258 in the City of Ovid to construct a new, highly automated 11,000 square foot ultra-filtered (UF) milk facility, with completion targeted for January 2026. The expansion will create 13 new higher-skill jobs and increase processing capacity to up to 8 million pounds of raw milk annually, including up to 3 million pounds into UF milk used in high-protein dairy products.



- December 3: LEAP attended and supported a public hearing regarding the potential establishment of an IDD.
- December 8: LEAP attended and provided public comment in support of MMPA at a public hearing where Ovid City Council unanimously approved the establishment of an Industrial Development District (IDD), the first step toward a PA 198 Industrial Facilities Tax (IFT).
- December 9: LEAP attended and provided comment in support of MMPA during a Michigan Strategic Fund meeting where the MSF Board approved an MBDP award and two Alternative State Essential Services Assessment (SESA) exemptions.
- LEAP and Phillips Orchard were featured in a Discover Greater Lansing spotlight, highlighting LEAP's partnership with Phillips Orchard and their impact across the tri-county. A link for this video is attached here: [Link](#)
- The Wholesale Water Agreement for a Wastewater Authority between Bingham and St. Johns passed, and a Press Release was sent out December 17th.
- LEAP continues to work with the developer on the redevelopment of the former Elsie School.
 - The project remains under evaluation with MEDC, with ongoing discussions related to the state requirements.
- LEAP is supporting the Village of Elsie in consideration to become a Redevelopment Ready Community. Updates will be provided as conversations progress.
- With support from Capital Region Airport, LEAP continues to work on an application to MEDC's MI Ready Sites program for an industrial site at 4100 Capitol City Blvd, STE 19, Lansing, MI 48906-2183 (Parcel IDs: 19-05-30-20-035-000 and 19-05-30-20-045-000). The program provides a formal site readiness classification to help de-risk and evaluate the property for improvements and position it for future grant opportunities.
- With support from Bingham Township, LEAP applied to MEDC's MI Sites program for an industrial site at 2690 N. US-27, St. Johns (Parcel ID: 030-004-200-050-00). The program provides a formal site readiness classification to help de-risk and evaluate the property for improvements and position it for future grant opportunities.



- LEAP currently holds an option agreement on the property through a separate LLC to conduct due diligence, as required by MEDC.
- LEAP submitted a site readiness grant request to MEDC for \$2.9 million. LEAP is in the final stages of potentially securing a grant to advance due diligence identified through the MI Sites process.
- LEAP continues to support the St. Johns Downtown Development Authority (DDA) with its retail incubator project by providing sample documents from other incubator spaces.
 - LEAP also held a meeting with all partners to discuss what next steps could look like.
- LEAP Coffee Hours at Waypoint Coffee will resume on these following dates: January 21st, February 18th, March 18th from 1-3 pm.
- December 18 presented the workshop, “LEAPing into the New Year: Small Business Information for 2026” as part of the St. John’s monthly luncheon.
- The Community Enhancement Grant program, administered through MEDC’s RAP initiative, continues to move forward, with LEAP supporting all required due diligence steps. Although the statewide program experienced delays earlier in the process, it has now advanced into the contracting phase.
 - Five Clinton County municipalities (Bath Township, the City of DeWitt, the City of Ovid, the City of St. Johns, and Eagle Township) submitted applications through LEAP. Their preliminary subgrant awards total \$901,000, representing a significant investment in placemaking and community development across the county.
 - LEAP has received the formal agreement from MEDC and has begun issuing subgrant agreements to all five participating municipalities. Individual messages were sent this week requesting each community’s authorized signatory information, so agreements can be executed promptly. Once agreements are in place, LEAP will proceed with the next steps necessary to support project implementation.
- The Wilson Center project continues to move forward. LEAP has submitted a formal letter of support, and additional updates will be provided as the project advances.



- LEAP is supporting a childcare facility in Watertown Township as it explores possible expansion into a larger building.
- LEAP attended the monthly DeWitt Chamber Luncheon.
- LEAP showed up to DeWitt Township's housing conversation which was canceled.
 - LEAP will support the township as it moves forward with decisions regarding next steps on this topic.
- Prevail Solar remains in discussions with LEAP regarding best use of the Federal Mogul building. Further updates will be provided as discussion's progress.

This report has been submitted by LEAP December 30th, 2025, reflecting the activities related to Clinton County. LEAP appreciates your continued support and looks forward to providing ongoing services.

Thank you,

Devon Pingel

Devon Pingel
Economic Development Manager – Clinton County
Lansing Economic Area Partnership (LEAP)

COMMITTEE AGENDA ITEM

4

DATE OF MEETING:	ESTIMATE OF TIME NEEDED:	NUMBER OF ATTACHMENTS:	REQUESTOR:
Jan. 22, 2026	5 Minutes	0	Remonumentation Grant Administrator

BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

CLINTON COUNTY REMONUMENTATION;

It is time to make Peer Group appointments for the 2026 program and for the Chairman of the Board of Commissioners to complete surveying contracts. There are four original contracts/members with:

CONTRACT	PEER GROUP MEMBER
Enger Surveying-Engineering Company	Dave Clifford, PS 4001025837
Autenrieth Land Surveys, LLC	Jeffrey K. Autenrieth, PS 4001031588
Wolverine Surveying & Engineering	Michael N. Van Fossen, PS 4001071291

For 2026, we will again be using only three contract surveyors. Mr. Clifford and Mr. Autenrieth have performed work for Remonumentation for several years and have much experience. Mr. Van Fossen was a new contract surveyor last year and did fine work with the corners he was assigned. Thirty-five (35) corners are planned for remonumentation and should be completed before September 1, 2026 for review by the Peer Group in Mid-September.

The Contracts will be provided for the Chairman prior to the Committee meeting. (They are similar for every contract we have had for Remonumentation purposes.) Signed copies will be provided to the County Clerk and Accounting.

The Remonumentation Grant for 2026 is \$49,716.00

REQUESTED ACTION:

Board: Please approve the contracts and appoint Dave Clifford, Jeffrey Autenrieth, and Michael Van Fossen as Peer Group Members for 2026.

Chairman of the Board, please sign the original contracts attached and return to the Grant Administrator, Phil Hanses.

ADDITIONAL INFORMATION:

Please submit to Administration at least 1 week before the meeting.

COMMITTEE AGENDA ITEM

DATE OF MEETING:	ESTIMATE OF TIME NEEDED:	NUMBER OF ATTACHMENTS:	REQUESTOR:
Jan. 22, 2026	5 minutes	0	Remonumentation Grant Administrator

BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

Please appoint Mark Powell, PS 44298 as 2026 Remonumentation Grant Representative for Clinton County, Michigan. (This is now an annual requirement from LARA)

Please designate Phil Hanses, Clinton County Drain Commissioner as 2026 Remonumentation Grant Administrator.

Related information:

Surveyors receive \$75.00 per corner for each corner they research and \$1,150 per corner that is reestablished. This represents an increase of \$150 per corner. The last increase was in in 2022, and in 2016 before that. The 2026 program includes 35 corners planned for remonumentation.

The surveyors who serve on the Peer Group for the Remonumentation Grant have been receiving \$150.00 per meeting since 2007. For 2026 we are recommending increasing to \$250 per meeting. I have budgeted for two meetings, however, the second meeting will be held only if necessary.

The 2026 Survey & Remonumentation Grant amount is \$49,716.00 (\$4,911 less than 2025).

