

Craig Longnecker
County Administrator

Todd Campbell
Deputy Administrator



Cindy Moser
Finance Director

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**BROADBAND TASK FORCE
WEDNESDAY, JANUARY 4, 2023 AT 3:00 P.M.
CLINTON COUNTY COURTHOUSE
BOARD OF COMMISSIONERS ROOM
100 EAST STATE STREET, ST. JOHNS, MI 48879**

1	3:00	CALL TO ORDER, ADDITIONS TO THE AGENDA
2	3:02	LIMITED PUBLIC COMMENTS
3	3:05	APPROVAL OF MINUTES
4	3:15	BROADBAND INITIATIVE UPDATE (ADAM SMIDDY- GUIDEHOUSE) – NO ATTACHMENT
5	4:00	ANY OTHER BUSINESS
MEETING STARTS PROMPTLY AT CALL TO ORDER TIME LISTED. AGENDA ITEM TIMES MAY VARY		

PACKET INFORMATION IS CURRENT AS OF POSTING DATE. **NOTE:** ADDITIONAL INFORMATION MAY BE PRESENTED ON SCHEDULED AGENDA ITEMS. AGENDA ITEMS MAY ALSO BE ADDED DUE TO BUSINESS NEEDS.

TO REQUEST ACCOMMODATIONS OR MATERIALS IN AN ALTERNATIVE FORMAT, PLEASE CONTACT ADMINISTRATION AT (989)224-5120 OR TDD USERS WITHIN CLINTON COUNTY MAY DIAL 9-1-1 FOR GENERAL COUNTY SERVICES OR USE MICHIGAN RELAY 1-800-649-3777 OR THE NATIONAL RELAY NUMBER OF 7-1-1 NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

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BROADBAND TASK FORCE
Thursday, November 28, 2022

Members Present:

Bob Showers, Chairperson
Kam Washburn
Craig Longnecker
Todd Campbell (alternate)
Patti Schafer
Nicole Fickes
Jason Almerigi
Doug Riley
Wayne Smith

Staff Present:

Penny Goerge
Craig Thelen
Phil Hanses

Members Excused:

Kari Dickenson

Others Present

Adam Smiddy, Guidehouse
Doug Steffen, Clinton County Road Commission
Peter Klein, Clinton County RESA

Items of Business

1. **Call to Order:** The meeting was called to order at 3:00 p.m. Member Washburn moved, seconded by Member Longnecker, to approve the agenda. Motion carried.
2. **Limited Public Comments:** Broadband Task Force Member Washburn requested limited public comments. There were none.
3. **Approval of Minutes:** The October 27, 2022 minutes were presented for review and approval.

Member Petroelje moved, seconded by Member Schafer, to approve the minutes as presented. Motion carried.

4. **Guidehouse Presentation – Clinton County Broadband Initiative:** Broadband Task Force Chairperson Showers introduced Adam Smiddy from Guidehouse to provide an update regarding Clinton County's Broadband Initiative.
 - Mr. Smiddy provided a brief overview of the ROBIN (Realizing Opportunities in Broadband Infrastructure Networks) Grant; The Michigan High Speed Internet Office (MIHI) anticipates opening the 60-day ROBIN grant application window in mid-December 2022;
 - Mr. Smiddy assured the Task Members that Guidehouse has already gathered much of the information required for the ROBIN grant and Guidehouse is prepared to submit Clinton County's application in a timely manner;
 - Administrator Longnecker provided an update to the members regarding the RFP review process; the County has contracted with Plante Moran to assist with the technical and financial evaluations of the RFPs; the tentative award date has been extended to Friday, January 6, 2023 in order to address clarification questions and further evaluate proposals;
 - Discussion took place regarding potential challenges with the grant process; the County has great confidence in the Guidehouse and Plante Moran teams to provide the technical and financial guidance necessary to navigate the County through this process;

- Mr. Smiddy provided an update regarding the County's outreach efforts;
- The members reviewed and discussed the FCC maps released on November 18, 2022; challenges to FCC maps should be filed on January 13, 2023 to ensure an accurate federal map is used for Michigan to receive its equitable share of BEAD (Broadband Equity, Access and Deployment) program funds;
- The next Task Force Meeting will take place on Monday, December 12th at 9:00 a.m.

No action required.

5. **Motion to Adjourn:** Broadband Task Force Chairperson Showers adjourned the meeting at 3:58 p.m.

DRAFT