REQUESTED ACTION:

Please appoint Mr. Powell 2026 Remonumentation Grant Representative and Mr. Hanses 2026 Remonumentation Grant Administrator.

ADDITIONAL INFORMATION:

Submit by Email

Please submit to Administration at least 1 week before the meeting.

COMMITTEE AGENDA ITEM

DATE OF MEETING: 1-22-26	ESTIMATE OF TIME NEEDED: 5 min	NUMBER OF ATTACHMENTS: 7	REQUESTOR: Equalization Director
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BRIEFLY DESCRIBE THE ISSUE THE COMMITTEE IS BEING ASKED TO CONSIDER:

The Equalization Department enters into contractual services agreement each year to conduct field work and data entry on approximately 2/3 of the agricultural study performed by Complete Appraisal Service and, field work, data entry and analysis for the commercial and industrial appraisal studies performed by HSC Services Inc (formerly Michigan Equalization Services). We are requesting that the Ways and Means Committee review and recommend approval of the attached contractual services agreements by the Board of Commissioners at their regularly scheduled meeting being held on January 27th, 2026.

REQUESTED ACTION:

- 1. Recommend approval and signing by the Clinton County Board of Commissioners for contractual services agreements for the 2026 for 2027 agricultural/commercial and industrial appraisal studies.**



HSC SERVICES, INC

4056 Florida Avenue
Clarklake, MI 49234
Phone (517) 282-5356
hroenicke@hotmail.com

April 23, 2025

Eric Harger, County Equalization Director
Clinton County
100 E. State Street, Suite 1200
St. Johns, Michigan 48879

RE: Equalization Appraisal Services

Dear Mr. Harger:

Per your request for this proposal for Equalization Appraisal Services, we are pleased to provide the following and attachment hereto as our proposal. This proposal was developed based on discussions with Clinton County Equalization staff. It should be kept in mind that this proposal is subject to modifications to satisfy other requirements of the County.

HSC Services, Inc. thanks-you for allowing us the opportunity to submit this proposal and we look forward to the possibility of working with Clinton County. Should you have any questions, please do not hesitate to contact us.

Sincerely,

Scott F. Cunningham

Scott F. Cunningham
HSC Services, Inc.

Clinton County
Contract for Professional Services
Equalization Appraisal Services

This Agreement is by and between HSC Services, Inc. (“Company”) located at 4056 Florida Avenue, Clarklake Michigan, 49234 and the County of Clinton, (“County”) located at 100 East State Street, St. Johns, MI 48879, a municipal corporation and political subdivision of the State of Michigan. The County and the Company by the respective undersigned, authorized officials agree to the providing of services as enumerated below for a fee by the Company on behalf of and for the County.

IT IS HEREBY AGREED AS FOLLOWS:

1. **AGREEMENT TERM.** The term of this Agreement is from April 1, 2026 to November 30, 2026. This Agreement can be terminated for any reason at the option of either the County or the Company with notice of at least thirty (30) calendar days. No representative of the County, other than its Board, acting as a municipal body, has any authority to enter into any agreement for any specified period of time or to make any agreement contrary to that contained herein.
2. **CONTRACTED SERVICES.** The Company shall assign qualified employees to provide services to the Clinton County Equalization Department (“Department”). As a corporation, the Company, or its members or employees, are not considered to be an employee of the County. The Company, or their employee or member, shall not be eligible for any fringe benefits including, but not limited to holiday pay, vacation, sick and personal leave, funeral leave, jury duty pay, life, health and dental insurance, military leave, short-term and long-term disability leave and life insurance and pension. The County is not responsible for Workman’s Compensation and/or Liability Insurance for employees of the Company. The Company shall be responsible for all necessary federal, state and local obligations as it concerns qualified employees of the Company.
3. **SERVICES RENDERED.** The Company agrees to provide the following services to the County:
 - a. Inspect approximately 195 Commercial Real and 75 Industrial Real properties in the County of Clinton. The sample properties will be selected through a process that is mutually agreed upon by the County and the Company.
 - b. Interview property owners and measure all buildings and site improvements.
 - c. Observe Types of construction and all forms of depreciation and obsolescence.
 - d. Photograph building improvements with digital photography equipment and download photos to County database.

- e. Review lots for size and other characteristics.
- f. Land, Land Improvements and Structural data shall be entered into the County Computer system.
- g. Records, computations to become property of the County - The original or suitable copy of records and computations of the Company, in respect to any appraisal of real property in the County, shall be left in the custody of the County as belonging to the County. These records and computations for real property shall be in compliance with the Michigan State Tax Commission and shall include property record cards and sketches that are inputted into the assessment software.
- h. As a part of the appraisal services, the Company shall provide training to County Staff in all phases of the appraisal function.

4. COMPENSATION. . In performance of the services herein described the amount of Thirty-Two Thousand Five Hundred Dollars (\$32,500) shall be due and payable by the County to the Company. The Company shall submit monthly billing statements in accordance with the percent of work performed in each phase (data collection & data entry) during the month preceding billing. These billing statements shall be approved by County Equalization personnel.

Should said fee not be paid to HSC Services, Inc. by the, 30th of each month, HSC may elect to:

A. Discontinue the performance of all work and services to be performed under this agreement without any further obligations.

B. Continue to perform the work under the provisions of this agreement with the account being considered delinquent. Should the account be considered delinquent, the County shall pay interest thereon at the rate of 1 1/2 percent compounded monthly from the date due until paid.

5. COUNTY COMMITMENTS. It is understood that the County will provide the Company with the necessary software and department equipment to perform duties in the office. This shall include BS&A .Net Equalization Software, APEX sketching software, one desktop computer on the County's network, the ability to remotely log into that computer, and internet access for Company staff laptops. The County shall provide office space in the County building or other County owned or leased building for the completion of the terms of this proposal / agreement. The office shall be made available so as not to impede in the performance of these services.

6. COMPLIANCE WITH THE LAW. The Company shall perform all the services to be provided under this Agreement in compliance with applicable Federal, State and local laws, ordinances, rules and regulations.

7. WAIVERS. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

8. MODIFICATION OF AGREEMENT. Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto. The Company shall not be permitted to transfer this Agreement to any other party without approval of the County.

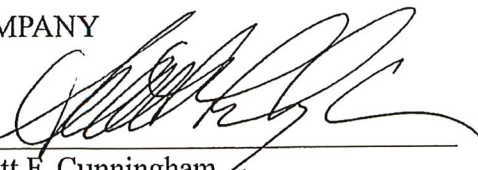
9. COMPLETE AGREEMENT. This Agreement constitutes the complete agreement concerning the contractual arrangement between the parties and shall, as of the effective date hereof, supersede any and all prior agreements concerning the equalization function of the County, oral or written, between the parties, if any. It is understood and agreed that this Agreement shall supersede and take precedence over any other document, handbook, benefit plan or other material which could otherwise be construed as being contractual in nature, whether in existence prior to, currently, or subsequent to the execution of this Agreement. It is further understood that no County personnel have the authority to enter into any agreement with the Company for any specified period of time, or to make any agreement contrary to the provisions herein, except when the same is approved by the Board through a formal resolution.

10. INVALID PROVISIONS. If any provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or enforceability of this Agreement.

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have fully executed this Agreement on the day and year first above written.

COMPANY

BY



Scott F. Cunningham
HSC Services, Inc.

COUNTY OF CLINTON

BY _____

CONTRACT FOR PROFESSIONAL SERVICES
CLINTON COUNTY, MICHIGAN

THIS AGREEMENT is by and between Clinton County, Michigan, a Michigan Governmental Jurisdiction, herein called the "County", located at 100 E. State Street, St Johns, MI 48879, and Dr. Mark Holley, Complete Appraisal Service, 111 E. Front Street, Ovid, Michigan 48866, the "Contractor", by their undersigned authorized officers.

The parties agree as follows:

The County engages the Contractor to provide appraisal/assessing services including field work for the 2026 Agricultural Study for 2027 Equalization.

The Contractor represents that it is familiar with the skills and techniques pertaining to appraisal/assessing and is capable of performing those tasks.

The County and the Contractor, in consideration of the following, agree as follows:

1. A. The CONTRACTOR agrees to complete the following tasks on or before September 30, 2026
 - i. Inspect approximately 286 Agricultural properties. The sample properties will be selected by the County Equalization Department.
 - ii. Measure buildings and site improvements
 - iii. Observe class, condition, percent good etc. for appraisal
 - iv. Photograph building improvements with digital photography equipment and download digital photos to database.
 - v. Interview property owners
 - vi. Analyze parcels for Size
 - vii. Enter observed characteristics for sample properties into BS&A software. Enter land and building sketches as needed to complete the property record card for each parcel.

Upon completion of the above items to the satisfaction of the County's Equalization Director, payment of \$24,000 shall be made to the Contractor within seven (7) days of receipt of an invoice for payment.

2. The County agrees to:
 - A. Reasonably cooperate with the Contractor in providing direction and data needed to complete the tasks.
3. Each of the parties shall be responsible for their respective acts and omissions resulting in liability claims for loss due to personal injury, death and property damage of any nature to either of them or to other, and related fees and costs, arising out of their respective performances under this Agreement, and each agrees to hold the other harmless and to indemnify the other for damages and expenses arising from such claims.

4. The Contractor further represents that it is an independent contractor, that its employees, officers agents, and sub-contractors are not employees of the County or local jurisdictions within the County. The Contractor will comply with all provisions of applicable Worker's Compensation and Unemployment Compensation Laws, and applicable rules and regulations. The Contractor agrees to comply with all applicable local, State and Federal tax reporting and compliance regulations and shall make all Worker's Compensation and Unemployment Compensation taxation payments required or incidental to this contract and the work to be performed hereunder.
5. The Contractor, as an independent contractor, hereby further agrees to save and hold harmless the County from any and all claims, payments, demands, obligations and damages arising from any cause whatsoever from its failure to comply with any and all applicable local, State and Federal taxation, Worker's Compensation or other such requirements.
6. Prior to the commencement of work hereunder, the Contractor shall furnish the County certificates of its current professional, and personal injury and property damage liability and Worker's Compensation insurance for all of its activities under this Agreement, in limits acceptable to the County. The certificates shall provide that the County shall receive thirty days written notice in advance from the insurers of cancellation of any such coverage. Clinton County shall be named as an additional insured on any liability insurance policy.
7. The Contractor covenants for itself and its officers, agents and employees that it will not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, marital status or other classification protected by Federal or State law.
8. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns, where permitted by this Agreement and is not assignable without the written consent of all parties, which may be granted or withheld in each party's sole discretion.
9. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
10. The validity, performance and construction of this Agreement shall be governed and interpreted in accordance with the laws of the State of Michigan applicable to contracts made and to be performed therein. Any action or lawsuit with respect to breach of this Agreement shall be brought solely in the courts for the County of Clinton and the parties waive any other right to jurisdiction or venue in a different State or Federal court or forum.
11. All written communications with and reports and invoices to the County shall be addressed to:

Mr. Eric Harger
Equalization Director
100 E. State Street, Suite 1200
St. Johns, Michigan 48879

12. All written communications to the Contractor shall be addressed to:

Dr. Mark Holley, Complete Appraisal Service
111 E. Front Street
Ovid, MI 48866
Ph: (989) 834-5611

13. This Agreement contains the entire understanding and agreement between the parties regarding the subject of this Agreement and supersedes all previous communications, negotiations and agreements, whether oral or written, between the parties with respect to such subject matter. No addition to or modification of this Agreement or waiver of any provision of this Agreement shall be binding on either party unless made in writing and executed by the County and the Contractor.

IN WITNESS WHEREOF, the County and the Contractor have caused this Agreement to be executed in duplicate original on the date set forth below.

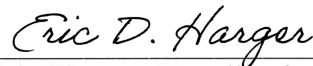
COMPLETE APPRAISAL SERVICE



Dr. Mark Holley

Dated: 04/11/2025

CLINTON COUNTY



Eric Harger, Equalization Director

Dated: _____

Dated: _____

, Board of Commissioners

Dated: _____

, Administrator



**CLINTON COUNTY E 9-1-1
CENTRAL DISPATCH**
Director Christine Collom



TO: Ways and Means Committee
FROM: Christine Collom, Director
Clinton County Central Dispatch
DATE: January 2026
RE: Analog NICE Recorder Refresh and Upgrades

BACKGROUND

The Board of Commissioners approved the 2026 capital project request for \$95,000 to refresh and upgrade the analog NICE recorder. 911 utilizes two interfaced recorders for telephone and radio communications.

The analog recorder houses recordings for all telephone communications in the 911 Center. The server for this unit is five years old and is scheduled for hardware replacement and software upgrades. The project includes replacing hardware and upgrading software. In addition, 911 has negotiated a locked-in annual maintenance cost for years two through five.

ACTION REQUEST

Move to authorize Central Dispatch to proceed with the analog NICE Recorder Refresh and Upgrade project, costs not to exceed \$95,000.


John F. Fuentes
County Administrator/Controller

Todd J. Campbell
Deputy Administrator



Cindy Moser
Finance Director

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102
www.clinton-county.org

To: Ways & Means Committee
From: 
Todd J. Campbell, Deputy County Administrator
Date: January 2026
Subject: Clinton County Materials Management Plan Project

Clinton County’s Waste Management Department is currently working on developing a Materials Management Plan (MMP) that will replace the County’s current Solid Waste Plan. To assist the Waste Management Department with this significant project, the County approved an agreement with the consulting firm of GT Environmental, Inc. (GT) from Columbus, Ohio in August of 2024. The Waste Management Department has been working with the appointed Materials Management Planning Committee (MMPC) and GT since October 2024 on developing the MMP, that is expected to be completed and presented to the Board of Commissioners sometime in the third quarter of 2026 for review and approval.

The original agreement between the County and GT includes six in-person meetings with an additional four virtual meetings for the development and approval of the MMP. To date, GT has attended seven in-person meetings and one virtual meeting with the MMPC, including two stakeholder meetings. The Waste Management Department is requesting GT attend an additional three in-person meetings in 2026 to complete the process of developing and approving the MMP.

Additionally, as part of developing a MMP, the County will also need to review and update its current Solid Waste Ordinance, the Landfill User Fee Agreement for solid waste haulers that would be using landfills located in Clinton County and landfill siting strategy. **Note:** Assistance with reviewing and updating the County’s Solid Waste Ordinance, Landfill User Fee Agreement and landfill siting strategy work are **not** currently in the scope of work that GT is assisting the County with.

Due to the request for three additional in-person meetings and proposed changes to the current scope of work as outlined above, the current project agreement between Clinton County and GT Environmental, Inc. requires an amendment that includes additional costs (please see below):

- Three additional in-person meetings – **\$4,890**
- Solid Waste Ordinance Amendment - **\$1,700** (11 hours)
- Landfill User Fee Agreement Amendment - **\$1,500** (10 hours)
- Possible support for development of landfill siting strategy - **\$1,200** (8 hours)

Total proposed cost increase of **\$9,290**

Note: The 2026 Waste Management budget has **\$45,000** budgeted for the MMP special projects line item.

Suggested Action: *Make a recommendation to the Board of Commissioners to approve the amendment to the current agreement between Clinton County and GT Environmental, Inc. as presented.*

Clinton County, MI Department of Waste Management Contract Amendment

This Amendment is entered into between the Clinton County Department of Waste Management (“Client”), 100 East State Street, Suite 2100, St. Johns, MI 48879, and GT Environmental, Inc. (“GT”) with an office at 2400 Corporate Exchange Drive, Suite 150, Columbus, Ohio, 43231.

I. TERM

This Amendment is effective from January 9, 2026, through the end of the original contract term.

II. SCOPE OF SERVICE

This Amendment is subject to terms and conditions set forth in the original contract signed by Client and GT on August 26, 2024. This Amendment adds funds to the original contract not to exceed amount of \$57,238 an amount of \$9,290 for a new not to exceed amount of **\$66,528**.

This Amendment modifies the scope of services to include:

1. Solid Waste Ordinance Update - GT will support the County in updating its existing Solid Waste Ordinance to match the new Materials Management Plan and changes to state requirements outlined in Part 115. GT proposes to complete this task for a total of \$1,700.

DELIVERABLES:

- Updated Solid Waste Ordinance
- Revisions and Oversight from GT senior staff

2. Landfill User Fee Agreement Update - GT will support Clinton County with revisions and updates to the 1991 Landfill User Fee Agreement with Granger Waste Services. The Landfill User Fee Agreement serves to support the County in developing a strong agreement that protects the County and provides stable funding for the Department of Waste Management from landfill tipping fee revenue share agreement with the landfill. GT proposes to complete this task for a total of \$1,500.

DELIVERABLES:

- Updated Landfill User Fee Agreement
- Recommended language and revisions from GT to support DWM and County
- Administrators in negotiations with Granger

3. Additional MMP hours - GT Environmental proposes 8 additional hours of support for developing Clinton County’s MMP, including development of the siting strategy that incorporates local zoning requirements and other miscellaneous support that may arise in 2026. GT proposes to complete this task for \$1,200.

4. Attendance at Three Additional In-Person Meetings - As outlined in Table 1 below, Clinton County requested facilitation and attendance at three additional in-person Plan Adoption/Approval

Meetings in 2026. As outlined in the original contract, in-person meetings are charged at a cost of \$1,630 per meeting.

Table 1 2026 Meeting Schedule and Updated Plan Development Timeline

Plan Development Tasks	Start Date	End Date	Meeting Format	Meeting Topics & Dates
Plan Adoption and Approval Process				
MMP Public Hearing	April 2026	May 2026	In Person	MMP Public Hearing May 26, 2026 Topic: Summary of final plan and next steps
MMPC Votes to Approve Final MMP after Public Comment Period; Send to CAA	May 2026	July 2026	In Person	MMPC Meeting July 14, 2026 Topic: Vote to approve final plan and send to CAA for approval
DPA / Consultant present Final MMP to Ways & Means Committee	July 2026	July 2026	In Person	Ways & Means Committee Meeting Date TBD Topic: Inform Committee of MMP Approval Process & Next Steps

DELIVERABLES:

- Three in-person meetings to include GT facilitation, preparation, and travel/expenses related to in-person MMPC meetings.

The terms of this Amendment are hereby agreed to by both parties, as shown by the signatures of representatives of each.

In witness whereof, the parties have hereunto set their hands on this 9th day of January, 2026.

GT Environmental, Inc.

Authorized Representative Signature:

GT Print Name: Jamie Zawila

GT Title: President



County of Clinton, MI

Client Authorized Representative Signature: _____

Client Print Name: Bruce DeLong

Client Title: Board Chairperson

Craig Thelen
IT Director

Adam Neading
Kyle Feldpausch
System Support Technicians

CLINTON COUNTY
OFFICE OF
Management Information Services
and

Geographical Information Services
100 E. State Street • Suite G200 • St. Johns, MI 48879
Ph: (989) 224-5111 • Fax: (989) 224-5102

Neil Burt
Senior System
Deputy Director

Erin Wyrick
GIS Coordinator

TO: Ways and Means Committee
FROM: Craig M. Thelen, IT Director
SUBJECT: Website Changes - ADA compliance
DATE: January 2026

The Americans with Disabilities Act (ADA) mandates that websites must be accessible to individuals, requiring compliance with Web Content Accessibility Guidelines (WCAG) 2.1 Level AA. We have until April 24th, 2026, to ensure that the County's website (www.clinton-county.org) follows these guidelines.

You may have noticed that some pages on the website have already been changed to follow these new rules. All content including documents must be ADA compliant. We are not removing any documents or content. Older documents have been moved to the Archival area which is exempt from the new rules if the following specific criteria are met:

1. The content was created before the compliance date or reproduces documents from physical media created before that date;
2. The content is kept only for reference, research, or recordkeeping purposes;
3. The content is stored in a designated archive section of the website; and
4. The content has not been changed since it was archived.

Our web site vendor does provide ADA Checker software, so we are in the process of making sure the website content and the new documents are ADA compliant.

I will show a short example on screen of what has been done.


John F. Fuentes
County Administrator/Controller

Todd J. Campbell
Deputy Administrator



Cindy Moser
Finance Director

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102
www.clinton-county.org

To: Ways & Means Committee
From: 
Todd J. Campbell, Deputy County Administrator
Date: January 15, 2026
Subject: Reappropriation of 2025 CIP Projects

There are a number of projects that were approved as part of the 2025 CIP Budget that are either partially completed or were not able to be initiated in 2025; the attached chart summarizes those projects. The 2026 Budget column reflects the requested adjustments. The detailed line-item adjustments are also attached for your review. Please contact me with questions.

Suggested Action: For the Ways & Means Committee to recommend to the Board of Commissioners to approve the 2025 Re-Appropriations as proposed.

2025 Re-Appropriation Summary

Fund	Object #	Project #	Project	2025 Budget	2025 Actual	Remaining Budget	2026 Budget	Additional Request (Reduction)/ Full Appropriation	
1	245	802000	14925	\$ 167,146.00	\$ 140,629.52	\$ 26,516.48	\$ 26,516.48	\$ -	projects started, but not complete
2	245	802000	18625	\$ 51,000.00	\$ 35,508.70	\$ 15,491.30	\$ 15,491.30	\$ -	
3	245	802000	19225	\$ 31,839.00	\$ 1,000.00	\$ 30,839.00	\$ 30,839.00	\$ -	
4	245	930000	11525	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	Full Appropriation	projects approved in 2025, but not started, but are still important to complete
5	245	930000	11625	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	Full Appropriation	
6	245	930000	11925	\$ 15,000.00	\$ 2,369.00	\$ 12,631.00	\$ 12,631.00	Full Appropriation	
7	245	930000	12025	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	Full Appropriation	
8	245	930000	12125	\$ 21,000.00	\$ -	\$ 21,000.00	\$ 21,000.00	Full Appropriation	projects that have been budgeted for historically in case of failure
9	245	930000	15525	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	Full Appropriation	
10	245	930000	15725	\$ 15,000.00	\$ 2,382.20	\$ 12,617.80	\$ 10,000.00	\$ (2,617.80)	
11	245	930000	14825	\$ 15,000.00	\$ 7,316.25	\$ 7,683.75	\$ 7,683.75	\$ -	
12	245	930010	10425	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	Full Appropriation	
13	245	980000	13325	\$ 28,000.00	\$ 23,635.55	\$ 4,364.45	\$ 4,364.45	\$ -	
14	245	980010	10925	\$ 25,000.00	\$ 5,893.75	\$ 19,106.25	\$ 19,106.25	\$ -	
15	245	980010	11325	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	Full Appropriation	
16	245	980010	16325	\$ 985,281.00	\$ 924,244.26	\$ 61,036.74	\$ 61,036.74	\$ -	
17	245	980010	16425	\$ 225,647.00	\$ 193,114.63	\$ 32,532.37	\$ 32,532.37	\$ -	
18	245	980010	15425	\$ 85,000.00	\$ -	\$ 85,000.00	\$ 85,000.00	Full Appropriation	
19	245	980010	16125	\$ 14,000.00	\$ -	\$ 14,000.00	\$ 15,000.00	\$ 1,000.00	
20	245	980010	16625	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	Full Appropriation	
21	245	980010	16725	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	Full Appropriation	
22	245	980010	16825	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	Full Appropriation	
23	245	980010	17425	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	Full Appropriation	
24	245	980020	17625	\$ 14,000.00	\$ 1,328.16	\$ 12,671.84	\$ 10,000.00	\$ (2,671.84)	
25	245	980020	17825	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 12,000.00	Full Appropriation	
26	245	980020	18225	\$ 1,500,000.00	\$ 368,416.06	\$ 1,131,583.94	\$ 600,000.00	\$ (531,583.94)	
27	245	980020	18325	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	Full Appropriation	
28	245	980010	13625	\$ 29,900.00	\$ 23,685.00	\$ 6,215.00	\$ 6,215.00	\$ -	
29	245	980010	24515	\$ 6,000,000.00	\$ 4,047,745.86	\$ 1,952,254.14	\$ 1,952,254.14	\$ -	
30	245	930010	12425	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	Full Appropriation	
31	245	980020	17525	\$ 150,000.00	\$ 131,976.29	\$ 18,023.71	\$ 18,023.71	\$ -	
32	245	820000	15225	\$ 1,218,048.00	\$ -	\$ 1,218,048.00	\$ 1,218,048.00	Full Appropriation	
33	245	820000	15225	\$ 135,000.00	\$ 37,861.84	\$ 97,138.16	\$ 97,138.16	\$ -	
Total Proposed Public Improvements Fund Re-Appropriations							\$ 4,654,880.35		
34	661	981000	10725	\$ 72,500.00	\$ -	\$ 72,500.00	\$ 70,000.00	\$ (2,500.00)	
35	661	981000	10825	\$ 51,000.00	\$ -	\$ 51,000.00	\$ 40,000.00	\$ (11,000.00)	
36	661	981000	10925	\$ 125,000.00	\$ 89,234.07	\$ 35,765.93	\$ 35,765.93	\$ -	
Total Proposed Vehicle Fund Re-Appropriations							\$ 145,765.93		
37	261	980010		\$ 200,000.00	\$ 49,400.00	\$ 150,600.00	\$ 150,600.00	\$ -	
38	261	980010		\$ 200,000.00	\$ 84,300.00	\$ 115,700.00	\$ 115,700.00	\$ -	
39	261	980010	26108	\$ 146,687.00	\$ 32,249.50	\$ 114,437.50	\$ 114,437.50	\$ -	
Total Proposed 911 Central Dispatch Fund Re-Appropriations							\$ 380,737.50		
40	636	967000	10225	\$ 81,531.00	\$ 45,759.50	\$ 35,771.50	\$ 35,771.50	\$ -	
Total Proposed IT Fund Re-Appropriation							\$ 35,771.50		
41	101301	980010	30104	\$ 102,000.00	\$ 62,831.92	\$ 39,168.08	\$ 39,168.08	\$ -	
42	101301	740000	30103	\$ 19,116.00	\$ 16,116.00	\$ 3,000.00	\$ 3,000.00	\$ -	
43	101301	956000	30105	\$ 4,000.00	\$ 755.00	\$ 3,245.00	\$ 3,245.00	\$ -	
Total Proposed Sheriff's Office Contributions Re-Appropriation							\$ 45,413.08		
Total Proposed 2025 Re-Appropriations							\$ 5,262,568.36		

2025 REAPPRIATIONS

DEPARTMENT

REVENUE INCR/(DECR)	EXPENDITURE INCR/(DECR)
------------------------	----------------------------

PUBLIC IMPROVEMENT FUND

2450113	699390 TRANSFER IN FB		\$ 26,517		\$ 26,517
245901-14925	802000 CONSULTANTS	1			
2450113	699390 TRANSFER IN FB		\$ 15,492		\$ 15,492
245901-18625	802000 CONSULTANTS	2			
2450113	699390 TRANSFER IN FB		\$ 30,839		\$ 30,839
245901-19225	802000 CONSULTANTS	3			
2450113	699390 TRANSFER IN FB		\$ 20,000		\$ 20,000
245901-11525	9300000 BUILDING REPAIRS & MAINTENANCE	4			
2450113	699390 TRANSFER IN FB		\$ 25,000		\$ 25,000
245901-11625	9300000 BUILDING REPAIRS & MAINTENANCE	5			
2450113	699390 TRANSFER IN FB		\$ 12,631		\$ 12,631
245901-11925	9300000 BUILDING REPAIRS & MAINTENANCE	6			
2450113	699390 TRANSFER IN FB		\$ 25,000		\$ 25,000
245901-12025	9300000 BUILDING REPAIRS & MAINTENANCE	7			
2450113	699390 TRANSFER IN FB		\$ 21,000		\$ 21,000
245901-12125	9300000 BUILDING REPAIRS & MAINTENANCE	8			
2450113	699390 TRANSFER IN FB		\$ 10,000		\$ 10,000
245901-15525	9300000 BUILDING REPAIRS & MAINTENANCE	9			
2450113	699390 TRANSFER IN FB		\$ 10,000		\$ 10,000
245901-15725	9300000 BUILDING REPAIRS & MAINTENANCE	10			
2450113	699390 TRANSFER IN FB		\$ 7,684		\$ 7,684
245901-14825	9300000 BUILDING REPAIRS & MAINTENANCE	11			
2450113	699390 TRANSFER IN FB		\$ 25,000		\$ 25,000
245901-10425	930010 JAIL BUILDING REPAIRS & MAINTENANCE	12			
2450113	699390 TRANSFER IN FB		\$ 4,365		\$ 4,365
245901-13325	980000 OFFICE EQUIPMENT & FURNITURE	13			
2450113	699390 TRANSFER IN FB		\$ 19,107		\$ 19,107
245901-10925	980010 MACHINERY & EQUIPMENT	14			
2450113	699390 TRANSFER IN FB		\$ 15,000		\$ 15,000
245901-11325	980010 MACHINERY & EQUIPMENT	15			
2450113	699390 TRANSFER IN FB		\$ 61,037		\$ 61,037
245901-16325	980010 MACHINERY & EQUIPMENT	16			
2450113	699390 TRANSFER IN FB		\$ 32,533		\$ 32,533
245901-16425	980010 MACHINERY & EQUIPMENT	17			
2450113	699390 TRANSFER IN FB		\$ 85,000		\$ 85,000
245901-15425	980010 MACHINERY & EQUIPMENT	18			
2450113	699390 TRANSFER IN FB		\$ 15,000		\$ 15,000
245901-16125	980010 MACHINERY & EQUIPMENT	19			
2450113	699390 TRANSFER IN FB		\$ 15,000		\$ 15,000
245901-16625	980010 MACHINERY & EQUIPMENT	20			
2450113	699390 TRANSFER IN FB		\$ 30,000		\$ 30,000
245901-16725	980010 MACHINERY & EQUIPMENT	21			
2450113	699390 TRANSFER IN FB		\$ 30,000		\$ 30,000
245901-16825	980010 MACHINERY & EQUIPMENT	22			
2450113	699390 TRANSFER IN FB		\$ 100,000		\$ 100,000
245901-17425	980010 MACHINERY & EQUIPMENT	23			
2450113	699390 TRANSFER IN FB		\$ 10,000		\$ 10,000
245901-17625	980020 JAIL MACHINERY & EQUIPMENT	24			
2450113	699390 TRANSFER IN FB		\$ 12,000		\$ 12,000
245901-17825	980020 JAIL MACHINERY & EQUIPMENT	25			
2450113	699390 TRANSFER IN FB		\$ 600,000		\$ 600,000
245901-18225	980020 JAIL MACHINERY & EQUIPMENT	26			
2450113	699390 TRANSFER IN FB		\$ 100,000		\$ 100,000
245901-18325	980020 JAIL MACHINERY & EQUIPMENT	27			
2450113	699390 TRANSFER IN FB		\$ 6,215		\$ 6,215

245901-13625	980010 MACHINERY & EQUIPMENT	28		\$ 6,215
2450113	699390 TRANSFER IN FB		\$ 1,952,255	
245901-24515	980010 MACHINERY & EQUIPMENT	29		\$ 1,952,255
2450113	699390 TRANSFER IN FB		\$ 5,000	
245901-12425	930010 JAIL BUILDING REPAIRS & MAINTENANCE	30		\$ 5,000
2450113	699390 TRANSFER IN FB		\$ 18,024	
245901-17525	980020 JAIL MACHINERY & EQUIPMENT	31		\$ 18,024
2450113	699390 TRANSFER IN FB		\$ 1,218,048	
245901-15225	820000 OTHER CONTRACTUAL SERVICES	32		\$ 1,218,048
2450113	699390 TRANSFER IN FB		\$ 97,139	
245901-15225	820000 OTHER CONTRACTUAL SERVICES	33		\$ 97,139
			\$ 4,654,886	\$ 4,654,886

VEHICLE FUND

6610104	699390 TRANSFER IN FB		\$ 70,000	
661236-10725	981000 VEHICLES	34		\$ 70,000
6610104	699390 TRANSFER IN FB		\$ 40,000	
661236-10825	981000 VEHICLES	35		\$ 40,000
6610104	699390 TRANSFER IN FB		\$ 35,766	
661236-10925	981000 VEHICLES	36		\$ 35,766
			\$ 145,766	\$ 145,766

911 FUND

2610107	699390 TRANSFER IN FB		\$ 150,600	
261325	980010 MACHINERY & EQUIPMENT	37		\$ 150,600
2610107	699390 TRANSFER IN FB		\$ 115,700	
261325	980010 MACHINERY & EQUIPMENT	38		\$ 115,700
2610107	699390 TRANSFER IN FB		\$ 114,438	
261325-26108	980010 MACHINERY & EQUIPMENT	39		\$ 114,438
			\$ 380,738	\$ 380,738

IT FUND

6360104	699390 TRANSFER IN FB		\$ 35,772	
636228-10225	967000 SPECIAL PROJECTS	40		\$ 35,772
			\$ 35,772	\$ 35,772

GENERAL FUND - CONTRIBUTIONS TO THE SHERIFF'S OFFICE

1010307	675000 CONTRIBUTIONS		\$ 39,169	
101301-30104	980010 MACHINERY & EQUIPMENT	41		\$ 39,169
1010307	675000 CONTRIBUTIONS		\$ 3,000	
101301-30103	740000 OTHER SUPPLIES	42		\$ 3,000
1010307	675000 CONTRIBUTIONS		\$ 3,245	
101301-30105	956000 EMPLOYEE TRAINING	43		\$ 3,245
			\$ 45,414	\$ 45,414

John F. Fuentes
County Administrator/Controller

Todd J. Campbell
Deputy Administrator




Cindy Moser
Finance Director

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102
www.clinton-county.org

TO: Ways and Means Committee

FROM:



John Fuentes, County Administrator/Controller

SUBJECT: Recovery Worx Opioid Settlement Grant – Reallocation of Funds

DATE: January 2026

Recovery Worx is seeking approval to reallocate \$2,962 from “Salary” to “Health Insurance” within their budget for the Opioid Settlement Grant to reflect the actual costs as required by the grant agreement. This request requires Board approval as the current grant agreement does not include information regarding line-item transfers (language will be developed to be incorporated in future grant agreements). It is important to note this request does not seek to increase the total award, but to match their budget to the actual costs.

Suggested Action:

Recommend authorizing a budget line transfer within the Recovery Worx Opioid Settlement Grant Agreement budget in the amount of \$2,962 from “Salary” to Health Insurance” to match their budget to the actual costs.

CLINTON COUNTY BOARD OF COMMISSIONERS

**COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120**



Chairperson
Bruce DeLong
Vice-Chairperson
Zach Rudat
Members
Nicole Fickes
Brian Hurtekant
Robert Showers
John Andrews
Dwight Washington

Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

2026-

RESOLUTION APPOINTING CLINTON COUNTY MEDICAL EXAMINERS

WHEREAS, on November 25, 2025, the Clinton County Board of Commissioners authorized a contract renewal with University of Michigan Health-Sparrow Lansing for medical examiner and forensic pathology services; and

WHEREAS, in accordance with the Medical Examiner Services Agreement with University of Michigan Health-Sparrow Lansing, the Board shall appoint their contractor employees as medical examiners and deputy examiners for four (4) year terms beginning January 1, 2026, and expiring December 31, 2029, pursuant to Section 1 of Act No. 181 of Public Acts of 1953, as amended (MCL 52.201 et. Seq.).

NOW, THEREFORE BE IT RESOLVED, Clinton County Board of Commissioners hereby appoints Michael Markey, M.D. as the County’s Medical Examiner; and Petra Rahaman, M.D. and Christopher Haunch, M.D. as the County’s Deputy Medical Examiners.

STATE OF MICHIGAN

COUNTY OF CLINTON

I, DEBRA A. SUTHERLAND, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held January , 2026 and is on file in the records of this office.

Debra A. Sutherland, Clinton County Clerk



MEMORANDUM

Date: January 8th, 2026
To: Clinton County Board of Commissioners
From: Jessica Burnett, Assistant Planner
Planning and Zoning Department
Subject: Planning Report

At the January 8, 2026, meeting, the following agenda item was acted upon and forwarded to the Clinton County Board of Commissioners for review and consideration:

Petition Recommended for APPROVAL by the Planning Commission:

(PC-01-26) (PSLU250001) (Vote 5-0, 5 in favor, 0 against). Comment was received on this Special Land Use in support of the use.

(PC-01-26) (PLSU250001) – Application for Special Land Use (Public Hearing)

A petition for Special Land Use has been submitted by Duane & Molly Call. The applicant proposes an Automotive Repair Facility as an accessory use to their primary residence. The business is described as a full-service diesel facility specializing in repair, maintenance, and custom fabrication. The focus, as proposed, is on semi-trucks, trailers, farm equipment, and heavy machinery, while also servicing light duty vehicles and offering custom show car craftsmanship. The subject property is located at 1971 S. Meridian Rd., in Section 24 of Ovid Township (Parcel ID: 120-024-100-020-60).

John F. Fuentes
County Administrator/Controller

Todd J. Campbell
Deputy Administrator



Cindy Moser
Finance Director

100 E. State Street, Suite 2100
St. Johns, Michigan 48879
(989) 224-5120 • Fax: (989) 224-5102
www.clinton-county.org

TO: Ways and Means Committee

FROM:



John F. Fuentes, County Administrator/Controller

SUBJECT: 2026 Committee Meeting Schedule

DATE: January 2026

Attached is the proposed 2026 committee meeting schedule for review and approval. If this meeting schedule is adopted, it will be posted to the County's website, however the Board will continue to review and adopt a finalized version of the Clinton County Open Meetings and Events calendar each month.

Suggested Action:

Adoption of the 2026 Committee Meeting Schedule as presented.

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Bruce DeLong
Vice-Chairperson
Zach Rudat

Members
Nicole Fickes
Brian Hurtekant
Robert Showers
John Andrews
Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

2026 Ways and Means Committee Meetings - 9:00 A.M.

Thursday, January 22
Thursday, February 19
Thursday, March 26
Thursday, April 16
Thursday, May 14
Thursday, June 25
Thursday, July 23
Wednesday, August 19
Thursday, September 17 (Budget Meeting)
Thursday, September 24
Thursday, October 22
Wednesday, November 18
Tuesday, December 15

2026 HR Committee Meetings - 10:00 A.M.

(Or Immediately following Ways and Means Committee)

Thursday, January 22
Thursday, February 19
Thursday, March 26
Thursday, April 16
Thursday, May 14
Thursday, June 25
Thursday, July 23
Wednesday, August 19
Thursday, September 24
Thursday, October 22
Wednesday, November 18
Tuesday, December 15

2026 Public Safety Committee Meetings - 8:30 A.M.

Thursday, April 16
Thursday, July 23
Thursday, October 22

2026 Infrastructure Committee Meetings

Thursday, May 14 – 8:00 A.M. (Review Current CIP)
Thursday, July 23 – 11:00 A.M. (Review Proposed CIP)

2026 DC Plan Trust & Post-Ret Trust Fund Committee Meetings – 9:00 & 10:00 A.M.

Monday, February 23
Monday, May 18
Monday, August 24
Monday, November 23

Meetings will be held in the Board of Commissioners Room at the Clinton County Courthouse, 100 E. State Street, St. Johns, Michigan

To request accommodations or materials in an alternative format, please contact Administrative Services at 989-224-5120 or via email at admin@clinton-county.org no later than 48 hours prior to the meeting.

Clinton County Open Meetings and Events Calendar

January 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<i>1</i> Holiday—County & City Offices Closed	<i>2</i> 5:00 pm 1st Cutoff 9:00 am Board of Commissioners Organizational Meeting	<i>3</i>
<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i> 6:00 pm Planning Commission	<i>9</i> 8:30 am Parks & Green Space Comm	<i>10</i>
<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>	<i>15</i> 5:00 pm 2nd Cutoff	<i>16</i>	<i>17</i>
<i>18</i>	<i>19</i> Holiday—County & City Offices Closed	<i>20</i> 6:00 pm Zoning Board of Appeals	<i>21</i>	<i>22</i> 9:00 am W&M and HR Committee Meetings	<i>23</i>	<i>24</i>
<i>25</i>	<i>26</i>	<i>27</i> 9:00 am Board of Commissioners	<i>28</i>	<i>29</i>	<i>30</i>	<i>31</i> 

Clinton County Open Meetings and Events Calendar February 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>1</p> 			<p>4</p> <p>4:00 pm DPW Organizational Meeting</p>	<p>5</p> <p>9:00 am Board of Commissioners Meeting (Planning Discussion)</p>	<p>6</p> <p>8:30 am Parks & Green Space Comm</p> <p>5:00 pm 1st Cutoff</p>	
<p>8</p>		<p>10</p> <p>5:45 pm Materials Management Planning Committee Meeting (BOC Room)</p>	<p>11</p>	<p>12</p> <p>6:00 pm Planning Commission</p>	<p>13</p>	<p>14</p>
<p>15</p>	<p>16</p> <p>Holiday—County & City Offices Closed</p>	<p>17</p> <p>6:00 pm Zoning Board of Appeals</p>	<p>18</p>	<p>19</p> <p>9:00 am W&M and HR Comm. Meetings</p>	<p>20</p> <p>5:00 pm 2nd Cutoff</p>	<p>21</p>
<p>22</p>	<p>23</p> <p>9:00 am DC Plan Trust Committee Mtg</p> <p>10:00 am Post-Ret Trust Fund Committee</p> <p>Broadband Task Force Meeting—3:00 pm</p>	<p>24</p> <p>9:00 am Board of Commissioners</p>	<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p>

Clinton County Open Meetings and Events Calendar

March 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 6:00 pm Materials Management Plan—Public Hearing (BOC Room)	4	5	6 5:00 pm 1st Cutoff	7
8	9	10	11	12 6:00 pm Planning Commission	13 8:30 am Parks & Green Space Comm	14
15	16	17 5:30 pm Solid Waste Council (DeWitt) 6:00 pm Zoning Board of Appeals	18	19	20 5:00 pm 2nd Cutoff	21
22	23	24	25	26 9:00 am W&M and HR Comm. Meetings	27	28
29	30	31 9:00 am Board of Commissioners				

Clinton County Open Meetings and Events Calendar April 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 Holiday—County & City Offices Close at Noon 12:00 pm 1st Cutoff	4
5	6	7	8	9 6:00 pm Planning Commission	10	11
12	13	14 5:45 pm Materials Man- agement Planning Committee Meeting (BOC Room)	15	16 8:30 am Public Safety 9:00 am W&M and HR Committee Meetings	17 5:00 pm 2nd Cutoff	18
19	20	21 9:00 am Board of Commissioners 6:00 pm Zoning Board of Appeals	22	23	24	25
26	27	<i>MAC Legislative Conference</i>		30		

Clinton County Open Meetings and Events Calendar

May 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 8:30 am Parks & Green Space Comm	2
						
3			6	7	8 5:00 pm 1st Cutoff	9
10	11	12	13	14 8:00 am Infrastructure Comm Mtg (Review current CIP) 9:00 am W&M and HR Committee Meetings 6:00 pm Planning Commission	15	16
17	18 9:00 am DC Plan Trust Committee Mtg 10:00 am Post-Ret Trust Fund Committee	19 5:45 pm Materials Management Planning Committee Meeting (1st Floor Conf) 6:00 pm Zoning Board of Appeals	20	<i>MACAO Training</i>		23
24	25 Holiday—County & City Offices Closed	26 9:00 am Board of Commissioners 6:00 pm Materials Management Planning Comm Public Hearing	27	28	29	30
31						

Clinton County Open Meetings and Events Calendar June 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	8:30 am Parks & Green Space Comm 5:00 pm 1st Cutoff	<i>6</i>
<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	6:00 pm Planning Commission	<i>12</i>	<i>13</i>
<i>14</i>	<i>15</i>	16 5:30 pm Solid Waste Council (1st Floor, Courthouse) 6:00 pm Zoning Board of Appeals	<i>17</i>	5:00 pm 2nd Cutoff	19 Holiday—County & City Offices Closed	<i>20</i>
<i>21</i>	<i>22</i>	<i>23</i>	<i>24</i>	9:00 am W&M and HR Committee Meetings	<i>26</i>	<i>27</i>
<i>28</i>	<i>29</i>	9:00 am Board of Commissioners				

Clinton County Open Meetings and Events Calendar

July 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 5:00 pm 1st Cutoff	3 Holiday—County & City Offices Closed	4
5	6	7	8	9 6:00 pm Planning Commission	10	11
12	13	14 5:45 pm Materials Management Planning Committee Meeting (BOC Room)	15	16	17 5:00 pm 2nd Cutoff	18
19	20	21 6:00 pm Zoning Board of Appeals	22	23 8:30 am Public Safety 9:00 am W&M and HR Committee Mtg 11:00 am Infrastructure Comm Mtg (Review proposed CIP)	24	25
26	27	28 9:00 am Board of Commissioners	29	30	31	

Clinton County Open Meetings and Events Calendar

August 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<i>1</i>
<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	7 8:30 am Parks & Green Space Comm 5:00 pm 1st Cutoff	<i>8</i>
<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i> 6:00 pm Planning Commission	<i>14</i>	<i>15</i>
<i>16</i>	<i>17</i>	<i>18</i> 6:00 pm Zoning Board of Appeals	<i>19</i> 9:00 am W&M and HR Committee Meetings	<i>20</i> MICHIGAN OLD 27 MOTOR TOUR IN DOWNTOWN	<i>21</i> 5:00 pm 2nd Cutoff	<i>22</i>
<i>23</i>	<i>24</i> 9:00 am DC Plan Trust Committee Mtg 10:00 am Post-Ret Trust Fund Committee	<i>25</i> 9:00 am Board of Commissioners	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>
<i>30</i>	<i>31</i>					

Clinton County Open Meetings and Events Calendar September 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 5:00 pm 1st Cutoff	4	5
6	7 Holiday—County & City Offices Closed	8	9	<i>MAC Annual Conference</i>		12
13	14	15 5:30 pm Solid Waste Council (Watertown Twp) 6:00 pm Zoning Board of Appeals	16	17 9:00 am W&M Com- mittee (Budget Mtg)	18 5:00 pm 2nd Cutoff	19
20	21	22	23	24 9:00 am W&M and HR Committee Meetings	25	26
27	28	29 9:00 am Board of Commissioners	30			

Clinton County Open Meetings and Events Calendar


October 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 8:30 am Parks & Green Space Comm 5:00 pm 1st Cutoff	3
4	5	6	7	8 6:00 pm Planning Commission	9	10
11	12	13 6:00 pm Board of Commissioners (Budget Hearing)	14	15	16 5:00 pm 2nd Cutoff	17
18	19	20 6:00 pm Zoning Board of Appeals	21	22 8:30 am Public Safety 9:00 am W&M and HR Committee Meetings	23	24
25	26	27 9:00 am Board of Commissioners	28	29	30	31

Clinton County Open Meetings and Events Calendar November 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5 5:00 pm 1st Cutoff	6 8:30 am Parks & Green Space Comm	7
8	9	10	11 Holiday—County & City Offices Closed	12 6:00 pm Planning Commission	13	14
15	16	17 6:00 pm Zoning Board of Appeals	18 9:00 am W&M and HR Committee Meetings	19 5:00 pm 2nd Cutoff	20	21
22	23 9:00 am DC Plan Trust Committee Mtg 10:00 am Post-Ret Trust Fund Committee	24 9:00 am Board of Commissioners	25	26 Holiday—County & City Offices Closed	27 Holiday—County & City Offices Closed	28
29	30					

Clinton County Open Meetings and Events Calendar December 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4 8:30 am Parks & Green Space Comm 5:00 pm 1st Cutoff	5
6	7	8	9	10 6:00 pm Planning Commission	11	12
13	14	15 9:00 am W&M & HR Committee Mtgs 6:00 pm Zoning Board of Appeals 5:30 pm Solid Waste Council (1st Floor, Courthouse)	16	17 5:00 pm 2nd Cutoff	18 10:00 am Board of Commissioners 11:30 AM—1:00 PM Holiday Luncheon	19
20	21	22	23	24 Holiday—County & City Offices Closed	25 Holiday—County & City Offices Closed	26
27	28	29	30	31 Holiday—County & City Offices Closed		

TOTALS MEMO

DATE: January 22, 2026
TO: Penny, John, Todd, Cindy, and Ways & Means Committee
FROM: Jenny, Accounting

The following are total dollars for invoices received from December 6, 2025 through January 2, 2026 and paid.

GENERAL FUND	\$431,707.30
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OTHER FUNDS	\$1,059,747.44
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TOTAL **\$1,491,454.74**

Totals comprised of the following check run dates:

12/23/2025 \$ 713,872.08
1/8/2026 \$ 859,343.38

less Custodial funds (81,760.72)

TOTAL **\$ 1,491,454.74**

Motion: Approve paid Payables for the period listed above.

Note: A listing of the payables for the referenced period has been sent electronically. Ways & Means will be asked to sign the "Accounts Payable Invoices Paid Report".

CLINTON COUNTY BOARD OF COMMISSIONERS



Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120

Chairperson
Bruce DeLong
Vice-Chairperson
Zach Rudat
Members
Nicole Fickes
Brian Hurtekant
Robert Showers
John Andrews
Dwight Washington

January 27, 2026

Kurt Wolf, Executive Director
Clinton Conservation District
2343 North US-27
St. Johns, MI 48879

RE: Letter of Support for Clinton Conservation District's application to the Michigan Clean Boats, Clean Waters Grant (CBCW)

Dear Mr. Wolf:

The Clinton County Board of Commissioners supports Clinton Conservation District's application to the Michigan Clean Boats, Clean Waters Grant (CBCW). CBCW funding will support core operations and provide a framework for collaborative outreach to slow the spread of invasive aquatics in the Looking Glass River Watershed. The Clinton Conservation District has the capacity to host education opportunities, offer trainings for municipal staff, increase coordination with county departments and improve the capacity invasive species awareness to the public.

The Clinton County Board of Commissioners will continue to support the efforts of the Clinton Conservation District by facilitating access to CBCW approved materials to Clinton County citizens to better understand, plan, manage, protect, and use natural resources along the Looking Glass River Watershed.

The Clinton County Board of Commissioners is committed to continue supporting Clinton Conservation District CBCW by having a staff member represent our organization as a member of this collaborative group focusing on the natural resources and recreation of the Looking Glass River Watershed.

Most Sincerely,

Bruce DeLong
Board Chairperson